U.S. FISH AND WILDLIFE SERVICE

A.R.M. LOXAHATCHEE NWR FUEL DELIVERIES
STATEMENT OF WORK

1. General:

Arthur R. Marshall Loxahatchee National Wildlife Refuge is seeking quotes from vendors to provide gasoline (87 & 90 octane) and on-road diesel fuel delivered to the Refuge.

2. Scope:

The contractor shall provide fuel on an on-call delivery within (1) day notification of need. Contract price for fuel will be based on the locality price of the OPIS postings. The awarded vendor's percentage markup will be locked in for the duration of this contract. Delivery tickets are required and must be signed by an agency contact. The Government will be obligated for only actual orders against this Blanket Purchase Agreement and to the extent delivered and accepted.

The Supplier shall furnish the following fuel to include but not limited to:
a. Unleaded gasoline (10% ethanol)
b. Unleaded gasoline (high octane)
c. Clear diesel (highway-on road)

3. PLACE OF DELIVERY:

Deliveries will be made to the bulk tanks in the maintenance wareyard located approximately 0.5 miles west of Headquarters along Lee Road (10216 Lee Road, Boynton Beach, FL 33473).

4. PERIOD OF PERFORMANCE:

Blanket Purchase Agreement will begin on date of award and have a period of performance of 5 years.

5. PRICING:

Price will be based on Oil Price Information Service (OPIS) current average daily rate rack for the delivery address for bulk deliveries. Total offered price per gallon shall include only the applicable taxes applied under the authority of the United States Government as the purchaser, delivery/seller fee, plus the wholesale price adjusted for each delivery based on wholesale reference price each day of delivery in accordance with clause 52.216-2 Economic Price Adjustment. Supplier will issue invoice/delivery confirmation with date, description of fuel delivered, number of gallons, price per gallon, with the total amount due at time of delivery. Invoices shall be paid via Government Purchase Card unless a BPA Call is made by an authorized contracting officer.

6. GOVERNMENT FURNISHED EQUIPMENT/INFORMATION:

Above ground holding tanks provided.

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7. AVAILABILITY:

Barring any emergencies, all deliveries are expected to be accomplished during normal business hours, Monday through Friday from 8:00 a.m. to 4:30 p.m. FWS non-duty hours include weeknights, weekends, and Government holidays.

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BLANKET PUCHASE AGREEMENT

1. DESCRIPTION OF AGREEMENT:

This is a Blanket Purchase Agreement for fuel delivery to the Loxahatchee NWR, FL. The vendor shall supply and deliver 87-octane unleaded gasoline, "Rec90" 90-octane unleaded gasoline, and on-road diesel fuel on an as-needed basis. The total fuel purchase across all fuel types is not to exceed $250,000.00 for the 5-year duration of this contract. Deliveries shall be made in accordance with the terms and conditions of this agreement.

Also, deliveries can be requested by the Contracting Officer (or the authorized representative of the Contracting Officer) listed below during the period starting on October 1, 2026 and ending on September 31, 2031. The minimum order shall be $500 per delivery. Deliveries for the period above for all fuel types shall not exceed a total of $250,000.00 per the attached Description of Service/Statement of Needs.

2. EXTENT OF OBLIGATION:

There is no minimum or maximum guarantee amount under this BPA. This BPA does not obligate funds. Funds will only be obligated on each Order. A BPA is an agreement, not a contract, between the government and the contactor in which neither party is under contractual obligation until an authorized Call (or order) is received and accepted. The act of receiving and accepting an authorized Call creates a contract obligation, which will remain in effect for the duration of work required under the accepted Call. Calls are authorized when they are placed against this BPA by authorized personnel, against authorized line items.

The Government is obligated only to the extent of authorized purchases made under the BPA by authorized individuals, and then only to the extent that they are delivered and acceptable to the government. The contractor is cautioned that acceptance of calls from personnel other than those authorized herein may jeopardize payment.

3. PURCHASE LIMITATION:

NOT TO EXCEED CEILING: The maximum award amount shall not exceed $250,000 throughout the life of each BPA. MAXIMUM ORDER LIMITATION: The maximum order limit is $50,000.00 per call. MINIMUM ORDER: The minimum order limit is $10.00 per call. Individual orders placed by an ordering official who is not a Contracting Officer (CO) must not exceed the micro-purchase threshold of $10,000 for supplies. Only authorized ordering officials are designated to make requests for delivery under the micro-purchase threshold using the GPC as the method of payment. See list of ordering officials below.

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4. **Authorized ordering officials for BPA:**

1. Project Leader
2. Deputy Project Leader
3. Administrative Officer
4. Maintenance Worker

5. **PRICING**

By accepting this agreement, the vendor warrants that prices charged the government shall be as follows:

The vendor's percentage markup is locked in for the duration of this agreement at a rate of:

- $XXX cents/gallon over based FL,OPIS posting for 87-octane Gasoline Fuel
- $XXX cents/gallon over based FL,OPIS posting for 90-octane Gasoline Fuel
- $XXX cents/gallon over based FL,OPIS posting for On-road Diesel Fuel

The above pricing is a firm fixed price, above the XXX FL OPIS RACK RATE.

6. **PROMPT PAYMENT DISCOUNT:**

The period of time allowed the government to take advantage of any prompt payment will commence following receipt of a proper invoice at the address given in Block 5 (Attention: XXX) of the Blanket Purchase Agreement.

7. **PROOF OF DELIVERY:**

All deliveries under this agreement, delivered by the vendor to the specified location, shall be accompanied by delivery tickets, which shall contain the following minimum information:

a) Name of vendor
b) Blanket Purchase Agreement (BPA) number
c) Date of purchase
d) Call number (supplied by government personnel)
e) Name of individual placing call
f) Itemized list of product (s) provided
g) Date of delivery

8. **INVOICES**:

An invoice shall be submitted within five (5) business days following delivery or upon the expiration of the BPA, whichever occurs first, identifying the delivery ticket(s) covered therein, stating their total dollar value, and supported by receipted copies of the delivery tickets.

9. INVOICING AND PAYMENT REQUIREMENTS – INTERNET PAYMENT PLATFORM (IPP) (SEPTEMBER 2011)

Beginning May 1, 2011, payment requests for all new awards must be submitted electronically through the U.S. Department of the Treasury's Internet Payment Platform System (IPP). Payment terms for existing contracts and orders awarded prior to May 1 remain the same. The Contractor must use IPP for contracts and orders awarded May 1 and later and must use the non-IPP invoicing process for those contracts and orders awarded prior to May 1.

"Payment request" means any request for contract financing payment or invoice payment by the Contractor. To constitute a proper invoice, the payment request must comply with the requirements identified in FAR 32.905(b), "Payment documentation and process" and the applicable Prompt Payment clause included in this contract. The IPP website address is: https://www.ipp.gov.The Contractor must use the IPP website to register, access and use IPP for submitting requests for payment. The Contractor Government Business Point of Contact (as listed in CCR) will receive enrollment instructions via email from the Federal Reserve Bank of Boston (FRBB) within 3-5 business days of the original contract award date. Contractor assistance with enrollment can be obtained by contacting the IPP Production Helpdesk via email ippgroup@boa.frb.org or phone (866) 973-3131.

If the Contractor is unable to comply with the requirement to use IPP for submitting invoices for payment, the Contractor must submit a waiver request in writing to the Contracting Officer.

These terms and conditions are hereby incorporated into and made part of this agreement.

The Contractor hereby accepts the offer represented by the numbered Blanket Purchase Agreement subject to all Terms and Conditions set forth and agrees to perform same.

Signature:_____ Date:_____

Title:_____

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QUOTE SCHEDULE

FUEL PURCHASE/DELIVERY

AT THE

ARTHUR R. MARSHALL LOXAHATCHEE NATIONAL WILDLIFE REFUGE, LOCATED AT 10216 LEE ROAD, BOYNTON BEACH, FL 33473

BEFORE SUBMITTING QUOTES, quoters should carefully review the attached Description of Service/Statement of Needs and visit the site of the proposed work to familiarize themselves with the local conditions affecting the delivery and work.

Description	Unit	Amount
Gasoline fuel (87 octane)	Per gallon, above XX FL OPIS daily rate	$_____
Gasoline fuel (90 octane)	Per gallon, above XX FL OPIS daily rate	$_____
On-road diesel fuel	Per gallon, above XX FL OPIS daily rate	$_____

NAME OF QUOTER:_____

BY:_____

(Signature)

ADDRESS:_____

_____

_____

DATE:_____

PHONE NUMBER:_____