Statement of Work (SOW) for Replace Cutter Berth Cleat at Coast Guard Base Alameda Coast Guard Island, Alameda, CA

1.0 Introduction/Background

This Statement of work (SOW) defines the requirements for a contractor to provide all necessary labor, materials, tools, equipment, and supervision to remove and replace Cleat number 16:J at the waterfront of Coast Guard Base Alameda, in Alameda California. The contractor shall be responsible for all aspects of the project as detailed in this document and in accordance with all applicable industry standards and USCG regulations. This work on moorage equipment supporting operational Coast Guard Cutters – the schedule of work must be coordinated around operational schedules.

2.0 Objective

The primary objective of this project is to preserve moorage capabilities for the operational Coast Guard Cutters that homeport out of Base Alameda.

3.0 Scope of Work

3.1 Tasks

The contractor shall:

- Task 1: Project Management
    - Designate a single point of contact for all project communications.
    - Coordinate all work with USCG Contracting Officer's Representative (COR) or designated POC.
    - Obtain all necessary federal, state, and local permits.
- Task 2: Remove and Replace ("in-kind") Cleat number 16:J
- Task 3: Provide preservation coating to match existing
- Task 4: Site Cleanup and Restoration
    - Upon completion, and on a daily basis, remove all construction materials and debris, disposing of them offsite.

3.2 Submittals

The contractor shall submit the following for Coast Guard Approval before getting approval to start work. All submittals shall be provided to the Coast Guard within 10 business days of award.

- Indented product details for replacement cleats.
- Intended Project Schedule - contractor shall give government at least 5 business days advance notice of indented mobilization.

4.0 Period of Performance

All work shall be complete within 60 calendar days from the start date.

5.0 Laydown and Material Storage

The Coast Guard POC will coordinate an appropriate amount of storage space as necessary for equipment and material storage during the project. The contractor is responsible for maintaining the security of this space and their equipment. This space shall be kept tidy at all times.

6.0 Technical Requirements

6.1 Codes and Standards

All work shall comply with the most current editions of all applicable federal, state, and local codes, all applicable industry standards, and the following USCG-specific standards:

- U.S. Coast Guard Safety and Environmental Health Manual, COMDTINST M5100.47(series)
- OSHA Regulations

6.2 Materials and Workmanship

All materials shall be new and conform to the specifications detailed in the table below:

Replacement Cleat	• 24” Cleat • 15 Ton Capacity • Powder Coat Protective Coated – Match existing

7.0 Personnel Security and Base Access

- **Background Checks:** All contractor personnel requiring access to the USCG facility must successfully pass a background check as required by USCG security policies, which may include a National Crime Information Center (NCIC) check. The contractor shall submit personnel information to the USCG COR 14 days prior to the project start date.
- **Access Request:** For access to the USCG facility, the contractor is required to submit the name and birthdate for each employee on the approved access request form at least 72 hours before their first day on site (this form will be provided after award). Personnel not listed may be denied access to the Coast Guard facility.
- **Identification:** A Real ID-compliant driver's license or other federally approved identification is required for base access. Acceptable forms of ID include: US Government Dependent ID, Federal PIV Card, TWIC Card, Veteran Health Identification Card, US Passport, or Permanent Resident Card. Driver's licenses from states that are not Real ID compliant will not be accepted.
- **Vehicle Requirements:** All contractor vehicles must have valid registration and insurance, and all vehicle operators must have a valid driver's license. Vehicles shall always stay on marked and paved roads – vehicles are not permitted to drive or park on the grass at any point in this project performance without written approval from the Coast Guard. Any damage from driving or parking on the grass, to include the sprinkler system, shall be the responsibility of the contractor to repair.
- **Conduct:** Contractor personnel shall adhere to all base regulations, traffic laws, and security protocols. Contractors must wear company identifying clothing/badging/safety gear, and all contractor vehicles must display company or subcontractor decals.

8.0 Work Hours

Work shall be performed between the hours of 7:00 AM and 5:00 PM, Monday through Friday, excluding Federal Holidays, unless otherwise approved in writing by the Contracting Officer, COR or USCG POC.

9.0 Safety and Environmental Protection

All operations must comply with the USCG Safety and Environmental Health Manual, COMDTINST M5100.47 (series). The contractor is responsible for proper handling and disposal of any hazardous materials and for immediately reporting and containing any spills.

10.0 Government Furnished Services

The Government may furnish potable water and electrical power at no cost to the contractor where available. All electrical connections shall be in accordance with the National Electric Code. The contractor shall provide and use ground fault circuit interrupter (GFCI) devices when connecting to Government power sources.

11.0 Travel Requirements

All costs associated with the transportation of equipment and materials are to be included within the Contractor's proposal.

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13.0 Acceptance Criteria

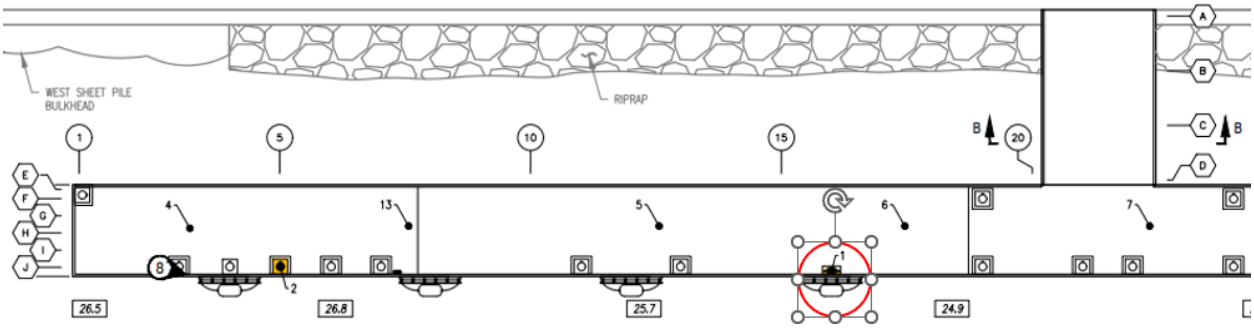
Final acceptance of the work will be granted by the USCG COR after a final inspection confirms that all tasks in this SOW have been completed, the installation meets all technical and safety standards, and the site has been fully restored. Final payment will not be released until all deficient items have been corrected.

14.0 Coast Guard Technical Point of Contact

Primary POC for this Task is: LCDR Bethany Stafford – 571-608-9734

Secondary POC for this Task is: LCDR Troy Robison – 571-607-1538

APPENDIX A: Site Drawings and Site Conditions



Overall Waterfront Picture

Type: Severely Corroded Cleat
Estimated Capacity: UNK, see operational restrictions
Location: 16:J

Condition of Cleat to be Replaced (16:J)