DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 633D AIR BASE WING
JOINT BASE LANGLEY-EUSTIS VA

17 July 2025

MEMORANDUM FOR: Potential Offerors

FROM: 633 CONS/PKC
14 Burrell Street, B.67
Langley AFB, VA 23666

SUBJECT: Joint Base Langley Eustis (JBLE) Vertical Transportation Equipmemt Inspection Maintenance and Repair Services – Site Visit / Questions

REFERENCE: FA4800-26-Q-0039

1. Questions in response to the solicitation are due NLT 1630 EST on 03 August 2026. The Government will provide response to the received questions NLT 1200 EST on 06 August 26.

2. The site visit for the subject solicitation will take place 30 July 26 from 1300 to 1610 EST. The site visit is limited to two (2) representatives per company. If you require base access, please email Mr. Michael Johnson (michael.johnson.419@us.af.mil) and Mr .Robert Porter (rober.porter.18@us.af.mil) and copy Emoni Bright (emoni.bright@us.af.mil) NLT 28 July 26 at 0900 EST. Individuals attending the site visit shall obtain their base pass at the Langley Air Force Base Visitor Center (LaSalle Gate: 11 Nealy Avenue, Hampton, Virginia 23665); it is recommended that you arrive at the visitor center two (2) hours early to allow sufficient time for processing. Upon receipt of the base pass, you will proceed to 633 CES, 37 Sweeney Blvd, Langley AFB, Virginia 23665, where we will travel as a group to the first site at 1330 EST. Below is the proposed itinerary and is subject to change:

   1300: Meet at 633 CES, 37 Sweeney Blvd, Langley AFB, Virginia 23665
   1330: Depart 633 CES, proceed to various base locations.
   1440: Head to Fort Eustis (schedule will likely be accelerated)
   1510: Meet at 733 CES, 1407 Washington Blvd, Fort Eustis, VA 23604
   1610: Conclude site visit

   Conversations and questions regarding the requirements may occur during the site visit; however, to receive the official Government response to develop your company's proposal, questions must be submitted in writing NLT 1630 EST on 03 August 2026. The Government's official response will then be provided in writing NLT 1200 on 06 August 2026.

3. Any question or concerns pertaining to this announcement should be directed to Emoni Bright at emoni.bright@us.af.mil and Contracting Officer, Mr. Matthew Gregg, at matthew.gregg.3@us.af.mil.

Attachments:
Visitor Information/Access Form