Global Acquisitions
U.S. DEPARTMENT of STATE

RESTRICTING COMPETITION NOT EXCEEDING THE SIMPLIFIED ACQUISTION THRESHOLD

SECTION 1: IDENTIFICATION OF THE AGENCY AND THE CONTRACTING ACTIVITY

Department of State Contracting Activity	☐ Acquisition Management ☐ Foreign Service Institute ☐ Office of Foreign Missions ☐ U.S. Mission to the United Nations ☒ Overseas Post Embassy Reykjavik
Requiring Activity	Accommodation for US Secret Service Protective Detail for VVIP Protectee

SECTION 2: NATURE AND/OR DESCRIPTION OF THE ACTION BEING APPROVED

Approval is requested to award on a sole source basis to Grimsborgir hotelrekstur for the supplies and/or services described in Section 3 on behalf of the Requiring Activity.

SECTION 3: DESCRIPTION OF SUPPLIES/SERVICES REQUIRED TO MEET THE AGENCY'S NEEDS

The requirement is to provide 56 hotel nights at Hotel Grimsborgir, The estimated value for the entire period of performance is $17,203.00 including options. These supplies/services require reservation of 10 hotel rooms, for 56 room nights, located as close to the protectee as possible. This will allow the US Secret Service to accomplish national security objectives in protecting a VVIP protectee. With such short notice, the hotel location is as close as possible to the location of the protectee, allowing the protective detail to closely and thoroughly secure the area.

SECTION 4: IDENTIFICATION OF THE STATUTORY AUTHORITY PERMITTING OTHER THAN FULL AND OPEN COMPETITION

In accordance with Federal Acquisition Regulation (FAR) 12.102(a), the Contracting Officer has deemed only one source reasonably available based on the following:

☒ Urgency

SECTION 5: DEMONSTRATION THAT THE PROPOSED CONTRACTOR'S UNIQUE QUALIFICATIONS OR THE NATURE OF THE ACQUISITION REQUIRES USE OF THE AUTHORITY CITED

This hotel is best placed of available accommodations to maintain and accommodate security protocols and VIP movement in Southern Iceland. This is also the only available hotel in the south of Iceland able to accommodate a large group of protective detail allowing them to coordinate security logistics on an on-going basis. The hotel is located 45minutes from the protectee's location, which with the short timeline and visit during peak tourism, is the closest location we were able to find that had more than 1 available room. The prices are fair and reasonable, and the 56 room nights required push the value over the micro purchase threshold.

SECTION 6. DETERMINATION BY THE CONTRACTING OFFICER THAT THE ANTICIPATED COST TO THE GOVERNMENT IS FAIR AND REASONABLE

By signing the justification, the Contracting Officer makes a determination that the price to the Government is anticipated to be fair and reasonable.

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SECTION 7. CERTIFICATIONS

All reviews and approvals should be completed in the order listed unless otherwise authorized or required.

REQUIREMENTS CERTIFICATION

I certify that the facts and representations under my cognizance which are included in this Justification and its supporting acquisition planning documents, except as noted herein, are complete and accurate to the best of my knowledge and belief.

Requirements Cognizance:
SIGNATURE:

6/18/2026

Erin Jones
Logistics Supervisor
General Services Office

Date

CONTRACTING OFFICER CERTIFICATION

I certify that this submission is accurate to the best of my knowledge, and that it contains complete information necessary to enable other officials to make an informed recommendation for approval or disapproval.

SIGNATURE:

June 18, 2026

Jonathan McMurray
Contracting Officer
Embassy Reykjavik

Date