August 5, 2026

Dear Prospective Quoter:

Subject: Request for Quotations number 19GG8026Q0031

Enclosed is a Request for Quotations (RFQ) for 19GG8026Q0031 for provide procurement, financial administration, and compliance services for nine (9) American Spaces in Georgia. If you would like to submit quotation, follow the instructions in Section 3 of the solicitation, complete the required portions of the attached document, and submit it to the address shown on Standard Form 1449 that follows this letter.

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable offer at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due by 16:00 local time (GMT+4) on August 31, 2026. No quotations will be accepted after this time. Proposals must be in English and incomplete proposals will not be accepted.

Your quotation must be submitted electronically to TbilisiGSOProcurement@state.gov . It is important to make sure the submission is made in specific size and format; in MS-Word 2007/2010 or MS-Excel 2007/2010 or Adobe Acrobat (pdf) file format. The file size must not exceed 30MB. If the file size should exceed 30MB, the submission must be made in separate files and attached to separate emails with less than 30MB each.

In order for a quotation to be considered, you must also complete and submit the following:

1. SF-1449
2. Section I, Pricing
3. Section 5 Representations and Certifications
4. Additional information as required in Section 3
5. Proof of SAM Registration

Offerors shall be registered in the SAM (System for Award Management) database at https://www.sam.gov prior to submittal of their offer/proposal as prescribed under FAR 4.1102. Failure to be registered at time of proposal submission may deem the offeror's proposal to be considered non-responsible and no further consideration will be given. Therefore, offerors are highly encouraged to register immediately if they are interested in submitting a response to this requirement.

Sincerely,
Larry Dumlao
Contracting Officer

Enclosure:

TABLE OF CONTENTS

SECTION 1 - THE SCHEDULE

- SF 1449 cover sheet
- Continuation To SF-1449, RFQ Number 19GG8026Q0031, Prices, Block 23
- Continuation To SF-1449, RFQ Number 19GG8026Q0031, Schedule Of Supplies/Services, Block 20 Description/Specifications/Work Statement
- Attachment 1 to Description/Specifications/Statement of Work, Government Furnished Property

SECTION 2 - CONTRACT CLAUSES

- Contract Clauses
- Addendum to Contract Clauses - FAR and DOSAR Clauses not Prescribed in Part 12

SECTION 3 - SOLICITATION PROVISIONS

- Solicitation Provisions
- Addendum to Solicitation Provisions - FAR and DOSAR Provisions not Prescribed in Part 12

SECTION 4 - EVALUATION FACTORS

- Evaluation Factors
- Addendum to Evaluation Factors - FAR and DOSAR Provisions not Prescribed in Part 12

SECTION 5 - OFFEROR REPRESENTATIONS AND CERTIFICATIONS

- Offeror Representations and Certifications
- Addendum to Offeror Representations and Certifications - FAR and DOSAR Provisions not Prescribed in Part 12

DRAFT SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30

1. REQUISITION NUMBER	PAGE 1 OF
PR16135505	

2. CONTRACT NO.	3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER	5. SOLICITATION NUMBER	6. SOLICITATION ISSUE DATE
			19GG8026Q0031	August 5, 2026

7. **FOR SOLICITATION INFORMATION CALL:**	a. NAME	b. TELEPHONE NUMBER(No collect calls)	8. OFFER DUE DATE / LOCAL TIME
			16:00 GMT +4 August 31, 2026

9. ISSUED BY — CODE

AMERICAN EMBASSY TBILISI
29 Georgian American Friendship Avenue ATTN: GSO/PROCUREMENT
TBILISI, 0131
GEORGIA

10. THIS ACQUISITION IS ☐ UNRESTRICTED OR ☐ SET ASIDE: % FOR:
☐ SMALL BUSINESS
☐ WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM
☐ HUBZONE SMALL BUSINESS ☐ EDWOSB NAICS:
☐ SERVICE-DISABLED ☐ 8(A)
VETERAN-OWNED SMALL BUSINESS SIZE STANDARD:

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED	12. DISCOUNT TERMS	☐13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)	13b. RATING 14. METHOD OF SOLICITATION ☐RFQ ☐IFB ☐RFP

15. DELIVER TO — CODE

TBILI
29 Georgian American Friendship Avenue
ATTN: WAREHOUSE
TBILISI, 0131
GEORGIA

16. ADMINISTERED BY — CODE

17a. CONTRACTOR / OFFEROR — CODE — FACILITY — CODE

NOVENDOR

,
UNITED STATES

TELEPHONE NO.

18a. PAYMENT WILL BE MADE BY — CODE

AMERICAN EMBASSY TBILISI
29 Georgian American Friendship Avenue
ATTN: GSO/PROCUREMENT
TBILISI, 0131
GEORGIA

☐17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED
☐SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	SEE ITEM DETAIL ON NEXT PAGE (Use Reverse and/or Attach Additional Sheets as Necessary)				

25. ACCOUNTING AND APPROPRIATION DATA	26. TOTAL AWARD AMOUNT (For Govt. Use Only)
---------- $0.00USD	$0.00USD

☐27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ☐ARE ☐ARE NOT ATTACHED.
☐27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA ☐ARE ☐ARE NOT ATTACHED.

☐ 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN _____ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.

☐29.AWARD OF CONTRACT: REF. _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR	31a. UNITED STATES OF AMERICA *(SIGNATURE OF CONTRACTING OFFICER)*

30b. NAME AND TITLE OF SIGNER *(Type or print)*	30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER *(Type or print)*	31c. DATE SIGNED

AUTHORIZED FOR LOCAL REPRODUCTION
PREVIOUS EDITION IS NOT USABLE

STANDARD FORM 1449 (DRAFT) (REV 2/2012)
Prescribed by GSA - FAR (48 CFR) 53.212

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
No. 0001	American Spaces Procurement, Financial Administration and Compliance Services	1.00	annual	$0.00USD	$0.00USD

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER		34. VOUCHER NUMBER.	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT	37. CHECK NUMBER
☐ PARTIAL	☐ FINAL			☐ COMPLETE ☐ PARTIAL ☐ FINAL	

38. S/R ACCOUNT NO.	39. S/R VOUCHER NUMBER.	40. PAID BY

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY (Print)	
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT (Location)
		42c. DATE REC'D (YY/MM/DD) / 42d. TOTAL CONTAINERS

STANDARD FORM 1449 (REV. 2/2012) **BACK**

SECTION 1 - THE SCHEDULE

CONTINUATION TO SF-1449
RFQ NUMBER 19GG8026Q0031
PRICES, BLOCK 23

I. SCOPE OF SERVICES

A. The Contractor shall provide procurement, financial administration, and compliance services for nine (9) American Spaces in Georgia, requested, pursuant to and in accordance with the terms and conditions of the contract with the United States Embassy in Tbilisi.
B. To provide end-to-end procurement, financial and accounting administration, and compliance oversight for a total program budget to support nine American Spaces across Georgia managed and operated by the U.S. Embassy in Tbilisi, ensuring fiscal integrity, operational efficiency, and adherence to U.S. Federal Requirements and Contracting Authority Policies. Contractor has no authority to make programming decisions, plan, initiate, or implement any programming activity under this contract. Instead, Contractor supports events planned, initiated or implemented by the U.S. Embassy in Tbilisi through American Spaces by purchasing goods and services on behalf of, and for the benefit of, the U.S. Embassy. U.S. Embassy is the sole recipient and the beneficiary of all goods and services purchased under contract.
C. The order type will be a one-time purchase order.
D. The prices listed on the SF1449 shall include all labor, materials, overhead, profit, and transportation necessary to deliver the required items to the US Embassy Tbilisi, 29, Georgian American Friendship Ave, Tbilisi, Georgia or the American Spaces across Georgia.

E. VALUE ADDED TAX

VALUE ADDED TAX. Value Added Tax (VAT) is not applicable to this contract and shall not be included in the Contract Line Item (CLIN) 001 rates or Invoices submitted by the Contractor that is Management Fee, because the U.S. Embassy has a tax exemption certificate from the host government. The Contract Line Item 0002 is designated as Reimbursable Items and may include VAT within purchase costs of goods and services within Strategic Program Procurement .

F. PERIOD OF PERFORMANCE:

September 30, 2026 - September 29, 2027.

G. FIRM FIXED PRICE CONTRACT

G.1 This Contract is established as a Firm Fixed Price (FFP) agreement, payable exclusively in United States Dollars or, where specified in the Contractor's proposal, in local currency. No additional compensation shall be due for any escalation in the cost of materials, equipment, or labor, nor on account of the Contractor's failure to properly estimate, forecast, or accurately

predict the cost, difficulty, or effort required to achieve the contractual requirements. The Contract Price shall not be subject to adjustment due to fluctuations in currency exchange rates.

G.2 Payments based on quantities and unit prices shall only be made to the extent expressly provided for in this Contract.

G.3 All costs, including services or additional work not specifically listed and priced herein, shall be subject to negotiation and agreement in accordance with the Scope of Work (SOW) for each deliverable.

The Contract shall be awarded on a Firm Fixed Price basis, inclusive of all direct and indirect costs, fees, and profit. Taxes and insurance may be reimbursed up to the awarded fixed price for such items, subject to the terms and conditions of this Contract.

G.4 Reimbursable expenses: The services outline in Contract Line Item CLIN 0002 are designated as reimbursable services. The amount indicated therein represents estimated cost only and does not constitute a guaranteed payment obligation.

All reimbursable expenses that are not included in the yearly budget of American Spaces shared with the Contractor by the Contracting Officer's Representative (COR) shall require the prior written approval of the COR before such costs are incurred. Estimated reimbursable expenses may be authorized in writing; however, reimbursement not listed in the pre-approved budget shall not be made absent written approval by the COR.

No overhead, General and Administrative (G&A) expenses, or fee shall be applied to reimbursable expenses.

No.	Description	Qty	Unit	Unit price (USD)	Total (USD)
1	Management and Operation of 9 American corners in Georgia	12	month		
2	Not to exceed reimbursable expenses including but not limited to for: • design and furnishing ($7,050.00); • resources and supplies ($10,000.00); • technology items ($9,480.00); • internet ($5,970.00); • Programming ($48,000.00); • Travel Expenses ($6,500.00).	1	year	$87,000.00	$87,000.00
				Grand total	

DELIVERABLES:
Deliverables and delivery schedule will be coordinated with COR for each event agreed and approved by COR.

INVOICING AND PAYMENT SCHEDULE:

CLIN	Description of Task	Invoicing timelines	Documentation required
001	Management of operational budget of 9 American Spaces in Georgia, managed by the U.S. Embassy. Monthly fixed price	Biweekly in the beginning of each month for the services provided in previous month	Invoice to COR. Need COR certification that work was performed
002	Reimbursable expenses for U.S. Embassy managed American Spaces programming, arranging special events, maintaining facility all with approval of COR. No mark up or profit is allowed	Minimum of monthly and maximum of bi-weekly invoices after an event and payment is made to a supplier	Copies of expense approval from COR with scanned or electronic copy of original receipt and proof of payment to supplier

IV. PAYMENT

Payment terms are NET 30 days from the date of receipt and acceptance of proper invoice by US Embassy Financial Management Center (FMC).

To constitute a proper invoice, the invoice must include the following information and/or attached documentation:
1) Name and Address of the Contractor
2) Date of invoice
3) Unique Vendor Invoice Number
5) Remittance Contact Information
7) Total Quantity of Items/services
8) Total Invoice Amount
9) Order/Award Number
10) Order line item number and information
11) Electronic funds transfer (EFT) banking information

Electronic invoices must be submitted directly to our electronic payment inbox at TbilisiFMOVouchering@state.gov . You may copy other embassy contacts in your email; however, your invoice must be submitted directly to this address. The FMC is not permitted to process invoices that are forwarded by others within the Mission, unless approved by the Financial Management Officer.

FAILURE TO PERFORM

THE Contracting Officer (CO) reserves the right to deduct the value of work not performed from the monthly invoice. If after notification to correct deviation, no action is taken by the contractor the CO may issue a decision to deduct the cost of personnel not performing from the fixed monthly rate.

FINAL INVOICE

The contractor shall specify the last invoice as FINAL INVOICE. The final invoice shall include the remaining amounts claimed to be due under the basic contract.

ORGANIZATIONAL CONFLICT OF INTEREST CLAUSE

(a) The Contractor warrants that, to the best of its knowledge and belief, there are no relevant facts or circumstances which would give rise to an organizational conflict of interest, as defined in FAR Subpart 9.5, or that the Contractor has disclosed all such relevant information.
(b) The Contractor agrees that if an actual or potential organizational conflict of interest is discovered after award, the Contractor will make a full disclosure in writing to the Contracting Officer. This disclosure shall include a description of actions which the Contractor has taken or proposes to take to avoid or mitigate the actual or potential conflict.
(c) If the Contractor was aware of a potential organizational conflict of interest prior to award or discovered an actual or potential conflict after award and did not disclose or misrepresented relevant information to the Contracting Officer, the Government may terminate the contract for default.
(d) The Contractor shall insert the substance of this clause, including this paragraph (d), in all subcontracts.

CONTINUATION TO SF-1449, RFQ NUMBER
SCHEDULE OF SUPPLIES/SERVICES, BLOCK 20
DESCRIPTION/SPECIFICATIONS/WORK STATEMENT

1. Title and Purpose
Title: Statement of Work for American Spaces Procurement, Financial Administration and Compliance Services
Purpose:
The Contractor shall furnish Strategic Program Procurement, Financial Administration, and Compliance Services for nine (9) American Spaces in Georgia, requested, pursuant to and in accordance with the terms and conditions of the contract with the United States Embassy in Tbilisi.

The American Spaces program in Georgia's goal is to promote U.S. government policies and showcase American excellence in history and culture, innovation, English language, and entrepreneurship.

2. Scope of Work
The Contractor shall provide end-to-end procurement, financial and accounting administration, and compliance oversight for a total budget of **$87,000** to support nine American Spaces across Georgia managed and operated by the U.S. Embassy in Tbilisi, ensuring fiscal integrity, operational efficiency, and adherence to U.S. Federal Requirements and Contracting Authority Policies. Contractor has no authority to make programming decisions, plan, initiate, or implement any programming activity under this contract. Instead, Contractor supports events planned, initiated or implemented by the U.S. Embassy in Tbilisi through American Spaces by purchasing goods and services on behalf of, and for the benefit of, the U.S. Embassy. U.S. Embassy is the sole recipient and the beneficiary of all goods and services purchased under contract.

The performance period is **September 30, 2026 – September 29, 2027**.

2.1 Financial Management & Procurement Oversight
The Contractor shall provide:

- **Budget Administration**: Maintain an accurate and up-to-date budget ledger for all nine American Spaces' projects and operations, ensuring compliance with allowable cost categories under federal guidelines (e.g., 2 CFR 200 – Uniform Guidance).
- **Purchase Processing**: Review, approve, and process payment requests for goods and services, including communication services, office supplies, security, equipment, transportation, maintenance costs and materials.
- **Vendor Management**: Verify supplier eligibility, maintain approved vendor lists, and ensure competitive procurement procedures per federal standards.
- **Contract Administration**: Draft, review, and execute approximately **150 supplier contracts** and **service contracts as requested** annually in compliance with U.S. Federal Acquisition Regulations (FAR).

2.2 Event-Based Procurement Support

For events managed and administered by the U.S. Embassy in Tbilisi through American Spaces, the Contractor will:

- Make sure that event description and budgeting comply with the American Spaces regulations.
- Process project budget modifications with documented justifications and approvals in coordination with Contracting Authority and AC coordinators.
- Manage disbursements, review and process procurement requests in accordance with the approved scope.

2.3 Compliance & Audit Readiness

- Ensure compliance with U.S. Federal Acquisition Regulations (FAR) and Uniform Administrative Requirements.
- Maintain complete procurement files (project proposals, purchase orders, invoices, receipts).
- Implement internal controls (segregation of duties, approval hierarchies).
- Support Contracting Authority or independent audits, responding to findings as required.
- Retain records for 3 years post service contract due date.
- Enforce ethics and conflict-of-interest standards.

2.4 Financial Reporting

- Provide periodic Budget vs. Actual reports to Contracting Authority.
- Submit quarterly financial and narrative reports to the Contracting Authority.
- Track and document all budget modifications.

2.5 Quantitative Service Metrics

- **Payments**: Up to 2000 payments processed in 12 months.
- **Contracts**: 150 supplier contracts service contracts drafted, reviewed and administered annually.
- **Events**: Up to 150 events financially administered
- **Budget Modifications**: Up to 20 reviewed and processed.
- **Processing Time**: Average of 5 business days for complete requests.

2.6 Staffing & Continuity

- Assign sufficient qualified personnel to ensure uninterrupted service.
- Maintain backup arrangements for absences or peak workload.
- Process payments Monday–Friday, excluding public holidays.

3. Deliverables

- Quarterly budget updates.
- Quarterly budget planned versus actual reports
- Final summary financial report on reimbursable expenses at end of contract

4. Performance Standards

The Contractor shall provide timely, accurate, and compliant financial and procurement administration for all nine American Spaces in accordance with U.S. federal regulations, Contracting Authority requirements. Performance will be measured by the accuracy of financial documentation, adherence to reporting and approval timelines, responsiveness to program staff, and the effectiveness of internal controls. The Contractor must ensure quarterly reports are complete and reliable, maintain audit readiness with no major compliance issues, and provide uninterrupted services through sufficient staffing and backup arrangements.

5. Period of Performance

The period of performance shall be **12 months**, starting from **September 30, 2026,** until **September 29, 2027.**

6. Roles and Responsibilities:

- **Contractor Responsibilities**: Deliver timely services as outlined in the SOW, provide regular updates and financial reports.
- **Contracting Authority Responsibilities**: Provide access to necessary data, provide feedback to inquiries, oversee contract performance, ensure access to financial and program data.

7. Reporting Schedule

Deliverable	**Frequency**	**Format / Recipient**	**Acceptance Criteria**
Budget Updates	Quarterly. No later than 10 days after the end of the reporting quarter.	Electronic	Accurate & reconciled
Planned vs. Actual Reports	Quarterly. No later than 10 days after the end of the reporting quarter.	Electronic to CA	Variance analysis included
Quarterly Performance Reports	Quarterly. No later than 10 days after the end of the reporting quarter.	Narrative + financial to Contracting Authority	Submitted on time
Final Summary Report	End of Contract	Narrative + full financials	Complete documentation submitted

8. Applicable Regulations and Guidelines

• Federal guidelines (e.g., 2 CFR Part 200).
• Ethical standards for contract management.

9. Additional Requirements - Payment Terms

The Contractor provides qualified personnel assigned to provide uninterrupted procurement, financial administration, and compliance support for the duration of the contract. Payments will be processed and made available daily, Monday through Friday, excluding public holidays. The Contractor will maintain sufficient backup arrangements to guarantee continuity of service during absences or periods of peak workload.

10. Evaluation Criteria

Proposed Budget for Administration of Program Funds

Proposals will be evaluated on the reasonableness, transparency, and cost-effectiveness of the Contractor's proposed budget for administering the $87,000 in American Spaces program funds. The proposed administrative budget should demonstrate a clear understanding of the scope of work, justify all projected costs, and reflect efficient use of resources related to the services to be delivered.

Staffing Plan & Key Personnel Qualifications

Proposals will be evaluated on the qualifications, relevant experience, and availability of key personnel proposed to carry out the work, including backup staffing arrangements to ensure continuity of service across all nine American Spaces locations. Both the organization and all proposed key personnel must meet the minimum threshold of five (5) years of relevant experience.

Regional Program Experience

Proposals will be evaluated on the Contractor's demonstrated experience managing or supporting regional programs of comparable scope and complexity, particularly those operating across multiple geographic locations simultaneously. Applicants should provide specific examples of prior regional program administration, including the number of locations served and the nature of services provided.

Experience with American Spaces or Similar Public Diplomacy Programs

Proposals will be evaluated on the Contractor's prior experience working directly with American Spaces or analogous U.S. Government public diplomacy programs. Familiarity with American Spaces operational requirements, programming cycles, and reporting standards will be considered an advantage.

Knowledge of and Experience with Local Vendors

Proposals will be evaluated on the Contractor's demonstrated awareness of, and established relationships with, local vendors and service providers in the nine locations where American Spaces are located across Georgia. Applicants should demonstrate the ability to conduct competitive procurement efficiently within each local market and maintain an approved vendor network that supports timely program delivery.

Experience Administering U.S. Government Funding

Proposals will be evaluated on the Contractor's track record in administering U.S. Government funding, including compliance with applicable federal regulations such as 2 CFR Part 200 (Uniform Guidance) and the Federal Acquisition Regulations (FAR). Applicants should provide evidence of prior grants, contracts, or cooperative agreements administered on behalf of U.S. Government agencies, including any audit outcomes.

Staffing Plan & Key Personnel Qualifications

Proposals will be evaluated on the qualifications, relevant experience, and availability of key personnel proposed to carry out the work, including backup staffing arrangements to ensure continuity of service across all nine American Spaces locations.

Past Performance

Proposals will be evaluated on the Contractor's overall record of successfully completing similar contracts on time, within budget, and in compliance with applicable regulations. References from prior U.S. Government or international organization clients may be requested.

Internal Controls & Risk Management
Proposals will be evaluated on the robustness of the Contractor's proposed internal control framework, including segregation of duties, approval hierarchies, and policies consistent with U.S. federal requirements.

11. Proposal Requirements
Applicants must submit a complete proposal that includes the following components:
Technical Proposal A narrative describing the Contractor's approach to delivering the services outlined in this Statement of Work, including financial management, procurement oversight, compliance, and reporting. The technical proposal should demonstrate the Contractor's understanding of the scope and complexity of supporting nine American Spaces across Georgia.
Administrative Budget Proposal Applicants must submit a detailed budget outlining all costs the Contractor would require administering the $87,000 in American Spaces program funds over the 12-month performance period. The budget must include:

- Personnel costs (salaries, benefits, and time allocation for all assigned staff)
- Overhead and administrative costs
- Any other costs directly associated with delivering the services described in this SOW

The budget must be accompanied by a narrative justification for each line item, demonstrating cost reasonableness and efficiency. Applicants should note that the Contractor's administrative costs are separate from and may not be drawn from the $87,000 in American Spaces program funds, which are reserved exclusively for the procurement of goods and services on behalf of the U.S. Embassy in Tbilisi.

Past Performance & References A summary of relevant prior experience, including experience with U.S. Government funding, regional programs, American Spaces or public diplomacy programs, and local vendor networks in Georgia.
Staffing Plan A description of proposed key personnel, their qualifications, and backup arrangements to ensure continuity of service.

Submission Deadline: All proposals must be submitted on or before 16:00 local time (GMT +4) August 31, 2026. Proposals received after this date will not be considered.

SECTION 2 - CONTRACT CLAUSES

ADDENDUM TO CONTRACT CLAUSES
PRESCRIBED IN PART 12 ACQUISITION OF COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. In addition, the full text of a clause may be accessed electronically this/these address(es): Acquisition.gov this address is subject to change.

(Contracting officer to check all that apply)

NUMBER	TITLE AND DATE
☐ 52.203-6	RESTRICTIONS ON SUBCONTRACTOR SALES TO THE GOVERNMENT (JUN 2020) Alternate I (NOV 2021)
☐ 52.203-13	CONTRACTOR CODE OF BUSINESS ETHICS AND CONDUCT (NOV 2021)
☒ 52.203-17	CONTRACTOR EMPLOYEE WHISTLEBLOWER RIGHTS (NOV 2023)
☒ 52.203-19	PROHIBITION ON REQUIRING CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS OR STATEMENTS (JAN 2017)
☐ 52.204-9	PERSONAL IDENTITY VERIFICATION OF CONTRACTOR PERSONNEL (JAN 2011)
☒ 52.204-13	SYSTEM FOR AWARD MANAGEMENT – MAINTENANCE (JAN 2026)
☐ 52.204-91	CONTRACTOR IDENTIFICATION (JAN 2026)
☒ 52.209-6	PROTECTING THE GOVERNMENT'S INTEREST WHEN SUBCONTRACTING WITH CONTRACTORS DEBARRED, SUSPENDED, PROPOSED FOR DEBARMENT, OR VOLUNTARILY EXCLUDED (JAN 2026)
☐ 52.209-9	UPDATES OF PUBLICLY AVAILABLE INFORMATION REGARDING RESPONSIBILITY MATTERS (JAN 2026)
☐ 52.209-10	PROHIBITION ON CONTRACTING WITH INVERTED DOMESTIC CORPORATIONS (JAN 2026)
☐ 52.219-4	NOTICE OF PRICE EVALUATION PREFERENCE FOR HUBZONE SMALL BUSINESS CONCERNS (JAN 2026)

☐ 52.219-6 NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE (JAN 2026)
☐ Alternate I (MAR 2020)

☐ 52.219-8 UTILIZATION OF SMALL BUSINESS CONCERNS STATUTE (JAN 2026)

☐ 52.219-9 SMALL BUSINESS SUBCONTRACTING PLAN STATUTE (JAN 2026)
☐ Alternate I (JAN 2026)
☐ Alternate II (JAN 2026)
☐ Alternate III (JAN 2026)
☐ Alternate IV (JAN 2026)

☐ 52.219-14 LIMITATIONS ON SUBCONTRACTING (JAN 2026)

☐ 52.219-16 LIQUIDATED DAMAGES—SUBCONTRACTING PLAN (JAN 2026)

☐ 52.219-33 NONMANUFACTURER RULE (JAN 2026)

☐ 52.222-3 CONVICT LABOR (JAN 2026)

☒ 52.222-19 CHILD LABOR—COOPERATION WITH AUTHORITIES AND REMEDIES (JAN 2026)

☐ 52.222-35 EQUAL OPPORTUNITY FOR VETERANS (JAN 2026)
☐ Alternate I (JUL 2014)

☐ 52.222-36 EQUAL OPPORTUNITY FOR WORKERS WITH DISABILITIES (JAN 2026)
☐ Alternate I (JUL 2014)

☐ 52.222-37 EMPLOYMENT REPORTS ON VETERANS (JAN 2026)

☐ 52.222-40 NOTIFICATION OF EMPLOYEE RIGHTS UNDER THE NATIONAL LABOR RELATIONS ACT (JAN 2026)

☐ 52.222-41 SERVICE CONTRACT LABOR STANDARDS STATUTE (JAN 2026)

☐ 52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 2014)

☐ 52.222-43 FAIR LABOR STANDARDS ACT AND SERVICE CONTRACT LABOR STANDARDS-PRICE ADJUSTMENT (MULTIPLE YEAR AND OPTION CONTRACTS) (JAN 2026)

☐ 52.222-44 FAIR LABOR STANDARDS ACT AND SERVICE CONTRACT LABOR STANDARDS-PRICE ADJUSTMENT (JAN 2026)

☒ 52.222-50 COMBATING TRAFFICKING IN PERSONS STATUTE (JAN 2026)
☒ Alternate I (JAN 2026)

☐ 52.222-51 EXEMPTION FROM APPLICATION OF THE SERVICE CONTRACT LABOR STANDARDS TO CONTRACTS FOR MAINTENANCE, CALIBRATION, OR REPAIR OF CERTAIN EQUIPMENT – REQUIREMENTS (JAN 2026)

☐ 52.222-53 EXEMPTION FROM APPLICATION OF THE SERVICE CONTRACT LABOR STANDARDS TO CONTRACTS FOR CERTAIN SERVICES – REQUIREMENTS (JAN 2026)

☐ 52.222-54 EMPLOYMENT ELIGIBILITY VERIFICATION (JAN 2026)

☐ 52.222-62 PAID SICK LEAVE UNDER EXECUTIVE ORDER 13706 (JAN 2026)

☐ 52.223-9 ESTIMATE OF PERCENTAGE OF RECOVERED MATERIAL CONTENT FOR EPA-DESIGNATED ITEMS (MAY 2008)
☐ Alternate I (MAY 2008)

☐ 52.223-11 OZONE-DEPLETING SUBSTANCES AND HIGH GLOBAL WARMING POTENTIAL HYDROFLUOROCARBONS (JAN 2026)

☐ 52.223-12 MAINTENANCE, SERVICE, REPAIR, OR DISPOSAL OF REFRIGERATION EQUIPMENT AND AIR CONDITIONERS (JAN 2026)

☐ 52.223-20 [Reserved] ~~Aerosols~~

☐ 52.223-21 [Reserved] ~~Foams~~

☐ 52.223-23 SUSTAINABLE PRODUCTS AND SERVICES (JAN 2026)

☐ 52.224-3 PRIVACY TRAINING (APR 1984)
☐ Alternate I (JAN 2017)

☐ 52.225-1 BUY AMERICAN-SUPPLIES (JAN 2026)
☐ Alternate I (OCT 2022)

☐ 52.225-3 BUY AMERICAN-FREE TRADE AGREEMENTS – ISRAELI TRADE ACT (JAN 2026)
☐ Alternate I [Reserved]
☐ Alternate II (JAN 2026)
☐ Alternate III (JAN 2026)
☐ Alternate IV (OCT 2022)

☐ 52.225-5 TRADE AGREEMENTS (NOV 2023)

☐ 52.225-19 CONTRACTOR PERSONNEL IN A DESIGNATED OPERATIONAL AREA OR SUPPORTING A DIPLOMATIC OR CONSULAR MISSION OUTSIDE THE UNITED STATES (MAY 2020)

☐ 52.225-26 CONTRACTORS PERFORMING PRIVATE SECURITY FUNCTIONS OUTSIDE THE UNITED STATES (OCT 2016)

☐ 52.226-4 NOTICE OF DISASTER OR EMERGENCY AREA SET-ASIDE (NOV 2007)

☐ 52.226-5 RESTRICTIONS ON SUBCONTRACTING OUTSIDE DISASTER OR EMERGENCY AREA (JAN 2026)

☒ 52.226-8 ENCOURAGING CONTRACTOR POLICIES TO BAN TEXT MESSAGING WHILE DRIVING (MAY 2024) (EO13513)

☐ 52.229-12 TAX ON CERTAIN FOREIGN PROCUREMENTS STATUTE (JUL 2025)

☒ 52.232-29 TERMS FOR FINANCING OF COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES (NOV 2021)

☐ 52.232-30 INSTALLMENT PAYMENTS OF COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES (NOV 2021)

☒ 52.232-33 PAYMENT BY ELECTRONIC FUNDS TRANSFER – SYSTEM FOR AWARD MANAGEMENT (OCT 2018)

☒ 52.232-34 PAYMENT BY ELECTRONIC FUNDS TRANSFER – OTHER THAN SYSTEM FOR AWARD MANAGEMENT (JUL 2013)

☐ 52.232-36 PAYMENT BY THIRD PARTY STATUTE (JAN 2026)

☒ 52.232-40 PROVIDING ACCELERATED PAYMENTS TO SMALL BUSINESS SUBCONTRACTORS (JULY 2013)

☐ 52.232-90 FAST PAYMENT PROCEDURE STATUTE (JAN 2026)

☐ 52.233-3 PROTEST AFTER AWARD STATUTE (JAN 2026)

☒ 52.233-4 APPLICABLE LAW FOR BREACH OF CONTRACT CLAIM (JAN 2026)

☒ 52.240-91 SECURITY PROHIBITIONS AND EXCLUSIONS STATUTE (JAN 2026)
☐ Alternate I (DATE XXXX)

☐ 52.240-92 SECURITY REQUIREMENTS OTHER (JAN 2026)

☐ Alternate II (JAN 2026)

☐ 52.240-93 BASIC SAFEGUARDING OF COVERED CONTRACTOR INFORMATION SYSTEMS (JAN 2026)

☒ 52.244-6 SUBCONTRACTS FOR COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES (JAN 2026)

☐ 52.247-64 PREFERENCE FOR PRIVATELY OWNED U.S.- FLAG COMMERCIAL VESSELS (JAN 2025)
- ☐ Alternate I (APR 2003)
- ☐ Alternate II (NOV 2021)

THE FOLLOWING FEDERAL ACQUISITION REGULATIONS (FAR) CLAUSES ARE INCORPORATED BY REFERENCE:

CLAUSE	TITLE AND DATE
52.212-4	TERMS AND CONDITIONS—COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES (JAN 2026) IS INCORPORATED BY REFERENCE. (SEE SF-1449, BLOCK 27A)
52.212-5	[Reserved] (JAN 2026)
52.225-14	INCONSISTENCY BETWEEN ENGLISH VERSION AND TRANSLATION OF CONTRACT (FEB 2000)
52.232-40	PROVIDING ACCELERATED PAYMENTS TO SMALL BUSINESS SUBCONTRACTORS (MAR 2023)
52.244-6	SUBCONTRACTS FOR COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES (JAN 2026)

THE FOLLOWING FAR CLAUSE(S) IS/ARE PROVIDED IN FULL TEXT

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within the performance period of the contract.

THE FOLLOWING DOSAR CLAUSE(S) IS/ARE PROVIDED IN FULL TEXT:

652.232-70 PAYMENT SCHEDULE AND INVOICE SUBMISSION (FIXED-PRICE) (AUG 1999)

(a) *General.* The Government shall pay the contractor as full compensation for all work required, performed, and accepted under this contract the firm fixed-price stated in this contract.

(b) *Invoice Submission.* The Contractor shall submit invoices to TbilisiFMOVouchering@state.gov . To constitute a proper invoice, the invoice shall include all the items required by FAR 32.905(e).

(c) *Contractor Remittance Address.* The Government will make payment to the contractor's address stated on the cover page of this contract, unless a separate remittance address is shown below:

.....

.....

.....

(End of clause)

652.242-73 AUTHORIZATION AND PERFORMANCE (AUG 1999)

(a) The Contractor warrants the following:

(1) That is has obtained authorization to operate and do business in the country or countries in which this contract will be performed;

(2) That is has obtained all necessary licenses and permits required to perform this contract; and,

(3) That it shall comply fully with all laws, decrees, labor standards, and regulations of said country or countries during the performance of this contract.

(b) If the party actually performing the work will be a subcontractor or joint venture partner, then such subcontractor or joint venture partner agrees to the requirements of paragraph (a) of this clause.

(End of clause)

SECTION 3 - SOLICITATION PROVISIONS

52.212-1 INSTRUCTIONS TO OFFERORS—COMMERCIAL PRODUCTS AND COMMERCIAL (JAN 2026) IS INCORPORATED BY REFERENCE (SEE SF-1449, BLOCK 27A)

Summary of Instructions to Offeror. Each offer must consist of the following:

1. A completed solicitation, in which the SF-1449 cover page (blocks 12, 17, 19-24, and 30 as appropriate), and Section 1 has been filled out.
2. Evidence that the offeror/quoter operates an established business with a permanent address and telephone listing in Georgia or plans to establish an office within 30 days of contract award.

3. Technical Proposal A narrative describing the Contractor's approach to delivering the services outlined in this Statement of Work, including financial management, procurement oversight, compliance, and reporting. The technical proposal should demonstrate the Contractor's understanding of the scope and complexity of supporting nine American Spaces across Georgia.
4. Administrative Budget Proposal Applicants must submit a detailed budget outlining all costs the Contractor would require administering the $87,000 in American Spaces program funds over the 12-month performance period. The budget must include:

- Personnel costs (salaries, benefits, and time allocation for all assigned staff)
- Overhead and administrative costs
- Any other costs directly associated with delivering the services described in this SOW

5. The budget must be accompanied by a narrative justification for each line item, demonstrating cost reasonableness and efficiency. Applicants should note that the Contractor's administrative costs are separate from and may not be drawn from the $87,000 in American Spaces program funds, which are reserved exclusively for the procurement of goods and services on behalf of the U.S. Embassy in Tbilisi.

6. **Past Performance & References** A summary of relevant prior experience, including experience with U.S. Government funding, regional programs, American Spaces or public diplomacy programs, and local vendor networks in Georgia. List of clients over the past 3 years, demonstrating prior experience with relevant past performance information and references (provide dates of contracts, places of performance, value of contracts, contact names, telephone and fax numbers and email addresses). Offerors are advised that the past performance information requested above may be discussed with the client's contact person. In addition, the client's contact person may be asked to comment on the offeror's:

- Quality of services/goods provided under the contract;
- Compliance with contract terms and conditions;

- Effectiveness of management;
- Willingness to cooperate with and assist the customer in routine matters, and when confronted by unexpected difficulties; and
- Business integrity / business conduct. The Government will use past performance information primarily to assess an offeror's capability to meet the solicitation performance requirements, including the relevance and successful performance of the offeror's work experience. The Government may also use this data to evaluate the credibility of the offeror's proposal. In addition, the Contracting Officer may use past performance information in making a determination of responsibility.

7. Staffing Plan: A description of proposed key personnel, their qualifications, and backup arrangements to ensure continuity of service.

8. The offeror shall address its plan to obtain all licenses and permits required by local law (see DOSAR 652.242-73 in Section 2). If offeror already possesses the locally required licenses and permits, a copy shall be provided.

9. The offeror shall provide proof of SAM registration to include the SAM UEI number and N-CAGE code.

ADDENDUM TO SOLICITATION PROVISIONS
FAR PROVISIONS PRESCRIBED IN FAR PART 12 – ACQUISITION OF COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES

52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es): Acquisition.gov, FAR Revolutionary Overhaul.

THE FOLLOWING FEDERAL ACQUISITION REGULATION SOLICITATION PROVISIONS ARE INCORPORATED BY REFERENCE:

NUMBER	TITLE AND DATE
52.203-11	CERTIFICATION AND DISCLOSURE REGARDING PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS STATUTE (SEP 2024)
52.203-18	PROHIBITION ON CONTRACTING WITH ENTITIES THAT REQUIRE CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS OR STATEMENTS-REPRESENTATION (JAN 2017)
52.207-6	SOLICITATION OF OFFERS FROM SMALL BUSINESS CONCERNS AND SMALL BUSINESS TEAMING ARRANGEMENTS OR JOINT VENTURES (MULTIPLE-AWARD CONTRACTS) (AUG 2024)
52.222-18	CERTIFICATION REGARDING KNOWLEDGE OF CHILD LABOR FOR LISTED END PRODUCTS (FEB 2021)
52.225-4	BUY AMERICAN-FREE TRADE AGREEMENTS-ISRAELI TRADE ACT CERTIFICATE (JAN 2026)
52.225-25	[Reserved] (Feb 2026)

FAR PROVISIONS NOT PRESCRIBED IN FAR PART 12 – ACQUISITION OF COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES

NUMBER	TITLE AND DATE
52.211-1	[Reserved] (JUL 2025)

52.214-34 SUBMISSION OF OFFERS IN THE ENGLISH LANGUAGE (FEB 2026)

(End of provision)

THE FOLLOWING DOSAR PROVISIONS ARE PROVIDED IN FULL TEXT:

652.206-70 ADVOCATE FOR COMPETITION/OMBUDSMAN (FEB 2015)

(a) The Department of State's Advocate for Competition is responsible for assisting industry in removing restrictive requirements from Department of State solicitations and removing barriers to full and open competition and use of commercial items. If such a solicitation is considered competitively restrictive or does not appear properly conducive to competition and commercial practices, potential offerors are encouraged first to contact the contracting office for the solicitation. If concerns remain unresolved, contact:

(1) For solicitations issued by the Office of Acquisition Management (A/GA/AMD) or a Regional Procurement Support Office, the A/GA/AMD Advocate for Competition, at AQMCompetitionAdvocate@state.gov.

(2) For all others, the Department of State Advocate for Competition at cat@state.gov.

(b) The Department of State's Acquisition Ombudsman has been appointed to hear concerns from potential offerors and contractors during the pre-award and post-award phases of this acquisition. The role of the ombudsman is not to diminish the authority of the contracting officer, the Technical Evaluation Panel or Source Evaluation Board, or the selection official. The purpose of the ombudsman is to facilitate the communication of concerns, issues, disagreements, and recommendations of interested parties to the appropriate Government personnel, and work to resolve them. When requested and appropriate, the ombudsman will maintain strict confidentiality as to the source of the concern. The ombudsman does not participate in the evaluation of proposals, the source selection process, or the adjudication of formal contract disputes. Interested parties are invited to contact the contracting activity ombudsman, Thomas Edwardsen, at +995322277000 . For an American Embassy or overseas post, refer to the numbers below for the Department Acquisition Ombudsman. Concerns, issues, disagreements, and recommendations which cannot be resolved at a contracting activity level may be referred to the Department of State Acquisition Ombudsman at (703) 516-1696 or write to: Department of State, Acquisition Ombudsman, Global Acquisitions (A/GA), Suite 1060, SA-15, Washington, DC 20520.

(End of provision)

SECTION 4 - EVALUATION FACTORS

- Award will be made to the lowest priced, acceptable, responsible quoter. The quoter shall submit a completed solicitation, including Sections 1 and 5.

- The Government reserves the right to reject proposals that are unreasonably low or high in price.

- The Government will determine quoter acceptability will be determined by assessing the quoter's compliance with the terms of the RFQ.

- The Government will determine quoter responsibility by analyzing whether the apparent successful quoter complies with the requirements of FAR 9.1, including:

Staffing Plan & Key Personnel Qualifications
Proposals will be evaluated on the qualifications, relevant experience, and availability of key personnel proposed to carry out the work, including backup staffing arrangements to ensure continuity of service across all nine American Spaces locations. Both the organization and all proposed key personnel must meet the minimum threshold of five (5) years of relevant experience.

Regional Program Experience
Proposals will be evaluated on the Contractor's demonstrated experience managing or supporting regional programs of comparable scope and complexity, particularly those operating across multiple geographic locations simultaneously. Applicants should provide specific examples of prior regional program administration, including the number of locations served and the nature of services provided.

Experience with American Spaces or Similar Public Diplomacy Programs
Proposals will be evaluated on the Contractor's prior experience working directly with American Spaces or analogous U.S. Government public diplomacy programs. Familiarity with American Spaces operational requirements, programming cycles, and reporting standards will be considered an advantage.

Knowledge of and Experience with Local Vendors
Proposals will be evaluated on the Contractor's demonstrated awareness of, and established relationships with, local vendors and service providers in the nine locations where American Spaces are located across Georgia. Applicants should demonstrate the ability to conduct competitive procurement efficiently within each local market and maintain an approved vendor network that supports timely program delivery.

Experience Administering U.S. Government Funding
Proposals will be evaluated on the Contractor's track record in administering U.S. Government funding, including compliance with applicable federal regulations such as 2 CFR Part 200 (Uniform Guidance) and the Federal Acquisition Regulations (FAR). Applicants should provide evidence of prior grants, contracts, or cooperative agreements administered on behalf of U.S. Government agencies, including any audit outcomes.

Staffing Plan & Key Personnel Qualifications
Proposals will be evaluated on the qualifications, relevant experience, and availability of key personnel proposed to carry out the work, including backup staffing arrangements to ensure continuity of service across all nine American Spaces locations.

Past Performance
Proposals will be evaluated on the Contractor's overall record of successfully completing similar contracts on time, within budget, and in compliance with applicable regulations. References from prior U.S. Government or international organization clients may be requested.

Internal Controls & Risk Management
Proposals will be evaluated on the robustness of the Contractor's proposed internal control framework, including segregation of duties, approval hierarchies, and policies consistent with U.S. federal requirements.

ADDENDUM TO EVALUATION FACTORS
FAR AND DOSAR PROVISION(S) NOT PRESCRIBED IN PART 12

THE FOLLOWING FAR PROVISION(S) IS/ARE PROVIDED IN FULL TEXT:

52.225-17 EVALUATION OF FOREIGN CURRENCY OFFERS (FEB 2000):

If the Government receives offers in more than one currency, the Government will evaluate offers by converting the foreign currency to United States currency using official exchange rate set forth by the National Bank of Georgia in effect as follows:

(a) For acquisitions conducted using sealed bidding procedures, on the date of bid opening.

(b) For acquisitions conducted using negotiation procedures-

(1) On the date specified for receipt of offers, if award is based on initial offers; otherwise

(2) On the date specified for receipt of proposal revisions.

(End of provision)

SECTION 5 - REPRESENTATIONS AND CERTIFICATIONS

52.204-7 SYSTEM FOR AWARD MANAGEMENT—REGISTRATION (JAN 2026)

The Offeror shall have an active Federal Government contracts registration in the System for Award Management (SAM) when submitting an offer or quotation in response to this solicitation and at the time of award. As part of the SAM registration process, the Government collects information, as described in paragraphs (b) through (d) of this provision, that is necessary to identify the Offeror and for the Offeror to be awarded Federal Government contracts. To register in SAM, go to https://www.sam.gov. Allow for processing time when registering in SAM. If the Offeror is not registered in SAM, it should register immediately after receiving this solicitation.

(a) *Definitions.* As used in this provision—

Commercial and Government Entity (CAGE) code has the meaning provided in the clause at the Federal Acquisition Regulation (FAR) 52.204-13, System for Award Management—Maintenance, of this solicitation.

Electronic Funds Transfer (EFT) indicator means a bank account identifier to establish additional System for Award Management records for identifying alternative EFT accounts (see part 32) for the same entity.

Highest-level owner means the entity that owns or controls an immediate owner of the offeror, or that owns or controls one or more entities that control an immediate owner of the offeror. No entity owns or exercises control of the highest-level owner.

Immediate owner means an entity, other than the offeror, that has direct control of the offeror. Indicators of control include, but are not limited to, one or more of the following: ownership or interlocking management, identity of interests among family members, shared facilities and equipment, and the common use of employees. There may be more than one immediate owner (e.g., joint ventures).

Predecessor means an entity whose assets were acquired by the offeror or another entity (most often through merger or acquisition) and whose affairs are now carried out by the offeror or the other entity under a new name.

Taxpayer identification number means the number required by the Internal Revenue Service (IRS) to be used by the offeror to report income tax and other returns. It may be either a Social Security Number or an Employer Identification Number.

Unique entity identifier (UEI) has the meaning provided in the clause at FAR 52.204-13, System for Award Management—Maintenance, of this solicitation.

(b) *Identifiers.* The Offeror shall obtain and provide the following identifying information:

(1) *Unique entity identifier (UEI).*

(i) The Offeror shall obtain a UEI to register in SAM. The Government will independently validate the existence and uniqueness of the Offeror before assigning a UEI to the Offeror. Go to https://www.sam.gov for instructions on obtaining a UEI.

(ii) The Offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation “Unique Entity Identifier” followed by the UEI that

identifies the Offeror's name and address exactly as stated in the offer. The Offeror shall also enter its EFT indicator, if applicable.

(iii) The Contracting Officer will use the UEI to verify that the Offeror has an active Federal Government contracts registration in SAM.

(2) *Taxpayer identification number (TIN).*

(i) The Offeror shall provide its TIN or related information to comply with debt collection requirements of 31 U.S.C.7701(c) and 3325(d); reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M; and implementing regulations issued by the IRS. The Offeror shall consent for TIN validation; and

(3) *Commercial and Government Entity (CAGE) code.*

(i) The Offeror shall provide a CAGE code and legal business name (Do not use a "doing business as" name) for—

(A) Itself;

(B) Its immediate owner(s), if any;

(C) Its highest-level owner, if any; and

(D) Any predecessor(s), or predecessor of an Offeror's predecessor, that held a Federal contract or grant within the last three years.

(ii) If the Offeror is in the United States or its outlying areas and does not already have a CAGE code assigned, the DLA CAGE Branch will assign a CAGE code to the Offeror as a part of the SAM registration process. For information on obtaining a CAGE code go to https://cage.dla.mil/.

(iii) The Offeror shall get from any immediate and/or highest-level owner(s) their respective CAGE code(s) to provide the code(s) as part of the registration (FAR 52.204-7(b)(3)(i)).

(iv) If the Offeror is located outside of the United States or its outlying areas, and does not already have a CAGE code assigned, the Offeror may obtain a CAGE code as indicated in the following table.

If the Offeror is…	**Then…**
Located in a country that is a member of the North Atlantic Treaty Organization (NATO) or a sponsored nation	Contact the appropriate National Codification Bureau (https://www.nato.int/structur/ac/135/about/contacts)
Located in a country that is not a member of NATO or a sponsored nation	Contact the NATO Support and Procurement Agency (NSPA) (https://eportal.nspa.nato.int/AC135Public/scage/CageList.aspx)

(c) Representations and certifications.

(1) The following FAR solicitation provisions contain entity-level representations and certifications that the Offeror shall submit as part of their Federal Government contracts registration in SAM:

Provision	**Title**	**Date**
52.204-5	Women-Owned Business (Other Than Small Business)	JAN 2026

52.209-2	Prohibition on Contracting with Inverted Domestic Corporations—Representation	JAN 2026
52.209-5	Certification Regarding Responsibility Matters	JAN 2026
52.209-11	Representation by Corporations Regarding Delinquent Tax Liability or a Felony Conviction under any Federal Law	JAN 2026
52.219-1	Small Business Program Representations	FEB 2026
52.226-2	Historically Black College or University and Minority Institution Representation	JAN 2026

(2) By submitting its offer, the Offeror verifies that, as of the date of its offer, its representations and certifications posted electronically in SAM for the provisions listed in paragraph (c)(1) of this provision are current, accurate, and complete. The Offeror's representations and certifications in SAM are hereby incorporated by reference into its offer.

(d) *Other information*. The Offeror shall provide more information on its business operations and type that is necessary to be considered for award of certain contracts and financial information necessary to receive payment under contracts.

(End of provision)

52.204-24 [Reserved]

52.204-26 [Reserved]

52.212-3 [Reserved] (JAN 2026)

52.240-90 SECURITY PROHIBITIONS AND EXCLUSIONS REPRESENTATIONS AND CERTIFICATIONS (JAN 2026)

(a) *Definitions.* As used in this provision—

Backhaul, covered article, covered telecommunications equipment or services, critical technology, FASCSA order, Intelligence community, interconnection arrangements, national security system, roaming, sensitive compartmented information, sensitive compartmented information system, source, and substantial or essential component have the meanings provided in the clause 52.240-91, Security Prohibitions and Exclusions.

Business operations means engaging in commerce in any form, including by acquiring, developing, maintaining, owning, selling, possessing, leasing, or operating equipment, facilities, personnel, products, services, personal property, real property, or any other apparatus of business or commerce.

Marginalized populations of Sudan means—

(1) Adversely affected groups in regions authorized to receive assistance under section 8(c) of the Darfur Peace and Accountability Act (Pub. L. 109-344) (50 U.S.C. 1701 note); and

(2) Marginalized areas in Northern Sudan described in section 4(9) of such Act.

Restricted business operations means business operations in Sudan that include power production activities, mineral extraction activities, oil-related activities, or the production of military equipment, as those terms are defined in the Sudan Accountability and Divestment Act of 2007 (Pub. L. 110-174). Restricted business operations do not include business operations that the person (as that term is defined in Section 2 of the Sudan Accountability and Divestment Act of 2007) conducting the business can demonstrate—

(1) Are conducted under contract directly and exclusively with the regional government of southern Sudan;

(2) Are conducted under specific authorization from the Office of Foreign Assets Control in the Department of the Treasury, or are expressly exempted under Federal law from the requirement to be conducted under such authorization;

(3) Consist of providing goods or services to marginalized populations of Sudan;

(4) Consist of providing goods or services to an internationally recognized peacekeeping force or humanitarian organization;

(5) Consist of providing goods or services that are used only to promote health or education; or

(6) Have been voluntarily suspended.

Sensitive technology—

(1) Means hardware, software, telecommunications equipment, or any other technology that is to be used specifically—

(i) To restrict the free flow of unbiased information in Iran; or

(ii) To disrupt, monitor, or otherwise restrict speech of the people of Iran; and

(2) Does not include information or informational materials the export of which the President does not have the authority to regulate or prohibit pursuant to section 203(b)(3) of the International Emergency Economic Powers Act (50 U.S.C. 1702(b)(3)).

(b) *Procedures*.

(1) *Covered telecommunications and video surveillance*. The Offeror shall review the list of excluded parties in the System for Award Management (SAM) at https://www.sam.gov for entities excluded from receiving federal awards for "covered telecommunications equipment or services."

(2) *FASCSA Orders*.

(i) The Offeror shall search in SAM for the phrase "FASCSA order" for any covered article, or any products or services produced or provided by a source, if there is an applicable FASCSA order described in paragraph (e) of FAR 52.240-91, Security Prohibitions and Exclusions.

(ii) The Offeror shall review the solicitation for any FASCSA orders that are not in SAM but are effective and apply to the solicitation and resultant contract (see FAR 40.204-1(c)(2)).

(iii)FASCSA orders issued after the date of solicitation do not apply unless added by an amendment to the solicitation.

(c) *Covered telecommunications equipment or services representations*. By submission of its offer, the Offeror represents that, after conducting a reasonable inquiry (that looks at any information in the Offeror's possession but does not need to include an internal or third-party audit)—

(1) It will not provide covered telecommunications equipment or services to the Government in the performance of any contract, subcontract or other contractual instrument resulting from this solicitation, except as waived by the solicitation, or as disclosed in paragraph (g); and

(2) It does not use covered telecommunications equipment or services, or use any equipment, system, or service that uses covered telecommunications equipment or services, except as waived by the solicitation, or as disclosed in paragraph (g).

(d) *FASCSA Representation*. By submission of this offer, the offeror represents that it has conducted a reasonable inquiry, and that the offeror does not propose to provide or use in response to this solicitation any covered article, or any products or services produced or provided by a source, if the covered article or the source is prohibited by an applicable FASCSA order in effect on the date the solicitation was issued, except as waived by the solicitation, or as disclosed in paragraph (g). A reasonable inquiry will look at any information in the offeror's possession but does not need to include an internal or third-party audit.

(e) *Sudan certification*. By submission of its offer, the offeror certifies, after conducting a reasonable inquiry (that looks at any information in the offeror's possession but does not need to include an internal or third-party audit), that the offeror does not conduct any restricted business operations in Sudan.

(f) *Iran Representation and Certifications*.

(1) Except as provided in paragraph (f)(2) of this provision or if a waiver has been granted in accordance with FAR 40.203-3, the offeror, after conducting a reasonable inquiry (that looks at any information in the offeror's possession but does not need to include an internal or third-party audit), by submission of its offer—

(i) Represents, to the best of its knowledge and belief, that the offeror does not export any sensitive technology to the government of Iran or any entities or individuals owned or controlled by, or acting on behalf or at the direction of, the government of Iran;

(ii) Certifies that the offeror, or any person (as defined at section 15 of the Iran Sanctions Act of 1996, Pub. L.104-172, 50 U.S.C. 1701 note) owned or controlled by the offeror, does not engage in any activities for which sanctions may be imposed under section 5 of the Act. These sanctioned activities are in the areas of development of the petroleum resources of Iran, production of refined petroleum products in Iran, sale and provision of refined petroleum products to Iran, and contributing to Iran's ability to acquire or develop certain weapons or technologies; and

(iii) Certifies that the offeror, and any person owned or controlled by the offeror, does not knowingly engage in any transaction that exceeds $15,000 with Iran's Revolutionary Guard Corps or any of its officials, agents, or affiliates, the property and

interests in property of which are blocked pursuant to the International Emergency Economic Powers Act (50 U.S.C. 1701 et seq.) (see OFAC's Specially Designated Nationals and Blocked Persons List at https://www.treasury.gov/resource-center/sanctions/SDN-List/Pages/default.aspx)

(2) Exception for trade agreements. The representation and certification requirements of paragraph (f)(1) of this provision do not apply if—

(i) This solicitation includes a trade agreements notice or certification (e.g., 52.225-6, Trade Agreements Certificate); and

(ii) The offeror has certified that all the offered products to be supplied are designated country end products or designated country construction material.

(iii) The offeror shall email questions concerning sensitive technology to the Department of State at CISADA106@state.gov.

(g) *Disclosure*.

(1) If the Offeror is not able to represent compliance with the prohibitions in paragraphs (c) or (d), then the Offeror shall disclose within 72 hours to the contracting office identified in paragraph (g)(2) the following information for each product or service not compliant:

(i) Contract number and order number, if applicable;

(ii) Identification of whether this disclosure relates to paragraph (c) on covered telecommunication equipment or services, or to paragraph (d) on FASCSA orders;

(iii) A description of the products or services that the Contractor identifies or has reason to suspect is prohibited (include brand; model number, such as the original equipment manufacturer (OEM) number, manufacturer part number, or wholesaler number; and item description, as applicable);

(iv) The entity that produced the product or service (include entity name, unique entity identifier, Contractor and Government Entity (CAGE) code, facilities responsible for design, fabrication, assembly, packaging, and test of the product, and whether the entity was the OEM or a distributor (provide manufacturer codes and distributor codes used for the product));

(v) Description of the functionality of the product or service and how that functionality impacts the risk to the product or service;

(vi) An explanation of any factors relevant to determining if the product or service should be permitted by an applicable exception, exemption, or waiver (if the offeror would like the Government to consider a waiver);

(vii) Whether alternative products or services are available that would be compliant with the prohibition;

(viii) If the product or service is related to item maintenance, include the following information on the item being maintained:

(A) Brand;

(B) Model number, OEM number, manufacturer part number, or wholesaler number; and

(C) Item description, as applicable.

(ix) Any readily available information about mitigation actions undertaken or recommended.

(2) If a disclosure is required to be submitted to a contracting office, the offeror shall submit the disclosure as follows:

(i) If a Department of Defense contracting office, the offeror shall submit the disclosure to the website at https://dibnet.dod.mil.

(ii) For all other contracting offices, the Offeror shall submit the disclosure to the Contracting Officer.

(3) If the disclosure provided does not contain any of the information required by paragraph (1), and the Offeror later discovers new information that is required by paragraph (1), then the Offeror shall submit a subsequent disclosure within 72 hours of discovering the new information.

(h) Executive agency review of disclosures. The Contracting Officer will review disclosures provided in paragraph (g) to determine if any applicable waiver may be sought. The Contracting Officer may choose not to pursue a waiver and may instead make an award to an Offeror that does not require a waiver.

(End of provision)

THE FOLLOWING DOSAR PROVISIONS PROVIDED IN FULL TEXT

652.225-70 ARAB LEAGUE BOYCOTT OF ISRAEL (AUG 1999)

(a) *Definitions*. As used in this provision:

Foreign person means any person other than a United States person as defined below.

United States person means any United States resident or national (other than an individual resident outside the United States and employed by other than a United States person), any domestic concern (including any permanent domestic establishment of any foreign concern), and any foreign subsidiary or affiliate (including any permanent foreign establishment) of any domestic concern which is controlled in fact by such domestic concern, as provided under the Export Administration Act of 1979, as amended.

(b) *Certification.* By submitting this offer, the offeror certifies that it is not:

(1) Taking or knowingly agreeing to take any action, with respect to the boycott of Israel by Arab League countries, which Section 8(a) of the Export Administration Act of 1979, as amended (50 U.S.C. 2407(a)) prohibits a United States person from taking; or,

(2) Discriminating in the award of subcontracts on the basis of religion.

(End of provision)