US Department of Agriculture (USDA)

Statement of Work

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Project
Jeffco ATB Flooring Replacement

General Information

1.0 Scope of Work

This project consists of removal of existing flooring and installation/placement of new epoxy flooring, vinyl flooring, transitions, and rubber cove base.

2.0 Background

In January 2026 a water leak required the removal of part of the flooring down to the concrete slab. During this removal, it was discovered that the wood flooring and base boards had been placed over carpet and rubber base.

3.0 Technical Requirements / Tasks

Contractor is responsible for:

- Disposal of all associated materials off site in a State approved landfill.
- Verifying and checking all measurements and quantities needed for the project.
- Furnishing all labor, materials, equipment, and other incidentals necessary to the successful completion of all portions of the project and carrying out all duties and obligations imposed by this Contract.
- Conduct all work in accordance with the contract, specifications, and industry standards.
- Conduct all work in a safe manner, ensuring site safety and compliance with OSHA regulations. The Contractor shall provide and maintain work procedures which will safeguard the public and Government personnel, as well as the Contractor's own personnel.
- Expediate work to ensure minimal down time and site interruptions. Contractor must ensure that they coordinate work with U.S. Forest Service Fire Operations and minimize any interruptions and impacts with U.S. Forest Service fire operations and personnel working during flooring replacement. The Contractor must allow Forest Service personnel to come and go at any given moment. Contractor must submit a proposed plan on how they will allow Fire operations to continue during construction.
- Coordinate with the CO, COR and ATB personnel on all work and schedules.
- Ensure all equipment is in good repair and capable of accomplishing assigned task in a safe and environmentally acceptable manner.
- Provide a 5 year warranty on all materials and labor.

Work task may include but not limited to:

- Submit for approval all materials that will be used for the project, a schedule, and a safety plan per the Deliverables Schedule.
- Relocate and store, room furniture and employee filled boxes as needed for flooring replacement. Storage is responsibility of Contractor. No storage is provided on site.
- Contractor is not responsible for providing boxes for employees to box things up.
- Contractor is responsible for miss handling of boxes and furniture.
- Remove all layers of flooring in the designated areas down to the concrete slab. This includes the top wood flooring, the underlaying carpet layers, transitions, and all associated bases.
- Keep all work areas clean and safe for those working in the building. Ensure work areas are cleaned up before leaving each day and any areas needed to be avoided adequately signed and identified. Ensure exits are usable, clear and safe.
- Clean and prepare concrete slab surface to allow for a smooth and level installation of new flooring in accordance with flooring manufacturer recommendations.
- Install textured, poured epoxy flooring for commercial use in designated aeras. Color to match entry vestibule epoxy flooring.
- Install snap together, floating vinyl flooring for commercial use, similar wood texture and color to exiting flooring where designated.
- All title flooring to remain.
- Install transitions at doorways and where required. Type and color to be determined after flooring selection.
- Install 6" rubber cove base around all installed flooring. Color to be determined after flooring selection.

- Touch up any paint along base with existing color interior paint where base does not match up with current paint.
- Installation of all materials shall be in accordance with manufacturer's recommendation.
- All materials shall be durable, for high use and commercial use areas, and have low VOC's for interior use.
- After installation, ensure professional cleaning of all new floors.
- Ensure tripping hazards are removed during flooring installations and that any transitions meet current International Building Code and OSHA for tripping hazards.

Government Inspection and Acceptance
The Contractor must notify the COR upon completion of installing the doors. The COR may inspect the site up to 15 days following completion of work to verify work was performed according to contract requirements. If the contractor fails to meet the specifications, the contractor must rework the site(s). The COR must be notified of work completion prior to submitting invoice.

4.0 Government Furnished

There are no government furnished materials for this project. There are electrical, water, and restroom facilities on site for contractor use as it pertains to this contract.

5.0 Deliverables / Schedule

Key Deliverables

Item No.	Deliverable / Item Title	Description	Frequency	Delivery Format	Due By
1	Schedule	A schedule outlining the proposed construction timeline, from submittals, furniture relocation, demolition, installation, and contract close-out.	Before construction begins	Via email to COR	21 days before construction is intended to begin
2	Material Submittals	Submit all material specifications for all materials planned for use in this project for approval before ordering. This includes, but not limited to: - Flooring cleaners - Flooring materials - Cove Base - Transitions - Solvents	Before ordering	Via email to COR	14 days before ordering
3	Accident Prevention Plan	Submit a site-specific accident prevention plan to ensure contractor and employee safety	Before construction begins	Via email to COR	14 days before construction is intended to begin
4	Warranties & Close-out documentation	Warranties for materials, parts, and labor for 5-years.	Before Final Payment	Via email to COR	Before Final Payment

6.0 Travel

The project location is located at the Arapaho & Roosevelt Jeffco Air Tanker Base, located at 10900 W 120th Ave., Broomfield, CO. All travel is at the cost and liability of the contractor.

All work shall between 0800-1700, Monday through Friday. Work on the weekend may be permitted after award pending final schedule and work progress plan. No work shall occur on Federal holidays.

7.0 Contractor's Key Personnel

Contractor Representative: The contractor shall provide a contract representative for the performance of work. The name of this person and an alternate(s) who can act for the contractor when the contractor is absent should be designated in writing to the Contracting Officer.

8.0 Government Acceptance and Inspection

The Contractor must notify the COR upon completion of installing the doors. The COR may inspect the site up to 15 days following completion of work to verify work was performed according to contract requirements. If the contractor fails to meet the specifications, the contractor must rework the site(s). The COR must be notified of work completion prior to submitting invoice.

9.0 Security Requirements

The contractor must coordinate with the COR and Site representatives to ensure daily access to the site. Project will require coordination of access to the government building, work areas, and restricted airport areas. Contractor personnel shall remain in designated work areas only. Contractor employees found to leave work areas and wonder around on site will be asked to leave for the Contractor to provide a replacement.