National Ocean Service

Communications and Education Division/NOAA Video Studio/NMFS

141001-26-0044

Online Music Library

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1. BACKGROUND AND PURPOSE

The National Ocean Service (NOS) is a line office of the National Oceanic and Atmospheric Administration (NOAA), which is a bureau of the United States Department of Commerce. The mission of NOS is broad and includes a variety of technical and scientific services in support of coastal ocean natural resource stewardship and navigation support. Within NOS are program offices that are charged with carrying out the NOS mission.

The NOAA Video Studio is managed by the NOS Communications and Education Division (CED) and includes staff of the NOAA Office of Communications and External Affairs. The studio produces videos for both internal and external projects. The studio's productions range in scope from short public service announcements to broadcast-level narrative documentaries.

NOAA Fisheries has members in Seattle Washington and Silver Spring, MD. This production group produces videos highlighting NOAA Fisheries' diverse science, technology and the Office of Law Enforcement.

The Communications and Education Division (CED) of the NOS Office of Management and Budget, NOAA Ocean Today and the NOAA TV Studio are located at NOS Headquarters in Silver Spring, MD. Collectively these groups are known as the NOAA Video Group and need access to an online audio library with Internet download. This will allow all groups the ability to use audio clips in new video and audio productions.

NOAA Communications, NOAA Fisheries, CED, NOAA Ocean Today and NOAA TV Studio do not have the staff, specifically a musician or group of musicians, to create music for its audio, video and other multimedia products. The cost of contracting musicians to create scores for each product created for its varied audiences would be prohibitive. Therefore, purchasing rights to a

music library would provide NOAA with hundreds of selections to choose from, but would be far less expensive than contracting for each body of work.

Type of Order: The government anticipates award of a Firm Fixed Price (FFP) contract.

2. SCOPE OF WORK:

A music and sound effects library are required for the majority of multimedia products produced by the NOAA Video Group. The total number of products that will be created in a given year vary. For example, more than 13 videos will be produced in 2026/27 for the Ocean Today program. Each multimedia product is unique so NOAA requires a large catalog of music to make appropriate selections as needed. For purposes of this statement of work, "music" refers to musical compositions and sound recordings in the contractor's libraries. "Libraries" refers to groupings of music such as classical, contemporary, and sound effects that are appropriate for the products listed above. The widest possible selection of music and sound effects should be available.

The element(s) of this project are (listed in no particular order):

The NOAA Video Group has a requirement for unlimited downloads and unlimited use of music and sound effects during the term of the agreement for up to 20 user accounts. The music blanket license should grant NOAA the following:

Task 1. Provide online access to a variety of music that will be used in products described above.

The contractor shall make the music and sound effects available to the government via a web site that is secure and password-protected.

The government will:

- Have the non-exclusive right, license and authority to use music and sound effects downloaded from the contractor's libraries in the government's products, and
- The ability to make and disseminate products incorporating this music and sound effects per the clearances outlined below.

The government requires up to twenty users for access to the vendor's music and sound effects collection (downloaded from the Internet) at the Silver Spring, MD and Seattle, WA locations and through NOAA VPN connections for individuals working remotely from other NOAA offices creating video/audio products.

The government may continue to disseminate these products in perpetuity, even after termination or expiration of this contract, so long as the product is not altered in any way (either its audio or visual parts). Upon expiration of this agreement by either party, the government's ability to download music from their website will terminate.

Products created using music from this library will be developed within the United States. However, these products will be posted on public websites that can be accessed worldwide. Additionally, products developed for the NOAA Video group will be sent to museums, aquariums, and other institutions worldwide and to film festivals and other competitions.

Productions using music from this contract must include the following clearances:

1) NON-BROADCAST - Audio, video, and digital media, corporate intranet, and closed-circuit communications. Production not for sale to the general public.
2) DIGITAL/ONLINE/STREAMING/SOCIAL (ORGANIC NON-PAID) - Free digital downloads / streaming. Does not include episodic/series productions or themes. For the purpose of this "Digital (Non-Paid)" clearance, the territory is the World.
3) BROADCAST (TV)- Programming authorized for distribution and exhibition for television broadcast on a worldwide basis, subject to each broadcaster having a valid performance license for the Works used in the Productions transmitted in each applicable territory. Does not include episodic / series productions or themes.
4) PRODUCTIONS FOR SALE - Audio, video, digital media, and download up to a cumulative total of one thousand two hundred (1,200) units per production during the Synch Term.
5) FESTIVAL AND LIMITED RELEASE - Film festival and limited theatrical release up to twenty-five (25) theatrical screens.
6) SOUND EFFECTS – access to a sound effects library applicable to the Works, subject to the same terms in the agreement.

Products requiring any clearances other than those noted above will be licensed separately from this contract.

The term for this agreement will be a one (1) year term, commencing on September 1, 2026 and ending on August 31, 2027. The agreement shall have the option to be extended for an additional two (2) years commencing on September 1, 2027 and ending on August 31, 2028 (Option Period 1) and September 1, 2028 and ending on August 31, 2029 (Option Period 2), unless NOAA notifies the contractor in writing prior to this option period ending.

Task 2. Provide monthly reports on access and downloads.

At the end of each quarter, NOAA will supply the contractor with a listing of each music title downloaded under this contract.

3. IT SECURITY REQUIREMENTS

The Assessment and Authorization (A&A) requirements of Clause 48 CFR 1352.239-72 do not apply, and a Security Accreditation Package is not required.

The Contractor shall only supply Information Technology (e.g., hardware, software, firmware, etc.) and/or product license and shall not require the use of any contractor owned equipment. The contractor will not have remote access to any government owned equipment. The Contractor shall ensure the acquiring Information Technology provided disables "phone home" or similar capabilities.

The Contractor shall include the necessary product support and supporting documentation that allows the sanitization for the acquiring Information Technology and/or product license upon the disposal of the product. The Contractor shall not destroy any information unless specifically authorized by the Contracting Officer Representative/Task Manager. The Contractor upon request of the COR/TM shall use one of the approved methods for secure destruction of unclassified but sensitive information. Approved methods include NIST Special Publications 800-88 Guidelines for Media Sanitization (https://nvlpubs.nist.gov/nistpubs/SpecialPublications/NIST.SP.800-88r1.pdf) or the National Security Agency in the Media Destruction Guidance (https://www.nsa.gov/resources/everyone/media-destruction/).

The Contractor shall ensure the custom solutions and/or acquiring information technology are engineered for trustworthy and security. The Contractor shall work with the government assigned ISSO to determine the applicable security requirements that must be addressed. The Contractor shall throughout the lifecycle of this contract all custom/acquired solutions are consistent with the engineering-based trustworthy secure solutions as outlined in NIST Special Publication 800-160 Systems Security Engineering: Considerations for a Multidisciplinary Approach in the Engineering of Trustworthy Secure Systems (https://nvlpubs.nist.gov/nistpubs/SpecialPublications/NIST.SP.800-160v2.pdf).

The Contractor shall provide sufficient document demonstrating the acquiring information technology complies with Office of Management and Budget Memorandum M-07-18 Ensuring New Acquisitions Include Common Security Configurations and the Federal Acquisitions Regulations (FAR) 39.101(d) regulations require NIST common security configuration checklists including United States Government Configuration Baseline (USGCB) initiative. The Contractor shall provide sufficient documentation, which demonstrates the acquiring information technology or service(s) has implemented common security configuration checklists. Common security configuration checklists are available at National Checklist Program (NCP), (https://nvd.nist.gov/ncp/repository), the U.S. government repository of publicly available security checklists (or benchmarks) that provide detailed low-level guidance on setting the security configuration of operating systems and applications. If the Contractor does not have common security configuration checklist for the acquiring information technology or service(s), then the Contractor shall provide a rationale for not meeting the OMB M-07-18 requirement.

The Contractor shall ensure that the acquiring information technology complies with the Homeland Security Presidential Directive 12 (HSPD-12) Policy for a Common Identification Standard for Federal Employees and Contractors requirements from FAR 4.1302 stating: (a) In order to comply with Federal Information Processing Standard (FIPS) 201, agencies must purchase only approved personal identity verification products and services, (b) Agencies may acquire the approved products and services from the GSA, Federal Supply Schedule 70, Special Item Number (SIN) 132-62, HSPD-12 Product and Service Components, in accordance with ordering procedures outlined in FAR Subpart 8.4. If the Contractor does not comply with HSPD-12 requirement for the acquiring information technology, then the Contractor shall provide a rationale for not meeting the HSPD-12 requirement.

The Contractor shall ensure that the acquiring information technology complies with Internet Protocol Version 6 (IPv6) requirements from FAR part 11.002 requirements. FAR part 11.002 requirements state that unless the agency Chief Information Officer waives the requirement, when acquiring information technology using Internet Protocol, the requirements documents shall include reference to the appropriate technical capabilities defined in the USGv6 Profile (https://www.nist.gov/programs-projects/usgv6-program) and the corresponding declarations of conformance defined in the USGv6 Test Program. DOC acquisition of IP protocol technology shall express requirements for IPv6 capabilities in terms of the USGv6 Profile (e.g., using the USGV6 Capabilities Check List) and vendors shall be required to document their product's support of the requested capabilities through the USGv6 test program (reference https://www.nist.gov/programs-projects/usgv6-program) using the USGv6 Suppliers Declaration of Conformity. If the Contractor does not meet the IPv6 / FAR part 11.002 requirements for the acquiring information technology, then the Contractor shall provide a rationale for not meeting the FAR part 11.002 requirement.

The Contractor shall provide all supporting documentation or a reference to obtain the necessary material, which describes the security capabilities, the design and development processes and the testing and evaluation procedures used by the acquiring information technology. The Contractor shall provide all supporting documentation or a reference to obtain the necessary material, which describes all information technology updates and enhancements when implemented. The information technology supporting documentation examples include, but not limited to the user guide, system administrator guides and/or hardening guide. The Contractor shall provide document(s) or a reference to obtain the information that describes the functional properties of the security controls employed to permit the analysis and testing of the security controls for the acquiring information technology.

The Contractor shall provide sufficient document demonstrating the acquiring information technology provided complies with the following:

a) The standard installation, operation, maintenance, updates and/or patching of software shall not alter the common secure configuration settings (e.g., USGCB and/or other secure baseline),

b) Applications designed for normal end users shall run in the standard user context without requiring elevated system administration privileges.

4. SPECIFICATIONS:

The Contractor shall provide digital music and sound effects from its library that can be downloaded from the contractor's web site. Rights to the music and sound effects must include those listed above for non-broadcast, broadcast, digital/online/streaming/social (organic non-paid), productions for sale and film festival/limited theatrical release access. The music and sound effects will be used in videos that will appear on the Internet, DVDs, museum kiosks, at trade shows and public events, on public web sites, and other venues that reach a large, broad audience. Once the audio tracks and sound effects are added to a video and the video is posted to a public website, NOAA will not be responsible for tracking where the video may be reposted elsewhere, for example on social media websites.

Basic Qualifications:

The Contractor should have extensive music and sound effects libraries that are appropriate to the products outlined above. The Contractor's web site should be available on a 24/7/365 basis.

PERIOD OF PERFORMANCE

The period of performance shall be from September 1, 2026 – August 31, 2027, with the option to renew for up to two years as specified in **Task 1** above.

SCHEDULE OF DELIVERABLES

1) Under this Statement of Work, the use of the music and sound effects library will be available to Technical Points of Contact five (5) business days after award is made.
2) Quarterly usage reports will be sent electronically to Technical POCs no later than five business days after the last day of the month.

OVERSIGHT AND ACCEPTANCE

Members of the NOAA Video Group will use the contractor's product under terms of the agreement.

Government Responsibility: Members of the NOAA Video Group will be responsible for producing all media materials.

The government will not make any copies of the music other than for the government's use as permitted by this contract. The government shall not sell, lease, lend, give, physically convey, or otherwise transfer, access to the online libraries to any person, firm or corporation without the contractor's prior written consent.

The government shall, within ten days of either (i) the contractor's receipt of the contractor's notice of termination, or, (ii) expiration of this Agreement, within ten (10) days of the

contractor's issuance of a termination notice, destroy all electronic files of the downloaded libraries music in its possession and provide an affirmation of destruction. This does not include any music already incorporated by NOAA into a product.

Music and Sound Effects Library Unlimited Access for the NOAA Video Group	
Number of Music and Sound Effects Library Users	
20	Up to 20 named individuals from the NOAA Video Group with @noaa.gov email accounts.

Reporting:

The Contractor shall submit all usage reports and any materials to the technical point of contact:

NOAA/NOS/MBO/CED
ATTN: Robert Levy
National Ocean Service
Communications and Education Division
1305 East-West Highway
SSMC4, Room: 9615, N/MB6
Silver Spring, MD 20910

Email: Robert.Levy@noaa.gov

Phone: (240) 533-0872