Enclosure F – Qualification Criteria

Traffic Safety Consulting Services
Brookhaven Science Associates (BSA) will evaluate each quotation on a Pass/Fail basis. Vendors must demonstrate that they possess the experience, personnel qualifications, technical capability, and response capability necessary to successfully perform the work described in the Statement of Work.

Failure to provide the requested documentation may result in the quotation being determined non-responsive.

Qualification Criterion No. 1 – Relevant Experience

Submittal Requirements:

- Provide a brief company profile.
- Provide a minimum of three (3) comparable traffic safety engineering or traffic consulting projects completed within the last five (5) years.
- For each project include: customer name, project description, contract value (if available), period of performance, services performed, and customer point of contact including email address and telephone number.

Qualification Criterion No. 2 – Project Team Qualifications

Submittal Requirements:

- Provide resumes for the proposed Project Manager/Project Lead and all key personnel.
- Provide a copy of the proposed Project Lead's current Professional Engineer (P.E.) license.
- Demonstrate that the Project Lead possesses a minimum of five (5) years of traffic engineering and traffic safety experience.

Qualification Criterion No. 3 – Technical Capability

Submittal Requirements:

- Describe the firm's capabilities to perform traffic studies, roadway safety evaluations, field observations, engineering analyses, traffic control reviews, and preparation of technical memoranda and engineering recommendations.
- Identify software, tools, or methodologies routinely used to perform traffic engineering analyses (if applicable).
- Provide one (1) redacted sample traffic study, technical memorandum, or engineering report.