DESCRIPTION / SPECIFICATION / STATEMENT OF WORK (SOW)

PROJECT TITLE:
Desert Discovery Center Security Shutter Installation

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SOW 1.0 Background on the Government's Requirement

The Barstow Field Office is requiring a new security shutter furnishing and installation contract. This contract will cover installation of H.F. aluminum motorized security shutters for 14 glass windows/doors. This contract will cover furnishing all parts and labor to complete installation of security shutters at the Desert Discovery Center.

SOW 2.0 General Scope of Work

Furnishing and Installation of 55-millimeter, hard foam resin insulated, motorized, remote controlled aluminum security shutters. Contractor must furnish all tools and operational components of security shutters. Contractor must have ability, equipment and technicians to access all windows and doors. Contractor must have ability, equipment, and technicians to install security shutters, guide rails, housing boxes, manual crank system, and key switch on all windows and doors requested. Contractor must have ability, equipment and certified technicians to complete electrical work necessary to power motorized shutters. Contractor must have ability, equipment, and technicians to commission installed motorized shutters. Efficient performance of shutters is required in extreme weather conditions. This place of performance must have a neat and clean appearance before leaving the facility at the end of each workday. The area of responsibility will be within 10 feet of each work area.

Place of Performance:

The Desert Discovery Center is located at 831 Barstow Rd, Barstow CA, 92311 (San Bernardino County). All the described services will be provided at The Desert Discovery Center. Maps of the location attached in SOW 8.0.

Period of Performance:

The period of performance shall be for 1 month

The Period of Performance reads as follows: September 1, 2026 – October 1, 2026

SOW 3.0 Overall Objective(s)

The objective of this work is to enhance the physical security of The Desert Discovery Center by furnishing and installing 55-millimeter, hard foam resin insulated, motorized, remote controlled aluminum security shutters to all glass windows and exterior doors.

SOW 4.0 Specific Tasks

Furnish equipment, tools, parts, labor, and supplies to inspect, prepare, and install 55-millimeter, hard foam resin insulated, motorized, remote controlled aluminum security shutters to all glass windows and exterior doors. Furnish and install 3" aluminum guide rails. Furnish and install aluminum 45-degree five point rolling shutter and motor housing. Furnish and install manual crank system and crank tools. Furnish and install key switch to front door. Furnish program and commission master 15 channel remotes. The new installed security shutters must be powered by existing power to the building. The new security shutters must be tested and in efficient working condition. The newly installed security shutters must hold a warranty for motors, parts, labor, and against warranty defects. The new installed security shutters must perform efficiently in extreme weather conditions. This place of performance must have a neat and clean appearance before leaving the facility at the end of the workday. The area of responsibility will be within 10 feet of each work area.

Task 1: Inspect, assess, and plan for adequate equipment, technicians, supplies and parts to successfully and efficiently furnish, prepare, and install 55-millimeter, hard foam resin insulated, motorized, remote controlled aluminum security shutters to all glass windows and exterior doors. Dispose of all trash, waste, and debris produced during this task at an approved facility that is off BLM land. This place of performance must have a neat and clean appearance before leaving the facility at the end of the workday. The area of responsibility will be within 10 feet of each work area.

Task 2: Install cream colored 55-millimeter, hard foam resin insulated, motorized, remote controlled, 0.020" or more wall thickness aluminum security shutters to (3) circular street facing glass windows approximately 79"x 86" each window including guide rails and housing box. Security shutters must have 3" aluminum guide rails. Security shutters must have aluminum 45-degree five-point rolling shutter and motor housing. All exposed installed parts must be matching cream color. Security shutters must operate from existing power to the building. All exposed wiring must be incased in conduit neatly mounted to building or ceiling. Dispose of all trash, waste, and debris produced during this task at an approved facility that is off BLM land. This place of performance must have a neat and clean appearance before leaving the facility at the end of the workday. The area of responsibility will be within 10 feet of work area.

Task 3: Install cream colored 55-millimeter, hard foam resin insulated, motorized, remote controlled, 0.020" or more wall thickness aluminum security shutters to (1) circular rear glass window approximately 79"x 86" including guide rails and housing box. Security shutters must have 3" aluminum guide rails. Security shutters must have aluminum 45-degree five-point rolling shutter and motor housing. All exposed installed parts must be matching cream color. Security shutters must operate from existing power to the building. All exposed wiring must be incased in conduit neatly mounted to building or ceiling. Dispose of all trash, waste, and debris produced during this task at an approved facility that is off BLM land. This place of performance must have a neat and clean

appearance before leaving the facility at the end of the workday. The area of responsibility will be within 10 feet of work area.

Task 4: Install cream colored 55-millimeter, hard foam resin insulated, motorized, remote controlled, 0.020” or more wall thickness aluminum security shutters to (1) rear glass window/door section approximately 55” x 129” including guide rails and housing box. Security shutters must have 3” aluminum guide rails. Security shutters must have aluminum 45-degree five-point rolling shutter and motor housing. All exposed installed parts must be matching cream color. Security shutters must operate from existing power to the building. All exposed wiring must be incased in conduit neatly mounted to building or ceiling. Dispose of all trash, waste, and debris produced during this task at an approved facility that is off BLM land. This place of performance must have a neat and clean appearance before leaving the facility at the end of the workday. The area of responsibility will be within 10 feet of work area.

Task 5: Install cream colored 55-millimeter, hard foam resin insulated, motorized, remote controlled, 0.020” or more wall thickness aluminum security shutters to (3) large glass window sections approximately 82” x 148” each window section including guide rails and housing box. Security shutters must have 3” aluminum guide rails. Security shutters must have aluminum 45-degree five-point rolling shutter and motor. All exposed installed parts must be matching cream color. Security shutters must operate from existing power to the building. All exposed wiring must be incased in conduit neatly mounted to building or ceiling. Dispose of all trash, waste, and debris produced during this task at an approved facility that is off BLM land. This place of performance must have a neat and clean appearance before leaving the facility at the end of the workday. The area of responsibility will be within 10 feet of work area.

Task 6: Install cream colored 55-millimeter, hard foam resin insulated, motorized, remote controlled, 0.020” or more wall thickness aluminum security shutters to (1) glass window/door section approximately 84” x 148” including guide rails and housing box. Security shutters must have 3” aluminum guide rails. Security shutters must have aluminum 45-degree five-point rolling shutter and motor. All exposed installed parts must be matching cream color. Security shutters must operate from existing power to the building. All exposed wiring must be incased in conduit neatly mounted to building or ceiling. Dispose of all trash, waste, and debris produced during this task at an approved facility that is off BLM land. This place of performance must have a neat and clean appearance before leaving the facility at the end of the workday. The area of responsibility will be within 10 feet of work area.

Task 7: Install cream colored 55-millimeter, hard foam resin insulated, motorized, remote controlled, 0.020” or more wall thickness aluminum security shutters to (1) rear glass window section approximately 96” x 108” including guide rails and housing box. Security shutters must have 3” aluminum guide rails. Security shutters must have aluminum 45-degree five point rolling shutter and motor. All exposed installed parts must be matching cream color. Security shutters must operate from existing power to the building. All exposed wiring must be incased in conduit neatly mounted to building or ceiling. Dispose of all trash, waste, and debris produced during this task at an approved

facility that is off BLM land. This place of performance must have a neat and clean appearance before leaving the facility at the end of the workday. The area of responsibility will be within 10 feet of work area.

Task 8: Install cream colored 55-millimeter, hard foam resin insulated, motorized, remote controlled, 0.020” or more wall thickness aluminum security shutters to (1) Front entry glass window/door section approximately 121” x 142” including guide rails and housing box. Install 3” cream colored frame to mount security shutter to avoid striking door handles and allow shutters to open and close. Security shutters must have 3” aluminum guide rails. Security shutters must have aluminum 45-degree five point rolling shutter and motor. All exposed installed parts must be matching cream color. Security shutters must operate from existing power to the building. All exposed wiring must be incased in conduit neatly mounted to building or ceiling. Dispose of all trash, waste, and debris produced during this task at an approved facility that is off BLM land. This place of performance must have a neat and clean appearance before leaving the facility at the end of the workday. The area of responsibility will be within 10 feet of work area.

Task 9: Install cream colored 55-millimeter, hard foam resin insulated, motorized, remote controlled, 0.020” or more wall thickness aluminum security shutters to (1) Front glass window section approximately 78” x 85” including guide rails and housing box. Security shutters must have 3” aluminum guide rails. Security shutters must have aluminum 45-degree five point rolling shutter and motor. All exposed installed parts must be matching cream color. Security shutters must operate from existing power to the building. All exposed wiring must be incased in conduit neatly mounted to building or ceiling. Dispose of all trash, waste, and debris produced during this task at an approved facility that is off BLM land. This place of performance must have a neat and clean appearance before leaving the facility at the end of the workday. The area of responsibility will be within 10 feet of work area.

Task 10: Furnish and Install cream colored 55-millimeter, hard foam resin insulated, motorized, remote controlled, 0.020” or more wall thickness aluminum security shutters to (2) exterior restroom glass window sections approximately 42” x 96” each window including guide rails and housing box. Security shutters must have 3” aluminum guide rails. Security shutters must have aluminum 45-degree five point rolling shutter and motor. All exposed installed parts must be matching cream color. Security shutters must operate from existing power to the building. All exposed wiring must be incased in conduit neatly mounted to building or ceiling. Dispose of all trash, waste, and debris produced during this task at an approved facility that is off BLM land. This place of performance must have a neat and clean appearance before leaving the facility at the end of the workday. The area of responsibility will be within 10 feet of work area.

Task 11: Furnish and install manual hand crank feature and crank tool to all 3 exterior doors to enable staff to manual crank security shutters to allow access to building doors in case of power outage or motor failure. Dispose of all trash, waste, and debris produced during this task at an approved facility that is off BLM land. This place of performance

must have a neat and clean appearance before leaving the facility at the end of the workday. The area of responsibility will be within 10 feet of work area.

Task 12: Furnish and install key switch and 20 keys controlling front door to raise security shutters for entry and lower security shutters for exit to building. Dispose of all trash, waste, and debris produced during this task at an approved facility that is off BLM land. This place of performance must have a neat and clean appearance before leaving the facility at the end of the workday. The area of responsibility will be within 10 feet of work area.

Task 13: Furnish, program, and commission (3) Master 15 channel remotes. Remotes must control all security shutters furnished and installed. Remotes must be able to control one security shutter unit or multiple units at one time.

Task 14: Commission cream colored 55-millimeter, hard foam resin insulated, motorized, remote controlled, 0.020" or more wall thickness aluminum security shutters, 3" guide rails, shutter housing, manual crank system and key switch. All motorized security shutter system must work efficiently without any issues. All motorized security shutter systems must work efficiently in extreme weather conditions.

Task 15: Repair any damages to building and surrounding area. Place of performance will be left in the exact same condition as it was before furnishing and installation of cream colored 55-millimeter, hard foam resin insulated, motorized, remote controlled, 0.020" or more wall thickness aluminum security shutters, 3" guide rails, shutter housing, manual crank system and key switch.

Task 16: Provide new motorized security shutter system schematics and owners manuals to COR. Provide proof and details of warranty to COR. Ensure COR and facility manager are aware of how to safely manage operation and maintenance of new motorized security shutter system.

SOW 5.0 Delivery / Performance Schedule

Contractor must furnish equipment, tools, parts, labor, and supplies to inspect, prepare, install, and commission 55-millimeter, hard foam resin insulated, motorized, remote controlled aluminum security shutters to all glass windows and exterior doors. Furnish and install 3" aluminum guide rails. Furnish and install aluminum 45-degree five point rolling shutter and motor. Furnish and install manual crank system and crank tools. Furnish and install key switch to front door. Furnish program and commission master 15 channel remotes. The new installed security shutters must be powered by existing power to the building. The new security shutters must be tested and in efficient working condition. The new installed security shutters must hold a warranty for motors, parts, labor, and against warranty defects. The new installed security shutters must perform efficiently in extreme weather conditions. This place of performance must have a neat and clean appearance before leaving the facility at the end of the workday. The area of responsibility will be within 10 feet of each work area.

Contractor must complete all specific tasks (SOW 4.0) within 2 weeks of beginning specific task 1 within the dates September 1, 2026 – October 1, 2026. The scheduling of services or specific tasks will be agreed upon by both the assigned government COR and the awarded contractor.

The Desert Discovery Center is located at 831 Barstow Rd., Barstow CA, 92311. All the described services and tasks will be provided at The Desert Discovery Center. Maps of the location attached.

SOW 6.0 Government-Furnished Property, Materials, Services

General:
The Contractor shall furnish all personnel, materials, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items and non-personal services necessary to perform the work tasks defined in this Performance Work Statement, except for those items specified as government-furnished.

Materials:
The Government shall not furnish any materials.

Equipment:
The Government shall furnish not furnish any equipment.

Facilities
The Government will provide restroom facilities and the necessary workspace for the contractor staff to provide the support outlined in the SOW to restroom accessibility.

Utilities: The Government will provide electricity.
The Contractor shall instruct employees in utilities conservation practices. The contractor shall be responsible for operating under conditions that preclude the waste of utilities, which include turning off the water faucets or valves after using the required amount to accomplish the work.

SOW 7.0 Security and Administrative Matters

Security:
The Contractor shall be responsible for safeguarding all Government property provided for Contractor use or under their control, including securing all facilities the Contractor may access after normal business hours.
Contractor shall coordinate work schedule with Contracting Officers Representative to minimize public and employee ingress/egress to the building.

Safety:
The Contractor shall not require, or allow any employee, engaged in the performance of this Contract to work under conditions which are unsanitary, hazardous, or dangerous to his/her health or safety, as determined under safety and health standards promulgated by the Secretary of Labor under Section 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327 et seq.) as amended and other Federal, State and applicable local government safety standards.
Department of Labor Code of Federal Regulations Title 29 and other Federal, State and local government safety standards will apply in its entirety to the Contractor.
Examples of applicable safety standards are OSHA 29 CFR 1910, OSHA 29 CFR 1926, California Title 19, "Public Safety", California Title 8, "General Industry Safety Orders", and 41 CFR, Subpart B, "Public Contracts, General Safety and Health Standards."
The contractor shall also use the “BLM SAFETY AND HEALTH STANDARDS” (The Yellow Book) for reference.
Should the contractor fail to comply with any of these standards and regulations, the contractor shall be found to have defaulted on the terms of the contract.

Contingency Plan:
Sudden or unusual events could result in a negative impact to the delivery / performance of these requirements.
As an aid to properly plan for such events, the Contractor shall prepare and submit for approval a Contingency Plan for each Place of Performance for these requirements.
The Contractor will outline in detail the method(s) that the Contractor shall use in meeting Contract requirements in the following circumstances:

- a natural disaster occurs which impacts upon the Contractor's ability to perform
- a labor strike occurs which impacts upon the Contractor's ability to perform.
- a hazardous materials spill which impacts the Contractor’s ability to perform or which may affects public safety
- an incident which causes major damage which impacts the Contractor's ability to perform
- other unforeseen circumstances

In all cases, the Contractor will assume that government cannot provide supplemental forces, and continues to need the same or additional performance under the Contract, which the Contractor must meet.
This Contingency Plan shall be submitted as a part of the Contractor proposal.

Emergency Response:
Response to emergency service calls outside of the normal business hours shall not exceed four (4) hours regardless of the time during the day or night, weekends or holidays.
Response to emergency service during normal business hours shall not exceed two (2) hours.
Response is defined as having all personnel and equipment required to correct an emergency at the site of the emergency or at a pre-approved staging area, ready, willing, and able to perform the emergency work. The Contractor will provide a draft emergency response plan prior to Contract start date.

Emergency Services:
On occasion, services may be required to support an activation or exercise of contingency plans outside the normal business hours described above. The Contractor's responsibilities for emergency support will be in accordance with the contingency plan.

Hazardous Materials and Hazardous Response:
The Contractor will conform to all Bureau, Federal, State, and local regulations in the use and disposal of hazardous materials and hazardous waste. The Contractor will provide the appropriate response to any emergency involving hazardous materials at any of the facilities covered by this Contract. The Contractor will provide proof/certification of it's personnel qualified to work with hazardous materials and wastes to the Bureau. The Contractor will notify the Bureau immediately upon discovering a release of hazardous waste into the environment.

Public contact:
Contractor personnel may encounter adjacent landowners or members of the public during the performance of their work.
Contractor personnel will present a professional appearance and be able to provide appropriate identification, including display of proper identification by each employee.
All Contractor and subcontractor personnel shall comply with all Federal and State laws relative to citizenship.
Contractor personnel shall inform any trespassers along the right of way of hazards and, as necessary and appropriate, ask trespassers to leave fenced off or restricted areas.
If Contractor personnel may encounter emergency personnel, policemen, or firemen along the right of way, the Contractor personnel shall notify the On-Site Foreman
If Contractor personnel encounter the news media, they should refer all questions to the On-Site Foreman, who shall keep the COR informed of all news media contacts.

Government Observations:
Government personnel other than COR may from time to time observe, photograph, or otherwise record Contract operations.
However, these personnel will not interfere with Contractor performance.

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Regular Work Hours:
The performance period established for this contract is based upon all work being conducted during regular working hours between 8:00am and 4:30pm, Monday through Friday, excluding government holidays.
If the Contractor desires to carry on work outside regular hours, including Saturdays, Sundays, and government holidays, a request must be submitted to the COR in sufficient time to allow satisfactory arrangements to be made for access to the work site.

Communications:
"Time" for communications received after 3:00pm, after 12:00 pm locally on Fridays, or after 12:00 pm locally prior to a holiday will not start until the next business day. All times are local Pacific Standard Time.

Federal Holidays:
The following Federal Legal Holidays are observed:

New Year's Day	Martin Luther King, Jr. Day
President's Day	Memorial Day
Independence Day	Labor Day
Columbus Day	Veterans Day
Thanksgiving Day	Christmas Day
Juneteenth	

Fire Danger Season:
If the Contracting Officer Representative (COR) allows the Contractor to continue work during periods of declared fire danger or season, the Contractor shall comply with all applicable state laws relating to fire prevention and with all special conditions of work as directed by the COR.

Drawings:
Typical Drawings: Any drawings titled typical are general only and dimensions of each structure will be fixed by the Contracting Officer to adapt the design to existing conditions at the structure location.
Reduced Size Drawings: Any drawings identified as "REDUCED SIZE DRAWINGS" are photographically reduced in size. Accordingly, measurements and dimensions should not be taken or be based on any numerical scales shown. Prospective bidders desiring to review a copy of the full size drawings may contact the Contracting Officer identified in the solicitation.

Preservation of Historical and Archeological Data:
The Historic and Archeological Data Preservation Act of 1974, provides for the preservation of historical and archeological data that might otherwise be lost as the result of alterations to the terrain caused by a federal or federally licensed activity or program. If, in connection with operations under this contract, the Contractor, subcontractors, or the employees of any of them, discovers, encounters or becomes aware of any possible historical or archeological data, objects or sites of cultural value on the project area, such as historical ruins, graves or grave markers, fossils, or artifacts, the Contractor shall immediately suspend all operations in the vicinity of the cultural value and shall notify

the Contracting Officer in writing, giving the location and nature of the findings. No objects of cultural resource value may be removed.

Where appropriate by reason of discovery, the Contracting Officer may order delays in the time of performance and/or changes in the work. If such delays and/or changes are ordered, the time of performance and contract price shall be adjusted in accordance with the Changes clause.

The Contractor will be responsible for protecting the cultural resources within the affected area from damage. In addition, the contractor will be liable for all damage to the identified cultural resources caused by their actions or the actions of their agents or representatives. The Contractor shall immediately notify the Contracting Officer or his representative if any damage occurs to any cultural resource and immediately suspend work in the area in which damage has occurred until authorized to proceed.

SOW 8.0 Technical Exhibits and Definitions

Standard Definitions:

Physical Condition
The Physical appearance of Federal equipment or facilities that considers cracks, chips, dents, abrasions, rust, corrosion, general cleanliness, vibration, operating temperature, and discoloration and other items as identified by the COR.. Physical condition may be determined by visual as well as diagnostic means.

Contracting Officer (CO)
The Secretary of the Interior or designated authorized representative who is the only agent capable of signing a federal award or obligating funds.

Contracting Officer's Representative (COR)
The Contracting Officer's designated representative as indicated in a delegation of authority letter.

Inspection
Those actions taken by the Contractor to control the production of goods or services so that they meet the requirements of the performance work statement.

DESCRIPTION / SPECIFICATION / STATEMENT OF WORK (SOW)

Technical Exhibits:

EX 1: Desert Discovery Center Location Map (831 Barstow Rd., Barstow CA, 92311)

EX 2: (3) Circular Street facing glass windows approximately 79”x 86” each window. (SOW 4.0 Task 2)

EX 3: Circular rear glass window approximately 79”x 86”. (SOW 4.0 Task 3)

EX 4: Rear glass window/door section approximately 55” x 129” (SOW 4.0 Task 4)

EX 5: (3) large glass window sections approximately 82” x 148” each window.
(SOW 4.0 Task 5)

EX 6: Glass window/door section approximately 84” x 148” (SOW 4.0 Task 6)

EX 7: Rear glass window section approximately 96” x 108” (SOW 4.0 Task 7)

EX 8: Front entry glass window/door section approximately 121” x 142” (SOW 4.0 Task 8)

EX 10: (2) exterior restroom glass window sections approximately 42” x 96”
(SOW 4.0 Task 10)

EX 11: Key Switch control of Front Entry Door Motorized Security Shutter for initial entry to building and final exit.
(SOW 4.0 Task 12)

EX 12: Cream Colored Shutter Sample

SECTION E: PERFORMANCE REQUIREMENTS SUMMARY (PRS)

Work Tasks to be Performed	Acceptable Quality Level	Method of Surveillance	Consequences, Remedies, and/or Deduction(s)
Task(s) 1-16	No more than 2 unsatisfactory inspection results for duration of performance period.	The COR or another Government Representative will inspect the facilities in-person twice per week.	For 1 unsatisfactory inspection, the COR will document this and inform the Contractor what must be improved. For 2 unsatisfactory inspections, a 10% deduction.