Architect/Engineering (A&E) Survey Services – Department of Interior –

This Request for Qualifications (RFQ) represents Stage I of the Short Selection process. Based on an evaluation of the qualifications submitted during Stage I, Department of Interior will identify a shortlist of the most highly qualified Offerors. The shortlisted Offerors will be invited to participate in discussions with the Government regarding their qualifications, proposed approaches, and the relative utility of alternative methods for performing the required Survey and Mapping Services. Following completion of discussions, the Government will rank the firms in order of preference and proceed with negotiations with the firm determined to be the most highly qualified, in accordance with FAR Subpart 36.6.

NOTE: This is not a Request for Proposal, should not be construed or interpreted as a contract or a commitment of any kind, nor does it commit DOI to pay for any costs incurred by Offerors in the submission of qualifications.

DESCRIPTION:

The DOI – NPS Team is seeking qualified firm(s) or organization(s) to provide Brooks Act, professional-engineering services for Survey and Mapping services for a stand-alone Contract for a project to complete Boundary Survey services of NPS tract 101-03 at Honouliuli National Historical Site in Honolulu County, Hawaii.

This project will involve survey research of tract 101-03, locating and evaluating field evidence required to establish boundaries, deed interpretation, and establishing property corners for a metes and bounds parcel. The subject parcel is Lot 19957 as shown on Land Court Application No. 1069, Map 1676 (NPS tract 101-03, see plan of survey diagram). This parcel is contained within the NPS legislative boundary, which is defined by a description in an easement shown as Easement 10899 on Land Court Application No. 1069, Map 1587.

The property needs a boundary survey. Most of the parcel boundaries have not been surveyed and need to be monumented and have the boundary marked. The lines of ownership will be monumented and marked and portions of the legislative boundary not coincident with the line of ownership will be shown on the survey plat.

A land survey plat will be prepared and recorded in the records of Hawaii Department of Accounting and General Services (DAGS) - Land Survey Division. per State of Hawai'i requirements.

This acquisition is a Total Small Business Set-Aside.

Work performed under this contract must be performed by individuals licensed or certified in the State of Hawai'i. Therefore firms, either on their own or in combination with subcontractors, provided compliance with the limitation on subcontracting is met, must have or be eligible to acquire professional qualifications, including licenses and certifications, in any of the required disciplines in State of Hawai'i identified above as necessary for the completion of this contract within 180 days of being notified of most highly qualified status. This requirement is necessary to meet licensure and certification requirements as well as to avoid undue delay in meeting agency requirements as they arise while taking into consideration concerns for human health and safety. As such, firms must demonstrate that they are licensed or certified in State of Hawai'i in the required discipline at the time of qualification submission.

The NAICS code for this requirement is 541370.

Active registration in System for Award Management (SAM) at https://www.sam.gov is required in order to conduct business with the Federal Government.

The Government intends to award a Firm-Fixed-Price Contract as a result of this solicitation.

TECHNICAL EVALUATION CRITERIA

A-E selections will be conducted in strict accordance with the announced selection criteria, and in compliance with RFO Subpart 36.202, and its supplements. The criteria for evaluation and selection are listed below in descending order of importance (first by major criterion and then by each sub-criterion). Criteria A through F are primary. Criteria G and H are secondary and used as 'tie-breakers' for technically equal rated firms; therefore, firms should not commingle submission of data related to those criterion with the primary criterion.

Primary Criteria:

a) Specialized experience and technical competence in Land Surveying type of work discussed in the Statement of Work sections I and II for the preceding five (5) years.

b) Professional Qualifications: The selected firm must have the professional qualifications necessary for satisfactory performance of required services and relevant experience land surveying as required by the Statement of Work. The evaluation will consider education, registration, technical certification, training, and longevity of relevant experience.

c) Equipment Plan: Firms must currently possess or have the capability to readily obtain, through purchase or lease, instruments, equipment, hardware and software sufficient to meet the survey requirements listed in the Statement of Work, Section II, Survey Standards of Care, (4) -Measurement Standards. Describe owned or leased instruments, equipment, hardware and software that will be used to perform this contract or your plan to obtain those items.

d) Demonstrated knowledge of locality specific to the State of Hawai'i area, as evidenced by accurate and detailed understanding of their geography, local requirements, and State of Hawai'i title and survey records. Past work experience of these areas would be preferred to show demonstrated knowledge.

e) Capacity to accomplish the work. Demonstrate the capability you intend to deploy in performance of this project.

f) Past performance: Past performance on contracts with government agencies and private industry in terms of cost control, quality of work, and compliance with performance schedules over the **last five (5) years**. Evaluations will be pulled from CPARS System based on the Unique Entity Identifier (UEI) number for the prime and any subcontractors included in the SF330 Part II. Firms may also include any ratings, letters of appreciation, awards, etc., as well as any other past performance information to document private industry performance of work as a subcontractor for Government agencies.

Secondary Criteria:

g) Geographic Proximity to the primary assignment area of the State of Hawai'i, island of O'ahu.

h) Volume of recent awards/on-going projects in the last 12 months, with the objective of identifying capacity and availability to complete this project.

SUBMISSION REQUIREMENTS

Firms that fully meet the requirements described in this announcement are invited to submit:

A. A Letter of Interest, which must include a prime and alternate Point of Contact (full name, phone and email address) authorized to negotiate on behalf of the firm;
B. A validation of the submittal for no less than 180 calendar days;
C. A completed Standard Form 330 for the proposed team (including Parts I and II);
D. A completed Standard Form 330 Part II (A-G) for each firm (prime and sub-consultants);
E. An organization chart of the team. The organization chart shall include the names of the key personnel, firms, disciplines, roles and responsibilities and the professional licensure/certification of key personnel.
F. Documentation of the internal Quality Control Program.

Submission of any additional supporting material is required, in order to substantiate the relevant project work specifically described on SF330. Additional information should not exceed 20 double-side pages.

REQUEST FOR QUALIFICATIONS – Due August 17, 2026 by 5:00 PM Pacific Time**.** Offerors shall submit Electronic PDF Version via email by no later than the date and time listed above**.** The proposal package must include the following information:

1) Solicitation Number/Title
2) Due Date
3) Closing Time

The package must be submitted to:

Primary Contact:
Department of the Interior
Contracting Officer
Alexander Salgado
Alexander_salgado@ios.doi.gov

Ensure all the appropriate information is included. Submissions received by any method other than email will NOT be accepted. All questions are due by August 13, 2026 at 5:00 PM Pacific Time and should be submitted via email to the POC's listed above. The Government reserves the right not to answer questions submitted after this date/ time.