55 SFS CONTRACTOR/VENDOR NCIC SCREENING & PASS REQUEST SPREADSHEET

Personally Identifying Information (PII) being collected by this form is authorized for collection under provisions of 10 U.S.C. 8013, Secretary of the Air Force, DoD 5200.2R, DoD Personnel Security Program; AFI 33-202, Computer Security, Information will be maintained by local Security Forces Authority while access requirements exist. Information access is restricted to personnel responsible for contract administration, or otherwise needed in the performance of official DoD duties. Information will be properly disposed of when its required use has been concluded. Providing this information is voluntary; however, failure to provide all of the required data shown on the spreadsheet will result in denial of entry to the installation. This information is exempt from OMB licensing under provisions of AFI 33-324, Information Collections and Reports Management Program; Controlling Internal, Public, and Interagency Air Force Collections, paragraphs 3.16.11 and 3.16.16.3.

Offutt AFB Sponsoring Agency / Unit:	**Company Name:**
Base Sponsor's Name:	**Company Address:**
Base Sponsor's Phone #:	**Company Representative Name:**
Request Date:	**Company Representative Phone Number:**

Full Name	Date of Birth						Work Schedule			Country of
Last, First, MI	Year	Month	Day	Drivers License/ID #	State	SSAN	Days	Hrs	Start Date - End Date (MMDDYYYY)	Citizenship

NOTE:

Security Manager will ensure all listed personnel are briefed that they must present a REAL ID ACT compliant drivers license, or state ID, or an approved alternate form of photo identification upon arrival at Offutt AFB Visitor Control Center.

Contract#:

Contract Start/End Dates:

Unit Commander or Security Manager Sig Block

Contract#:

Contract Start/End Dates: **Unit Commander or Security Manager Sig Block** **55 WG/IP Sig Block - Needed For Non U.S. Visitors**

Contract#:

Contract Start/End Dates:

Unit Commander or Security Manager Sig Block

55 WG/IP Sig Block - Needed For Non U.S. Visitors