SPECIFICATIONS –100%
BID DOCUMENT SUBMISSION

NEW CAMPUS LOOP ROAD AND UTILITY INFRASTRUCTURE UPGRADES

VA Project No. 608-20-101

SUBMITTED TO: KEITH LACASSE

PREPARED BY:

Above Group
ENGINEERING | DESIGN | CONSULTING

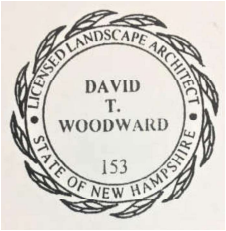
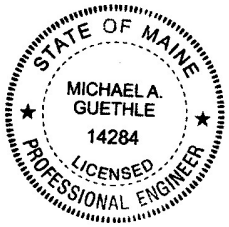
Prime/Mech/Telecom/ Electrical

WBRC
ARCHITECTS • ENGINEERS

Civil/Landscape Arch/Structural

DOCUMENT 00 01 07
SEALS PAGE

1.1 DESIGN PROFESSIONALS OF RECORD

LANDSCAPE ARCHITECT	David Woodward WBRC Architect Engineers	
CIVIL ENGINEER	Michael Guethle WBRC Architect Engineers	
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DEPARTMENT OF VETERANS AFFAIRS
VHA MASTER SPECIFICATIONS

TABLE OF CONTENTS
Section 00 01 10

SECTION NO.	DIVISION AND SECTION TITLES	DATE
	DIVISION 00 - SPECIAL SECTIONS	
00 01 17	Seals Page	
00 01 15	List of Drawing Sheets	05-20
	DIVISION 01 - GENERAL REQUIREMENTS	
01 00 00	General Requirements	03-20
01 33 23	Shop Drawings, Product Data, and Samples	05-17
01 35 26	Safety Requirements	07-20
01 42 19	Reference Standards	11-20
01 45 00	Quality Control	03-19
01 45 29	Testing Laboratory Services	11-18
01 57 19	Temporary Environmental Controls	01-11
01 74 19	Construction Waste Management	09-13
01 81 13	Sustainable Construction Requirements	10-17
01 91 00	General Commissioning Requirements	10-15
	DIVISION 02 – EXISTING CONDITIONS	
02 41 00	Demolition	08-17
	DIVISION 05 – METALS	
05 50 00	Metal Fabrications	08-18
	DIVISION 10 – SPECIALTIES	
10 14 00	Signage	10-15
	DIVISION 11 – EQUIPMENT	
11 12 00	Parking Control Equipment	02-16
	DIVISION 13 - SPECIAL CONSTRUCTION	
13 05 41	Seismic Restraint Requirements for Non-Structural Components	01-14
	DIVISION 23 – HEATING, VENTILATING, AND AIR CONDITIONING (HVAC)	
23 05 10	Common Work Results for Boiler Plant and Steam Generation	04-20
23 07 11	HVAC and Boiler Plant Insulation	02-20
23 22 13	Steam and Condensate Heating Piping	02-20

SECTION NO.	DIVISION AND SECTION TITLES	DATE
	DIVISION 26 – ELECTRICAL	
26 05 11	Requirements for Electrical Installations	01-16
26 05 19	Low-Voltage Electrical Power Conductors and Cables	01-17
26 05 26	Grounding and Bonding for Electrical Systems	01-17
26 05 33	Raceway and Boxes for Electrical Systems	01-18
26 05 41	Underground Electrical Construction	01-17
26 24 16	Panelboards	01-18
26 27 26	Wiring Devices	01-18
26 56 00	Exterior Lighting	01-18
	DIVISION 28 – ELECTRONIC SAFETY AND SECURITY	
28 05 00	Common Work Results for Electronic Safety and Security	04-18
28 05 13	Conductors and Cables for Electronic Safety and Security	10-18
28 05 26	Grounding and Bonding for Electronic Safety and Security	09-11
28 05 28.33	Conduits and Backboxes for Electronic Safety and Security	09-11
28 08 00	Commissioning of Electronic Safety and Security Systems	11-16
28 23 00	Video Surveillance	09-11
	DIVISION 31 – EARTHWORK	
31 20 00	Earthwork	07-16
31 23 19	Dewatering	10-12
	DIVISION 32 – EXTERIOR IMPROVEMENTS	
32 05 23	Cement and Concrete for Exterior Improvements	08-16
32 12 16	Asphalt Paving	09-15
32 14 16	Brick Unit Paving	08-16
32 17 23	Pavement Markings	08-16
32 31 13	Chain Link Fences and Gates	06-18
32 31 23	PVC Fence	
32 32 23	Segmental Retaining Walls	
32 90 00	Planting	08-16
	DIVISION 33 – UTILITIES	
33 08 00	Commissioning of Site Utility Systems	11-16
33 10 00	Water Utilities	03-17
33 40 00	Storm Sewer Utilities	12-17
33 63 00	Steam Energy Distribution	09-17
	DIVISION 34 – TRANSPORTATION	
34 71 13	Passive Vehicle Barriers	04-18

SECTION 00 01 15
LIST OF DRAWING SHEETS

The drawings listed below accompanying this specification form a part of the contract.

Drawing No.	Title
	GENERAL
GI100	Cover Sheet
	SURVEY/MAPPING
VB101	Existing Conditions Plan
VB102	Existing Conditions Plan
	UTILITY PLANNING
BI101	Subsurface Utility Engineering (SUE) - Legend
BI102	SUE – Existing Utilities Plan
BI103	SUE – Existing Utilities Plan
BI104	SUE – Existing Utilities Plan
BI105	SUE – Existing Utilities Plan
BI106	SUE – Existing Utilities Plan
	SITE PLANNING /ARCHITECTURAL
PH101	Phasing Plan
C-001	Site General Notes & Abbreviations
CD101	Site Removals Plan
CD102	Site Removals Plan
CD103	Site Removals Plan
CD104	Site Removals Plan
CP101	Site Layout and Materials Plan
CP102	Site Layout and Materials Plan
CP103	Site Layout and Materials Plan
CP104	Site Layout and Materials Plan
CP301	Road Plan & Profile
CP302	Road Plan & Profile
CP303	Road Plan & Profile
CP304	Road Plan & Profile
CG101	Site Grading and Erosion Control Plan
CG102	Site Grading and Erosion Control Plan

CG103	Site Grading and Erosion Control Plan
CG104	Site Grading and Erosion Control Plan
CG301	Retaining Wall Plan and Profile
CG302	Retaining Wall Plan and Profile
CU101	Site Utility Plan
CU102	Site Utility Plan
CU103	Site Utility Plan
CU104	Site Utility Plan
CU301	Site Stormwater Utility Plan & Profile
CU302	Site Stormwater Utility Plan & Profile
CU303	Site Stormwater Utility Plan & Profile
CU304	Site Water Utility Plan & Profile
CU305	Site Water Utility Plan & Profile
CU306	Site Water Utility Plan & Profile
C501	Site Details
C502	Site Details
C503	Site Details
C504	Site Details
C505	Site Details
C506	Site Details
C507	Site Details
C508	Site Details
LP101	Site Planting Plan
LP102	Site Planting Plan
LP103	Site Planting Plan
LP104	Site Planting Plan
LS501	Hardscape Details
LS502	Hardscape Details
LS503	Site Planting & Hardscape Details
BK601	Boring Logs
BK602	Boring Logs
BK603	Boring Logs
BK604	Boring Logs
BK605	Boring Logs
BK606	Boring Logs
MS101	Site Steam Utility Plan and Details

MS301	Site Steam Utility Plan and Profile
MS501	Site Steam Utility Manhole Details
PS501	Steam Manhole Plumbing Details
	MECHANICAL
M-001	Mechanical Legends and Symbols
MP101	Mechanical – Steam Piping Plan
MP201	Mechanical – Steam Piping Stress Analysis
M-501	Mechanical – Details and Schedules
	ELECTRICAL
E-001	Electrical Legends
E-002	Electrical General Notes
ED101	Electrical – Site Plan – Demo
EL101	Electrical – Lighting Site Plan – New
ES101	Electrical – Security and Power Plan - New
E-401	Partial Boiler Plan (BLDG 7) Electrical One-Line Diagram
E-501	Electrical Details
E-502	Electrical Details
E-601	Electrical Schedules
EC101	Site Plan Lighting Calcs

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SECTION 01 00 00
GENERAL REQUIREMENTS

PART 1 - GENERAL

1.1 SAFETY REQUIREMENTS

A. Refer to section 01 35 26, SAFETY REQUIREMENTS for safety and infection control requirements.

1.2 GENERAL INTENTION

A. Contractor shall completely prepare site for building operations, including demolition and removal of existing structures, and furnish labor and materials and perform work for VAMC Manchester, Loop Road and Utility Infrastructure Upgrades as required by drawings and specifications.

B. Visits to the site by Bidders may be made only by appointment with the Medical Center Engineering Officer.

C. Offices of Above Group, as Architect-Engineers, will render certain technical services during construction. Such services shall be considered as advisory to the Government and shall not be construed as expressing or implying a contractual act of the Government without affirmations by Contracting Officer or his duly authorized representative.

D. Before placement and installation of work subject to tests by testing laboratory retained by Department of Veterans Affairs, the Contractor shall notify the COR in sufficient time to enable testing laboratory personnel to be present at the site in time for proper taking and testing of specimens and field inspection. Such prior notice shall be not less than three workdays unless otherwise designated by the COR.

E. All employees of general contractor and subcontractors shall comply with VA security management program and obtain permission of the VA police, be identified by project and employer, and restricted from unauthorized access.

1.3 STATEMENT OF BID ITEM(S)

A. ITEM I, BASE BID: Work includes general construction, alterations, roads, walks, grading, drainage, retaining walls, water, natural gas and steam utilities, and necessary removal of existing structures and construction and certain other items.

1. ALTERNATE NO.1: BASE BID except delete “Mill and resurface portion of existing parking lot to a depth of 1 -1/2” and re-stripe” as shown on sheets CD101, CD102, CP101 and CP102 and replace with “Crack fill, seal coat, and restripe portion of existing parking lot”.
2. ALTERNATE NO.2: BASE BID except delete mechanical scope on sheets M-001, MP101, MP201, M501 which includes the tie-in from the new steam/condensate line to the steam header in Building 7.
3. ALTERNATE NO.3: ALTERNATE 2 and delete all mechanical scope which includes the new steam/condensate line from Building 7, to and including the steam utility manhole as shown

on sheets MS101, MS301, MS501, and PS501 and electrical Coded notes 12, 13, and 14 on ES101 for the sump pumps.

4. ALTERNATE NO.4: BASE BID except delete the three (3) parking lot access control gates.
5. ALTERNATE NO.5: BASE BID except delete Parking Lot A and add 50' length feet of curbing.

1.4 SPECIFICATIONS AND DRAWINGS FOR CONTRACTOR

A. Drawings and contract documents may be obtained from the website where the solicitation is posted. Additional copies will be at Contractor's expense.

1.5 CONSTRUCTION SECURITY REQUIREMENTS

A. Security Plan:
   1. The security plan defines both physical and administrative security procedures that will remain effective for the entire duration of the project.
   2. The General Contractor is responsible for assuring that all sub-contractors working on the project and their employees also comply with these regulations.

B. Security Procedures:
   1. General Contractor's employees shall not enter the project site without appropriate badge. They may also be subject to inspection of their personal effects when entering or leaving the project site.
   2. Before starting work the General Contractor shall give one week's notice to the Contracting Officer so that security arrangements can be provided for the employees. This notice is separate from any notices required for utility shutdown described later in this section.
   3. No photography of VA premises is allowed without written permission of the Contracting Officer. Patients and staff are not to be photographed at any time.
   4. VA reserves the right to close down or shut down the project site and order General Contractor's employees off the premises in the event of a national emergency. The General Contractor may return to the site only with the written approval of the Contracting Officer.

C. Guards:
   1. The General Contractor shall provide unarmed guards at the project site 24 hours a days, 7 days a week after construction hours.
   2. The Contractor shall provide the guards and VA police with communication devices as directed.
   3. The general Contractor shall install equipment for recording guard rounds to ensure systematic checking of the premises.

D. Document Control:
   1. Before starting any work, the General Contractor/Sub Contractors shall submit an electronic security memorandum describing the approach to following goals and maintaining confidentiality of "sensitive information".

2. The General Contractor is responsible for safekeeping of all drawings, project manual and other project information. This information shall be shared only with those with a specific need to accomplish the project.
3. Certain documents, sketches, videos or photographs and drawings may be marked "Law Enforcement Sensitive" or "Sensitive Unclassified". Secure such information in separate containers and limit the access to only those who will need it for the project. Return the information to the Contracting Officer upon request.
4. These security documents shall not be removed or transmitted from the project site without the written approval of Contracting Officer.
5. All paper waste or electronic media such as CD's and diskettes shall be shredded and destroyed in a manner acceptable to the VA.
6. Notify Contracting Officer and Site Security Officer immediately when there is a loss or compromise of "sensitive information".
7. All electronic information shall be stored in specified location following VA standards and procedures using an Engineering Document Management Software (EDMS).
   a) Security, access and maintenance of all project drawings, both scanned and electronic shall be performed and tracked through the EDMS system.
   b) "Sensitive information" including drawings and other documents may be attached to e-mail provided all VA encryption procedures are followed.

E. Motor Vehicle Restrictions
1. Vehicle authorization request shall be required for any vehicle entering the site and such request shall be submitted 24 hours before the date and time of access. Access shall be restricted to picking up and dropping off materials and supplies.
2. Unlimited permits shall be issued for General Contractor and its employees for parking in designated areas only. Contractor to coordinate with VA Medical Center Facility Manager.

1.6 OPERATIONS AND STORAGE AREAS (FAR 52.236-10)

A. The Contractor shall confine all operations (including storage of materials) on Government premises to areas authorized or approved by the Contracting Officer. The Contractor shall hold and save the Government, its officers and agents, free and harmless from liability of any nature occasioned by the Contractor's performance.

B. Temporary buildings (e.g., storage sheds, shops, offices) and utilities may be erected by the Contractor only with the approval of the Contracting Officer and shall be built with labor and materials furnished by the Contractor without expense to the Government. The temporary buildings and utilities shall remain the property of the Contractor and shall be removed by the Contractor at its expense upon completion of the work. With the written consent of the Contracting Officer, the buildings and utilities may be abandoned and need not be removed.

C. The Contractor shall, under regulations prescribed by the Contracting Officer, use only established roadways, or use temporary roadways constructed by the Contractor when and as authorized by the Contracting Officer. When materials are transported in prosecuting the work, vehicles shall not be loaded beyond the loading capacity recommended by the manufacturer of the vehicle or prescribed by any Federal, State, or local law or regulation. When it is necessary to cross curbs or sidewalks, the Contractor shall protect them from damage. The Contractor shall repair or pay for the repair of any damaged curbs, sidewalks, or roads.

D. Working space and space available for storing materials shall be as determined by the COR .

E. Workers are subject to rules of Medical Center applicable to their conduct.

F. Execute work in such a manner as to interfere as little as possible with work being done by others. Keep roads clear of construction materials, debris, standing construction equipment and vehicles at all times.

G. Execute work so as to interfere as little as possible with normal functioning of Medical Center as a whole, including operations of utility services, fire protection systems and any existing equipment, and with work being done by others. Use of equipment and tools that transmit vibrations and noises through the building structure, are not permitted in buildings that are occupied, during construction, jointly by patients or medical personnel, and Contractor's personnel, except as permitted by COR where required by limited working space.

   1. Do not store materials and equipment in other than assigned areas.
   2. Schedule delivery of materials and equipment to immediate construction working areas within buildings in use by Department of Veterans Affairs in quantities sufficient for not more than two work days. Provide unobstructed access to Medical Center areas required to remain in operation.
   3. Where access by Medical Center personnel to vacated portions of buildings is not required, storage of Contractor's materials and equipment will be permitted subject to fire and safety requirements.

H. Utilities Services: Where necessary to cut existing pipes, electrical wires, conduits, cables, etc., of utility services, or of fire protection systems or communications systems (except telephone), they shall be cut and capped at suitable places where shown; or, in absence of such indication, where directed by COR . All such actions shall be coordinated with the COR or Utility Company involved:

   1. Whenever it is required that a connection fee be paid to a public utility provider for new permanent service to the construction project, for such items as water, sewer, electricity, gas or steam, payment of such fee shall be the responsibility of the Government and not the Contractor.

I. Phasing:

1. The Medical Center must maintain its operation 24 hours a day 7 days a week. Therefore, any interruption in service must be scheduled and coordinated with the COR to ensure that no lapses in operation occur. It is the CONTRACTOR'S responsibility to develop a work plan and schedule detailing, at a minimum, the procedures to be employed, the equipment and materials to be used, the interim life safety measure to be used during the work, and a schedule defining the duration of the work with milestone subtasks. The work to be outlined shall include, but not be limited to:
2. To ensure such executions, Contractor shall furnish the COR with a schedule of approximate phasing dates on which the Contractor intends to accomplish work in each specific area of site, building or portion thereof. In addition, Contractor shall notify the COR two weeks in advance of the proposed date of starting work in each specific area of site, building or portion thereof. Arrange such phasing dates to ensure accomplishment of this work in successive phases mutually agreeable to Medical Center Director, COR and Contractor. buildings or areas that cannot be vacated during construction.

J. Construction Fence: Before construction operations begin, Contractor shall provide a chain link construction fence, 2.1m (seven feet) minimum height, around the construction area indicated on the drawings. Provide gates as required for access with necessary hardware, including hasps and padlocks. Fasten fence fabric to terminal posts with tension bands and to line posts and top and bottom rails with tie wires spaced at maximum 375mm (15 inches). Bottom of fences shall extend to 25mm (one inch) above grade. Remove the fence when directed by COR.

K. When a building and/or construction site is turned over to Contractor, Contractor shall accept entire responsibility including upkeep and maintenance therefore:
1. Contractor shall maintain a minimum temperature of 4 degrees C (40 degrees F) at all times, except as otherwise specified.
2. Contractor shall maintain in operating condition existing fire protection and alarm equipment. In connection with fire alarm equipment, Contractor shall make arrangements for pre-inspection of site with Fire Department or Company (Department of Veterans Affairs or municipal) whichever will be required to respond to an alarm from Contractor's employee or watchman.

L. Utilities Services: Maintain existing utility services for Medical Center at all times. Provide temporary facilities, labor, materials, equipment, connections, and utilities to assure uninterrupted services. Where necessary to cut existing water, steam, gases, sewer or air pipes, or conduits, wires, cables, etc. of utility services or of fire protection systems and communications systems (including telephone), they shall be cut and capped at suitable places where shown; or, in absence of such indication, where directed by COR.
1. No utility service such as water, gas, steam, sewers or electricity, or fire protection systems and communications systems may be interrupted without prior approval of COR. Electrical

work shall be accomplished with all affected circuits or equipment de-energized. When an electrical outage cannot be accomplished, work on any energized circuits or equipment shall not commence without a detailed work plan, the Medical Center Director's prior knowledge and written approval. Refer to specification Sections 26 05 11, REQUIREMENTS FOR ELECTRICAL INSTALLATIONS, 27 05 11 REQUIREMENTS FOR COMMUNICATIONS INSTALLATIONS and 28 05 00, COMMON WORK RESULTS FOR ELECTRONIC SAFETY AND SECURITY for additional requirements.

2. Contractor shall submit a request to interrupt any such services to COR, in writing, 7 days in advance of proposed interruption. Request shall state reason, date, exact time of, and approximate duration of such interruption.
3. Contractor will be advised (in writing) of approval of request, or of which other date and/or time such interruption will cause least inconvenience to operations of Medical Center. Interruption time approved by Medical Center may occur at other than Contractor's normal working hours.
4. Major interruptions of any system must be requested, in writing, at least 15 calendar days prior to the desired time and shall be performed as directed by the COR.
5. In case of a contract construction emergency, service will be interrupted on approval of COR. Such approval will be confirmed in writing as soon as practical.
6. Whenever it is required that a connection fee be paid to a public utility provider for new permanent service to the construction project, for such items as water, sewer, electricity, gas or steam, payment of such fee shall be the responsibility of the Government and not the Contractor.

M. Abandoned Lines: All service lines such as wires, cables, conduits, ducts, pipes and the like, and their hangers or supports, shall be removed back to their source. Those which are indicated to be abandoned but are not required to be entirely removed, shall be sealed, capped or plugged at the main, branch or panel they originate from. The lines shall not be capped in finished areas, but shall be removed and sealed, capped or plugged in ceilings, within furred spaces, in unfinished areas, or within walls or partitions; so that they are completely behind the finished surfaces.

N. To minimize interference of construction activities with flow of Medical Center traffic, comply with the following:

1. Keep roads, walks and entrances to grounds, to parking and to occupied areas of buildings clear of construction materials, debris and standing construction equipment and vehicles. Wherever excavation for new utility lines cross existing roads, at least one lane must be open to traffic at all times with approval.
2. Method and scheduling of required cutting, altering and removal of existing roads, walks and entrances must be approved by the COR.

O. Coordinate the work for this contract with other construction operations as directed by COR. This includes the scheduling of traffic and the use of roadways, as specified in Article, USE OF ROADWAYS.

1.7 PROTECTION OF EXISTING VEGETATION, STRUCTURES, EQUIPMENT, UTILITIES, AND IMPROVEMENTS (FAR 52.236-9)

A. The Contractor shall preserve and protect all structures, equipment, and vegetation (such as trees, shrubs, and grass) on or adjacent to the work site, which are not to be removed and which do not unreasonably interfere with the work required under this contract. The Contractor shall only remove trees when specifically authorized to do so, and shall avoid damaging vegetation that will remain in place. If any limbs or branches of trees are broken during contract performance, or by the careless operation of equipment, or by workers, the Contractor shall trim those limbs or branches with a clean cut and paint the cut with a tree-pruning compound as directed by the Contracting Officer.

B. The Contractor shall protect from damage all existing improvements and utilities at or near the work site and on adjacent property of a third party, the locations of which are made known to or should be known by the Contractor. The Contractor shall repair any damage to those facilities, including those that are the property of a third party, resulting from failure to comply with the requirements of this contract or failure to exercise reasonable care in performing the work. If the Contractor fails or refuses to repair the damage promptly, the Contracting Officer may have the necessary work performed and charge the cost to the Contractor.

C. Refer to Section 01 57 19, TEMPORARY ENVIRONMENTAL CONTROLS, for additional requirements on protecting vegetation, soils and the environment. Refer to Articles, "Alterations", "Restoration", and "Operations and Storage Areas" for additional instructions concerning repair of damage to structures and site improvements.

D. Refer to FAR clause 52.236-7, "Permits and Responsibilities," which is included in General Conditions. A National Pollutant Discharge Elimination System (NPDES) permit is required for this project. The Contractor is considered an "operator" under the permit and has extensive responsibility for compliance with permit requirements. VA will make the permit application available at the (appropriate medical center) office. The apparent low bidder, contractor and affected subcontractors shall furnish all information and certifications that are required to comply with the permit process and permit requirements. Many of the permit requirements will be satisfied by completing construction as shown and specified. Some requirements involve the Contractor's method of operations and operations planning and the Contractor is responsible for employing best management practices. The affected activities often include, but are not limited to the following:

1. Designating areas for equipment maintenance and repair;

2. Providing waste receptacles at convenient locations and provide regular collection of wastes;
3. Locating equipment wash down areas on site, and provide appropriate control of wash-waters;
4. Providing protected storage areas for chemicals, paints, solvents, fertilizers, and other potentially toxic materials; and
5. Providing adequately maintained sanitary facilities.

1.8 RESTORATION

A. Remove, cut, alter, replace, patch and repair existing work as necessary to install new work. Except as otherwise shown or specified, do not cut, alter or remove any structural work, and do not disturb any ducts, plumbing, steam, gas, or electric work without approval of the COR. Existing work to be altered or extended and that is found to be defective in any way, shall be reported to the COR before it is disturbed. Materials and workmanship used in restoring work, shall conform in type and quality to that of original existing construction, except as otherwise shown or specified.

B. Upon completion of contract, deliver work complete and undamaged. Existing work (walls, ceilings, partitions, floors, mechanical and electrical work, lawns, paving, roads, walks, etc.) disturbed or removed as a result of performing required new work, shall be patched, repaired, reinstalled, or replaced with new work, and refinished and left in as good condition as existed before commencing work.

C. At Contractor's own expense, Contractor shall immediately restore to service and repair any damage caused by Contractor's workers to existing piping and conduits, wires, cables, etc., of utility services or of fire protection systems and communications systems (including telephone) which are not scheduled for discontinuance or abandonment.

D. Expense of repairs to such utilities and systems not shown on drawings or locations of which are unknown will be covered by adjustment to contract time and price in accordance with clause entitled "CHANGES" (FAR 52.243-4) and "DIFFERING SITE CONDITIONS" (FAR 52.236-2).

1.9 PHYSICAL DATA – SOIL CONDITIONS

A. Data and information furnished or referred to below is for the Contractor's information. The Government shall not be responsible for any interpretation of or conclusion drawn from the data or information by the Contractor.

1. The indications of physical conditions on the drawings and in the specifications are the result of site investigations by SW Cole Inc.

(FAR 52.236-4)

B. Subsurface conditions have been developed by core borings and test pits. Logs of subsurface exploration are shown diagrammatically on drawings.

C. A copy of the soil report will be made available for inspection by bidders upon request to the Engineering Officer at the VA Medical Center and shall be considered part of the contract documents.

D. Government does not guarantee that other materials will not be encountered nor that proportions, conditions or character of several materials will not vary from those indicated by explorations. Bidders are expected to examine site of work and logs of borings; and, after investigation, decide for themselves character of materials and make their bids accordingly. Upon proper application to Department of Veterans Affairs, bidders will be permitted to make subsurface explorations of their own at site.

1.10 PROFESSIONAL SURVEYING SERVICES

A. A registered professional land surveyor or registered civil engineer whose services are retained and paid for by the Contractor shall perform services specified herein and in other specification sections. The Contractor shall certify that the land surveyor or civil engineer is not one who is a regular employee of the Contractor, and that the land surveyor or civil engineer has no financial interest in this contract.

1.11 LAYOUT OF WORK

A. The Contractor shall lay out the work from Government established base lines and bench marks, indicated on the drawings, and shall be responsible for all measurements in connection with the layout. The Contractor shall furnish, at Contractor's own expense, all stakes, templates, platforms, equipment, tools, materials, and labor required to lay out any part of the work. The Contractor shall be responsible for executing the work to the lines and grades that may be established or indicated by the Contracting Officer. The Contractor shall also be responsible for maintaining and preserving all stakes and other marks established by the Contracting Officer until authorized to remove them. If such marks are destroyed by the Contractor or through Contractor's negligence before their removal is authorized, the Contracting Officer may replace them and deduct the expense of the replacement from any amounts due or to become due to the Contractor.

(FAR 52.236-17)

B. Establish and plainly mark roads, parking lots are in accordance with lines and elevations shown on contract drawings.

C. Following completion of general mass excavation and before any other permanent work is performed, establish and plainly mark (through use of appropriate batter boards or other means) sufficient additional survey control points or system of points as may be necessary to assure proper alignment, orientation, and grade of all major features of work. Survey shall include, but not be limited to, location of lines and grades of footings, exterior walls, center lines of columns in both directions, major utilities and elevations of floor slabs:

1. Such additional survey control points or system of points thus established shall be checked and certified by a registered land surveyor or registered civil engineer. Furnish such certification to the COR before any work (such as footings, floor slabs, columns, walls, utilities and other major controlling features) is placed.

D. During progress of work, and particularly as work progresses from floor to floor, Contractor shall have line grades and plumbness of all major form work checked and certified by a registered land surveyor or registered civil engineer as meeting requirements of contract drawings. Furnish such certification to the COR before any major items of concrete work are placed. In addition, Contractor shall also furnish to the COR certificates from a registered land surveyor or registered civil engineer that the following work is complete in every respect as required by contract drawings.

1. Lines of elevations of all swales and interment areas.
2. Lines and elevations of roads, streets and parking lots.

E. Whenever changes from contract drawings are made in line or grading requiring certificates, record such changes on a reproducible drawing bearing the registered land surveyor or registered civil engineer seal, and forward these drawings upon completion of work to COR.

F. Upon completion of the work, the Contractor shall furnish the COR one electronic copy and reproducible drawings at the scale of the contract drawings, showing the finished grade on the grid developed for constructing the work, including burial monuments and fifty foot stationing along new road centerlines. These drawings shall bear the seal of the registered land surveyor or registered civil engineer.

G. The Contractor shall perform the surveying and layout work of this and other articles and specifications in accordance with the provisions of Article "Professional Surveying Services".

1.12 AS-BUILT DRAWINGS

A. The contractor shall maintain two full size sets of as-built drawings which will be kept current during construction of the project, to include all contract changes, modifications and clarifications.

B. All variations shall be shown in the same general detail as used in the contract drawings. To ensure compliance, as-built drawings shall be made available for the COR review, as often as requested.

C. Contractor shall deliver two approved completed sets of as-built drawings in the electronic version (scanned PDF) to the COR within 15 calendar days after each completed phase and after the acceptance of the project by the COR.

D. Paragraphs A, B, & C shall also apply to all shop drawings.

1.13 WARRANTY MANAGEMENT

A. Warranty Management Plan: Develop a warranty management plan which contains information relevant to FAR 52.246-21 Warranty of Construction in at least 30 days before the planned pre-warranty conference, submit four sets of the warranty management plan. Include within the

warranty management plan all required actions and documents to assure that the Government receives all warranties to which it is entitled. The plan must be in narrative form and contain sufficient detail to render it suitable for use by future maintenance and repair personnel, whether tradesman, or of engineering background, not necessarily familiar with this contract. The term "status" as indicated below must include due date and whether item has been submitted or was approved. Warranty information made available during the construction phase must be submitted to the Contracting Officer for approval prior to each monthly invoice for payment. Assemble approved information in a binder and turn over to the Government upon acceptance of the work. The construction warranty period will begin on the date of the project acceptance and continue for the product warranty period. A joint 4 month and 9 month warranty inspection will be conducted, measured from time of acceptance, by the Contactor and the Contracting Officer. Include in the warranty management plan, but not limited to, the following:

1. Roles and responsibilities of all personnel associated with the warranty process, including points of contact and telephone numbers within the company of the Contractor, subcontractors, manufacturers or suppliers involved.
2. Furnish with each warranty the name, address and telephone number of each of the guarantor's representatives nearest project location.
3. Listing and status of delivery of all Certificates of Warranty for extended warranty items, to include roofs, HVAC balancing, pumps, motors, transformers and for all commissioned systems such as fire protection and alarm systems, sprinkler systems and lightning protection systems, etc.
4. A list for each warranted equipment item, feature of construction or system indicating:
   a. Name of item.
   b. Model and serial numbers.
   c. Location where installed.
   d. Name and phone numbers of manufacturers and suppliers.
   e. Name and phone numbers of manufacturers or suppliers.
   f. Names, addresses and phone numbers of sources of spare parts.
   g. Warranties and terms of warranty. Include one-year overall warranty of construction, including the starting date of warranty of construction. Items which have extended warranties must be indicated with separate warranty expiration dates.
   h. Starting point and duration of warranty period.
   i. Summary of maintenance procedures required to continue the warranty in force.
   j. Cross-reference to specific pertinent Operation and Maintenance manuals.
   k. Organizations, names and phone numbers of persons to call for warranty service.
   l. Typical response time and repair time expected for various warranted equipment.

5. The plans for attendance at the 4 and 9-month post construction warranty inspections conducted by the government.
6. Procedure and status of tagging of all equipment covered by extended warranties.
7. Copies of instructions to be posted near selected pieces of equipment where operation is critical for warranty and/or safety reasons.

B. Performance & Payment Bonds: The Performance & Payment Bonds must remain effective throughout the construction period

1. In the event the Contractor fails to commence and diligently pursue any construction warranty work required, the Contracting Officer will have the work performed by others, and after completion of the work, will charge the remaining construction warranty funds of expenses incurred by the Government while performing the work, including, but not limited to administrative expenses.
2. In the event sufficient funds are not available to cover the construction warranty work performed by the Government at the contractor's expenses, the Contracting Officer will have the right to recoup expenses from the bonding company.
3. Following oral or written notification of required construction warranty repair work, the Contractor shall respond in a timely manner. Written verification will follow oral instructions. Failure to respond will be cause for the Contracting Officer to proceed against the Contractor.

C. Pre-Warranty Conference: Prior to contract completion, and at a time designated by the Contracting Officer, the Contractor shall meet with the Contracting Officer to develop a mutual understanding with respect to the requirements of this section. Communication procedures for Contractor notification of construction warranty defects, priorities with respect to the type of defect, reasonable time required for Contractor response, and other details deemed necessary by the Contracting Officer for the execution of the construction warranty will be established/ reviewed at this meeting. In connection with these requirements and at the time of the Contractor's quality control completion inspection, furnish the name, telephone number and address of a licensed and bonded company which is authorized to initiate and pursue construction warranty work action on behalf of the Contractor. This point of contract will be located within the local service area of the warranted construction, be continuously available and be responsive to Government inquiry on warranty work action and status. This requirement does not relieve the Contractor of any of its responsibilities in conjunction with other portions of this provision.

D. Contractor's Response to Construction Warranty Service Requirements:

E. Following oral or written notification by the Contracting Officer, the Contractor shall respond to construction warranty service requirements in accordance with the "Construction Warranty Service Priority List" and the three categories of priorities listed below. Submit a report on any warranty item that has been repaired during the warranty period. Include within the report the cause of the problem, date reported, corrective action taken, and when the repair was completed.

If the Contractor does not perform the construction warranty within the timeframe specified, the Government will perform the work and back charge the construction warranty payment item established.

1. First Priority Code 1. Perform onsite inspection to evaluate situation, and determine course of action within 4 hours, initiate work within 6 hours and work continuously to completion or relief.
2. Second Priority Code 2. Perform onsite inspection to evaluate situation, and determine course of action within 8 hours, initiate work within 24 hours and work continuously to completion or relief.
3. Third Priority Code 3. All other work to be initiated within 3 work days and work continuously to completion or relief.
4. The "Construction Warranty Service Priority List" is as follows:
   a) Code 3-Electrical
      1) Exterior lights not operational.
   b) Code 1-Gas
      1) Leaks and pipeline breaks.
   c) Code 2-Water (Exterior)
      1) No water to facility.
   d) Code 3
      1) All work not listed above.

F. Warranty Tags: At the time of installation, tag each warranted item with a durable, oil and water-resistant tag approved by the Contracting Officer. Attach each tag with a copper wire and spray with a silicone waterproof coating. Also submit two record copies of the warranty tags showing the layout and design. The date of acceptance and the QC signature must remain blank until the project is accepted for beneficial occupancy. Show the following information on the tag.

Warranty Tags
Type of product/material
Model number
Serial number
Contract number
Warranty period from/to
Inspector's signature
Construction Contractor
Address
Telephone number

Warranty Tags
Warranty Contact
Address
Telephone number
Warranty response time priority code

1.14 USE OF ROADWAYS

A. For hauling, use only established public roads and roads on Medical Center property and, when authorized by the COR, such temporary roads which are necessary in the performance of contract work. Temporary roads shall be constructed and restoration performed by the Contractor at Contractor's expense. When necessary to cross curbing, sidewalks, or similar construction, they must be protected by well-constructed bridges.

B. When new permanent roads are to be a part of this contract, Contractor may construct them immediately for use to facilitate building operations. These roads may be used by all who have business thereon within zone of building operations.

1.15 TEMPORARY TOILETS

A. Provide where directed, (for use of all Contractor's workers) ample temporary sanitary toilet accommodations with suitable sewer and water connections; or, when approved by COR, provide suitable dry closets where directed. Keep such places clean and free from flies and all connections and appliances connected therewith are to be removed prior to completion of contract, and premises left perfectly clean.

1. *Contractor may have for use of Contractor's workers, such toilet accommodations as may be assigned to Contractor by Medical Center. Contractor shall keep such places clean and be responsible for any damage done thereto by Contractor's workers. Failure to maintain satisfactory condition in toilets will deprive Contractor of the privilege to use such toilets.

1.16 AVAILABILITY AND USE OF UTILITY SERVICES

A. The Government shall make all reasonably required amounts of utilities available to the Contractor from existing outlets and supplies, as specified in the contract. The amount to be paid by the Contractor for chargeable electrical services shall be the prevailing rates charged to the Government. The Contractor shall carefully conserve any utilities furnished without charge.

B. The Contractor, at Contractor's expense and in a workmanlike manner, in compliance with code and as satisfactory to the Contracting Officer, shall install and maintain all necessary temporary connections and distribution lines, and all meters required to measure the amount of electricity used for the purpose of determining charges. Before final acceptance of the work by the

Government, the Contractor shall remove all the temporary connections, distribution lines, meters, and associated paraphernalia and repair restore the infrastructure as required.

C. Contractor shall install meters at Contractor's expense and furnish the Medical Center a monthly record of the Contractor's usage of electricity as hereinafter specified.

D. Heat: Furnish temporary heat necessary to prevent injury to work and materials through dampness and cold. Use of open salamanders or any temporary heating devices which may be fire hazards or may smoke and damage finished work, will not be permitted. Maintain minimum temperatures as specified for various materials:

1. Obtain heat by connecting to Medical Center heating distribution system.
   a) Steam is available at no cost to Contractor.

E. Electricity (for Construction and Testing): Furnish all temporary electric services.

1. Obtain electricity by connecting to the Medical Center distribution system. The Contractor shall meter and pay for electricity required for electric cranes and hoisting devices, electrical welding devices and any electrical heating devices providing temporary heat. Electricity for all other uses is available at no cost to the Contractor.

F. Water (for Construction and Testing): Furnish temporary water service.

1. Obtain water by connecting to the Medical Center distribution system. Provide reduced pressure backflow preventer at each connection as per code. Water is available at no cost to the Contractor.
2. Maintain connections, pipe, fittings and fixtures and conserve water-use so none is wasted. Failure to stop leakage or other wastes will be cause for revocation (at COR discretion) of use of water from Medical Center's system.

G. Fuel: Natural and LP gas and burner fuel oil required for boiler cleaning, normal initial boiler-burner setup and adjusting, and for performing the specified boiler tests will be furnished by the Government. Fuel required for prolonged boiler-burner setup, adjustments, or modifications due to improper design or operation of boiler, burner, or control devices shall be furnished and paid by the Contractor at Contractor's expense.

1.17 TESTS

A. As per specification section 23 05 93 the contractor shall provide a written testing and commissioning plan complete with component level, equipment level, sub-system level and system level breakdowns. The plan will provide a schedule and a written sequence of what will be tested, how and what the expected outcome will be. This document will be submitted for approval prior to commencing work. The contractor shall document the results of the approved plan and submit for approval with the as built documentation.

B. Pre-test mechanical and electrical equipment and systems and make corrections required for proper operation of such systems before requesting final tests. Final test will not be conducted unless pre-tested.

C. Conduct final tests required in various sections of specifications in presence of an authorized representative of the Contracting Officer. Contractor shall furnish all labor, materials, equipment, instruments, and forms, to conduct and record such tests.

D. Mechanical and electrical systems shall be balanced, controlled and coordinated. A system is defined as the entire system which must be coordinated to work together during normal operation to produce results for which the system is designed. For example, air conditioning supply air is only one part of entire system which provides comfort conditions for a building. Other related components are return air, exhaust air, steam, chilled water, refrigerant, hot water, controls and electricity, etc. Another example of a system which involves several components of different disciplines is a boiler installation. Efficient and acceptable boiler operation depends upon the coordination and proper operation of fuel, combustion air, controls, steam, feedwater, condensate and other related components.

E. All related components as defined above shall be functioning when any system component is tested. Tests shall be completed within a reasonably period of time during which operating and environmental conditions remain reasonably constant and are typical of the design conditions.

F. Individual test result of any component, where required, will only be accepted when submitted with the test results of related components and of the entire system.

1.18 INSTRUCTIONS

A. Contractor shall furnish Maintenance and Operating manuals (hard copies and electronic) and verbal instructions when required by the various sections of the specifications and as hereinafter specified.

B. Manuals: Maintenance and operating manuals and one compact disc (four hard copies and one electronic copy each) for each separate piece of equipment shall be delivered to the COR coincidental with the delivery of the equipment to the job site. Manuals shall be complete, detailed guides for the maintenance and operation of equipment. They shall include complete information necessary for starting, adjusting, maintaining in continuous operation for long periods of time and dismantling and reassembling of the complete units and sub-assembly components. Manuals shall include an index covering all component parts clearly cross-referenced to diagrams and illustrations. Illustrations shall include "exploded" views showing and identifying each separate item. Emphasis shall be placed on the use of special tools and instruments. The function of each piece of equipment, component, accessory and control shall be clearly and thoroughly explained. All necessary precautions for the operation of the equipment and the reason for each precaution shall be clearly set forth. Manuals must reference the exact model, style and size of the piece of equipment and system being furnished. Manuals referencing equipment similar to but of a different model, style, and size than that furnished will not be accepted.

C. Instructions: Contractor shall provide qualified, factory-trained manufacturers' representatives to give detailed training to assigned Department of Veterans Affairs personnel in the operation and

complete maintenance for each piece of equipment. All such training will be at the job site. These requirements are more specifically detailed in the various technical sections. Instructions for different items of equipment that are component parts of a complete system, shall be given in an integrated, progressive manner. All instructors for every piece of component equipment in a system shall be available until instructions for all items included in the system have been completed. This is to assure proper instruction in the operation of inter-related systems. All instruction periods shall be at such times as scheduled by the COR and shall be considered concluded only when the COR is satisfied in regard to complete and thorough coverage. The contractor shall submit a course outline with associated material to the COR for review and approval prior to scheduling training to ensure the subject matter covers the expectations of the VA and the contractual requirements. The Department of Veterans Affairs reserves the right to request the removal of, and substitution for, any instructor who, in the opinion of the COR, does not demonstrate sufficient qualifications in accordance with requirements for instructors above.

1.19 RELOCATED ITEMS

A. Contractor shall disconnect, dismantle as necessary, remove and reinstall in new location, all existing equipment and items indicated or otherwise shown to be relocated by the Contractor.

B. Perform relocation of such equipment or items at such times and in such a manner as directed by the COR.

C. Suitably cap existing service lines, such as steam, condensate return, water, drain, gas, air, vacuum and/or electrical, at the main whenever such lines are disconnected from equipment to be relocated. Remove abandoned lines in finished areas and cap as specified herein before under paragraph "Abandoned Lines".

D. Provide all mechanical and electrical service connections, fittings, fastenings and any other materials necessary for assembly and installation of relocated equipment; and leave such equipment in proper operating condition.

E. All service lines such as noted above for relocated equipment shall be in place at point of relocation ready for use before any existing equipment is disconnected. Make relocated existing equipment ready for operation or use immediately after reinstallation.

1.20 CONSTRUCTION SIGN

A. Provide a Construction Sign where directed by the COR. All wood members shall be of framing lumber. Cover sign frame with 0.7 mm (24 gage) galvanized sheet steel nailed securely around edges and on all bearings. Provide three 100 by 100 mm (4 inch by 4 inch) posts (or equivalent round posts) set 1200 mm (four feet) into ground. Set bottom of sign level at 900 mm (three feet) above ground and secure to posts with through bolts. Make posts full height of sign. Brace posts with 50 x 100 mm (two by four inch) material as directed.

B. Paint all surfaces of sign and posts two coats of white gloss paint. Border and letters shall be of black gloss paint, except project title which shall be blue gloss paint.

C. Maintain sign and remove it when directed by the COR.

D. Detail Drawing of construction sign showing required legend and other characteristics of sign is shown on the drawings.

1.21 SAFETY SIGN

A. Provide a Safety Sign where directed by COR. Face of sign shall be 19 mm (3/4 inch) thick exterior grade plywood. Provide two 100 mm by 100 mm (four by four inch) posts extending full height of sign and 900 mm (three feet) into ground. Set bottom of sign level at 1200 mm (four feet) above ground.

B. Paint all surfaces of Safety Sign and posts with one prime coat and two coats of white gloss paint. Letters and design shall be painted with gloss paint of colors noted.

C. Maintain sign and remove it when directed by COR.

D. Drawing details in VA Signage Design Manual, Section 11 Specialty Signs (found on VA TIL) show required legend and other characteristics of sign and are attached hereto and is made a part of this specification.

E. Post the number of accident free days on a daily basis.

1.22 HISTORIC PRESERVATION

A. Where the Contractor or any of the Contractor's employees, prior to, or during the construction work, are advised of or discover any possible archeological, historical and/or cultural resources, the Contractor shall immediately notify the COR verbally, and then with a written follow up.

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SECTION 01 33 23
SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES

PART 1 – GENERAL

1.1 DESCRIPTION

A. This specification defines the general requirements and procedures for submittals. A submittal is information submitted for VA review to establish compliance with the contract documents.

B. Detailed submittal requirements are found in the technical sections of the contract specifications. The Contracting Officer may request submittals in addition to those specified when deemed necessary to adequately describe the work covered in the respective technical specifications at no additional cost to the government.

C. VA approval of a submittal does not relieve the Contractor of the responsibility for any error which may exist. The Contractor is responsible for fully complying with all contract requirements and the satisfactory construction of all work, including the need to check, confirm, and coordinate the work of all subcontractors for the project. Non-compliant material incorporated in the work will be removed and replaced at the Contractor's expense.

1.2 DEFINITIONS

A. Preconstruction Submittals: Submittals which are required prior to issuing contract notice to proceed or starting construction. For example, Certificates of insurance; Surety bonds; Site-specific safety plan; Construction progress schedule; Schedule of values; Submittal register; List of proposed subcontractors.

B. Shop Drawings: Drawings, diagrams, and schedules specifically prepared to illustrate some portion of the work. Drawings prepared by or for the Contractor to show how multiple systems and interdisciplinary work will be integrated and coordinated.

C. Product Data: Catalog cuts, illustrations, schedules, diagrams, performance charts, instructions, and brochures, which describe and illustrate size, physical appearance, and other characteristics of materials, systems, or equipment for some portion of the work. Samples of warranty language when the contract requires extended product warranties.

D. Samples: Physical examples of materials, equipment, or workmanship that illustrate functional and aesthetic characteristics of a material or product and establish standards by which the work can be judged. Color samples from the manufacturer's standard line (or custom color samples if specified) to be used in selecting or approving colors for the project. Field samples and mock-ups constructed to establish standards by which the ensuing work can be judged.

E. Design Data: Calculations, mix designs, analyses, or other data pertaining to a part of work.

F. Test Reports: Report which includes findings of a test required to be performed by the Contractor on an actual portion of the work. Report which includes finding of a test made at the job site or on sample taken from the job site, on portion of work during or after installation.

G. Certificates: Document required of Contractor, or of a manufacturer, supplier, installer, or subcontractor through Contractor. The purpose is to document procedures, acceptability of methods, or personnel qualifications for a portion of the work.

H. Manufacturer's Instructions: Pre-printed material describing installation of a product, system, or material, including special notices and MSDS concerning impedances, hazards, and safety precautions.

I. Manufacturer's Field Reports: Documentation of the testing and verification actions taken by manufacturer's representative at the job site on a portion of the work, during or after installation, to confirm compliance with manufacturer's standards or instructions. The documentation must indicate whether the material, product, or system has passed or failed the test.

J. Operation and Maintenance Data: Manufacturer data that is required to operate, maintain, troubleshoot, and repair equipment, including manufacturer's help, parts list, and product line documentation. This data shall be incorporated in an operations and maintenance manual.

K. Closeout Submittals: Documentation necessary to properly close out a construction contract. For example, Record Drawings and as-built drawings. Also, submittal requirements necessary to properly close out a phase of construction on a multi-phase contract.

1.3 SUBMITTAL REGISTER

A. The submittal register will list items of equipment and materials for which submittals are required by the specifications. This list may not be all inclusive and additional submittals may be required by the specifications. The Contractor is not relieved from supplying submittals required by the contract documents but which have been omitted from the submittal register.

B. The submittal register will serve as a scheduling document for submittals and will be used to control submittal actions throughout the contract period.

C. The VA will provide the initial submittal register in electronic format. Thereafter, the Contractor shall track all submittals by maintaining a complete list, including completion of all data columns, including dates on which submittals are received and returned by the VA.

D. The Contractor shall update the submittal register as submittal actions occur and maintain the submittal register at the project site until final acceptance of all work by Contracting Officer.

E. The Contractor shall submit formal monthly updates to the submittal register in electronic format. Each monthly update shall document actual submission and approval dates for each submittal.

1.4 SUBMITTAL SCHEDULING

A. Submittals are to be scheduled, submitted, reviewed, and approved prior to the acquisition of the material or equipment.

B. Coordinate scheduling, sequencing, preparing, and processing of submittals with performance of work so that work will not be delayed by submittal processing. Allow time for potential resubmittal.

C. No delay costs or time extensions will be allowed for time lost in late submittals or resubmittals.

D. All submittals are required to be approved prior to the start of the specified work activity.

1.5 SUBMITTAL PREPARATION

A. Each submittal is to be complete and in sufficient detail to allow ready determination of compliance with contract requirements.

B. Collect required data for each specific material, product, unit of work, or system into a single submittal. Prominently mark choices, options, and portions applicable to the submittal. Partial submittals will not be accepted for expedition of construction effort. Submittal will be returned without review if incomplete.

C. If available product data is incomplete, provide Contractor-prepared documentation to supplement product data and satisfy submittal requirements.

D. All irrelevant or unnecessary data shall be removed from the submittal to facilitate accuracy and timely processing. Submittals that contain the excessive amount of irrelevant or unnecessary data will be returned with review.

E. Provide a transmittal form for each submittal with the following information:

1. Project title, location and number.
2. Construction contract number.
3. Date of the drawings and revisions.
4. Name, address, and telephone number of subcontractor, supplier, manufacturer, and any other subcontractor associated with the submittal.
5. List paragraph number of the specification section and sheet number of the contract drawings by which the submittal is required.
6. When a resubmission, add alphabetic suffix on submittal description. For example, submittal 18 would become 18A, to indicate resubmission.
7. Product identification and location in project.

F. The Contractor is responsible for reviewing and certifying that all submittals are in compliance with contract requirements before submitting for VA review. Proposed deviations from the contract requirements are to be clearly identified. All deviations submitted must include a side by side comparison of item being proposed against item specified. Failure to point out deviations will result in the VA requiring removal and replacement of such work at the Contractor's expense.

G. Stamp, sign, and date each submittal transmittal form indicating action taken.

H. Stamp used by the Contractor on the submittal transmittal form to certify that the submittal meets contract requirements is to be similar to the following:

```
_____________________________________________________________________________
|                                CONTRACTOR                                 |
|                                                                           |
|                                (Firm Name)                                |
|                                                                           |
|                                                                           |
|                                                                           |
|_________Approved                                                          |
|                                                                           |
|                                                                           |
|_________Approved with corrections as noted on submittal data and/or       |
| attached sheets(s)                                                        |
|                                                                           |
|                                                                           |
|                                                                           |
| SIGNATURE:  ______________________________________________________________|
|                                                                           |
| TITLE:  ___________________________________________________________________|
|                                                                           |
| DATE:  ____________________________________________________________________|
|                                                                           |
|___________________________________________________________________________|
```

1.6 SUBMITTAL FORMAT AND TRANSMISSION

A. Provide submittals in electronic format, with the exception of material samples. Use PDF as the electronic format, unless otherwise specified or directed by the Contracting Officer.

B. Compile the electronic submittal file as a single, complete document. Name the electronic submittal file specifically according to its contents.

C. Electronic files must be of sufficient quality that all information is legible. Generate PDF files from original documents so that the text included in the PDF file is both searchable and can be copied. If documents are scanned, Optical Character Resolution (OCR) routines are required.

D. E-mail electronic submittal documents smaller than 5MB in size to e-mail addresses as directed by the Contracting Officer.

E. Provide electronic documents over 5MB through an electronic FTP file sharing system. Confirm that the electronic FTP file sharing system can be accessed from the VA computer network. The

Contractor is responsible for setting up, providing, and maintaining the electronic FTP file sharing system for the construction contract period of performance.

F. Provide hard copies of submittals when requested by the Contracting Officer. Up to 3 additional hard copies of any submittal may be requested at the discretion of the Contracting Officer, at no additional cost to the VA.

1.7 SAMPLES

A. Submit two sets of physical samples showing range of variation, for each required item.

B. Where samples are specified for selection of color, finish, pattern, or texture, submit the full set of available choices for the material or product specified.

C. When color, texture, or pattern is specified by naming a particular manufacturer and style, include one sample of that manufacturer and style, for comparison.

D. Before submitting samples, the Contractor is to ensure that the materials or equipment will be available in quantities required in the project. No change or substitution will be permitted after a sample has been approved.

E. The VA reserves the right to disapprove any material or equipment which previously has proven unsatisfactory in service.

F. Physical samples supplied maybe requested back for use in the project after reviewed and approved.

1.8 OPERATION AND MAINTENANCE DATA

A. Submit data specified for a given item within 30 calendar days after the item is delivered to the contract site.

B. In the event the Contractor fails to deliver O&M Data within the time limits specified, the Contracting Officer may withhold from progress payments 50 percent of the price of the item with which such O&M Data are applicable.

1.9 TEST REPORTS

A. SRE may require specific test after work has been installed or completed which could require contractor to repair test area at no additional cost to contract.

1.10 VA REVIEW OF SUBMITTALS AND RFIS

A. The VA will review all submittals for compliance with the technical requirements of the contract documents. The Architect-Engineer for this project will assist the VA in reviewing all submittals and determining contractual compliance. Review will be only for conformance with the applicable codes, standards and contract requirements.

B. Period of review for submittals begins when the VA COR receives submittal from the Contractor.

C. Period of review for each resubmittal is the same as for initial submittal.

D. VA review period is 15 working days for submittals.

E. VA review period is 10 working days for RFIs.

F. The VA will return submittals to the Contractor with the following notations:
   1. "Approved": authorizes the Contractor to proceed with the work covered.
   2. "Approved as noted": authorizes the Contractor to proceed with the work covered provided the Contractor incorporates the noted comments and makes the noted corrections.
   3. "Disapproved, revise and resubmit": indicates noncompliance with the contract requirements or that submittal is incomplete. Resubmit with appropriate changes and corrections. No work shall proceed for this item until resubmittal is approved.
   4. "Not reviewed": indicates submittal does not have evidence of being reviewed and approved by Contractor or is not complete. A submittal marked "not reviewed" will be returned with an explanation of the reason it is not reviewed. Resubmit submittals after taking appropriate action.

1.11 APPROVED SUBMITTALS

A. The VA approval of submittals is not to be construed as a complete check, and indicates only that the general method of construction, materials, detailing, and other information are satisfactory.

B. VA approval of a submittal does not relieve the Contractor of the responsibility for any error which may exist. The Contractor is responsible for fully complying with all contract requirements and the satisfactory construction of all work, including the need to check, confirm, and coordinate the work of all subcontractors for the project. Non-compliant material incorporated in the work will be removed and replaced at the Contractor's expense.

C. After submittals have been approved, no resubmittal for the purpose of substituting materials or equipment will be considered unless accompanied by an explanation of why a substitution is necessary.

D. Retain a copy of all approved submittals at project site, including approved samples.

1.12 WITHHOLDING OF PAYMENT

A. Payment for materials incorporated in the work will not be made if required approvals have not been obtained.

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SECTION 01 35 26
SAFETY REQUIREMENTS

TABLE OF CONTENTS

1.1 APPLICABLE PUBLICATIONS 2
1.2 DEFINITIONS 3
1.3 REGULATORY REQUIREMENTS 4
1.4 ACCIDENT PREVENTION PLAN (APP) 4
1.5 ACTIVITY HAZARD ANALYSES (AHAs) 8
1.6 PRECONSTRUCTION CONFERENCE 9
1.7 “SITE SAFETY AND HEALTH OFFICER” (SSHO) and “COMPETENT PERSON” (CP) 9
1.8 TRAINING 10
1.9 INSPECTIONS 11
1.10 ACCIDENTS, OSHA 300 LOGS, AND MAN-HOURS 11
1.11 PERSONAL PROTECTIVE EQUIPMENT (PPE) 12
1.12 INFECTION CONTROL 12
1.13 TUBERCULOSIS SCREENING 13
1.14 FIRE SAFETY 13
1.15 ELECTRICAL 15
1.16 FALL PROTECTION 16
1.17 SCAFFOLDS AND OTHER WORK PLATFORMS 16
1.18 EXCAVATION AND TRENCHES 17
1.19 CRANES 18
1.20 CONTROL OF HAZARDOUS ENERGY (LOCKOUT/TAGOUT) 19
1.21 CONFINED SPACE ENTRY 19
1.22 WELDING AND CUTTING 19
1.23 LADDERS 19
1.24 FLOOR & WALL OPENINGS 20

SECTION 01 35 26
SAFETY REQUIREMENTS

1.1 APPLICABLE PUBLICATIONS:

A. Latest publications listed below form part of this Article to extent referenced. Publications are referenced in text by basic designations only.

B. American Society of Safety Engineers (ASSE):

A10.1-2011 ..... Pre-Project & Pre-Task Safety and Health Planning

A10.34-2012 ..... Protection of the Public on or Adjacent to Construction Sites

A10.38-2013 ..... Basic Elements of an Employer's Program to Provide a Safe and Healthful Work Environment American National Standard Construction and Demolition Operations

C. American Society for Testing and Materials (ASTM):

E84-2013 ..... Surface Burning Characteristics of Building Materials

D. The Facilities Guidelines Institute (FGI):

FGI Guidelines-2010Guidelines for Design and Construction of Healthcare Facilities

E. National Fire Protection Association (NFPA):

10-2018..... Standard for Portable Fire Extinguishers

30-2018..... Flammable and Combustible Liquids Code

51B-2019 ..... Standard for Fire Prevention During Welding, Cutting and Other Hot Work

70-2020..... National Electrical Code

70B-2019 ..... Recommended Practice for Electrical Equipment Maintenance

70E-2018 ..... Standard for Electrical Safety in the Workplace

99-2018..... Health Care Facilities Code

241-2019..... Standard for Safeguarding Construction, Alteration, and Demolition Operations

F. The Joint Commission (TJC)

TJC Manual ..... Comprehensive Accreditation and Certification Manual

G. U.S. Nuclear Regulatory Commission

10 CFR 20 ..... Standards for Protection Against Radiation

H. U.S. Occupational Safety and Health Administration (OSHA):

29 CFR 1910 ..... Safety and Health Regulations for General Industry

29 CFR 1926 ..... Safety and Health Regulations for Construction Industry

I. VHA Directive 2005-007

1.2 DEFINITIONS:

A. Critical Lift. A lift with the hoisted load exceeding 75% of the crane's maximum capacity; lifts made out of the view of the operator (blind picks); lifts involving two or more cranes; personnel being hoisted; and special hazards such as lifts over occupied facilities, loads lifted close to power-lines, and lifts in high winds or where other adverse environmental conditions exist; and any lift which the crane operator believes is critical.

B. OSHA "Competent Person" (CP). One who is capable of identifying existing and predictable hazards in the surroundings and working conditions which are unsanitary, hazardous or dangerous to employees, and who has the authorization to take prompt corrective measures to eliminate them (see 29 CFR 1926.32(f)).

C. "Qualified Person" means one who, by possession of a recognized degree, certificate, or professional standing, or who by extensive knowledge, training and experience, has successfully demonstrated his ability to solve or resolve problems relating to the subject matter, the work, or the project.

D. High Visibility Accident. Any mishap which may generate publicity or high visibility.

E. Accident/Incident Criticality Categories:

1. No impact – near miss incidents that should be investigated but are not required to be reported to the VA;
2. Minor incident/impact – incidents that require first aid or result in minor equipment damage (less than $5000). These incidents must be investigated but are not required to be reported to the VA;
3. Moderate incident/impact – Any work-related injury or illness that results in:
   a. Days away from work (any time lost after day of injury/illness onset);
   b. Restricted work;
   c. Transfer to another job;
   d. Medical treatment beyond first aid;
   e. Loss of consciousness;
4. A significant injury or illness diagnosed by a physician or other licensed health care professional, even if it did not result in (1) through (5) above or,
5. Any incident that leads to major equipment damage (greater than $5000).

F. These incidents must be investigated and are required to be reported to the VA;

1 Major incident/impact – Any mishap that leads to fatalities, hospitalizations, amputations, and losses of an eye as a result of contractors' activities. Or any incident which leads to major property damage (greater than $20,000) and/or may generate publicity or high visibility. These incidents must be investigated and are required to be reported to the VA as soon as practical, but not later than 2 hours after the incident.

G. Medical Treatment. Treatment administered by a physician or by registered professional personnel under the standing orders of a physician. Medical treatment does not include first aid treatment even through provided by a physician or registered personnel.

1.3 REGULATORY REQUIREMENTS:

A. In addition to the detailed requirements included in the provisions of this contract, comply with 29 CFR 1926, comply with 29 CFR 1910 as incorporated by reference within 29 CFR 1926, comply with ASSE A10.34, and all applicable federal, state, and local] laws, ordinances, criteria, rules and regulations. Submit matters of interpretation of standards for resolution before starting work. Where the requirements of this specification, applicable laws, criteria, ordinances, regulations, and referenced documents vary, the most stringent requirements govern except with specific approval and acceptance by the COR and Facility Safety.

1.4 ACCIDENT PREVENTION PLAN (APP):

A. The APP (aka Construction Safety & Health Plan) shall interface with the Contractor's overall safety and health program. Include any portions of the Contractor's overall safety and health program referenced in the APP in the applicable APP element and ensure it is site-specific. The Government considers the Prime Contractor to be the "controlling authority" for all worksite safety and health of each subcontractor(s). Contractors are responsible for informing their subcontractors of the safety provisions under the terms of the contract and the penalties for noncompliance, coordinating the work to prevent one craft from interfering with or creating hazardous working conditions for other crafts, and inspecting subcontractor operations to ensure that accident prevention responsibilities are being carried out.

B. The APP shall be prepared as follows:

1. Written in English by a qualified person who is employed by the Prime Contractor articulating the specific work and hazards pertaining to the contract (model language can be found in ASSE A10.33). Specifically articulating the safety requirements found within these VA contract safety specifications.
2. Address both the Prime Contractors and the subcontractors work operations.
3. State measures to be taken to control hazards associated with materials, services, or equipment provided by suppliers.
4. Address all the elements/sub-elements and in order as follows:
   a. **SIGNATURE SHEET.** Title, signature, and phone number of the following:
      1) Plan preparer (Qualified Person such as corporate safety staff person or contracted Certified Safety Professional with construction safety experience);
      2) Plan approver (company/corporate officers authorized to obligate the company);
      3) Plan concurrence (e.g., Chief of Operations, Corporate Chief of Safety, Corporate Industrial Hygienist, project manager or superintendent, project safety professional).

Provide concurrence of other applicable corporate and project personnel (Contractor).

b. **BACKGROUND INFORMATION.** List the following:

1) Contractor;
2) Contract number;
3) Project name;
4) Brief project description, description of work to be performed, and location; phases of work anticipated (these will require an AHA).

c. **STATEMENT OF SAFETY AND HEALTH POLICY.** Provide a copy of current corporate/company Safety and Health Policy Statement, detailing commitment to providing a safe and healthful workplace for all employees. The Contractor's written safety program goals, objectives, and accident experience goals for this contract should be provided.

d. **RESPONSIBILITIES AND LINES OF AUTHORITIES.** Provide the following:

1) A statement of the employer's ultimate responsibility for the implementation of his SOH program;
2) Identification and accountability of personnel responsible for safety at both corporate and project level. Contracts specifically requiring safety or industrial hygiene personnel shall include a copy of their resumes.
3) The names of Competent and/or Qualified Person(s) and proof of competency/qualification to meet specific OSHA Competent/Qualified Person(s) requirements must be attached.;
4) Requirements that no work shall be performed unless a designated competent person is present on the job site;
5) Requirements for pre-task Activity Hazard Analysis (AHAs);
6) Lines of authority;
7) Policies and procedures regarding noncompliance with safety requirements (to include disciplinary actions for violation of safety requirements) should be identified;

e. **SUBCONTRACTORS AND SUPPLIERS.** If applicable, provide procedures for coordinating SOH activities with other employers on the job site:

1) Identification of subcontractors and suppliers (if known);
2) Safety responsibilities of subcontractors and suppliers.

f. **TRAINING.**

1) Site-specific SOH orientation training at the time of initial hire or assignment to the project for every employee before working on the project site is required.

2) Mandatory training and certifications that are applicable to this project (e.g., explosive actuated tools, crane operator, rigger, crane signal person, fall protection, electrical lockout/NFPA 70E, machine/equipment lockout, confined space, etc…) and any requirements for periodic retraining/recertification are required.
3) Procedures for ongoing safety and health training for supervisors and employees shall be established to address changes in site hazards/conditions.
4) OSHA 10-hour training is required for all workers on site and the OSHA 30-hour training is required for Trade Competent Persons (CPs)

g. SAFETY AND HEALTH INSPECTIONS.

1) Specific assignment of responsibilities for a minimum daily job site safety and health inspection during periods of work activity: Who will conduct (e.g., "Site Safety and Health CP"), proof of inspector's training/qualifications, when inspections will be conducted, procedures for documentation, deficiency tracking system, and follow-up procedures.
2) Any external inspections/certifications that may be required (e.g., contracted CSP or CSHT)

h. ACCIDENT/INCIDENT INVESTIGATION & REPORTING. The Contractor shall conduct mishap investigations of all Moderate and Major as well as all High Visibility Incidents. The APP shall include accident/incident investigation procedure and identify person(s) responsible to provide the following to the COR and Facility Safety:

1) Exposure data (man-hours worked);
2) Accident investigationreports;
3) Project site injury and illness logs.

i. PLANS (PROGRAMS, PROCEDURES) REQUIRED. Based on a risk assessment of contracted activities and on mandatory OSHA compliance programs, the Contractor shall address all applicable occupational, patient, and public safety risks in site-specific compliance and accident prevention plans. These Plans shall include but are not be limited to procedures for addressing the risks associates with the following:

1) Emergency response;
2) Contingency for severe weather;
3) Fire Prevention;
4) Medical Support;
5) Posting of emergency telephone numbers;
6) Prevention of alcohol and drug abuse;
7) Site sanitation (housekeeping, drinking water, toilets);
8) Night operations and lighting;

9) Hazard communication program;
10) Welding/Cutting "Hot" work;
11) Electrical Safe Work Practices (Electrical LOTO/NFPA 70E);
12) General Electrical Safety;
13) Hazardous energy control (Machine LOTO);
14) Site-Specific Fall Protection & Prevention;
15) Excavation/trenching;
16) Asbestos abatement;
17) Lead abatement;
18) Crane Critical lift;
19) Respiratory protection;
20) Health hazard control program;
21) Radiation Safety Program;
22) Abrasive blasting;
23) Heat/Cold Stress Monitoring;
24) Crystalline Silica Monitoring (Assessment);
25) Demolition plan (to include engineering survey);
26) Formwork and shoring erection and removal;
27) PreCast Concrete;
28) Public (Mandatory compliance with ANSI/ASSE A10.34-2012).

C. Submit the APP to the COR and Facility Safety for review for compliance with contract requirements in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES 15 calendar days prior to the date of the preconstruction conference for acceptance. Work cannot proceed without an accepted APP.

D. Once accepted by the COR and Facility Safety the APP and attachments will be enforced as part of the contract. Disregarding the provisions of this contract or the accepted APP will be cause for stopping of work, at the discretion of the Contracting Officer in accordance with FAR Clause 52.236-13, *Accident Prevention*, until the matter has been rectified.

E. Once work begins, changes to the accepted APP shall be made with the knowledge and concurrence of the COR and Facility Safety Should any severe hazard exposure, i.e. imminent danger, become evident, stop work in the area, secure the area, and develop a plan to remove the exposure and control the hazard. Notify the Contracting Officer within 24 hours of discovery. Eliminate/remove the hazard. In the interim, take all necessary action to restore and maintain safe working conditions in order to safeguard onsite personnel, visitors, the public and the environment.

1.5 ACTIVITY HAZARD ANALYSES (AHAS):

A. AHAs are also known as Job Hazard Analyses, Job Safety Analyses, and Activity Safety Analyses. Before beginning each work activity involving a type of work presenting hazards not experienced in previous project operations or where a new work crew or sub-contractor is to perform the work, the Contractor(s) performing that work activity shall prepare an AHA (Example electronic AHA forms can be found on the US Army Corps of Engineers web site)

B. AHAs shall define the activities being performed and identify the work sequences, the specific anticipated hazards, site conditions, equipment, materials, and the control measures to be implemented to eliminate or reduce each hazard to an acceptable level of risk.

C. Work shall not begin until the AHA for the work activity has been accepted by the COR and Facility Safety and discussed with all engaged in the activity, including the Contractor, subcontractor(s), and Government on-site representatives at preparatory and initial control phase meetings.

1. The names of the Competent/Qualified Person(s) required for a particular activity (for example, excavations, scaffolding, fall protection, other activities as specified by OSHA and/or other State and Local agencies) shall be identified and included in the AHA. Certification of their competency/qualification shall be submitted to the Government Designated Authority (GDA) for acceptance prior to the start of that work activity.

2. The AHA shall be reviewed and modified as necessary to address changing site conditions, operations, or change of competent/qualified person(s).

   a. If more than one Competent/Qualified Person is used on the AHA activity, a list of names shall be submitted as an attachment to the AHA. Those listed must be Competent/Qualified for the type of work involved in the AHA and familiar with current site safety issues.

   b. If a new Competent/Qualified Person (not on the original list) is added, the list shall be updated (an administrative action not requiring an updated AHA). The new person shall acknowledge in writing that he or she has reviewed the AHA and is familiar with current site safety issues.

3. Submit AHAs to the COR and Facility Safety for review for compliance with contract requirements in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES for review at least 15 calendar days prior to the start of each phase. Subsequent AHAs as shall be formatted as amendments to the APP. The analysis should be used during daily inspections to ensure the implementation and effectiveness of the activity's safety and health controls.

4. The AHA list will be reviewed periodically (at least monthly) at the Contractor supervisory safety meeting and updated as necessary when procedures, scheduling, or hazards change.

5. Develop the activity hazard analyses using the project schedule as the basis for the activities performed. All activities listed on the project schedule will require an AHA. The AHAs will be developed by the contractor, supplier, or subcontractor and provided to the prime contractor for review and approval and then submitted to the COR and Facility Safety.

1.6 PRECONSTRUCTION CONFERENCE:

A. Contractor representatives who have a responsibility or significant role in implementation of the accident prevention program, as required by 29 CFR 1926.20(b)(1), on the project shall attend the preconstruction conference to gain a mutual understanding of its implementation. This includes the project superintendent, subcontractor superintendents, and any other assigned safety and health professionals.

B. Discuss the details of the submitted APP to include incorporated plans, programs, procedures and a listing of anticipated AHAs that will be developed and implemented during the performance of the contract. This list of proposed AHAs will be reviewed at the conference and an agreement will be reached between the Contractor and the Contracting Officer's representative as to which phases will require an analysis. In addition, establish a schedule for the preparation, submittal, review, and acceptance of AHAs to preclude project delays.

C. Deficiencies in the submitted APP will be brought to the attention of the Contractor within 14 days of submittal, and the Contractor shall revise the plan to correct deficiencies and re-submit it for acceptance. Do not begin work until there is an accepted APP.SPEC WRITER NOTE: If the contract will involve (a) work of a long duration or hazardous nature, or (b) performance within a Government facility that on the advice of VA construction safety representatives involves hazardous operations that might endanger the safety of the public, patients and/or Government personnel or property, the SSHO and Superintendent and/or Quality Control Manager must be separate persons (See Section 1.7(C) for choice).

1.7 "SITE SAFETY AND HEALTH OFFICER" (SSHO) AND "COMPETENT PERSON" (CP):

A. The Prime Contractor shall designate a minimum of one SSHO at each project site that will be identified as the SSHO to administer the Contractor's safety program and government-accepted Accident Prevention Plan. Each subcontractor shall designate a minimum of one CP in compliance with 29 CFR 1926.20 (b)(2) that will be identified as a CP to administer their individual safety programs.

B. Further, all specialized Competent Persons for the work crews will be supplied by the respective contractor as required by 29 CFR 1926 (i.e. Asbestos, Electrical, Cranes, & Derricks, Demolition, Fall Protection, Fire Safety/Life Safety, Ladder, Rigging, Scaffolds, and Trenches/Excavations).

C. These Competent Persons can have collateral duties as the subcontractor's superintendent and/or work crew lead persons as well as fill more than one specialized CP role (i.e. Asbestos, Electrical, Cranes, & Derricks, Demolition, Fall Protection, Fire Safety/Life Safety, Ladder,

Rigging, Scaffolds, and Trenches/Excavations). However, the SSHO has be a separate qualified individual from the Prime Contractor's Superintendent and/or Quality Control Manager with duties only as the SSHO

D. The SSHO or an equally-qualified Designated Representative/alternate will maintain a presence on the site during construction operations in accordance with FAR Clause 52.236-6: *Superintendence by the Contractor*. CPs will maintain presence during their construction activities in accordance with above mentioned clause. A listing of the designated SSHO and all known CPs shall be submitted prior to the start of work as part of the APP with the training documentation and/or AHA as listed in Section 1.8 below.

E. The repeated presence of uncontrolled hazards during a contractor's work operations will result in the designated CP as being deemed incompetent and result in the required removal of the employee in accordance with FAR Clause 52.236-5: Material and Workmanship, Paragraph (c).

1.8 TRAINING:

A. The designated Prime Contractor SSHO must meet the requirements of all applicable OSHA standards and be capable (through training, experience, and qualifications) of ensuring that the requirements of 29 CFR 1926.16 and other appropriate Federal, State and local requirements are met for the project. As a minimum the SSHO must have completed the OSHA 30-hour Construction Safety class and have five (5) years of construction industry safety experience or three (3) years if he/she possesses a Certified Safety Professional (CSP) or certified Construction Safety and Health Technician (CSHT) certification or have a safety and health degree from an accredited university or college.

B. All designated CPs shall have completed the OSHA 30-hour Construction Safety course within the past 5 years.

C. In addition to the OSHA 30 Hour Construction Safety Course, all CPs with high hazard work operations such as operations involving asbestos, electrical, cranes, demolition, work at heights/fall protection, fire safety/life safety, ladder, rigging, scaffolds, and trenches/excavations shall have a specialized formal course in the hazard recognition & control associated with those high hazard work operations. Documented "repeat" deficiencies in the execution of safety requirements will require retaking the requisite formal course.

D. All other construction workers shall have the OSHA 10-hour Construction Safety Outreach course and any necessary safety training to be able to identify hazards within their work environment.

E. Submit training records associated with the above training requirements to the COR and Facility Safety for review for compliance with contract requirements in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES 15 calendar days prior to the date of the preconstruction conference for acceptance.

F. Prior to any worker for the contractor or subcontractors beginning work, they shall undergo a safety briefing provided by the SSHO or his/her designated representative. As a minimum, this briefing shall include information on the site-specific hazards, construction limits, VAMC safety guidelines, means of egress, break areas, work hours, locations of restrooms, use of VAMC equipment, emergency procedures, accident reporting etc... Documentation shall be provided to the COR that individuals have undergone contractor's safety briefing.

G. Ongoing safety training will be accomplished in the form of weekly documented safety meeting.

1.9 INSPECTIONS:

A. The SSHO shall conduct frequent and regular safety inspections (daily) of the site and each of the subcontractors CPs shall conduct frequent and regular safety inspections (daily) of the their work operations as required by 29 CFR 1926.20(b)(2). Each week, the SSHO shall conduct a formal documented inspection of the entire construction areas with the subcontractors' "Trade Safety and Health CPs" present in their work areas. Coordinate with, and report findings and corrective actions weekly to COR and Facility Safety.

B. A Certified Safety Professional (CSP) with specialized knowledge in construction safety or a certified Construction Safety and Health Technician (CSHT) shall randomly conduct a monthly site safety inspection. The CSP or CSHT can be a corporate safety professional or independently contracted. The CSP or CSHT will provide their certificate number on the required report for verification as necessary.

1. Results of the inspection will be documented with tracking of the identified hazards to abatement.
2. The COR and Facility Safety will be notified immediately prior to start of the inspection and invited to accompany the inspection.
3. Identified hazard and controls will be discussed to come to a mutual understanding to ensure abatement and prevent future reoccurrence.
4. A report of the inspection findings with status of abatement will be provided to the COR and Facility Safety within one week of the onsite inspection.

1.10 ACCIDENTS, OSHA 300 LOGS, AND MAN-HOURS:

A. The prime contractor shall establish and maintain an accident reporting, recordkeeping, and analysis system to track and analyze all injuries and illnesses, high visibility incidents, and accidental property damage (both government and contractor) that occur on site. Notify the COR and Facility Safety as soon as practical, but no more than four hours after any accident meeting the definition of a Moderate or Major incidents, High Visibility Incidents, , or any weight handling and hoisting equipment accident. Within notification include contractor name; contract title; type of contract; name of activity, installation or location where accident occurred; date and time of accident; names of personnel injured; extent of property damage, if any; extent of injury, if known,

and brief description of accident (to include type of construction equipment used, PPE used, etc.). Preserve the conditions and evidence on the accident site until the COR and Facility Safety determine whether a government investigation will be conducted.

B. Conduct an accident investigation for all Minor, Moderate and Major incidents as defined in paragraph DEFINITIONS, and property damage accidents resulting in at least $20,000 in damages, to establish the root cause(s) of the accident. Complete the VA Form 2162 (or equivalent) , and provide the report to the COR and Facility Safety within 5 calendar days of the accident. The COR and Facility Safety will provide copies of any required or special forms.

C. A summation of all man-hours worked by the contractor and associated sub-contractors for each month will be reported to the COR and Facility Safety monthly.

D. A summation of all Minor, Moderate, and Major incidents experienced on site by the contractor and associated sub-contractors for each month will be provided to the COR and Facility Safety monthly. The contractor and associated sub-contractors' OSHA 300 logs will be made available to the COR and Facility Safety as requested.

1.11 PERSONAL PROTECTIVE EQUIPMENT (PPE):

A. PPE is governed in all areas by the nature of the work the employee is performing. For example, specific PPE required for performing work on electrical equipment is identified in NFPA 70E, Standard for Electrical Safety in the Workplace.

B. Mandatory PPE includes:

1. Hard Hats – unless written authorization is given by the COR and Facility Safety in circumstances of work operations that have limited potential for falling object hazards such as during finishing work or minor remodeling. With authorization to relax the requirement of hard hats, if a worker becomes exposed to an overhead falling object hazard, then hard hats would be required in accordance with the OSHA regulations.
2. Safety glasses - unless written authorization is given by the COR and Facility Safety in circumstances of no eye hazards, appropriate safety glasses meeting the ANSI Z.87.1 standard must be worn by each person on site.
3. Appropriate Safety Shoes – based on the hazards present, safety shoes meeting the requirements of ASTM F2413-11 shall be worn by each person on site unless written authorization is given by the COR and Facility Safety in circumstances of no foot hazards.
4. Hearing protection - Use personal hearing protection at all times in designated noise hazardous areas or when performing noise hazardous tasks.

1.12INFECTION CONTROL

A. Infection Control is critical in all medical center facilities. Interior construction activities causing disturbance of existing dust, or creating new dust, must be conducted within ventilation-controlled

areas that minimize the flow of airborne particles into patient areas. Exterior construction activities causing disturbance of soil or creates dust in some other manner must be controlled

B. Exterior Construction
   1. Contractor shall verify that dust will not be introduced into the medical center through intake vents, or building openings. HEPA filtration on intake vents is required where dust may be introduced.
   2. Dust created from disturbance of soil such as from vehicle movement will be wetted with use of a water truck as necessary
   3. All cutting, drilling, grinding, sanding, or disturbance of materials shall be accomplished with tools equipped with either local exhaust ventilation (i.e. vacuum systems) or wet suppression controls.

1.13 TUBERCULOSIS SCREENING

A. Contractor shall provide written certification that all contract employees assigned to the work site have had a pre-placement tuberculin screening within 90 days prior to assignment to the worksite and been found have negative TB screening reactions. Contractors shall be required to show documentation of negative TB screening reactions for any additional workers who are added after the 90-day requirement before they will be allowed to work on the work site. NOTE: This can be the Center for Disease Control (CDC) and Prevention and two-step skin testing or a Food and Drug Administration (FDA)-approved blood test.
   1. Contract employees manifesting positive screening reactions to the tuberculin shall be examined according to current CDC guidelines prior to working on VHA property.
   2. Subsequently, if the employee is found without evidence of active (infectious) pulmonary TB, a statement documenting examination by a physician shall be on file with the employer (construction contractor), noting that the employee with a positive tuberculin screening test is without evidence of active (infectious) pulmonary TB.
   3. If the employee is found with evidence of active (infectious) pulmonary TB, the employee shall require treatment with a subsequent statement to the fact on file with the employer before being allowed to return to work on VHA property.

1.14 FIRE SAFETY

A. Fire Safety Plan: Establish and maintain a site-specific fire protection program in accordance with 29 CFR 1926. Prior to start of work, prepare a plan detailing project-specific fire safety measures, including periodic status reports, and submit to COR and Facility Safety for review for compliance with contract requirements in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES. This plan may be an element of the Accident Prevention Plan.

B. Site and Building Access: Maintain free and unobstructed access to facility emergency services and for fire, police and other emergency response forces in accordance with NFPA 241.

C. Separate temporary facilities, such as trailers, storage sheds, and dumpsters, from existing buildings and new construction by distances in accordance with NFPA 241. For small facilities with less than 6 m (20 feet) exposing overall length, separate by 3m (10 feet).

E. Temporary Heating and Electrical: Install, use and maintain installations in accordance with 29 CFR 1926, NFPA 241 and NFPA 70.

F. Means of Egress: Do not block exiting for occupied buildings, including paths from exits to roads. Minimize disruptions and coordinate with COR and Facility Safety.

G. Egress Routes for Construction Workers: Maintain free and unobstructed egress. Inspect daily. Report findings and corrective actions weekly to COR and Facility Safety.

H. Fire Extinguishers: Provide and maintain extinguishers in construction areas and temporary storage areas in accordance with 29 CFR 1926, NFPA 241 and NFPA 10.

I. Flammable and Combustible Liquids: Store, dispense and use liquids in accordance with 29 CFR 1926, NFPA 241 and NFPA 30.

J. Existing Fire Protection: Do not impair automatic sprinklers, smoke and heat detection, and fire alarm systems, except for portions immediately under construction, and temporarily for connections. Provide fire watch for impairments more than 4 hours in a 24-hour period. Request interruptions in accordance with Article, OPERATIONS AND STORAGE AREAS, and coordinate with COR and Facility Safety. All existing or temporary fire protection systems (fire alarms, sprinklers) located in construction areas shall be tested as coordinated with the medical center. Parameters for the testing and results of any tests performed shall be recorded by the medical center and copies provided to the COR.

K. Smoke Detectors: Prevent accidental operation. Remove temporary covers at end of work operations each day. Coordinate with COR and Facility Safety.

L. Hot Work: Perform and safeguard hot work operations in accordance with NFPA 241 and NFPA 51B. Coordinate with COR and Facility Safety at least 24 hours in advance. Designate contractor's responsible project-site fire prevention program manager to permit hot work.

M. Fire Hazard Prevention and Safety Inspections: Inspect entire construction areas weekly. Coordinate with, and report findings and corrective actions weekly to COR and Facility Safety.

N. Smoking: Smoking is prohibited in and adjacent to construction areas inside existing buildings and additions under construction. In separate and detached buildings under construction, smoking is prohibited except in designated smoking rest areas.

O. Dispose of waste and debris in accordance with NFPA 241. Remove from buildings daily.

P. If required, submit documentation to the COR and Facility Safety that personnel have been trained in the fire safety aspects of working in areas with impaired structural or compartmentalization features.

1.15 ELECTRICAL

A. All electrical work shall comply with NFPA 70 (NEC), NFPA 70B, NFPA 70E, 29 CFR Part 1910 Subpart J – General Environmental Controls, 29 CFR Part 1910 Subpart S – Electrical, and 29 CFR 1926 Subpart K in addition to other references required by contract.

B. All qualified persons performing electrical work under this contract shall be licensed journeyman or master electricians. All apprentice electricians performing under this contract shall be deemed unqualified persons unless they are working under the immediate supervision of a licensed electrician or master electrician.

C. All electrical work will be accomplished de-energized and in the Electrically Safe Work Condition (refer to NFPA 70E for Work Involving Electrical Hazards, including Exemptions to Work Permit). Any Contractor, subcontractor or temporary worker who fails to fully comply with this requirement is subject to immediate termination in accordance with FAR clause 52.236-5(c). Only in rare circumstance where achieving an electrically safe work condition prior to beginning work would increase or cause additional hazards, or is infeasible due to equipment design or operational limitations is energized work permitted. The COR and Facility Safety with approval of the Medical Center Director will make the determination if the circumstances would meet the exception outlined above. An AHA and permit specific to energized work activities will be developed, reviewed, and accepted by the VA prior to the start of that activity.

   1. Development of a Hazardous Electrical Energy Control Procedure is required prior to de-energization. A single Simple Lockout/Tagout Procedure for multiple work operations can only be used for work involving qualified person(s) de-energizing one set of conductors or circuit part source. Task specific Complex Lockout/Tagout Procedures are required at all other times.
   2. Verification of the absence of voltage after de-energization and lockout/tagout is considered “energized electrical work” (live work) under NFPA 70E, and shall only be performed by qualified persons wearing appropriate shock protective (voltage rated) gloves and arc rate personal protective clothing and equipment, using Underwriters Laboratories (UL) tested and appropriately rated contact electrical testing instruments or equipment appropriate for the environment in which they will be used.
   3. Personal Protective Equipment (PPE) and electrical testing instruments will be readily available for inspection by the COR and Facility Safety.

D. Before beginning any electrical work, an Activity Hazard Analysis (AHA) will be conducted to include Shock Hazard and Arc Flash Hazard analyses (NFPA Tables can be used only as a last alterative and it is strongly suggested a full Arc Flash Hazard Analyses be conducted). Work shall not begin until the AHA for the work activity and permit for energized work has been reviewed and accepted by the COR and Facility Safety and discussed with all engaged in the

activity, including the Contractor, subcontractor(s), and Government on-site representatives at preparatory and initial control phase meetings.

E. Ground-fault circuit interrupters. GFCI protection shall be provided where an employee is operating or using cord- and plug-connected tools related to construction activity supplied by 125-volt, 15-, 20-, or 30- ampere circuits. Where employees operate or use equipment supplied by greater than 125-volt, 15-, 20-, or 30- ampere circuits, GFCI protection or an assured equipment grounding conductor program shall be implemented in accordance with NFPA 70E - 2015, Chapter 1, Article 110.4(C)(2)..

1.16 FALL PROTECTION

A. The fall protection (FP) threshold height requirement is 6 ft (1.8 m) for ALL WORK, unless specified differently or the OSHA 29 CFR 1926 requirements are more stringent, to include steel erection activities, systems-engineered activities (prefabricated) metal buildings, residential (wood) construction and scaffolding work.

1. The use of a Safety Monitoring System (SMS) as a fall protection method is prohibited.
2. The use of Controlled Access Zone (CAZ) as a fall protection method is prohibited.
3. A Warning Line System (WLS) may ONLY be used on floors or flat or low-sloped roofs (between 0 - 18.4 degrees or 4:12 slope) and shall be erected around all sides of the work area (See 29 CFR 1926.502(f) for construction of WLS requirements). Working within the WLS does not require FP. No worker shall be allowed in the area between the roof or floor edge and the WLS without FP. FP is required when working outside the WLS.
4. Fall protection while using a ladder will be governed by the OSHA requirements.

1.17 SCAFFOLDS AND OTHER WORK PLATFORMS

A. All scaffolds and other work platforms construction activities shall comply with 29 CFR 1926 Subpart L.

B. The fall protection (FP) threshold height requirement is 6 ft (1.8 m) as stated in Section 1.16.

C. The following hierarchy and prohibitions shall be followed in selecting appropriate work platforms.

1. Scaffolds, platforms, or temporary floors shall be provided for all work except that can be performed safely from the ground or similar footing.
2. Ladders less than 20 feet may be used as work platforms only when use of small hand tools or handling of light material is involved.
3. Ladder jacks, lean-to, and prop-scaffolds are prohibited.
4. Emergency descent devices shall not be used as working platforms.

D. Contractors shall use a scaffold tagging system in which all scaffolds are tagged by the Competent Person. Tags shall be color-coded: green indicates the scaffold has been inspected and is safe to use; red indicates the scaffold is unsafe to use. Tags shall be readily visible, made

of materials that will withstand the environment in which they are used, be legible and shall include:

1. The Competent Person's name and signature;
2. Dates of initial and last inspections.

E. Mast Climbing work platforms: When access ladders, including masts designed as ladders, exceed 20 ft (6 m) in height, positive fall protection shall be used.

1.18 EXCAVATION AND TRENCHES

A. All excavation and trenching work shall comply with 29 CFR 1926 Subpart P. Excavations less than 5 feet in depth require evaluation by the contractor's "Competent Person" (CP) for determination of the necessity of an excavation protective system where kneeing, laying in, or stooping within the excavation is required.

B. All excavations and trenches 24 inches in depth or greater shall require a written trenching and excavation permit (NOTE – some States and other local jurisdictions require separate state/jurisdiction-issued excavation permits). The permit shall have two sections, one section will be completed prior to digging or drilling and the other will be completed prior to personnel entering the excavations greater than 5 feet in depth. Each section of the permit shall be provided to the COR and Facility Safety resident prior to proceeding with digging or drilling and prior to proceeding with entering the excavation. After completion of the work and prior to opening a new section of an excavation, the permit shall be closed out and provided to the COR and Facility Safety. The permit shall be maintained onsite and the first section of the permit shall include the following:

1. Estimated start time & stop time2. Specific location and nature of the work.
2. Indication of the contractor's "Competent Person" (CP) in excavation safety with qualifications and signature. Formal course in excavation safety is required by the contractor's CP.
3. Indication of whether soil or concrete removal to an offsite location is necessary.
4. Indication of whether soil samples are required to determined soil contamination.
5. Indication of coordination with local authority (i.e. "One Call") or contractor's effort to determine utility location with search and survey equipment.
6. Indication of review of site drawings for proximity of utilities to digging/drilling.

C. The second section of the permit for excavations greater than five feet in depth shall include the following:

1. Determination of OSHA classification of soil. Soil samples will be from freshly dug soil with samples taken from different soil type layers as necessary and placed at a safe distance from the excavation by the excavating equipment. A pocket penetrometer will be utilized in determination of the unconfined compression strength of the soil for comparison against

OSHA table (Less than 0.5 Tons/FT2 – Type C, 0.5 Tons/FT2 to 1.5 Tons/FT2 – Type B, greater than 1.5 Tons/FT2 – Type A without condition to reduce to Type B).

2. Indication of selected protective system (sloping/benching, shoring, shielding). When soil classification is identified as "Type A" or "Solid Rock", only shoring or shielding or Professional Engineer designed systems can be used for protection. A Sloping/Benching system may only be used when classifying the soil as Type B or Type C. Refer to Appendix B of 29 CFR 1926, Subpart P for further information on protective systems designs.
3. Indication of the spoil pile being stored at least 2 feet from the edge of the excavation and safe access being provided within 25 feet of the workers.
4. Indication of assessment for a potential toxic, explosive, or oxygen deficient atmosphere where oxygen deficiency (atmospheres containing less than 19.5 percent oxygen) or a hazardous atmosphere exists or could reasonably be expected to exist. Internal combustion engine equipment is not allowed in an excavation without providing force air ventilation to lower the concentration to below OSHA PELs, providing sufficient oxygen levels, and atmospheric testing as necessary to ensure safe levels are maintained.

D As required by OSHA 29 CFR 1926.651(b)(1), the estimated location of utility installations, such as sewer, telephone, fuel, electric, water lines, or any other underground installations that reasonably may be expected to be encountered during excavation work, shall be determined prior to opening an excavation.

1. The planned dig site will be outlined/marked in white prior to locating the utilities.
2. Used of the American Public Works Association Uniform Color Code is required for the marking of the proposed excavation and located utilities.
3. 811 will be called two business days before digging on all local or State lands and public Right-of Ways.
4. Digging will not commence until all known utilities are marked.
5. Utility markings will be maintained

E. Excavations will be hand dug or excavated by other similar safe and acceptable means as excavation operations approach within 3 to 5 feet of identified underground utilities. Exploratory bar or other detection equipment will be utilized as necessary to further identify the location of underground utilities.

F. Excavations greater than 20 feet in depth require a Professional Engineer designed excavation protective system.

1.19 CRANES

A. All crane work shall comply with 29 CFR 1926 Subpart CC.

B. Prior to operating a crane, the operator must be licensed, qualified or certified to operate the crane. Thus, all the provisions contained with Subpart CC are effective and there is no "Phase In" date.

C. A detailed lift plan for all lifts shall be submitted to the COR and Facility Safety 14 days prior to the scheduled lift complete with route for truck carrying load, crane load analysis, siting of crane and path of swing and all other elements of a critical lift plan where the lift meets the definition of a critical lift. Critical lifts require a more comprehensive lift plan to minimize the potential of crane failure and/or catastrophic loss. The plan must be reviewed and accepted by the General Contractor before being submitted to the VA for review. The lift will not be allowed to proceed without prior acceptance of this document.

D. Crane operators shall not carry loads
   1. over the general public or VAMC personnel
   2. over any occupied building unless
      a. the top two floors are vacated
      b. or overhead protection with a design live load of 300 psf is provided

1.20 CONTROL OF HAZARDOUS ENERGY (LOCKOUT/TAGOUT)

A. All installation, maintenance, and servicing of equipment or machinery shall comply with 29 CFR 1910.147 except for specifically referenced operations in 29 CFR 1926 such as concrete & masonry equipment [1926.702(j)], heavy machinery & equipment [1926.600(a)(3)(i)], and process safety management of highly hazardous chemicals (1926.64). Control of hazardous electrical energy during the installation, maintenance, or servicing of electrical equipment shall comply with Section 1.15 to include NFPA 70E and other VA specific requirements discussed in the section.

1.21 CONFINED SPACE ENTRY

A. All confined space entry shall comply with 29 CFR 1926, Subpart AA except for specifically referenced operations in 29 CFR 1926 such as excavations/trenches [1926.651(g)].

B. A site-specific Confined Space Entry Plan (including permitting process) shall be developed and submitted to the COR and Facility Safety.

1.22 WELDING AND CUTTING

A. As specified in section 1.14, Hot Work: Perform and safeguard hot work operations in accordance with NFPA 241 and NFPA 51B. Coordinate with COR and Facility Safety at least 24 hours in advance. Designate contractor's responsible project-site fire prevention program manager to permit hot work.

1.23 LADDERS

A. All Ladder use shall comply with 29 CFR 1926 Subpart X.

B. All portable ladders shall be of sufficient length and shall be placed so that workers will not stretch or assume a hazardous position.

C. Manufacturer safety labels shall be in place on ladders
D. Step Ladders shall not be used in the closed position
E. Top steps or cap of step ladders shall not be used as a step
F. Portable ladders, used as temporary access, shall extend at least 3 ft (0.9 m) above the upper landing surface.
   1. When a 3 ft (0.9-m) extension is not possible, a grasping device (such as a grab rail) shall be provided to assist workers in mounting and dismounting the ladder.
   2. In no case shall the length of the ladder be such that ladder deflection under a load would, by itself, cause the ladder to slip from its support.
G. Ladders shall be inspected for visible defects on a daily basis and after any occurrence that could affect their safe use. Broken or damaged ladders shall be immediately tagged "DO NOT USE," or with similar wording, and withdrawn from service until restored to a condition meeting their original design.

1.24 FLOOR & WALL OPENINGS

A. All floor and wall openings shall comply with 29 CFR 1926 Subpart M.
B. Floor and roof holes/openings are any that measure over 2 in (51 mm) in any direction of a walking/working surface which persons may trip or fall into or where objects may fall to the level below. Skylights located in floors or roofs are considered floor or roof hole/openings.
C. All floor, roof openings or hole into which a person can accidentally walk or fall through shall be guarded either by a railing system with toeboards along all exposed sides or a load-bearing cover. When the cover is not in place, the opening or hole shall be protected by a removable guardrail system or shall be attended when the guarding system has been removed, or other fall protection system.
   1. Covers shall be capable of supporting, without failure, at least twice the weight of the worker, equipment and material combined.
   2. Covers shall be secured when installed, clearly marked with the word “HOLE”, “COVER” or “Danger, Roof Opening-Do Not Remove” or color-coded or equivalent methods (e.g., red or orange “X”). Workers must be made aware of the meaning for color coding and equivalent methods.
   3. Roofing material, such as roofing membrane, insulation or felts, covering or partly covering openings or holes, shall be immediately cut out. No hole or opening shall be left unattended unless covered.
   4. Non-load-bearing skylights shall be guarded by a load-bearing skylight screen, cover, or railing system along all exposed sides.
   5. Workers are prohibited from standing/walking on skylights.

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SECTION 01 42 19
REFERENCE STANDARDS

PART 1 - GENERAL

1.1 DESCRIPTION

A. This section specifies the availability and source of references and standards specified in the project manual under paragraphs APPLICABLE PUBLICATIONS and/or shown on the drawings.

1.2 AVAILABILITY OF SPECIFICATIONS LISTED IN THE GSA INDEX OF FEDERAL SPECIFICATIONS, STANDARDS AND COMMERCIAL ITEM DESCRIPTIONS FPMR PART 101-29 (FAR 52.211-1) (AUG 1998)

A. The GSA Index of Federal Specifications, Standards and Commercial Item Descriptions, FPMR Part 101-29 and copies of specifications, standards, and commercial item descriptions cited in the solicitation may be obtained for a fee by submitting a request to – GSA Federal Supply Service, Specifications Section, Suite 8100, 470 East L'Enfant Plaza, SW, Washington, DC 20407, Telephone (202) 619-8925, Facsimile (202) 619-8978.

B. If the General Services Administration, Department of Agriculture, or Department of Veterans Affairs issued this solicitation, a single copy of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained free of charge by submitting a request to the addressee in paragraph (a) of this provision. Additional copies will be issued for a fee.

1.3 AVAILABILITY FOR EXAMINATION OF SPECIFICATIONS NOT LISTED IN THE GSA INDEX OF FEDERAL SPECIFICATIONS, STANDARDS AND COMMERCIAL ITEM DESCRIPTIONS (FAR 52.211-4) (JUN 1988)

A. The specifications and standards cited in this solicitation can be examined at the following location:

DEPARMENT OF VETERANS AFFAIRS
Office of Construction & Facilities Management
Facilities Quality Service (00CFM1A)
425 Eye Street N.W, (sixth floor)
Washington, DC 20001
Telephone Numbers: (202) 632-5249 or (202) 632-5178
Between 9:00 AM - 3:00 PM

1.4 AVAILABILITY OF SPECIFICATIONS NOT LISTED IN THE GSA INDEX OF FEDERAL SPECIFICATIONS, STANDARDS AND COMMERCIAL ITEM DESCRIPTIONS (FAR 52.211-3) (JUN 1988)

A. The specifications cited in this solicitation may be obtained from the associations or organizations listed below.

AA Aluminum Association Inc.
http://www.aluminum.org

AABC Associated Air Balance Council
http://www.aabchq.com

AAMA American Architectural Manufacturer's Association
http://www.aamanet.org

AAN American Nursery and Landscape Association
http://www.anla.org

AASHTO American Association of State Highway and Transportation Officials
http://www.aashto.org

AATCC American Association of Textile Chemists and Colorists
http://www.aatcc.org

ACGIH American Conference of Governmental Industrial Hygienists
http://www.acgih.org

ACI American Concrete Institute
http://www.aci-int.net

ACPA American Concrete Pipe Association
http://www.concrete-pipe.org

ACPPA American Concrete Pressure Pipe Association
http://www.acppa.org

ADC Air Diffusion Council
http://flexibleduct.org

AGA American Gas Association
http://www.aga.org

AGC Associated General Contractors of America
http://www.agc.org

AGMA American Gear Manufacturers Association, Inc.
http://www.agma.org

AHAM Association of Home Appliance Manufacturers
http://www.aham.org

AIA American Institute of Architects
http://www.aia.org

AISC American Institute of Steel Construction
http://www.aisc.org

AISI American Iron and Steel Institute
http://www.steel.org

AITC American Institute of Timber Construction
http://www.aitc-glulam.org

AMCA Air Movement and Control Association, Inc.
http://www.amca.org

ANLA American Nursery & Landscape Association
http://www.anla.org

ANSI American National Standards Institute, Inc.
http://www.ansi.org

APA The Engineered Wood Association
http://www.apawood.org

ARI Air-Conditioning and Refrigeration Institute
http://www.ari.org

ASAE American Society of Agricultural Engineers
http://www.asae.org

ASCE American Society of Civil Engineers
http://www.asce.org

ASHRAE American Society of Heating, Refrigerating, and Air-Conditioning Engineers
http://www.ashrae.org

ASME American Society of Mechanical Engineers
http://www.asme.org

ASSE American Society of Sanitary Engineering
http://www.asse-plumbing.org

ASTM American Society for Testing and Materials
http://www.astm.org

AWI Architectural Woodwork Institute
http://www.awinet.org

AWS American Welding Society
http://www.aws.org

AWWA American Water Works Association
http://www.awwa.org

BHMA Builders Hardware Manufacturers Association
http://www.buildershardware.com

BIA Brick Institute of America
http://www.bia.org

CAGI Compressed Air and Gas Institute
http://www.cagi.org

CGA Compressed Gas Association, Inc.
http://www.cganet.com

CI The Chlorine Institute, Inc.
http://www.chlorineinstitute.org

CISCA Ceilings and Interior Systems Construction Association
http://www.cisca.org

CISPI Cast Iron Soil Pipe Institute
http://www.cispi.org

CLFMI Chain Link Fence Manufacturers Institute
http://www.chainlinkinfo.org

CPMB Concrete Plant Manufacturers Bureau
http://www.cpmb.org

CRA California Redwood Association
http://www.calredwood.org

CRSI Concrete Reinforcing Steel Institute
http://www.crsi.org

CTI Cooling Technology Institute
http://www.cti.org

DHI Door and Hardware Institute
http://www.dhi.org

EGSA Electrical Generating Systems Association
http://www.egsa.org

EEI Edison Electric Institute
http://www.eei.org

EPA Environmental Protection Agency
http://www.epa.gov

ETL Testing Laboratories, Inc.
http://www.et1.com

FAA Federal Aviation Administration
http://www.faa.gov

FCC Federal Communications Commission
http://www.fcc.gov

FPS The Forest Products Society
http://www.forestprod.org

GANA Glass Association of North America
http://www.cssinfo.com/info/gana.html/

FM	Factory Mutual Insurance
	http://www.fmglobal.com
GA	Gypsum Association
	http://www.gypsum.org
GSA	General Services Administration
	http://www.gsa.gov
HI	Hydraulic Institute
	http://www.pumps.org
HPVA	Hardwood Plywood & Veneer Association
	http://www.hpva.org
ICBO	International Conference of Building Officials
	http://www.icbo.org
ICEA	Insulated Cable Engineers Association Inc.
	http://www.icea.net
\ICAC	Institute of Clean Air Companies
	http://www.icac.com
IEEE	Institute of Electrical and Electronics Engineers
	http://www.ieee.org\
IMSA	International Municipal Signal Association
	http://www.imsasafety.org
IPCEA	Insulated Power Cable Engineers Association
NBMA	Metal Buildings Manufacturers Association
	http://www.mbma.com
MSS	Manufacturers Standardization Society of the Valve and Fittings Industry Inc.
	http://www.mss-hq.com
NAAMM	National Association of Architectural Metal Manufacturers
	http://www.naamm.org
NAPHCC	Plumbing-Heating-Cooling Contractors Association
	http://www.phccweb.org.org
NBS	National Bureau of Standards
	See - NIST
NBBPVI	National Board of Boiler and Pressure Vessel Inspectors
	http://www.nationboard.org
NEC	National Electric Code
	See - NFPA National Fire Protection Association

NEMA National Electrical Manufacturers Association
http://www.nema.org

NFPA National Fire Protection Association
http://www.nfpa.org

NHLA National Hardwood Lumber Association
http://www.natlhardwood.org

NIH National Institute of Health
http://www.nih.gov

NIST National Institute of Standards and Technology
http://www.nist.gov

NLMA Northeastern Lumber Manufacturers Association, Inc.
http://www.nelma.org

NPA National Particleboard Association
18928 Premiere Court
Gaithersburg, MD 20879
(301) 670-0604

NSF National Sanitation Foundation
http://www.nsf.org

NWWDA Window and Door Manufacturers Association
http://www.nwwda.org

OSHA Occupational Safety and Health Administration
Department of Labor
http://www.osha.gov

PCA Portland Cement Association
http://www.portcement.org

PCI Precast Prestressed Concrete Institute
http://www.pci.org

PPI The Plastic Pipe Institute
http://www.plasticpipe.org

PEI Porcelain Enamel Institute, Inc.
http://www.porcelainenamel.com

PTI Post-Tensioning Institute
http://www.post-tensioning.org

RFCI The Resilient Floor Covering Institute
http://www.rfci.com

RIS Redwood Inspection Service
See - CRA

RMA Rubber Manufacturers Association, Inc.
http://www.rma.org

SCMA Southern Cypress Manufacturers Association
http://www.cypressinfo.org

SDI Steel Door Institute
http://www.steeldoor.org

SOI Secretary of the Interior
http://www.cr.nps.gov/local-law/arch_stnds_8_2.htm

IGMA Insulating Glass Manufacturers Alliance
http://www.igmaonline.org

SJI Steel Joist Institute
http://www.steeljoist.org

SMACNA Sheet Metal and Air-Conditioning Contractors
National Association, Inc.
http://www.smacna.org

SSPC The Society for Protective Coatings
http://www.sspc.org

STI Steel Tank Institute
http://www.steeltank.com

SWI Steel Window Institute
http://www.steelwindows.com

TCA Tile Council of America, Inc.
http://www.tileusa.com

TEMA Tubular Exchange Manufacturers Association
http://www.tema.org

TPI Truss Plate Institute, Inc.
583 D'Onofrio Drive; Suite 200
Madison, WI 53719
(608) 833-5900

UBC The Uniform Building Code
See ICBO

UL Underwriters' Laboratories Incorporated
http://www.ul.com

ULC	Underwriters' Laboratories of Canada
	http://www.ulc.ca
WCLIB	West Coast Lumber Inspection Bureau
	6980 SW Varns Road, P.O. Box 23145
	Portland, OR 97223
	(503) 639-0651
WRCLA	Western Red Cedar Lumber Association
	P.O. Box 120786
	New Brighton, MN 55112
	(612) 633-4334
WWPA	Western Wood Products Association
	http://www.wwpa.org

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SECTION 01 45 00
QUALITY CONTROL

PART 1 - GENERAL

1.1 DESCRIPTION

A. This section specifies requirements for Contractor Quality Control (CQC) for Design-Bid-Build (DBB) or Design-Build (DB) construction projects. This section can be used for both project types.

1.2 APPLICABLE PUBLICATIONS

A. The publication listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

B. ASTM International (ASTM)

1. D3740 - (2012a) Minimum Requirements for Agencies Engaged in the Testing and/or Inspection of Soil and Rock as Used in Engineering Design and Construction
2. E329 - (2014a) Standard Specification for Agencies Engaged in the Testing and/or Inspection of Materials Used in Construction

1.3 SUBMITTALS

A. Government approval is required for all submittals. CQC inspection reports shall be submitted under this Specification section and follow the [Applicable CQC Control Phase (Preparatory, Initial, or Follow-Up)]: [Applicable Specification section] naming convention.

1. Preconstruction Submittals
   a. Interim CQC Plan
   b. CQC Plan
   c. Additional Requirements for Design Quality Control (DQC) Plan
2. Design Data
   a. Discipline-Specific Checklists
   b. Design Quality Control
3. Test Reports
   a. Verification Statement

PART 2 PRODUCTS – NOT USED

PART 3 - EXECUTION

3.1 GENERAL REQUIREMENTS

A. Establish and maintain an effective quality control (QC) system. that complies with the FAR Clause 52.246.12 titled “Inspection of Construction”. QC consists of plans, procedures, and organization necessary to produce an end product which complies with the Contract requirements. The QC system covers all design and construction operations, both onsite and

offsite, and be keyed to the proposed design and construction sequence. The project superintendent will be held responsible for the quality of work and is subject to removal by the Contracting Office or Authorized designee for non-compliance with the quality requirements specified in the Contract. In this context the highest level manager responsible for the overall construction activities at the site, including quality and production is the project superintendent. The project superintendent maintains a physical presence at the site at all times and is responsible for all construction and related activities at the site, except as otherwise acceptable to the Contracting Officer.

3.2 CQC PLAN:

A. Submit the CQC Plan no later than CO or Designee to determine during Constructability review proposed to implement the requirements of the FAR Clause 52.246.12 titled "Inspection of Construction". The Government will consider an Interim CQC Plan for the first days of operation, which must be accepted within 20 business days of NTP. Design and/or construction will be permitted to begin only after acceptance of the CQC Plan or acceptance of an Interim plan applicable to the particular feature of work to be started. Work outside of the accepted Interim CQC Plan will not be permitted to begin until acceptance of a CQC Plan or another Interim CQC Plan containing the additional work scope is accepted.

B. Content of the CQC Plan: Include, as a minimum, the following to cover all design and construction operations, both onsite and offsite, including work by subcontractors, designers of record consultants, architects/engineers (A/E), fabricators, suppliers, and purchasing agents:

1. A description of the QC organization, including a chart showing lines of authority and acknowledgement that the CQC staff will implement the three phase control system for all aspects of the work specified. Include a CQC System Manager that reports to the project superintendent.
2. The name, qualifications (in resume format) duties, responsibilities, and authorities of each person assigned a CQC function.
3. A copy of the letter to the CQC System Manager signed by an authorized official of the firm which describes the responsibilities and delegates sufficient authorities to adequately perform the functions of the CQC System Manager, including authority to stop work which is not in compliance with the Contract. Letters of direction to all other various quality control representatives outlining duties, authorities, and responsibilities will to the Contracting Officer or Authorized designee. be issued by the CQC System Manager. Furnish copies of these letters
4. Procedures for scheduling, reviewing, certifying, and managing submittals including those of subcontractors, designers of record, consultants, A/E's offsite fabricators, suppliers and

purchasing agents. These procedures must be in accordance with Section 01 33 23 Shop Drawings, Product Data, and Samples.

5. Control, verification, and acceptance of testing procedures for each specific test to include the test name, specification paragraph requiring test, feature of work to be tested, test frequency, and person responsible for each test. (Laboratory facilities approved by the Contracting Officer or Authorized designee are required to be used)
6. Procedures for tracking Preparatory, Initial, and Follow-Up control phases and control, verification, and acceptance tests including documentation.
7. Procedures for tracking design and construction deficiencies from identification through acceptable corrective action. Establish verification procedures that identified deficiencies have been corrected.
8. Reporting procedures, including proposed reporting formats.
9. A list of the definable features of work. A definable feature of work is a task which is separate and distinct from other tasks has separate control requirements, and is identified by different trades or disciplines, or it is work by the same trade in a different environment. Although each section of specifications can generally be considered as a definable feature of work, there are frequently more than one definable feature under a particular section. This list will be agreed upon during the Coordination meeting.
10. Coordinate schedule work with Special Inspections required by Section 01 45 35 Special Inspections, the Statement of Special Inspections and Schedule of Special Inspections. Where the applicable Code issue by the International Code Council (ICC) calls for inspections by the Building Official, the Contractor must include the inspections in the CQC Plan and must perform the inspections required by the applicable ICC. The Contractor must perform these inspections using independent qualified inspectors. Include the Special Inspection Plan requirements in the CQC Plan.

C. Additional Requirements for Design Quality Control (DQC) Plan: The following additional requirements apply to the DQC Plan for DB projects only and not DBB projects:

1. Submit and maintain a DQC Plan as an effective QC program which assures that all services required by this contract are performed and provided in a manner that meets professional architectural and engineering quality standards. As a minimum, all documents must be technically reviewed by competent, independent reviewers identified in the DQC Plan. The same element that produced the product may not perform the independent technical review (ITR). Correct errors and deficiencies in the design documents prior to submitting them to the Government.
2. Include the design schedule in the master project schedule, showing the sequence of events involved in carrying out the project design tasks within the specific Contract period. This

should be at a detailed level of scheduling sufficient to identify all major design tasks, including those that control the flow of work. Include review and correction periods associated with each item. This should be a forward planning as well as a project monitoring tool. The schedule reflects calendar days and not dates for each activity. If the schedule is changed, submit a revised schedule reflecting the change within 7 calendar days. Include in the DQC Plan the discipline-specific checklists to be used during the design and quality control of each submittal. Submit at each design phase as part of the project documentation these completed discipline-specific checklists.

3. Implement the DQC Plan by a DQC Manager who has the responsibility of being cognizant of and assuring that all documents on the project have been coordinated. This individual must be a person who has verifiable engineering or architectural design experience and is a Professional Engineer or Registered Architect within the state of Construction location. Notify the Contracting Officer or Authorized designee, in writing, of the name of the individual, and the name of an alternate person assigned to the position.

D. Acceptance of Plan: Acceptance of the Contractor's plan is required prior to the start of design and construction. Acceptance is conditional and will be predicated on satisfactory performance during the design and construction. The Government reserves the right to require the Contractor to make changes in the CQC Plan and operations including removal of personnel as necessary, to obtain the quality specified.

E. Notification of Changes: After acceptance of the CQC Plan, notify the Contracting Officer or Authorized designee in writing of any proposed change. Proposed changes are subject to acceptance by the Government prior to implementation by the Contractor.

3.3 COORDINATION MEETING:

A. After the Preconstruction Conference Post-award Conference before start of design or construction, and prior to acceptance by the Government of the CQC Plan, meet with the Contracting Officer or Authorized designee to discuss the Contractor's quality control system. Submit the CQC Plan a minimum of 5 business days prior to the Coordination Meeting. During the meeting, a mutual understanding of the system details must be developed, including the forms for recording the CC operations, design activities (if applicable), control activities, testing, administration of the system for both onsite and offsite work, and the interrelationship of Contractor's Management and control with the Government's Quality Assurance. Minutes of the meeting will be prepared by the Government, signed by both the Contractor and Contracting Officer or Authorized designee and will become a part of the contract file. There can be occasions when subsequent conferences will be called by either party to reconfirm mutual understandings or address deficiencies in the CQC system or procedures which can require corrective action by the Contractor.

3.4 QUALITY CONTROL ORGANIZATION:

A. Personnel Requirements: The requirements for the CQC organization are a Safety and Health Manager, CQC System Manager, a Design Quality Manager (if applicable), and sufficient number of additional qualified personnel to ensure safety and Contract compliance. The Safety and Health Manager shall satisfy the requirements of Specification 01 35 26 Safety Requirements and reports directly to a senior project (or corporate) official independent from the CQC System Manager. The Safety and Health Manager will also serve as a member of the CQC Staff. Personnel identified in the technical provisions as requiring specialized skills to assure the required work is being performed properly will also be included as part of the CQC organization. The Contractor's CQC staff maintains a presence at the site at all times during progress of the work and have complete authority and responsibility to take any action necessary to ensure Contract compliance. The CQC staff will be subject to acceptance by the Contracting Officer or Authorized designee. Provide adequate office space, filing systems, and other resources as necessary to maintain an effective and fully functional CQC organization. Promptly complete and furnish all letters, material submittals, shop drawings submittals, schedules and all other project documentation to the CQC organization. The CQC organization is responsible to maintain these documents and records at the site at all times, except as otherwise acceptable to the Government.

B. CQC System Manager: Identify as CQC System Manager an individual within the onsite work organization that is responsible for overall management of CQC and has the authority to act in all CQC matters for the Contractor. The CQC system Manager is required to be a graduate engineer, graduate architect, or a graduate of construction management, with a minimum of 5 years construction experience on construction similar to the scope of this Contract. This CQC System manager is on the site at all times during construction and is employed by the General Contractor. The CQC System Manger is assigned as CQC System Manager but has duties as project superintendent in addition to quality control. Identify in the plan an alternate to serve in the event of the CDQC System Manager's absence. The requirements for the alternate are the same as the CQC System Manager.

C. CQC Personnel: In addition to CQC personnel specified elsewhere in the contract, provide as part of the CQC organization specialized personnel to assist in the CQC System Manager for the following areas, as applicable: electrical, mechanical, civil, structural, environmental, architectural, materials technician submittals clerk, Commissioning Agent/LEED specialist, and low voltage systems. These individuals or specified technical companies are directly employed by the General Contractor and cannot be employed by a supplier or subcontractor on this project; be responsible to the CQC System Manager; be physically present at the construction site during work on the specialized personnel's areas of responsibility; have the necessary education or

experience in accordance with the Experience Matrix listed herein. These individuals can perform other duties but need to be allowed sufficient time to perform the specialized personnel's assigned quality controls duties as described in the CQC Plan. A single person can cover more than one area provided that the single person is qualified to perform QC activities in each designated and that workload allows.

EXPERIENCE MATRIX

Area	Qualifications
Civil	Graduate Civil Engineer or Construction Manager with 2 years experience in the type of work being performed on this project or technician with 5 years related experience.
Mechanical	Graduate Mechanical Engineer with 2 years experience or construction professional with 5 years of experience supervising mechanical features of work in the field with a construction company.
Electrical	Graduate Electrical Engineer with 2 years related experience or construction professional with 5 years of experience supervising electrical features of work in the field with a construction company.
Structural	Graduate Civil Engineer (with Structural Track or Focus), Structural Engineer, or Construction Manager with 2 years experience or construction professional with 5 years experience supervising structural features of work in the field with a construction company.
Architectural	Graduate Architect with 2 years experience or construction professional with 5 years of related experience.
Environmental	Graduate Environmental Engineer with 3 years experience.
Submittals	Submittal Clerk with 1 year experience.
Concrete, Pavement, and Soils	Materials Technician with 2 years experience for the appropriate area.
Testing, Adjusting, and Balancing (TAB)	Specialist must be a member of AABC or an experienced technician of the firm certified by the NEBB.

Area	Qualifications
Design Quality Control Manager	Registered Architect or Professional Engineer

D. Additional Requirements: In addition to the above experience and education requirements, the CQC System Manager and Alternate CQC System Manager are required to have completed the Construction Quality Management (CQM) for Construction course. If the CQC System Manager does not have a current specification, obtain the CQM for Contractors course identification within 90 days of award. This course is periodically offered by the Naval Facilities Engineering Command and the Army Corps of Engineers. Contact the Contracting Officer or Authorized designee for information on the next scheduled class.

E. Organizational Changes: Maintain the CQC staff at full strength at all times. When it is necessary to make changes to the CQC staff, revise the CQC Plan to reflect the changes and submit the changes to the Contracting Officer or Authorized designee for acceptance.

3.5 SUBMITTALS AND DELIVERABLES:

A. Submittals have to comply with the requirements in Section 01 33 23 Shop Drawings, Product Data, and Samples. The CQC organization is responsible for certifying that all submittals and deliverables are in compliance with the contract requirements. When Section 01 91 00 General Commissioning Requirements is included in the contract, the submittals required by the section have to be coordinated with the Section 01 33 23 Shop Drawings, Product Data, and Samples to ensure adequate time is allowed for each type of submittal required.

3.6 CONTROL:

A. CQC is the means by which the Contractor ensures that the construction, to include that of subcontractors and suppliers, complies with the requirements of the contract. At least three phases of control are required to be conducted by the CQC System Manager for each definable feature of the construction work as follows:

1. Preparatory Phase: This phase is performed prior to beginning work on each definable feature of work after all required plans/documents/materials are approved/accepted, and after copies are at the work site. This phase includes:
   a. A review of each paragraph of applicable specifications, references codes, and standards. Make available during the preparatory inspection a copy of those sections of referenced codes and standards applicable to that portion of the work to be accomplished in the field. Maintain and make available in the field for use by Government personnel until final acceptance of the work.
   b. Review of the Contract drawings.
   c. Check to assure that all materials and equipment have been tested, submitted, and approved.

d. Review of provisions that have been made to provide required control inspection and testing.
e. Review Special Inspections required by Section 01 45 35 Special Inspections, that Statement of Special Inspections and the Schedule of Specials Inspections.
f. Examination of the work area to assure that all required preliminary work has been completed and is in compliance with the Contract.
g. Examination of required materials, equipment, and sample work to assure that they are on hand conform to approved shop drawings or submitted data, and are properly stored.
h. Review of the appropriate Activity Hazard Analysis (AHA) to assure safety requirements are met.
i. Discussion of procedures for controlling quality of the work including repetitive deficiencies. Document construction tolerances and workmanship standards – contract defined or industry standard if not contract defined - for that feature of work.
j. Check to ensure that the portion of the plan for the work to be performed has been accepted by the Contracting Officer.
k. Discussion of the initial control phase.
l. The Government needs to be notified at least 48 hours or 2 business days in advance of beginning the Preparatory control phase. Include a meeting conducted by the CQC System Manager and attended by the superintendent, other CQC personnel (as applicable), and the foreman responsible for the definable feature. Document the results of the Preparatory phase actions by separate minutes prepared by the CQC System Manager and attach to the daily CQC report. Instruct applicable workers as to the acceptable level of workmanship required in order to meet contract specifications.

B. Initial Phase: This phase is accomplished at the beginning of a definable feature of work. Accomplish the following:
1. Check work to ensure that it is in full compliance with contract requirements. Review minutes of the Preparatory meeting.
2. Verify adequacy of controls to ensure full contract compliance. Verify the required control inspection and testing is in compliance with the contract.
3. Establish level of workmanship and verify that it meets minimum acceptable workmanship standards. Compare with required sample panels as appropriate.
4. Resolve all differences.
5. Check safety to include compliance with an upgrading of the safety plan and activity hazard analysis. Review the activity analysis with each worker.

6. The Government needs to be notified at least 48 hours or 2 business days in advance of beginning the initial phase for definable features of work. Prepare separate minutes of this phase by the CQC System Manager and attach to the daily CQC report. Indicate the exact location of initial phase for definable feature of work for future reference and comparison with Follow-Up phases.
7. The initial phase for each definable feature of work is repeated for each new crew to work onsite, or any time acceptable specified quality standards are not being met.
8. Coordinate scheduled work with Special Inspections required by Section 01 45 35 Special Inspections, the Statement of Special Inspections, and the Schedule of Special Inspections.

C. Follow-Up Phase: Perform daily checks to assure control activities, including control testing, are providing continued compliance with contract requirements until the completion of the particular feature of work. Record the checks in the CQC documentation. Conduct final Follow-Up checks and correct all deficiencies prior to the start of additional features of work which may be affected by the deficient work. Do not build upon nor conceal non-conforming work. Coordinate scheduled work with Special Inspections required by Section 01 45 35 Special Inspections, the Statement of Special Inspections, and the Schedule of Special Inspections

D. Additional Preparatory and Initial Phases on the same definable features of work if: the quality ongoing work is unacceptable; if there are changes in the applicable CQC staff, onsite production supervision or work crew; if work on a definable feature is resumed after a substantial period of inactivity, or if other problems develop.

3.7 TESTS

A. Testing Procedure: Perform specified or required tests to verify that control measures are adequate to provide a product which conforms to contract requirements. Upon request, furnish to the Government duplicate samples of test specimens for possible testing by the Government. Testing includes operation and acceptance test when specified. Procure the services of a Department of Veteran Affairs approved testing laboratory or establish an approved testing laboratory at the project site. Perform the following activities and record and provide the following data:

1. Verify that testing procedures comply with contract requirements.
2. Verify that facilities and testing equipment are available and comply with testing standards.
3. Check test instrument calibration data against certified standards.
4. Verify that recording forms and test identification control number system, including all of the test documentation requirements, have been prepared.
5. Record results of all tests taken, both passing and failing on the CQC report for the date taken. Specification paragraph reference, location where tests were taken, and the unique

sequential control number identifying the test. If approved by the Contracting Officer or Authorized designee, actual test reports are submitted later with a reference to the test number and date taken. Provide an information copy of tests performed by an offsite or commercial test facility directly to the Contracting Officer or Authorized designee. Failure to submit timely test reports as stated results in nonpayment for related work performed and disapproval of the test facility for this Contract.

B. Testing Laboratories: All testing laboratories must be validated through the procedures contained in Specification section 01 45 29 Testing Laboratory Services.

1. Capability Check: The Government reserves the right to check laboratory equipment in the proposed laboratory for compliance with the standards set forth in the contract specifications and to check the laboratory technician's testing procedures and techniques. Laboratories utilized for testing soils, concrete, asphalt and steel is required to meet criteria detailed in ASTM D3740 and ASTM E329.
2. Capability Recheck: If the selected laboratory fails the capability check, the Contractor will be assessed a charge equal to value of recheck to reimburse the Government for each succeeding recheck of the laboratory or the checking of a subsequently selected laboratory. Such costs will be deducted from the Contract amount due the Contractor.

C. Onsite Laboratory: The Government reserves the right to utilize the Contractor's control testing laboratory and equipment to make assurance tests, and to check the Contractor's testing procedures, techniques, and test results at no additional cost to the Government.

3.8 COMPLETION INSPECTION

A. Punch-Out Inspection: Conduct an inspection of the work by the CQC system Manager near the end of the work, or any increment of the work established by the specifications. Prepare and include in the CQC documentation a punch list of items which do not conform to the approved drawings and specifications. Include within the list of deficiencies the estimated date by which the deficiencies will be corrected. Make a second inspection the CQC System Manager or staff to ascertain that all deficiencies have been corrected. Once this is accomplished, notify the Government that the facility is ready for the Government Pre-Final Inspection.

B. Pre-Final Inspection: The Government will perform the Pre-Final Inspection to verify that the facility is complete and ready to be occupied. A Government Pre-Final Punch List may be developed as a result of this inspection. Ensure that all items on this list have been corrected before notifying the Government, so that a Final Acceptance Inspection with the customer can be scheduled. Correct any items noted on the Pre-Final Inspection in a timely manner. These inspections and any deficiency corrections required by this paragraph need to be accomplished within the time slated for completion of the entire work or any particular increment of the work if the project is divided into increments by separate construction completion dates.

C. Final Acceptance Inspection: The Contractor's QC Inspection personnel, plus the superintendent or other primary management person, and the Contracting Officer's Authorized designee is required to be in attendance at the Final Acceptance Inspection. Additional Government personnel can also be in attendance. The Final Acceptance Inspection will be formally scheduled by the Contracting Officer's or Authorized designee based upon results of the Pre-Final Inspection. Notify the Contracting Officer through the COR at least 14 days prior to the Final Acceptance Inspection and include the Contractor's assurance that all specific items previously identified to the Contractor as being unacceptable, along with all remaining work performed under the contract, will be complete and acceptable by the date schedule for the Final Acceptance Inspection. Failure of the Contractor to have all contract work acceptably complete for this inspection will be cause for the Contracting Officer to bill the Contractor for the Government's additional inspection cost in accordance with FAR Clause 52.246-12 titled "Inspection of Construction".

3.9 DOCUMENTATION

A. Quality Control Activities: Maintain current records providing factual evidence that required QC activities and tests have been performed. Include in these records the work of subcontractors and suppliers on an acceptable form that includes, as a minimum, the following information:

1. The name and area of responsibility of the Contractor/Subcontractor
2. Operating plant/equipment with hours worked, idle, or down for repair.
3. Work performed each day, giving location, description, and by whom. When Network Analysis (NAS) is used, identify each phase of work performed each day by NAS activity number.
4. Test and control activities performed with results and references to specification/drawing requirements. Identify the Control Phase (Preparatory, Initial, and/or Follow-Up). List deficiencies noted, along with corrective action.
5. Quantity of materials received at the site with statement as to acceptability, storage, and reference to specification/drawing requirements.
6. Submittals and deliverables reviewed, with Contract reference, by whom, and action taken.
7. Offsite surveillance activities, including actions taken.
8. Job safety evaluations stating what was checked, results, and instructions or corrective actions.
9. Instructions given/received and conflicts in plans and specifications.
10. Provide documentation of design quality control activities. For independent design reviews, provide, as a minimum, identification of the Independent Technical Reviewer (ITR) team, the ITR review comments, responses, and the record of resolution of the comments.

B. Verification Statement: Indicate a description of trades working on the project; the number of personnel working; weather conditions encountered; and any delays encountered. Cover both conforming and deficient features and include a statement that equipment and materials incorporated in the work and workmanship comply with the Contract. Furnish the original and one copy of these records in report form to the Government daily with 1 week after the date covered by the report, except that reports need not be submitted for days on which no work is performed. As a minimum, prepare and submit on report for every 7 days of no work and on the last day of a no work period. All calendar days need to be accounted for throughout the life of the contract. The first report following a day of no work will be for that day only. Reports need to be signed and dated by the CQC System Manager. Include copies of test reports and copies of reports prepared by all subordinate QC personnel within the CQC System Manager Report.

3.10 SAMPLE FORMS

A. Templates of various quality control reports can be found on the Whole Building Design Guide website at https://www.wbdg.org/FFC/NAVGRAPH/01%2045%2000.00%2020_quality_control_reports.pdf

3.11 NOTIFICATION OF NONCOMPLIANCE:

A. The Contracting Officer or Authorized designee will notify the Contractor of any detected noncompliance with the foregoing requirements. The Contractor should take immediate corrective action after receipt of such notice. Such notice, when delivered to the Contractor at the work site will be deemed sufficient for the purpose of notification. If the Contractor fails or refuses to comply promptly, the Contracting Officer can issue an order stopping all or part of the work until satisfactory corrective action has been taken. No part of the time lost due to such stop orders will be made the subject of claim for extension of time or for excess costs or damages by the Contractor.

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SECTION 01 45 29
TESTING LABORATORY SERVICES

PART 1 - GENERAL

1.1 DESCRIPTION:

A. This section specifies materials testing activities and inspection services required during project construction to be provided by a Testing Laboratory retained by the General Contractor.

1.2 APPLICABLE PUBLICATIONS:

A. The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by the basic designation only.

B. American Association of State Highway and Transportation Officials (AASHTO):

T27-11 ..... Standard Method of Test for Sieve Analysis of Fine and Coarse Aggregates

T96-02 (R2006) ..... Standard Method of Test for Resistance to Degradation of Small-Size Coarse Aggregate by Abrasion and Impact in the Los Angeles Machine

T99-10 ..... Standard Method of Test for Moisture-Density Relations of Soils Using a 2.5 Kg (5.5 lb.) Rammer and a 305 mm (12 in.) Drop

T104-99 (R2007) ..... Standard Method of Test for Soundness of Aggregate by Use of Sodium Sulfate or Magnesium Sulfate

T180-10 ..... Standard Method of Test for Moisture-Density Relations of Soils using a 4.54 kg (10 lb.) Rammer and a 457 mm (18 in.) Drop

T191-02(R2006) ..... Standard Method of Test for Density of Soil In-Place by the Sand-Cone Method

C. American Society for Testing and Materials (ASTM):

A325-10 ..... Standard Specification for Structural Bolts, Steel, Heat Treated, 120/105 ksi Minimum Tensile Strength

A370-12 ..... Standard Test Methods and Definitions for Mechanical Testing of Steel Products

A490-12 ..... Standard Specification for Heat Treated Steel Structural Bolts, 150 ksi Minimum Tensile Strength

C31/C31M-10 ..... Standard Practice for Making and Curing Concrete Test Specimens in the Field

C33/C33M-11a ..... Standard Specification for Concrete Aggregates

C39/C39M-12 ..... Standard Test Method for Compressive Strength of Cylindrical Concrete Specimens

C136-06 .....Standard Test Method for Sieve Analysis of Fine and Coarse Aggregates
C138/C138M-10b.....Standard Test Method for Density (Unit Weight), Yield, and Air Content (Gravimetric) of Concrete
C140-12 .....Standard Test Methods for Sampling and Testing Concrete Masonry Units and Related Units
C172/C172M-10.....Standard Practice for Sampling Freshly Mixed Concrete
C173/C173M-10b.....Standard Test Method for Air Content of freshly Mixed Concrete by the Volumetric Method
C1019-11 .....Standard Test Method for Sampling and Testing Grout
C1077-11c.....Standard Practice for Agencies Testing Concrete and Concrete Aggregates for Use in Construction and Criteria for Testing Agency Evaluation
C1314-11a .....Standard Test Method for Compressive Strength of Masonry Prisms
D1188-07e1 .....Standard Test Method for Bulk Specific Gravity and Density of Compacted Bituminous Mixtures Using Coated Samples
D1556-07 .....Standard Test Method for Density and Unit Weight of Soil in Place by the Sand-Cone Method
D1557-09 .....Standard Test Methods for Laboratory Compaction Characteristics of Soil Using Modified Effort (56,000ft lbf/ft3 (2,700 KNm/m3))
D3666-11 .....Standard Specification for Minimum Requirements for Agencies Testing and Inspecting Road and Paving Materials
D3740-11 .....Standard Practice for Minimum Requirements for Agencies Engaged in Testing and/or Inspection of Soil and Rock as used in Engineering Design and Construction
D6938-10 .....Standard Test Method for In-Place Density and Water Content of Soil and Soil-Aggregate by Nuclear Methods (Shallow Depth)
E94-04(2010) .....Standard Guide for Radiographic Examination
E164-08.....Standard Practice for Contact Ultrasonic Testing of Weldments
E329-11c.....Standard Specification for Agencies Engaged in Construction Inspection, Testing, or Special Inspection
E543-09.....Standard Specification for Agencies Performing Non-Destructive Testing

E605-93(R2011).....Standard Test Methods for Thickness and Density of Sprayed Fire Resistive Material (SFRM) Applied to Structural Members
E709-08.....Standard Guide for Magnetic Particle Examination
E1155-96(R2008).....Determining FF Floor Flatness and FL Floor Levelness Numbers

D. American Welding Society (AWS):
D1.D1.1M-10.....Structural Welding Code-Steel

1.3 REQUIREMENTS:

A. Accreditation Requirements: Construction materials testing laboratories must be accredited by a laboratory accreditation authority and will be required to submit a copy of the Certificate of Accreditation and Scope of Accreditation. The laboratory's scope of accreditation must include the appropriate ASTM standards (i.e.; E329, C1077, D3666, D3740, A880, E543) listed in the technical sections of the specifications. Laboratories engaged in Hazardous Materials Testing shall meet the requirements of OSHA and EPA. The policy applies to the specific laboratory performing the actual testing, not just the "Corporate Office."

B. Inspection and Testing: Testing laboratory shall inspect materials and workmanship and perform tests described herein and additional tests requested by COR. When it appears materials furnished, or work performed by Contractor fail to meet construction contract requirements, Testing Laboratory shall direct attention of COR to such failure.

C. Written Reports: Testing laboratory shall submit test reports to COR, Contractor, unless other arrangements are agreed to in writing by the COR. Submit reports of tests that fail to meet construction contract requirements on colored paper.

D. Verbal Reports: Give verbal notification to COR immediately of any irregularity.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION

3.1 EARTHWORK:

A. General: The Testing Laboratory shall provide qualified personnel, materials, equipment, and transportation as required to perform the services identified/required herein, within the agreed to schedule and/or time frame. The work to be performed shall be as identified herein and shall include but not be limited to the following:

1. Observe fill and subgrades during proof-rolling to evaluate suitability of surface material to receive fill or base course. Provide recommendations to the COR regarding suitability or unsuitability of areas where proof-rolling was observed. Where unsuitable results are observed, witness excavation of unsuitable material and recommend to COR extent of removal and replacement of unsuitable materials and observe proof-rolling of replaced areas until satisfactory results are obtained.

2. Provide full time observation of fill placement and compaction and field density testing in building areas and provide part time observation of fill placement and compaction and field density testing in pavement areas to verify that earthwork compaction obtained is in accordance with contract documents.
3. Provide supervised geotechnical technician to inspect excavation, subsurface preparation, and backfill for structural fill.

B. Testing Compaction:
1. Determine maximum density and optimum moisture content for each type of fill, backfill and subgrade material used, in compliance with ASTM D1557.
2. Make field density tests in accordance with the primary testing method following ASTM D6938 wherever possible. Field density tests utilizing ASTM D1556 shall be utilized on a case by case basis only if there are problems with the validity of the results from the primary method due to specific site field conditions. Should the testing laboratory propose these alternative methods, they should provide satisfactory explanation to the COR before the tests are conducted.
   a. Building Slab Subgrade: At least one test of subgrade for every 185 m^2 (2000 square feet) of building slab, but in no case fewer than three tests. In each compacted fill layer, perform one test for every 185 m^2 (2000 square feet) of overlaying building slab, but in no case fewer than three tests.
   b. Foundation Wall Backfill: One test per 30 m (100 feet) of each layer of compacted fill but in no case fewer than two tests.
   c. Pavement Subgrade: One test for each 335 m^2 (400 square yards), but in no case fewer than two tests.
   d. Curb and Sidewalk: One test for each 90 m (300 feet), but in no case fewer than two tests.
   e. Trenches: One test at maximum 30 m (100 foot) intervals per 1200 mm (4 foot) of vertical lift and at changes in required density, but in no case fewer than two tests.
   f. Footing Subgrade: At least one test for each layer of soil on which footings will be placed. Subsequent verification and approval of each footing subgrade may be based on a visual comparison of each subgrade with related tested subgrade when acceptable to COR. In each compacted fill layer below wall footings, perform one field density test for every 30 m (100 feet) of wall. Verify subgrade is level, all loose or disturbed soils have been removed, and correlate actual soil conditions observed with those indicated by test borings.

C. Fill and Backfill Material Gradation: As specified in Section 31 20 00.

D. Testing for Footing Bearing Capacity: Evaluate if suitable bearing capacity material is encountered in footing subgrade.
E. Testing Materials: Test suitability of on-site and off-site borrow as directed by COR.

3.2 ASPHALT CONCRETE PAVING:

A. Aggregate Base Course:
   1. Determine maximum density and optimum moisture content for aggregate base material in compliance with specifications and Schedules in Sections 31 20 00 and 32 12 16. 2. Make a minimum of three field density tests on each day's final compaction on each aggregate course in accordance with methods specified in the referenced Section.
   2. Sample and test aggregate as necessary to ensure compliance with specification requirements for gradation, wear, and soundness as specified in the applicable state highway standards and specifications.
B. Asphalt Concrete:
   1. Aggregate: Sample and test aggregates in stock pile and hot-bins as necessary to ensure compliance with specification requirements for gradation (AASHTO T27), wear (AASHTO T96), and soundness (AASHTO T104).
   2. Temperature: Check temperature of each load of asphalt concrete at mixing plant and at site of paving operation.
   3. Density: Make a minimum of two field density tests in accordance with ASTM D1188 of asphalt base and surface course for each day's paving operation.

3.3 SITE WORK CONCRETE:

A. Test site work concrete including materials for concrete as required in Article CONCRETE of this section.

3.4 CONCRETE:

A. Batch Plant Inspection and Materials Testing:
   1. Perform continuous batch plant inspection until concrete quality is established to satisfaction of COR with concurrence of Contracting Officer and perform periodic inspections thereafter as determined by COR.
   2. Periodically inspect and test batch proportioning equipment for accuracy and report deficiencies to COR.
   3. Sample and test mix ingredients as necessary to insure compliance with specifications.
   4. Sample and test aggregates daily and as necessary for moisture content. Test the dry rodded weight of the coarse aggregate whenever a sieve analysis is made, and when it appears there has been a change in the aggregate.

5. Certify, in duplicate, ingredients and proportions and amounts of ingredients in concrete conform to approved trial mixes. When concrete is batched or mixed off immediate building site, certify (by signing, initialing or stamping thereon) on delivery slips (duplicate) that ingredients in truck-load mixes conform to proportions of aggregate weight, cement factor, and water-cement ratio of approved trial mixes.

B. Field Inspection and Materials Testing:

1. Provide a technician at site of placement at all times to perform concrete sampling and testing.
2. Review the delivery tickets of the ready-mix concrete trucks arriving on-site. Notify the Contractor if the concrete cannot be placed within the specified time limits or if the type of concrete delivered is incorrect. Reject any loads that do not comply with the Specification requirements. Rejected loads are to be removed from the site at the Contractor's expense. Any rejected concrete that is placed will be subject to removal.
3. Take concrete samples at point of placement in accordance with ASTM C172. Mold and cure compression test cylinders in accordance with ASTM C31. Make at least three cylinders for each 40 m^3 (50 cubic yards) or less of each concrete type, and at least three cylinders for any one day's pour for each concrete type. After good concrete quality control has been established and maintained as determined by COR make three cylinders for each 80 m^3 (100 cubic yards) or less of each concrete type, and at least three cylinders from any one day's pour for each concrete type. Label each cylinder with an identification number. COR may require additional cylinders to be molded and cured under job conditions.
4. Perform slump tests in accordance with ASTM C143. Test the first truck each day, and every time test cylinders are made. Test pumped concrete at the hopper and at the discharge end of the hose at the beginning of each day's pumping operations to determine change in slump.
5. Determine the air content of concrete per ASTM C173. For concrete required to be air-entrained, test the first truck and every 20 m^3 (25 cubic yards) thereafter each day. For concrete not required to be air-entrained, test every 80 m^3 (100 cubic yards) at random. For pumped concrete, initially test concrete at both the hopper and the discharge end of the hose to determine change in air content.
6. If slump or air content fall outside specified limits, make another test immediately from another portion of same batch.
7. Notify laboratory technician at batch plant of mix irregularities and request materials and proportioning check.
8. Verify that specified mixing has been accomplished.
9. Environmental Conditions: Determine the temperature per ASTM C1064 for each truckload of concrete during hot weather and cold weather concreting operations:

a. When ambient air temperature falls below 4.4 degrees C (40 degrees F), record maximum and minimum air temperatures in each 24 hour period; record air temperature inside protective enclosure; record minimum temperature of surface of hardened concrete.
b. When ambient air temperature rises above 29.4 degrees C (85 degrees F), record maximum and minimum air temperature in each 24 hour period; record minimum relative humidity; record maximum wind velocity; record maximum temperature of surface of hardened concrete.

10. Inspect the reinforcing steel placement, including bar size, bar spacing, top and bottom concrete cover, proper tie into the chairs, and grade of steel prior to concrete placement. Submit detailed report of observations.
11. Observe conveying, placement, and consolidation of concrete for conformance to specifications.
12. Observe condition of formed surfaces upon removal of formwork prior to repair of surface defects and observe repair of surface defects.
13. Observe curing procedures for conformance with specifications, record dates of concrete placement, start of preliminary curing, start of final curing, end of curing period.
14. Observe preparations for placement of concrete:
    a. Inspect handling, conveying, and placing equipment, inspect vibrating and compaction equipment.
    b. Inspect preparation of construction, expansion, and isolation joints.
15. Observe preparations for protection from hot weather, cold weather, sun, and rain, and preparations for curing.
16. Observe concrete mixing:
    a. Monitor and record amount of water added at project site.
    b. Observe minimum and maximum mixing times.
17. Other inspections:
    a. Grouting under base plates.
    b. Grouting anchor bolts and reinforcing steel in hardened concrete.

C. Laboratory Tests of Field Samples:
1. Test compression test cylinders for strength in accordance with ASTM C39. For each test series, test one cylinder at 7 days and one cylinder at 28 days. Use remaining cylinder as a spare tested as directed by COR. Compile laboratory test reports as follows: Compressive strength test shall be result of one cylinder, except when one cylinder shows evidence of improper sampling, molding or testing, in which case it shall be discarded and strength of spare cylinder shall be used.

2. Furnish certified compression test reports (duplicate) to COR. In test report, indicate the following information:
    a. Cylinder identification number and date cast.
    b. Specific location at which test samples were taken.
    c. Type of concrete, slump, and percent air.
    d. Compressive strength of concrete in MPa (psi).
    e. Weather conditions during placing.
    f. Temperature of concrete in each test cylinder when test cylinder was molded.
    g. Maximum and minimum ambient temperature during placing.
    h. Ambient temperature when concrete sample in test cylinder was taken.
    i. Date delivered to laboratory and date tested.

3.5 REINFORCEMENT:

A. Review mill test reports furnished by Contractor.
B. Make one tensile and one bend test in accordance with ASTM A370 from each pair of samples obtained.
C. Written report shall include, in addition to test results, heat number, manufacturer, type and grade of steel, and bar size.
D. Perform tension tests of mechanical and welded splices in accordance with ASTM A370.

3.6 MASONRY:

A. Mortar Tests:
    1. Laboratory compressive strength test:
        a. Comply with ASTM C780.
        b. Obtain samples during or immediately after discharge from batch mixer.
        c. Furnish molds with 50 mm (2 inch), 3 compartment gang cube.
        d. Test one sample at 7 days and 2 samples at 28 days.
    2. Two tests during first week of operation; one test per week after initial test until masonry completion.
B. Grout Tests:
    1. Laboratory compressive strength test:
        a. Comply with ASTM C1019.
        b. Test one sample at 7 days and 2 samples at 28 days.
        c. Perform test for each 230 m^2 (2500 square feet) of masonry.
C. Masonry Unit Tests:
    1. Laboratory Compressive Strength Test:
        a. Comply with ASTM C140.
        b. Test 3 samples for each 460 m^2 (5000 square feet) of wall area.

D. Prism Tests: For each type of wall construction indicated, test masonry prisms per ASTM C1314 for each 460 m^2 (5000 square feet) of wall area. Prepare one set of prisms for testing at 7 days and one set for testing at 28 days.

3.7 STRUCTURAL STEEL:

A. General: Provide shop and field inspection and testing services to certify structural steel work is done in accordance with contract documents. Welding shall conform to AWS D1.1 Structural Welding Code.

B. Prefabrication Inspection:
   1. Review design and shop detail drawings for size, length, type and location of all welds to be made.
   2. Approve welding procedure qualifications either by pre-qualification or by witnessing qualifications tests.
   3. Approve welder qualifications by certification or retesting.
   4. Approve procedure for control of distortion and shrinkage stresses.
   5. Approve procedures for welding in accordance with applicable sections of AWS D1.1.

C. Fabrication and Erection:
   1. Weld Inspection:
      a. Inspect welding equipment for capacity, maintenance and working condition.
      b. Verify specified electrodes and handling and storage of electrodes in accordance with AWS D1.1.
      c. Inspect preparation and assembly of materials to be welded for conformance with AWS D1.1.
      d. Inspect preheating and interpass temperatures for conformance with AWS D1.1.
      e. Measure 25 percent of fillet welds.
      f. Welding Magnetic Particle Testing: Test in accordance with ASTM E709 for a minimum of:
         1) 20 percent of all shear plate fillet welds at random, final pass only.
         2) 20 percent of all continuity plate and bracing gusset plate fillet welds, at random, final pass only.
         3) 100 percent of tension member fillet welds (i.e., hanger connection plates and other similar connections) for root and final passes.
         4) 20 percent of length of built-up column member partial penetration and fillet welds at random for root and final passes.
         5) 100 percent of length of built-up girder member partial penetration and fillet welds for root and final passes.

g. Welding Ultrasonic Testing: Test in accordance with ASTM E164 and AWS D1.1 for 100 percent of all full penetration welds, braced and moment frame column splices, and a minimum of 20 percent of all other partial penetration column splices, at random.

h. Verify that correction of rejected welds are made in accordance with AWS D1.1.

i. Testing and inspection do not relieve the Contractor of the responsibility for providing materials and fabrication procedures in compliance with the specified requirements.

2. Bolt Inspection:

a. Inspect high-strength bolted connections in accordance AISC Specifications for Structural Joints Using ASTM A325 or A490 Bolts.

b. Slip-Critical Connections: Inspect 10 percent of bolts, but not less than 2 bolts, selected at random in each connection in accordance with AISC Specifications for Structural Joints Using ASTM A325 or A490 Bolts. Inspect all bolts in connection when one or more are rejected.

c. Fully Pre-tensioned Connections: Inspect 10 percent of bolts, but not less than 2 bolts, selected at random in 25 percent of connections in accordance with AISC Specification for Structural Joints Using ASTM A325 or A490 Bolts. Inspect all bolts in connection when one or more are rejected.

d. Bolts installed by turn-of-nut tightening may be inspected with calibrated wrench when visual inspection was not performed during tightening.

e. Snug Tight Connections: Inspect 10 percent of connections verifying that plies of connected elements have been brought into snug contact.

f. Inspect field erected assemblies; verify locations of structural steel for plumbness, level, and alignment.

D. Submit inspection reports, record of welders and their certification, and identification, and instances of noncompliance to COR.

3.8 STEEL DECKING:

A. Provide field inspection of welds of metal deck to the supporting steel, and testing services to ensure steel decking has been installed in accordance with contract documents and manufacturer's requirements.

B. Qualification of Field Welding: Qualify welding processes and welding operators in accordance with "Welder Qualification" procedures of AWS D1.1. Refer to the "Plug Weld Qualification Procedure" in Part 3 "Field Quality Control."

C. Submit inspection reports, certification, and instances of noncompliance to COR.

3.9 SHEAR CONNECTOR STUDS:

A. Provide field inspection and testing services required by AWS D.1 to insure shear connector studs have been installed in accordance with contract documents.

B. Tests: Test 20 percent of headed studs for fastening strength in accordance with AWS D1.1.

C. Submit inspection reports, certification, and instances of noncompliance to COR.

3.10 SPRAYED-ON FIREPROOFING:

A. Provide field inspection and testing services to certify sprayed-on fireproofing has been applied in accordance with contract documents.

B. Obtain a copy of approved submittals from COR.

C. Use approved installation in test areas as criteria for inspection of work.

D. Test sprayed-on fireproofing for thickness and density in accordance with ASTM E605.

1. Thickness gauge specified in ASTM E605 may be modified for pole extension so that overhead sprayed material can be reached from floor.

E. Location of test areas for field tests as follows:

1. Thickness: Select one bay per floor, or one bay for each 930 m^2 (10,000 square feet) of floor area, whichever provides for greater number of tests. Take thickness determinations from each of following locations: Metal deck, beam, and column.
2. Density: Take density determinations from each floor, or one test from each 930 m^2 (10,000 square feet) of floor area, whichever provides for greater number of tests, from each of the following areas: Underside of metal deck, beam flanges, and beam web.

F. Submit inspection reports, certification, and instances of noncompliance to COR.

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SECTION 01 57 19
TEMPORARY ENVIRONMENTAL CONTROLS

PART 1 - GENERAL

1.1 DESCRIPTION

A. This section specifies regulatory environmental compliance and the control of environmental pollution and damage that the Contractor must consider for air, water, and land resources. It includes management of applicable project permits, visual aesthetics, noise, solid waste, radiant energy, and radioactive materials, as well as other pollutants and resources encountered or generated by the Contractor. The Contractor is obligated to consider specified control measures with the costs included within the various contract items of work.

B. Environmental pollution and damage is defined as the presence of chemical, physical, or biological elements or agents which:
   1. Adversely affect human health or welfare,
   2. Unfavorably alter ecological balances of importance to human life,
   3. Affect other species of importance to humankind, or;
   4. Degrade the utility of the environment for aesthetic, cultural, and historical purposes.

C. Definitions:
   1. Debris: Combustible and noncombustible wastes, such as leaves, tree trimmings, ashes, and waste materials resulting from construction or maintenance and repair work.
   2. Sediment: Soil and other debris that has been eroded and transported by runoff water.
   3. Solid Waste: Rubbish, debris, garbage, and other discarded solid materials resulting from industrial, commercial, and agricultural operations and from community activities.
   4. Surface Discharge: The term "Surface Discharge" implies that the water is discharged with possible sheeting action and subsequent soil erosion may occur. Waters that are surface discharged may terminate in drainage ditches, storm sewers, creeks, and/or "water of the United States" and would require a permit to discharge water from the governing agency.
   5. Rubbish: Combustible and noncombustible wastes such as paper, boxes, glass and crockery, metal and lumber scrap, tin cans, and bones.
   6. Sanitary Wastes:
      a. Sewage: Domestic sanitary sewage and human and animal waste.
      b. Garbage: Refuse and scraps resulting from preparation, cooking, dispensing, and consumption of food.

1.2 QUALITY CONTROL

A. Establish and maintain quality control for the environmental protection of all items set forth herein.

B. Record on daily reports any problems in complying with laws, regulations, and ordinances. Note any corrective action taken.

C. All regulatory compliance activities shall be reviewed and accepted by the GEMS Coordinator, via the COTR.

1.3 REFERENCES

A. The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by basic designation only.

B. U.S. National Archives and Records Administration (NARA): 33 CFR 328 Definitions

1.4 SUBMITTALS

A. In accordance with Section, 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES, furnish the following:

B. Environmental Protection Plan:

1. The Contractor shall submit an Environmental Protection Plan at or before the Preconstruction Conference.
2. The Environmental Protection Plan shall include the following:
   a. Name(s) of person(s) within the Contractor's organization who is (are) responsible for obtaining applicable environmental permits and ensuring adherence to the Environmental Protection Plan.
   b. A list of Federal, State, and local laws, regulations, and permits concerning environmental protection, pollution control, noise control, and abatement that are applicable to the Contractor's proposed operations and the requirements imposed by those laws, regulations, and permits.
   c. Procedures and methods to provide compliance with the applicable laws and regulations.
   d. Documentation for applicable permits and licenses.
   e. Drawings showing locations of any proposed temporary excavations, embankments and stockpiles of excess or spoil materials.
3. Approval of the Contractor's Environmental Protection Plan will not relieve the Contractor of responsibility for adequate and continued regulatory compliance and control of pollutants and other environmental protection measures.
4. Work may not begin until the Environmental Protection Plan is approved.

1.5 PROTECTION OF ENVIRONMENTAL RESOURCES

A. Protect environmental resources within the project boundaries and those affected outside the limits of permanent work during the entire period of this contract. Confine activities to areas defined by the specifications and drawings.

B. Protection of Land Resources: Prior to construction, identify all land resources to be preserved within the work area. Do not remove, cut, deface, injure, or destroy land resources including trees, shrubs, vines, grasses, top soil, and land forms without permission from the COTR. Do not

fasten or attach ropes, cables, or guys to trees for anchorage unless specifically authorized, or where special emergency use is permitted.

1. Work Area Limits: Prior to any construction, mark the areas that require work to be performed under this contract. Mark or fence isolated areas within the general work area that are to be saved and protected. Protect monuments, works of art, and markers before construction operations begin. Convey to all personnel the purpose of marking and protecting all necessary objects.
2. Protection of Landscape: Protect trees, shrubs, vines, grasses, land forms, and other landscape features shown on the drawings to be preserved by marking, fencing, or using any other approved techniques.
   a. Box and protect from damage existing trees and shrubs to remain on the construction site.
   b. Immediately repair all damage to existing trees and shrubs by trimming, cleaning, and painting with antiseptic tree paint.
   c. Do not store building materials or perform construction activities closer to existing trees or shrubs than the farthest extension of their limbs.
   d. Reuse or conserve the collected topsoil sediment as directed by the COTR. Topsoil use and requirements are specified in Section 31 20 00, EARTH MOVING.
3. Manage and control site activities, including spoil stockpile areas, to limit and/or prevent erosion of soil/sediment/pollutants from migrating and/or entering the storm water system and other areas.
4. Handle and dispose of solid wastes in such a manner that will prevent contamination of the environment. Place solid wastes (excluding clearing debris) in covered containers that are emptied on a regular schedule. Transport all solid waste off Government property and dispose of solid waste in compliance with Federal, State, and local requirements.
5. Handle discarded materials other than those included in the solid waste category as directed by the COTR.

C. Protection of Water Resources: Keep construction activities under surveillance, management, and control to avoid pollution of surface and ground waters and sewer systems. Implement management techniques to control water pollution by the construction activities that are included in this contract.

1. Washing and Curing Water: Do not allow wastewater directly derived from construction activities to enter sewer or storm water drainage systems. Management of potential wastewater generated onsite shall be discussed with the GEMS Coordinator via the COTR prior to generation.

D. Protection of Fish and Wildlife Resources: Keep construction activities under surveillance, management, and control to minimize interference with, disturbance of, or damage to fish and wildlife.

E. Protection of Air Resources: Keep construction activities under surveillance, management, and control to minimize pollution of air resources. Burning is not permitted on the job site. Keep activities, equipment, processes, and work operated or performed, in strict accordance with the State of NH Department of Environmental Services (DES) regulations and Federal emission and performance laws and standards. Maintain ambient air quality standards set by the Environmental Protection Agency for those construction operations and activities specified.

1. Particulates: Control dust particles, aerosols, and gaseous by-products from all construction activities, processing, and preparation of materials at all times, including weekends, holidays, and hours when work is not in progress.
2. Particulates Control: Maintain all excavations, stockpiles, permanent and temporary access roads, spoil areas, borrow areas, and all other work areas within or outside the project boundaries free from particulates which would cause a hazard or a nuisance.
3. Hydrocarbons and Carbon Monoxide: Control monoxide emissions from equipment to Federal and State allowable limits.
4. Odors: Control odors of construction activities and prevent obnoxious odors from occurring.

F. Reduction of Noise: Minimize noise using every action possible. Perform noise-producing work in less sensitive hours of the day or week as directed by the COTR. Maintain noise-produced work at or below the decibel levels and within the time periods specified.

1. Comply with local noise regulations as in the City of Manchester, NH Code of Ordinances, Title X: General Regulations, Chapter 94: Noise Regulations.
2. Perform construction activities involving repetitive, high-level impact noise only between 7:00 a.m. and 9:00 p.m., Monday-Friday, in accordance with Manchester's noise regulations. Repetitive impact noise on the property shall not exceed the following dB limitations:

Time Duration of Impact Noise	Sound Level in dB
More than 12 minutes in any hour	70
Less than 30 seconds of any hour	85
Less than three minutes of any hour	80
Less than 12 minutes of any hour	75

3. Provide sound-deadening devices on equipment and take noise abatement measures that are necessary to comply with the requirements of this contract, consisting of, but not limited to, the following:
   a. Maintain maximum permissible construction equipment noise levels at 15 m (50 feet) (dBA):

EARTHMOVING		MATERIALS HANDLING	
FRONT LOADERS	75	CONCRETE MIXERS	75
BACKHOES	75	CONCRETE PUMPS	75
DOZERS	75	CRANES	75
TRACTORS	75	DERRICKS IMPACT	75
SCAPERS	80	PILE DRIVERS	95
GRADERS	75	JACK HAMMERS	75
TRUCKS	75	ROCK DRILLS	80
PAVERS, STATIONARY	80	PNEUMATIC TOOLS	80
PUMPS	75		
GENERATORS	75	SAWS	75
COMPRESSORS	75	VIBRATORS	75

b. Use shields or other physical barriers to restrict noise transmission.
c. Provide soundproof housings or enclosures for noise-producing machinery.
d. Use efficient silencers on equipment air intakes.
e. Use efficient intake and exhaust mufflers on internal combustion engines that are maintained so equipment performs below noise levels specified.
f. Line hoppers and storage bins with sound deadening material.
g. Conduct truck loading, unloading, and hauling operations so that noise is kept to a minimum.

4. Measure sound level for noise exposure due to each noise-producing construction activity a minimum of once per every five successive working days while work is being performed above 55 dB(A) noise level. Measure noise exposure at the property line or 15 m (50 feet) from the noise source, whichever is greater. Measure the sound levels on the A weighing network of a General Purpose sound level meter at slow response. To minimize the effect of reflective sound waves at buildings, take measurements at 900 to 1800 mm (three to six feet) in front of any building face. Submit the recorded information to the COTR noting any problems and the alternatives for mitigating actions.

G. Restoration of Damaged Property: If any direct or indirect damage is done to public or private property resulting from any act, omission, neglect, or misconduct, the Contractor shall restore the damaged property to a condition equal to that existing before the damage at no additional cost to the Government. Repair, rebuild, or restore property as directed or make good such damage in an acceptable manner.

H. Final Clean-up: On completion of project and after removal of all debris, rubbish, and temporary construction, Contractor shall leave the construction area in a clean condition satisfactory to the COTR. Cleaning shall include off the station disposal of all items and materials not required to be salvaged, as well as all debris and rubbish resulting from demolition and new work operations.

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SECTION 01 74 19
CONSTRUCTION WASTE MANAGEMENT

PART 1 – GENERAL

1.1 DESCRIPTION

A. This section specifies the requirements for the management of non-hazardous building construction and demolition waste.

B. Waste disposal in landfills shall be minimized to the greatest extent possible. Of the inevitable waste that is generated, as much of the waste material as economically feasible shall be salvaged, reused, or recycled.

C. Contractor shall use all reasonable means to divert construction and demolition waste from landfills and incinerators, and facilitate their salvage, reuse, and recycle.

D. At a minimum the following waste categories shall be diverted from landfills:

1. Soil.
2. Inerts (eg, concrete, masonry and asphalt).
3. Clean dimensional wood and palette wood.
4. Green waste (biodegradable landscaping materials).
5. Engineered wood products (plywood, particle board and I-joists, etc).
6. Metal products (eg, steel, wire, beverage containers, copper, etc).
7. Cardboard, paper and packaging.
8. Bitumen roofing materials.
9. Plastics (eg, ABS, PVC).
10. Carpet and/or pad.
11. Gypsum board.
12. Insulation.
13. Paint.
14. Fluorescent lamps.

1.2 RELATED WORK

A. Section 02 41 00, DEMOLITION.

B. Section 01 00 00, GENERAL REQUIREMENTS.

C. Lead Paint: Section 02 83 33.13, LEAD BASED PAINT REMOVAL AND DISPOSAL.

1.3 QUALITY ASSURANCE

A. Contractor shall practice efficient waste management when sizing, cutting and installing building products. Processes shall be employed to ensure the minimization of avoidable waste, such as that created by the following:

1. Excess or unusable construction materials.
2. Packaging used for construction products.

3. Poor planning and/or layout.
4. Construction error.
5. Over ordering.
6. Weather damage.
7. Contamination.
8. Mishandling.
9. Breakage.

B. Contractor shall develop and implement procedures to recycle construction and demolition waste to a minimum of 50 percent.

C. Contractor shall be responsible for implementation of any special programs involving rebates or similar incentives related to recycling. Any revenues or savings obtained from salvage or recycling shall accrue to the contractor.

D. Contractor shall ensure that facilities used for recycling, reuse and disposal shall be permitted for the intended use to the extent required by local, state, federal regulations. The Whole Building Design Guide website https://www.wbdg.org/additional-resources/tools/construction-waste-management-database provides a Construction Waste Management Database that contains information on companies that haul, collect, and process recyclable debris from construction projects.

E. Contractor shall provide on-site instructions and supervision of separation, handling, salvaging, recycling, reuse and return methods to be used by all parties throughout the project.

F. Record on daily reports any problems in complying with laws, regulations and ordinances with corrective action taken.

1.4 SUBMITTALS

A. In accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, and SAMPLES, furnish the following:

B. Upon receiving the Notice to Proceed, prepare and submit to the COTR a written Waste Management Plan. The plan must be approved before work can begin on site. The Waste Management Plan shall include the following information:

1. The Designated Manager responsible for supervising, documenting, and instructing personnel on the Waste Management Plan.
2. Techniques to be used to minimize waste generation.
3. Procedures to be used for debris/waste stream management.
4. An inventory of the estimated job site waste to be generated, including the following information for each anticipated material/waste stream:
   a. Brief description.
   b. Estimated total quantity of waste anticipated.

c. Estimated quantity to be salvaged, reused, or recycled.
d. Estimated quantity to be disposed of.
e. Name of destination facility or site.
f. Location of destination facility or site.
g. Method of transportation.

5. Documentation that all facilities and sites listed in the inventory are approved to receive the listed materials. Should additional facilities/sites be added later in the project, documentation for these facilities/sites shall be submitted as an amendment to the Waste Management Plan. The submittal must be approved before the Contractor may utilize the facility/site.

C. With each application for progress payment, submit a summary of construction and demolition debris diversion and disposal, quantifying all materials generated at the work site and disposed of or diverted from disposal. State the beginning and ending dates of the period covered. Include the following information for each waste stream:

1. Brief description.
2. Quantity (in pounds) of waste generated for the period.
3. Quantity (in pounds) of waste salvaged, reused, or recycled for the period.
4. Quantity (in pounds) of waste disposed of for the period.
5. Cumulative amount (in pounds) of waste generated for the project.
6. Cumulative amount (in pounds) of waste salvaged, reused, or recycled for the project.
7. Cumulative amount (in pounds) of waste disposed of for the project.
8. Name of destination facility or site.
9. Location of destination facility or site.
10. Method of transportation.
11. Costs associated with disposal, salvage, reuse, or recycling.
12. Savings and/or proceeds associated with disposal, salvage, reuse, or recycling.
13. Attach all applicable tracking data for the period, including receiving parties, dates removed, transportation costs, weight tickets, tipping fees, manifests, and invoices.

D. For waste streams where reporting in pounds is not possible, report in a logical unit of measurement for the material and report the percent of waste salvaged, reused, or recycled.

PART 2 - EXECUTION

2.1 COLLECTION

A. Provide all necessary containers, bins and storage areas to facilitate effective waste management.

B. Clearly identify containers, bins and storage areas so that recyclable materials are separated from trash and can be transported to the respective recycling facility for processing.

C. Cover all waste that is stored outdoors that would have the potential to migrate into stormwater, including all dumpsters.

D. Hazardous wastes and regulated materials shall be separated, stored, and disposed of according to local, state, federal regulations.

1. All anticipated regulated and hazardous waste materials shall be communicated to the GEMS Coordinator, via the COR, one week in advance.
2. Prepared shipping paperwork shall be provided to the GEMS Coordinator, via the COR for review one week in advance. Quantities should not be filled in until the waste is ready to be shipped, however.
3. Unanticipated regulated and hazardous waste materials shall be communicated to the GEMS Coordinator, via the COR, as soon as possible and absolutely no later than 24 hours following waste generation/identification.
4. Shipping documents for regulated and/or hazardous waste shall only be signed by the VA GEMS Coordinator or by a designated authorized personnel.
5. Hazardous waste shall only be shipped/leave the facility between the hours of 8am and 3:30pm, Monday through Friday, excluding all federal holidays. Shipments shall be scheduled one week in advance in order to ensure that appropriate VA personnel are available to sign shipping documents.

2.2 DISPOSAL

A. Shipping documents prepared for waste disposal shall be submitted to the GEMS Coordinator for review and acceptance prior to the scheduled shipping date.

B. Contractor shall provide all demolition, removal and legal disposal of materials.

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SECTION 01 81 13

SUSTAINABLE CONSTRUCTION REQUIREMENTS

PART 1 - GENERAL

1.1 DESCRIPTION

A. This Section describes general requirements and procedures to comply with federal mandates and U.S. Department of Veterans Affairs (VA) policies for sustainable construction as summarized in the VA Sustainable Design Manual.

B. The Design Professional has selected materials and utilized integrated design processes that achieve the Government's objectives. Contractor is responsible to maintain and support these objectives in developing means and methods for performing work and in proposing product substitutions or changes to specified processes. By submitting a change or substitution of materials or processes, contractor must demonstrate its diligence in performing the level of investigation and comparison required under federal mandates and VA policies.

1.2 RELATED WORK

A. Section 01 57 19 TEMPORARY ENVIRONMENTAL CONTROLS.

B. Section 01 74 19 CONSTRUCTION WASTE MANAGEMENT.

C. Section 01 81 13.11 SUSTAINABILITY CERTIFICATION REQUIREMENTS - LEED FOR HEALTHCARE v3.

D. Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS.

1.3 DEFINITIONS

A. Total Materials Cost: A tally of actual material cost from specification divisions 03 through 10, 31 (applicable to foundations) and 32 (applicable to paving, site improvements, and planting). Alternatively, 45 percent of total construction hard costs in those specification divisions.

B. Recycled Content: Recycled content of materials is defined according to Federal Trade Commission Guides for the Use of Environmental Marketing Claims (16 CFR Part 260). Recycled content value of a material assembly is determined by weight. Recycled fraction of assembly is multiplied by cost of assembly to determine recycled content value.

1. "Post-Consumer" material is defined as waste material generated by households or by commercial, industrial, and institutional facilities in their role as end users of the product, which can no longer be used for its intended purpose.
2. "Pre-Consumer" material is defined as material diverted from waste stream during the manufacturing process. Excluded is reutilization of materials such as rework, regrind, or scrap generated in a process and capable of being reclaimed within the same process that generated it.

C. Biobased Products: Biobased products are derived from plants and other renewable agricultural, marine, and forestry materials and provide an alternative to conventional petroleum derived products. Biobased products include diverse categories such as lubricants, cleaning products, inks, fertilizers, and bioplastics.
D. Low Pollutant-Emitting Materials: Materials and products which are minimally odorous, irritating, or harmful to comfort and well-being of installers and occupants.
E. Volatile Organic Compounds (VOC): Chemicals that are emitted as gases from certain solids or liquids. VOCs include a variety of chemicals, some of which may have short- and long-term adverse health effects.

1.4 REFERENCE STANDARDS

A. Carpet and Rug Institute Green Label Plus program.
B. U.S. Department of Agriculture BioPreferred program (USDA BioPreferred).
C. U.S. Environmental Protection Agency Comprehensive Procurement Guidelines (CPG).
D. U.S. Environmental Protection Agency WaterSense Program (WaterSense).
E. U.S. Environmental Protection Agency ENERGY STAR Program (ENERGY STAR).
F. U. S. Department of Energy Federal Energy Management Program (FEMP).
G. Green Electronic Council EPEAT Program (EPEAT).

1.5 SUBMITTALS

A. All submittals to be provided by contractor to COR/Resident Engineer and Architect.
B. Sustainability Action Plan:
   1. Submit documentation as required by this section; provide additional copies of typical submittals required under technical sections when sustainable construction requires copies of record submittals.
   2. Within 30 days after Preconstruction Meeting provide a narrative plan for complying with requirements stipulated within this section.
   3. Sustainability Action Plan must:
      a. Make reference to sustainable construction submittals defined by this section.
      b. Address all items listed under PERFORMANCE CRITERIA.
      c. Indicate individual(s) responsible for implementing the plan.
C. Project Materials Cost Data Spreadsheet: Within 30 days after the Preconstruction Meeting provide a preliminary Project Materials Cost Data Spreadsheet. The Project Materials Cost Data Spreadsheet must be an electronic file and indicate all materials in Divisions 3 through 10, 31, and 32 used for Project (excluding labor costs and excluding all mechanical, electrical, and plumbing system components), and be organized by specification section. The spreadsheet must include the following:

1. Identify each reused or salvaged material, its cost, and its replacement value.
2. Identify each recycled-content material, its post-consumer and pre-consumer recycled content as a percentage the product's weight, its cost, its combined recycled content value, defined as the sum of post-consumer recycled content value plus one-half of pre-consumer recycled content value, and total combined recycled content value for all materials as a percentage of total materials costs.
3. Identify each biobased material, its source, its cost, and total value of biobased materials as a percentage of total materials costs.
4. Total cost for Project and total cost of building materials used for Project.

D. Construction Indoor Air Quality (IAQ) Management Plan:
1. Not more than 30 days after Preconstruction Meeting provide a Construction IAQ Management Plan as an electronic file including descriptions of the following:
   a. Instruction procedures for meeting or exceeding minimum requirements of ANSI/SMACNA 008-2008, Chapter 3, including procedures for HVAC Protection, Source Control, Pathway Interruption, Housekeeping, and Scheduling.
   b. Instruction procedures for protecting absorptive materials stored on-site or installed from moisture damage.
   c. Schedule of submission of photographs of on-site construction IAQ management measures such as protection of ducts and on-site stored oil installed absorptive materials.
   d. Instruction procedures if air handlers must be used during construction, including a description of filtration media to be used at each return air grille.
   e. Instruction procedure for replacing all air-filtration media immediately prior to occupancy after completion of construction, including a description of filtration media to be used at each air handling or air supply unit.
   f. Instruction procedures and schedule for implementing building flush-out.

E. Product Submittals:
1. Recycled Content: Submit product data from manufacturer indicating percentages by weight of post-consumer and pre-consumer recycled content for products having recycled content (excluding MEP systems equipment and components).
2. Biobased Content: Submittals for products to be installed or used included on the USDA BioPreferred program's product category lists. Data to include biobased content and source of biobased material; indicating name of manufacturer, cost of each material.
3. For applicable products and equipment, product documentation confirming Energy Star label and EPEAT certification.

F. Sustainable Construction Progress Reports: Concurrent with each Application for Payment, submit a Sustainable Construction Progress Report to confirm adherence with Sustainability Action Plan.
   1. Include narratives of revised strategies for bringing work progress into compliance with plan and product submittal data and calculations to demonstrate compliance with thresholds based on materials costs.
   2. Include updated and current Project Materials Cost Data Spreadsheet.
   3. Include updated and current Low Pollutant-Emitting Materials Tracking Spreadsheet.
   4. Include construction waste tracking, in tons or cubic yards, including waste description, whether diverted or landfilled, hauler, and percent diverted for comingled quantities; and excluding land-clearing debris and soil. Provide haul receipts and documentation of diverted percentages for comingled wastes.

G. Closeout Submittals: Within 14 days after Substantial Completion provide the following:
   1. Final version of Project Material Cost Data Spreadsheet.
   2. Final version of Low Pollutant-Emitting Materials Tracking Spreadsheet.
   3. Manufacturer's cut sheets and product data highlighting the Minimum Efficiency Reporting Value (MERV) for filtration media installed at return air grilles during construction if permanently installed air handling units are used during construction.
   4. Manufacturer's cut sheets and product data highlighting the Minimum Efficiency Reporting Value (MERV) for final filtration media in air handling units.
   5. Minimum 18 construction photographs including six photographs taken on three different occasions during construction of ANSI/SMACNA 008-2008, Chapter 3 approaches employed, along with a brief description of each approach, documenting implementation of IAQ management measures, such as protection of ducts and on-site stored or installed absorptive materials.
   6. Flush-out Documentation:
      a. Product data for filtration media used during flush-out.
      b. Product data for filtration media installed immediately prior to occupancy.
      c. Signed statement describing building air flush-out procedures including dates when flush-out was begun and completed and statement that filtration media was replaced after flush-out.

1.6 QUALITY ASSURANCE

A. Preconstruction Meeting: After award of Contract and prior to commencement of Work, schedule and conduct meeting with COR/Resident Engineer and Architect to discuss the Project Sustainable Action Plan content as it applies to submittals, project delivery, required Construction

Indoor Air Quality (IAQ) Management Plan, and other Sustainable Construction Requirements. The purpose of this meeting is to develop a mutual understanding of the Sustainable Construction Requirements and coordination of contractor's management of these requirements with the Contracting Officer and the Construction Quality Manager.

B. Construction Job Conferences: Status of compliance with Sustainable Construction Requirements of these specifications will be an agenda item at regular job meetings conducted during the course of work at the site.

1.7 APPLICABLE PUBLICATIONS

A. Publications listed below form a part of this specification to extent referenced. Publications are referenced in text by basic designation only. Comply with applicable provisions and recommendations of the following, except as otherwise shown or specified.

B. Green Seal Standard GS-11, Paints, 1st Edition, May 20, 1993.

C. Green Seal Standard GC-03, Anti-Corrosive Paints, 2nd Edition, January 7, 1997.

D. Green Seal Standard GC-36, Commercial Adhesives, October 19, 2000.

E. South Coast Air Quality Management District (SCAQMD) Rule 1113, Architectural Coatings, rules in effect on January 1, 2004.

F. South Coast Air Quality Management District (SCAQMD) Rule 1168, July 1, 2005 and rule amendment date of January 7, 2005.

G. Sheet Metal and Air Conditioning National Contractors' Association (SMACNA) IAQ Guidelines for Occupied Buildings under Construction, 2nd Edition (ANSI/SMACNA 008-2008), Chapter 3.

H. California Department of Public Health Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources Using Environmental Chambers, Version 1.1, Emission Testing method for California Specification 01350 (CDPH Standard Method V1.1-2010).

I. Federal Trade Commission Guides for the Use of Environmental Marketing Claims (16 CFR Part 260).

J. ASHRAE Standard 52.2-2007.

PART 2 - PRODUCTS

2.1 PERFORMANCE CRITERIA

A. Construction waste diversion from landfill disposal must comprise at least 50 percent of total construction waste, excluding land clearing debris and soil. Alternative daily cover (ADC) does not qualify as material diverted from disposal.

B. Low Pollutant-Emitting Materials:

1. Adhesives, sealants and sealant primers applied on site within the weatherproofing membrane must comply with VOC limits of SCAQMD Rule 1168:

a. Flooring Adhesives and Sealants:

1) Indoor carpet adhesives: 50 g/L.
2) Wood Flooring Adhesive: 100 g/L.
3) Rubber Floor Adhesives: 60 g/L.
4) Subfloor Adhesives: 50 g/L.
5) Ceramic Tile Adhesives and Grout: 65 g/L.
6) Cove Base Adhesives: 50 g/L.
7) Multipurpose Construction Adhesives: 70 g/L.
8) Porous Material (Except Wood) Substrate: 50 g/L.
9) Wood Substrate: 30 g/L.
10) Architectural Non-Porous Sealant Primer: 250 g/L.
11) Architectural Porous Sealant Primer: 775 g/L.
12) Other Sealant Primer: 750 g/L.
13) Structural Wood Member Adhesive: 140 g/L.
14) Sheet-Applied Rubber Lining Operations: 850 g/L.
15) Top and Trim Adhesive: 250 g/L.
16) Architectural Sealant: 250 g/L.
17) Other Sealant: 420 g/L.

b. Non-Flooring Adhesives and Sealants:
1) Drywall and Panel Adhesives: 50 g/L.
2) Multipurpose Construction Adhesives: 70 g/L.
3) Structural Glazing Adhesives: 100 g/L.
4) Metal-to-Metal Substrate Adhesives: 30 g/L.
5) Plastic Foam Substrate Adhesive: 50 g/L.
6) Porous Material (Except Wood) Substrate Adhesive: 50 g/L.
7) Wood Substrate Adhesive: 30 g/L.
8) Fiberglass Substrate Adhesive: 80 g/L.
9) Architectural Non-Porous Sealant Primer: 250 g/L.
10) Architectural Porous Sealant Primer: 775 g/L.
11) Other Sealant Primer: 750 g/L.
12) PVC Welding Adhesives: 510 g/L.
13) CPVC Welding Adhesives: 490 g/L.
14) ABS Welding Adhesives: 325 g/L.
15) Plastic Cement Welding Adhesives: 250 g/L.
16) Adhesive Primer for Plastic: 550 g/L.
17) Contact Adhesive: 80 g/L.

18) Special Purpose Contact Adhesive: 250 g/L.
19) Structural Wood Member Adhesive: 140 g/L.
20) Sheet Applied Rubber Lining Operations: 850 g/L.
21) Top and Trim Adhesive: 250 g/L.
22) Architectural Sealants: 250 g/L.
23) Other Sealants: 420 g/L.

2. Carpet installed in building interior must comply with one of the following:
   a. Meet testing and product requirements of the Carpet and Rug Institute Green Label Plus program.
   b. Maximum VOC concentrations specified in CDPH Standard Method V1.1-2010, using office scenario at the 14 day time point.
3. Each non-carpet flooring element installed in building interior which is not inherently non-emitting (stone, ceramic, powder-coated metals, plated or anodized metal, glass, concrete, clay brick, and unfinished or untreated solid wood flooring) must comply with one of the following:
   a. Meet requirements of the FloorScore standard as shown with testing by an independent third-party.
   b. Maximum VOC concentrations specified in CDPH Standard Method V1.1-2010, using office scenario at 14 day time point.
4. Composite wood and agrifiber products used within the weatherproofing membrane must contain no added urea-formaldehyde resins.
5. Laminating adhesives used to fabricate on-site and shop-applied composite wood and agrifiber assemblies must not contain added urea-formaldehyde.

C. Recycled Content:
1. Any product being installed or used that are listed on EPA Comprehensive Procurement Guidelines designated product list must meet or exceed the EPA's recycled content recommendations. The EPA Comprehensive Procurement Guidelines categories include:
   a. Building insulation.
   b. Cement and concrete.
   c. Floor tiles.
   d. Nonpressure pipe.
   e. Roofing materials.
   f. Nylon carpet and nylon carpet backing.
   g. Compost and fertilizer made from recovered organic materials.
   h. Hydraulic mulch.

i. Lawn and garden edging.
j. Plastic lumber landscaping timbers and posts.
k. Plastic fencing.
l. Bike racks.

2. Provide building materials with recycled content such that post-consumer recycled content value plus half the pre-consumer recycled content value constitutes a minimum of 10 percent of cost of materials used for Project, exclusive of mechanical, electrical and plumbing components, specialty items such as elevators, and labor and delivery costs.

D. Materials, products, and equipment being installed which fall into a category covered by the WaterSense program must be WaterSense-labeled or meet or exceed WaterSense program performance requirements, unless disallowed for infection control reasons.

E. Materials, products, and equipment being installed which fall into a category covered by the Energy Star program must be Energy Star-labeled.

1. Energy Star product categories as of 05/19/2015 include:
   a. Electronics and Information Technology:
      1) Audio/Video Equipment.
      2) Computers: Desktops, Workstations, and Thin Clients.
      3) Computers: Notebooks and Integrated Computers.
      4) Small-Scale Servers.
      5) Data Center Storage.
      6) Displays.
      7) Enterprise Servers.
      8) Imaging Equipment.
      9) Set-Top and Cable Boxes.
      10) Telephones.
      11) Televisions.
      12) Uninterruptible Power Supplies.
   b. Other:
      1) Cool Roof Products.
      2) Windows.

F. Materials, products, and equipment being installed which fall into a category covered by the FEMP program must be FEMP-designated. FEMP-designated product categories as of 05/19/2015 include:

1. Food Service Equipment (Commercial):
   a. Ice Machines, Water-Cooled.

2. Heating and Cooling Equipment:
   a. Boilers (Commercial).
   b. Electric Chillers, Air-Cooled (Commercial).
   c. Electric Chillers, Water-Cooled (Commercial).
   d. Electric Resistance Water Heaters (Residential).
3. Lighting Equipment:
   a. Exterior Lighting.
   b. Fluorescent Ballasts.
   c. Fluorescent Luminaires.
   d. Suspended Luminaires.
4. Other Equipment:
   a. Pre-Rinse Spray Valves.

G. Electronic products and equipment being installed which fall into a category covered by EPEAT program must be EPEAT registered.
   1. Electronic products and equipment covered by EPEAT program as of 05/19/2015 include:
      a. Computers: Desktops, Workstations, and Thin Clients.
      b. Computers: Notebooks and Integrated Computers.
      c. Displays.
      d. Imaging Equipment.
      e. Televisions.

PART 3 - EXECUTION

3.1 FIELD QUALITY CONTROL

A. Irrigation professionals must be certified under a WaterSense labeled certification program.

B. Construction Indoor Air Quality Management:
   1. During construction, meet or exceed recommended control measures of ANSI/SMACNA 008-2008, Chapter 3.
   2. Protect stored on-site and installed absorptive materials from moisture damage.
   3. If permanently installed air handlers are used during construction, filtration media with a minimum efficiency reporting value (MERV) of 8 must be used at each return air grille, as determined by ASHRAE Standard 52.2-1999 (with errata but without addenda). Replace all filtration media immediately prior to occupancy.
   4. Perform building flush-out as follows:
      a. After construction ends, prior to occupancy and with interior finishes installed, perform a building flush-out by supplying a total volume of 14000 cu. ft. of outdoor air per sq. ft. of

floor area while maintaining an internal temperature of at least 60 degrees Fahrenheit and a relative humidity no higher than 60 percent. OR

b. If occupancy is desired prior to flush-out completion, the space may be occupied following delivery of a minimum of 3500 cu. ft. of outdoor air per sq. ft. of floor area to the space. Once a space is occupied, it must be ventilated at a minimum rate of 0.30 cfm per sq. ft. of outside air or design minimum outside air rate determined in Prerequisite EQ 1, whichever is greater. During each day of flush-out period, ventilation must begin a minimum of three hours prior to occupancy and continue during occupancy. These conditions must be maintained until a total of 14000 cu. ft./sq. ft. of outside air has been delivered to the space.

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SECTION 01 91 00
GENERAL COMMISSIONING REQUIREMENTS

PART 1 - GENERAL

1.1 COMMISSIONING DESCRIPTION

A. This Section 01 91 00 GENERAL COMMISSIONING REQUIREMENTS shall form the basis of the construction phase commissioning process and procedures. The Commissioning Agent shall add, modify, and refine the commissioning procedures, as approved by the Department of Veterans Affairs (VA), to suit field conditions and actual manufacturer's equipment, incorporate test data and procedure results, and provide detailed scheduling for all commissioning tasks.

B. Various sections of the project specifications require equipment startup, testing, and adjusting services. Requirements for startup, testing, and adjusting services specified in the Division 7, Division 21, Division 22, Division 23, Division 26, Division 27, Division 28, and Division 31 series sections of these specifications are intended to be provided in coordination with the commissioning services and are not intended to duplicate services. The Contractor shall coordinate the work required by individual specification sections with the commissioning services requirements specified herein.

C. Where individual testing, adjusting, or related services are required in the project specifications and not specifically required by this commissioning requirements specification, the specified services shall be provided and copies of documentation, as required by those specifications shall be submitted to the VA and the Commissioning Agent to be indexed for future reference.

D. Where training or educational services for VA are required and specified in other sections of the specifications, including but not limited to Division 7, Division 8, Division 21, Division 22, Division 23, Division 26, Division 27, Division 28, and Division 31 series sections of the specification, these services are intended to be provided in addition to the training and educational services specified herein.

E. Commissioning is a systematic process of verifying that the building systems perform interactively according to the construction documents and the VA's operational needs. The commissioning process shall encompass and coordinate the system documentation, equipment startup, control system calibration, testing and balancing, performance testing and training. Commissioning during the construction and post-occupancy phases is intended to achieve the following specific objectives according to the contract documents:

1. Verify that the applicable equipment and systems are installed in accordance with the contact documents and according to the manufacturer's recommendations.
2. Verify and document proper integrated performance of equipment and systems.
3. Verify that Operations & Maintenance documentation is complete.

4. Verify that all components requiring servicing can be accessed, serviced and removed without disturbing nearby components including ducts, piping, cabling or wiring.
5. Verify that the VA's operating personnel are adequately trained to enable them to operate, monitor, adjust, maintain, and repair building systems in an effective and energy-efficient manner.
6. Document the successful achievement of the commissioning objectives listed above.

F. The commissioning process does not take away from or reduce the responsibility of the Contractor to provide a finished and fully functioning product.

1.2 CONTRACTUAL RELATIONSHIPS

A. For this construction project, the Department of Veterans Affairs contracts with a Contractor to provide construction services. The contracts are administered by the VA Contracting Officer and the COR as the designated representative of the Contracting Officer. On this project, the authority to modify the contract in any way is strictly limited to the authority of the Contracting Officer.

B. In this project, only two contract parties are recognized and communications on contractual issues are strictly limited to VA COR and the Contractor. It is the practice of the VA to require that communications between other parties to the contracts (Subcontractors and Vendors) be conducted through the COR and Contractor. It is also the practice of the VA that communications between other parties of the project (Commissioning Agent and Architect/Engineer) be conducted through the COR.

C. Whole Building Commissioning is a process that relies upon frequent and direct communications, as well as collaboration between all parties to the construction process. By its nature, a high level of communication and cooperation between the Commissioning Agent and all other parties (Architects, Engineers, Subcontractors, Vendors, third party testing agencies, etc.) is essential to the success of the Commissioning effort.

D. With these fundamental practices in mind, the commissioning process described herein has been developed to recognize that, in the execution of the Commissioning Process, the Commissioning Agent must develop effective methods to communicate with every member of the construction team involved in delivering commissioned systems while simultaneously respecting the exclusive contract authority of the Contracting Officer and COR. Thus, the procedures outlined in this specification must be executed within the following limitations:

1. No communications (verbal or written) from the Commissioning Agent shall be deemed to constitute direction that modifies the terms of any contract between the Department of Veterans Affairs and the Contractor.
2. Commissioning Issues identified by the Commissioning Agent will be delivered to the COR and copied to the designated Commissioning Representatives for the Contractor and

subcontractors on the Commissioning Team for information only in order to expedite the communication process. These issues must be understood as the professional opinion of the Commissioning Agent and as suggestions for resolution.

3. In the event that any Commissioning Issues and suggested resolutions are deemed by the COR to require either an official interpretation of the construction documents or require a modification of the contract documents, the Contracting Officer or COR will issue an official directive to this effect.
4. All parties to the Commissioning Process shall be individually responsible for alerting the COR of any issues that they deem to constitute a potential contract change prior to acting on these issues.
5. Authority for resolution or modification of design and construction issues rests solely with the Contracting Officer or COR, with appropriate technical guidance from the Architect/Engineer and/or Commissioning Agent.

1.3 RELATED WORK

A. Section 01 00 00 GENERAL REQUIREMENTS.
B. Section 01 33 23 SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES
C. Section 01 81 13 SUSTAINABLE CONSTRUCTION REQUIREMENTS
D. Section 33 08 00 COMMISSIONING OF SITE UTILITIES.

1.4 SUMMARY

A. This Section includes general requirements that apply to implementation of commissioning without regard to systems, subsystems, and equipment being commissioned.
B. The commissioning activities have been developed to support the VA requirements to meet guidelines for Federal Leadership in Environmental, Energy, and Economic Performance.

1.5 ACRONYMS

List of Acronyms	
Acronym	Meaning
A/E	Architect / Engineer Design Team
AHJ	Authority Having Jurisdiction
ASHRAE	Association Society for Heating Air Condition and Refrigeration Engineers
BOD	Basis of Design
BSC	Building Systems Commissioning
CCTV	Closed Circuit Television
CD	Construction Documents
CMMS	Computerized Maintenance Management System
CO	Contracting Officer (VA)

List of Acronyms	
Acronym	Meaning
COR	Contracting Officer's Representative (see also VA-RE)
COBie	Construction Operations Building Information Exchange
CPC	Construction Phase Commissioning
Cx	Commissioning
CxA	Commissioning Agent
CxM	Commissioning Manager
CxR	Commissioning Representative
DPC	Design Phase Commissioning
FPT	Functional Performance Test
GBI-GG	Green Building Initiative - Green Globes
HVAC	Heating, Ventilation, and Air Conditioning
LEED	Leadership in Energy and Environmental Design
NC	Department of Veterans Affairs National Cemetery
NCA	Department of Veterans Affairs National Cemetery Administration
NEBB	National Environmental Balancing Bureau
O&M	Operations & Maintenance
OPR	Owner's Project Requirements
PFC	Pre-Functional Checklist
PFT	Pre-Functional Test
SD	Schematic Design
SO	Site Observation
TAB	Test Adjust and Balance
VA	Department of Veterans Affairs
VAMC	VA Medical Center
VA CFM	VA Office of Construction and Facilities Management
VACO	VA Central Office
VA PM	VA Project Manager
VA-RE	VA COR
USGBC	United States Green Building Council

1.6 DEFINITIONS

A. **Acceptance Phase Commissioning:** Commissioning tasks executed after most construction has been completed, most Site Observations and Static Tests have been completed and Pre-

Functional Testing has been completed and accepted. The main commissioning activities performed during this phase are verification that the installed systems are functional by conducting Systems Functional Performance tests and Owner Training.

Accuracy: The capability of an instrument to indicate the true value of a measured quantity.

Back Check: A back check is a verification that an agreed upon solution to a design comment has been adequately addressed in a subsequent design review

Basis of Design (BOD): The Engineer's Basis of Design is comprised of two components: the Design Criteria and the Design Narrative, these documents record the concepts, calculations, decisions, and product selections used to meet the Owner's Project Requirements (OPR) and to satisfy applicable regulatory requirements, standards, and guidelines.

Benchmarks: Benchmarks are the comparison of a building's energy usage to other similar buildings and to the building itself.. For example, ENERGY STAR Portfolio Manager is a frequently used and nationally recognized building energy benchmarking tool.

Building Information Modeling (BIM): Building Information Modeling is a parametric database which allows a building to be designed and constructed virtually in 3D, and provides reports both in 2D views and as schedules. This electronic information can be extracted and reused for pre-populating facility management CMMS systems. Building Systems Commissioning (BSC): NEBB acronym used to designate its commissioning program.

Calibrate: The act of comparing an instrument of unknown accuracy with a standard of known accuracy to detect, correlate, report, or eliminate by adjustment any variation in the accuracy of the tested instrument.

CCTV: Closed circuit Television. Normally used for security surveillance and alarm detections as part of a special electrical security system.

COBie: Construction Operations Building Information Exchange (COBie) is an electronic industry data format used to transfer information developed during design, construction, and commissioning into the Computer Maintenance Management Systems (CMMS) used to operate facilities. See the Whole Building Design Guide website for further information (http://www.wbdg.org/resources/cobie.php)

Commissionability: Defines a design component or construction process that has the necessary elements that will allow a system or component to be effectively measured, tested, operated and commissioned

Commissioning Agent (CxA): The qualified Commissioning Professional who administers the Cx process by managing the Cx team and overseeing the Commissioning Process. Where CxA is used in this specification it means the Commissioning Agent, members of his staff or appointed members of the commissioning team. Note that LEED uses the term Commissioning Authority in lieu of Commissioning Agent.

Commissioning Checklists: Lists of data or inspections to be verified to ensure proper system or component installation, operation, and function. Verification checklists are developed and used during all phases of the commissioning process to verify that the Owner's Project Requirements (OPR) is being achieved.

Commissioning Design Review: The commissioning design review is a collaborative review of the design professionals design documents for items pertaining to the following: owner's project requirements; basis of design; operability and maintainability (O&M) including documentation; functionality; training; energy efficiency, control systems' sequence of operations including building automation system features; commissioning specifications and the ability to functionally test the systems.

Commissioning Issue: A condition identified by the Commissioning Agent or other member of the Commissioning Team that adversely affects the commissionability, operability, maintainability, or functionality of a system, equipment, or component. A condition that is in conflict with the Contract Documents and/or performance requirements of the installed systems and components. (See also – Commissioning Observation).

Commissioning Manager (CxM): A qualified individual appointed by the Contractor to manage the commissioning process on behalf of the Contractor.

Commissioning Observation: An issue identified by the Commissioning Agent or other member of the Commissioning Team that does not conform to the project OPR, contract documents or standard industry best practices. (See also Commissioning Issue)

Commissioning Plan: A document that outlines the commissioning process, commissioning scope and defines responsibilities, processes, schedules, and the documentation requirements of the Commissioning Process.

Commissioning Process: A quality focused process for enhancing the delivery of a project. The process focuses upon verifying and documenting that the facility and all of its systems, components, and assemblies are planned, designed, installed, tested, can be operated, and maintained to meet the Owner's Project Requirements.

Commissioning Report: The final commissioning document which presents the commissioning process results for the project. Cx reports include an executive summary, the commissioning plan, issue log, correspondence, and all appropriate check sheets and test forms.

Commissioning Representative (CxR): An individual appointed by a sub-contractor to manage the commissioning process on behalf of the sub-contractor.

Commissioning Specifications: The contract documents that detail the objective, scope and implementation of the commissioning process as developed in the Commissioning Plan.

Commissioning Team: Individual team members whose coordinated actions are responsible for implementing the Commissioning Process.

Construction Phase Commissioning: All commissioning efforts executed during the construction process after the design phase and prior to the Acceptance Phase Commissioning.

Contract Documents (CD): Contract documents include design and construction contracts, price agreements and procedure agreements. Contract Documents also include all final and complete drawings, specifications and all applicable contract modifications or supplements.

Construction Phase Commissioning (CPC): All commissioning efforts executed during the construction process after the design phase and prior to the Acceptance Phase Commissioning.

Coordination Drawings: Drawings showing the work of all trades that are used to illustrate that equipment can be installed in the space allocated without compromising equipment function or access for maintenance and replacement. These drawings graphically illustrate and dimension manufacturers' recommended maintenance clearances. On mechanical projects, coordination drawings include structural steel, ductwork, major piping and electrical conduit and show the elevations and locations of the above components.

Data Logging: The monitoring and recording of temperature, flow, current, status, pressure, etc. of equipment using stand-alone data recorders.

Deferred System Test: Tests that cannot be completed at the end of the acceptance phase due to ambient conditions, schedule issues or other conditions preventing testing during the normal acceptance testing period.

Deficiency: See "Commissioning Issue".

Design Criteria: A listing of the VA Design Criteria outlining the project design requirements, including its source. These are used during the design process to show the design elements meet the OPR.

Design Intent: The overall term that includes the OPR and the BOD. It is a detailed explanation of the ideas, concepts, and criteria that are defined by the owner to be important. The design intent documents are utilized to provide a written record of these ideas, concepts and criteria.

Design Narrative: A written description of the proposed design solutions that satisfy the requirements of the OPR.

Design Phase Commissioning (DPC): All commissioning tasks executed during the design phase of the project.

Environmental Systems: Systems that use a combination of mechanical equipment, airflow, water flow and electrical energy to provide heating, ventilating, air conditioning, humidification, and dehumidification for the purpose of human comfort or process control of temperature and humidity.

Executive Summary: A section of the Commissioning report that reviews the general outcome of the project. It also includes any unresolved issues, recommendations for the resolution of unresolved issues and all deferred testing requirements.

Functionality: This defines a design component or construction process which will allow a system or component to operate or be constructed in a manner that will produce the required outcome of the OPR.

Functional Test Procedure (FTP): A written protocol that defines methods, steps, personnel, and acceptance criteria for tests conducted on components, equipment, assemblies, systems, and interfaces among systems.

Industry Accepted Best Practice: A design component or construction process that has achieved industry consensus for quality performance and functionality. Refer to the current edition of the NEBB Design Phase Commissioning Handbook for examples.

Installation Verification: Observations or inspections that confirm the system or component has been installed in accordance with the contract documents and to industry accepted best practices.

Integrated System Testing: Integrated Systems Testing procedures entail testing of multiple integrated systems performance to verify proper functional interface between systems. Typical Integrated Systems Testing includes verifying that building systems respond properly to loss of utility, transfer to emergency power sources, re-transfer from emergency power source to normal utility source; interface between HVAC controls and Fire Alarm systems for equipment shutdown, interface between Fire Alarm system and elevator control systems for elevator recall and shutdown; interface between Fire Alarm System and Security Access Control Systems to control access to spaces during fire alarm conditions; and other similar tests as determined for each specific project.

Issues Log: A formal and ongoing record of problems or concerns – and their resolution – that have been raised by members of the Commissioning Team during the course of the Commissioning Process.

Lessons Learned Workshop: A workshop conducted to discuss and document project successes and identify opportunities for improvements for future projects.

Maintainability: A design component or construction process that will allow a system or component to be effectively maintained. This includes adequate room for access to adjust and repair the equipment. Maintainability also includes components that have readily obtainable repair parts or service.

Manual Test: Testing using hand-held instruments, immediate control system readouts or direct observation to verify performance (contrasted to analyzing monitored data taken over time to make the 'observation').

Owner's Project Requirements (OPR): A written document that details the project requirements and the expectations of how the building and its systems will be used and operated. These

include project goals, measurable performance criteria, cost considerations, benchmarks, success criteria, and supporting information.

Peer Review: A formal in-depth review separate from the commissioning review processes. The level of effort and intensity is much greater than a typical commissioning facilitation or extended commissioning review. The VA usually hires an independent third-party (called the IDIQ A/E) to conduct peer reviews.

Precision: The ability of an instrument to produce repeatable readings of the same quantity under the same conditions. The precision of an instrument refers to its ability to produce a tightly grouped set of values around the mean value of the measured quantity.

Pre-Design Phase Commissioning: Commissioning tasks performed prior to the commencement of design activities that includes project programming and the development of the commissioning process for the project

Pre-Functional Checklist (PFC): A form used by the contractor to verify that appropriate components are onsite, correctly installed, set up, calibrated, functional and ready for functional testing.

Pre-Functional Test (PFT): An inspection or test that is done before functional testing. PFT's include installation verification and system and component start up tests.

Procedure or Protocol: A defined approach that outlines the execution of a sequence of work or operations. Procedures are used to produce repeatable and defined results.

Range: The upper and lower limits of an instrument's ability to measure the value of a quantity for which the instrument is calibrated.

Resolution: This word has two meanings in the Cx Process. The first refers to the smallest change in a measured variable that an instrument can detect. The second refers to the implementation of actions that correct a tested or observed deficiency.

Site Observation Visit: On-site inspections and observations made by the Commissioning Agent for the purpose of verifying component, equipment, and system installation, to observe contractor testing, equipment start-up procedures, or other purposes.

Site Observation Reports (SO): Reports of site inspections and observations made by the Commissioning Agent. Observation reports are intended to provide early indication of an installation issue which will need correction or analysis.

Special System Inspections: Inspections required by a local code authority prior to occupancy and are not normally a part of the commissioning process.

Static Tests: Tests or inspections that validate a specified static condition such as pressure testing. Static tests may be specification or code initiated.

Start Up Tests: Tests that validate the component or system is ready for automatic operation in accordance with the manufactures requirements.

Systems Manual: A system-focused composite document that includes all information required for the owners operators to operate the systems.

Test Procedure: A written protocol that defines methods, personnel, and expectations for tests conducted on components, equipment, assemblies, systems, and interfaces among systems.

Testing: The use of specialized and calibrated instruments to measure parameters such as: temperature, pressure, vapor flow, air flow, fluid flow, rotational speed, electrical characteristics, velocity, and other data in order to determine performance, operation, or function.

Testing, Adjusting, and Balancing (TAB): A systematic process or service applied to heating, ventilating and air-conditioning (HVAC) systems and other environmental systems to achieve and document air and hydronic flow rates. The standards and procedures for providing these services are referred to as "Testing, Adjusting, and Balancing" and are described in the Procedural Standards for the Testing, Adjusting and Balancing of Environmental Systems, published by NEBB or AABC.

Thermal Scans: Thermographic pictures taken with an Infrared Thermographic Camera. Thermographic pictures show the relative temperatures of objects and surfaces and are used to identify leaks, thermal bridging, thermal intrusion, electrical overload conditions, moisture containment, and insulation failure.

Training Plan: A written document that details, in outline form the expectations of the operator training. Training agendas should include instruction on how to obtain service, operate, startup, shutdown and maintain all systems and components of the project.

Trending: Monitoring over a period of time with the building automation system.

Unresolved Commissioning Issue: Any Commissioning Issue that, at the time that the Final Report or the Amended Final Report is issued that has not been either resolved by the construction team or accepted by the VA. Validation: The process by which work is verified as complete and operating correctly:

1. First party validation occurs when a firm or individual verifying the task is the same firm or individual performing the task.
2. Second party validation occurs when the firm or individual verifying the task is under the control of the firm performing the task or has other possibilities of financial conflicts of interest in the resolution (Architects, Designers, General Contractors and Third Tier Subcontractors or Vendors).
3. Third party validation occurs when the firm verifying the task is not associated with or under control of the firm performing or designing the task.

Verification: The process by which specific documents, components, equipment, assemblies, systems, and interfaces among systems are confirmed to comply with the criteria described in the Owner's Project Requirements.

Warranty Phase Commissioning: Commissioning efforts executed after a project has been completed and accepted by the Owner. Warranty Phase Commissioning includes follow-up on verification of system performance, measurement and verification tasks and assistance in identifying warranty issues and enforcing warranty provisions of the construction contract.

Warranty Visit: A commissioning meeting and site review where all outstanding warranty issues and deferred testing is reviewed and discussed.

Whole Building Commissioning: Commissioning of building systems such as Building Envelope, HVAC, Electrical, Special Electrical (Fire Alarm, Security & Communications), Plumbing and Fire Protection as described in this specification.

1.7 SYSTEMS TO BE COMMISSIONED

A. Commissioning of a system or systems specified for this project is part of the construction process. Documentation and testing of these systems, as well as training of the VA's Operation and Maintenance personnel, is required in cooperation with the VA and the Commissioning Agent.

B. The following systems will be commissioned as part of this project:

Systems To Be Commissioned	
System	**Description**
Steam/Heating Hot Water System**	Boilers, boiler feed water system, economizers/heat recovery equipment, condensate recovery, water treatment, boiler fuel system, controls, interface with facility DDC system.
Lighting & Lighting Control** Systems	Emergency lighting, occupancy sensors, lighting control systems, architectural dimming systems, theatrical dimming systems, exterior lighting and controls
Site Utilities	
Water Utilities	City Water Service Entrance, Backflow Prevention, Pressure Control, Booster Pumps, Irrigation Systems
Storm Drainage Utilities	City Storm Water Connection, Site Storm Water Distribution
Table Notes	
** Denotes systems that LEED requires to be commissioned to comply with the LEED Fundamental Commissioning pre-requisite.	

1.8 COMMISSIONING TEAM

A. The commissioning team shall consist of, but not be limited to, representatives of Contractor, including Project Superintendent and subcontractors, installers, schedulers, suppliers, and specialists deemed appropriate by the Department of Veterans Affairs (VA) and Commissioning Agent.

B. Members Appointed by Contractor:

1. Contractor' Commissioning Manager: The designated person, company, or entity that plans, schedules and coordinates the commissioning activities for the construction team.
2. Contractor's Commissioning Representative(s): Individual(s), each having authority to act on behalf of the entity he or she represents, explicitly organized to implement the commissioning process through coordinated actions.

C. Members Appointed by VA:

1. Commissioning Agent: The designated person, company, or entity that plans, schedules, and coordinates the commissioning team to implement the commissioning process. The VA will engage the CxA under a separate contract.
2. User: Representatives of the facility user and operation and maintenance personnel.
3. A/E: Representative of the Architect and engineering design professionals.

1.9 VA'S COMMISSIONING RESPONSIBILITIES

A. Appoint an individual, company or firm to act as the Commissioning Agent.

B. Assign operation and maintenance personnel and schedule them to participate in commissioning team activities including, but not limited to, the following:

1. Coordination meetings.
2. Training in operation and maintenance of systems, subsystems, and equipment.
3. Testing meetings.
4. Witness and assist in Systems Functional Performance Testing.
5. Demonstration of operation of systems, subsystems, and equipment.

C. Provide the Construction Documents, prepared by Architect and approved by VA, to the Commissioning Agent and for use in managing the commissioning process, developing the commissioning plan, systems manuals, and reviewing the operation and maintenance training plan.

1.10 CONTRACTOR'S COMMISSIONING RESPONSIBILITIES

A. The Contractor shall assign a Commissioning Manager to manage commissioning activities of the Contractor, and subcontractors.

B. The Contractor shall ensure that the commissioning responsibilities outlined in these specifications are included in all subcontracts and that subcontractors comply with the requirements of these specifications.

C. The Contractor shall ensure that each installing subcontractor shall assign representatives with expertise and authority to act on behalf of the subcontractor and schedule them to participate in and perform commissioning team activities including, but not limited to, the following:
   1. Participate in commissioning coordination meetings.
   2. Conduct operation and maintenance training sessions in accordance with approved training plans.
   3. Verify that Work is complete and systems are operational according to the Contract Documents, including calibration of instrumentation and controls.
   4. Evaluate commissioning issues and commissioning observations identified in the Commissioning Issues Log, field reports, test reports or other commissioning documents. In collaboration with entity responsible for system and equipment installation, recommend corrective action.
   5. Review and comment on commissioning documentation.
   6. Participate in meetings to coordinate Systems Functional Performance Testing.
   7. Provide schedule for operation and maintenance data submittals, equipment startup, and testing to Commissioning Agent for incorporation into the commissioning plan.
   8. Provide information to the Commissioning Agent for developing commissioning plan.
   9. Participate in training sessions for VA's operation and maintenance personnel.
   10. Provide technicians who are familiar with the construction and operation of installed systems and who shall develop specific test procedures to conduct Systems Functional Performance Testing of installed systems.

1.11 COMMISSIONING AGENT'S RESPONSIBILITIES

A. Organize and lead the commissioning team.

B. Prepare the commissioning plan. See Paragraph 1.11-A of this specification Section for further information.

C. Review and comment on selected submittals from the Contractor for general conformance with the Construction Documents. Review and comment on the ability to test and operate the system and/or equipment, including providing gages, controls and other components required to operate, maintain, and test the system. Review and comment on performance expectations of systems and equipment and interfaces between systems relating to the Construction Documents.

D. At the beginning of the construction phase, conduct an initial construction phase coordination meeting for the purpose of reviewing the commissioning activities and establishing tentative schedules for operation and maintenance submittals; operation and maintenance training sessions; TAB Work; Pre-Functional Checklists, Systems Functional Performance Testing; and project completion.

E. Convene commissioning team meetings for the purpose of coordination, communication, and conflict resolution; discuss status of the commissioning processes. Responsibilities include arranging for facilities, preparing agenda and attendance lists, and notifying participants. The Commissioning Agent shall prepare and distribute minutes to commissioning team members and attendees within five workdays of the commissioning meeting.

F. Observe construction and report progress, observations and issues. Observe systems and equipment installation for adequate accessibility for maintenance and component replacement or repair, and for general conformance with the Construction Documents.

G. Prepare Project specific Pre-Functional Checklists and Systems Functional Performance Test procedures.

H. Coordinate Systems Functional Performance Testing schedule with the Contractor.

I. Witness selected systems startups.

J. Verify selected Pre-Functional Checklists completed and submitted by the Contractor.

K. Witness and document Systems Functional Performance Testing.

L. Compile test data, inspection reports, and certificates and include them in the systems manual and commissioning report.

M. Review and comment on operation and maintenance (O&M) documentation and systems manual outline for compliance with the Contract Documents. Operation and maintenance documentation requirements are specified in Paragraph 1.25, Section 01 00 00 GENERAL REQUIREMENTS.

N. Review operation and maintenance training program developed by the Contractor. Verify training plans provide qualified instructors to conduct operation and maintenance training.

O. Prepare commissioning Field Observation Reports.

P. Prepare the Final Commissioning Report.

Q. Return to the site at 10 months into the 12 month warranty period and review with facility staff the current building operation and the condition of outstanding issues related to the original and seasonal Systems Functional Performance Testing. Also interview facility staff and identify problems or concerns they have operating the building as originally intended. Make suggestions for improvements and for recording these changes in the O&M manuals. Identify areas that may come under warranty or under the original construction contract. Assist facility staff in developing reports, documents and requests for services to remedy outstanding problems.

R. Assemble the final commissioning documentation, including the Final Commissioning Report and Addendum to the Final Commissioning Report.

1.12 COMMISSIONING DOCUMENTATION

A. Commissioning Plan: A document, prepared by Commissioning Agent, that outlines the schedule, allocation of resources, and documentation requirements of the commissioning process, and shall include, but is not limited, to the following:

1. Plan for delivery and review of submittals, systems manuals, and other documents and reports. Identification of the relationship of these documents to other functions and a detailed description of submittals that are required to support the commissioning processes. Submittal dates shall include the latest date approved submittals must be received without adversely affecting commissioning plan.
2. Description of the organization, layout, and content of commissioning documentation (including systems manual) and a detailed description of documents to be provided along with identification of responsible parties.
3. Identification of systems and equipment to be commissioned.
4. Schedule of Commissioning Coordination meetings.
5. Identification of items that must be completed before the next operation can proceed.
6. Description of responsibilities of commissioning team members.
7. Description of observations to be made.
8. Description of requirements for operation and maintenance training.
9. Schedule for commissioning activities with dates coordinated with overall construction schedule.
10. Process and schedule for documenting changes on a continuous basis to appear in Project Record Documents.
11. Process and schedule for completing prestart and startup checklists for systems, subsystems, and equipment to be verified and tested.
12. Preliminary Systems Functional Performance Test procedures.

B. Systems Functional Performance Test Procedures: The Commissioning Agent will develop Systems Functional Performance Test Procedures for each system to be commissioned, including subsystems, or equipment and interfaces or interlocks with other systems. Systems Functional Performance Test Procedures will include a separate entry, with space for comments, for each item to be tested. Preliminary Systems Functional Performance Test Procedures will be provided to the VA, Architect/Engineer, and Contractor for review and comment. The Systems Performance Test Procedure will include test procedures for each mode of operation and provide space to indicate whether the mode under test responded as required. Each System Functional Performance Test procedure, regardless of system, subsystem, or equipment being tested, shall include, but not be limited to, the following:

1. Name and identification code of tested system.
2. Test number.
3. Time and date of test.
4. Indication of whether the record is for a first test or retest following correction of a problem or issue.

5. Dated signatures of the person performing test and of the witness, if applicable.
6. Individuals present for test.
7. Observations and Issues.
8. Issue number, if any, generated as the result of test.

C. Pre-Functional Checklists: The Commissioning Agent will prepare Pre-Functional Checklists. Pre-Functional Checklists shall be completed and signed by the Contractor, verifying that systems, subsystems, equipment, and associated controls are ready for testing. The Commissioning Agent will spot check Pre-Functional Checklists to verify accuracy and readiness for testing. Inaccurate or incomplete Pre-Functional Checklists shall be returned to the Contractor for correction and resubmission.

D. Test and Inspection Reports: The Commissioning Agent will record test data, observations, and measurements on Systems Functional Performance Test Procedure. The report will also include recommendation for system acceptance or non-acceptance. Photographs, forms, and other means appropriate for the application shall be included with data. Commissioning Agent Will compile test and inspection reports and test and inspection certificates and include them in systems manual and commissioning report.

E. Corrective Action Documents: The Commissioning Agent will document corrective action taken for systems and equipment that fail tests. The documentation will include any required modifications to systems and equipment and/or revisions to test procedures, if any. The Commissioning Agent will witness and document any retesting of systems and/or equipment requiring corrective action and document retest results.

F. Commissioning Issues Log: The Commissioning Agent will prepare and maintain Commissioning Issues Log that describes Commissioning Issues and Commissioning Observations that are identified during the Commissioning process. These observations and issues include, but are not limited to, those that are at variance with the Contract Documents. The Commissioning Issues Log will identify and track issues as they are encountered, the party responsible for resolution, progress toward resolution, and document how the issue was resolved. The Master Commissioning Issues Log will also track the status of unresolved issues.

1. Creating a Commissioning Issues Log Entry:
   a. Identify the issue with unique numeric or alphanumeric identifier by which the issue may be tracked.
   b. Assign a descriptive title for the issue.
   c. Identify date and time of the issue.
   d. Identify test number of test being performed at the time of the observation, if applicable, for cross reference.
   e. Identify system, subsystem, and equipment to which the issue applies.

f. Identify location of system, subsystem, and equipment.
g. Include information that may be helpful in diagnosing or evaluating the issue.
h. Note recommended corrective action.
i. Identify commissioning team member responsible for corrective action.
j. Identify expected date of correction.
k. Identify person that identified the issue.

2. Documenting Issue Resolution:
   a. Log date correction is completed or the issue is resolved.
   b. Describe corrective action or resolution taken. Include description of diagnostic steps taken to determine root cause of the issue, if any.
   c. Identify changes to the Contract Documents that may require action.
   d. State that correction was completed and system, subsystem, and equipment are ready for retest, if applicable.
   e. Identify person(s) who corrected or resolved the issue.
   f. Identify person(s) verifying the issue resolution.

G. Final Commissioning Report: The Commissioning Agent will document results of the commissioning process, including unresolved issues, and performance of systems, subsystems, and equipment. The Commissioning Report will indicate whether systems, subsystems, and equipment have been properly installed and are performing according to the Contract Documents. This report will be used by the Department of Veterans Affairs when determining that systems will be accepted. This report will be used to evaluate systems, subsystems, and equipment and will serve as a future reference document during VA occupancy and operation. It shall describe components and performance that exceed requirements of the Contract Documents and those that do not meet requirements of the Contract Documents. The commissioning report will include, but is not limited to, the following:

1. Lists and explanations of substitutions; compromises; variances with the Contract Documents; record of conditions; and, if appropriate, recommendations for resolution. Design Narrative documentation maintained by the Commissioning Agent.
2. Commissioning plan.
3. Pre-Functional Checklists completed by the Contractor, with annotation of the Commissioning Agent review and spot check.
4. Systems Functional Performance Test Procedures, with annotation of test results and test completion.
5, Commissioning Issues Log.
6. Listing of deferred and off season test(s) not performed, including the schedule for their completion.

H. Addendum to Final Commissioning Report: The Commissioning Agent will prepare an Addendum to the Final Commissioning Report near the end of the Warranty Period. The Addendum will indicate whether systems, subsystems, and equipment are complete and continue to perform according to the Contract Documents. The Addendum to the Final Commissioning Report shall include, but is not limited to, the following:
   1. Documentation of deferred and off season test(s) results.
   2. Completed Systems Functional Performance Test Procedures for off season test(s).
   3. Documentation that unresolved system performance issues have been resolved.
   4. Updated Commissioning Issues Log, including status of unresolved issues.
   5. Identification of potential Warranty Claims to be corrected by the Contractor.

I. Systems Manual: The Commissioning Agent will gather required information and compile the Systems Manual. The Systems Manual will include, but is not limited to, the following:
   1. Design Narrative, including system narratives, schematics, single-line diagrams, flow diagrams, equipment schedules, and changes made throughout the Project.
   2. Reference to Final Commissioning Plan.
   3. Reference to Final Commissioning Report.
   4. Approved Operation and Maintenance Data as submitted by the Contractor.

1.13 SUBMITTALS

A. Preliminary Commissioning Plan Submittal: The Commissioning Agent has prepared a Preliminary Commissioning Plan based on the final Construction Documents. The Preliminary Commissioning Plan is included as an Appendix to this specification section. The Preliminary Commissioning Plan is provided for information only. It contains preliminary information about the following commissioning activities:
   1. The Commissioning Team: A list of commissioning team members by organization.
   2. Systems to be commissioned. A detailed list of systems to be commissioned for the project. This list also provides preliminary information on systems/equipment submittals to be reviewed by the Commissioning Agent; preliminary information on Pre-Functional Checklists that are to be completed; preliminary information on Systems Performance Testing, including information on testing sample size (where authorized by the VA).
   3. Commissioning Team Roles and Responsibilities: Preliminary roles and responsibilities for each Commissioning Team member.
   4. Commissioning Documents: A preliminary list of commissioning-related documents, include identification of the parties responsible for preparation, review, approval, and action on each document.
   5. Commissioning Activities Schedule: Identification of Commissioning Activities, including Systems Functional Testing, the expected duration and predecessors for the activity.

6. Pre-Functional Checklists: Preliminary Pre-Functional Checklists for equipment, components, subsystems, and systems to be commissioned. These Preliminary Pre-Functional Checklists provide guidance on the level of detailed information the Contractor shall include on the final submission.
7. Systems Functional Performance Test Procedures: Preliminary step-by-step System Functional Performance Test Procedures to be used during Systems Functional Performance Testing. These Preliminary Systems Functional Performance procedures provide information on the level of testing rigor, and the level of Contractor support required during performance of system's testing.

B. Final Commissioning Plan Submittal: Based on the Final Construction Documents and the Contractor's project team, the Commissioning Agent will prepare the Final Commissioning Plan as described in this section. The Commissioning Agent will submit three hard copies and three sets of electronic files of Final Commissioning Plan. The Contractor shall review the Commissioning Plan and provide any comments to the VA. The Commissioning Agent will incorporate review comments into the Final Commissioning Plan as directed by the VA.

C. Systems Functional Performance Test Procedure: The Commissioning Agent will submit preliminary Systems Functional Performance Test Procedures to the Contractor, and the VA for review and comment. The Contractor shall return review comments to the VA and the Commissioning Agent. The VA will also return review comments to the Commissioning Agent. The Commissioning Agent will incorporate review comments into the Final Systems Functional Test Procedures to be used in Systems Functional Performance Testing.

D. Pre-Functional Checklists: The Commissioning Agent will submit Pre-Functional Checklists to be completed by the Contractor.

E. Test and Inspection Reports: The Commissioning Agent will submit test and inspection reports to the VA with copies to the Contractor and the Architect/Engineer.

F. Corrective Action Documents: The Commissioning Agent will submit corrective action documents to the VA COR with copies to the Contractor and Architect.

G. Preliminary Commissioning Report Submittal: The Commissioning Agent will submit three electronic copies of the preliminary commissioning report. One electronic copy, with review comments, will be returned to the Commissioning Agent for preparation of the final submittal.

H. Final Commissioning Report Submittal: The Commissioning Agent will submit four sets of electronically formatted information of the final commissioning report to the VA. The final submittal will incorporate comments as directed by the VA.

I. Data for Commissioning:

1. The Commissioning Agent will request in writing from the Contractor specific information needed about each piece of commissioned equipment or system to fulfill requirements of the Commissioning Plan.
2. The Commissioning Agent may request further documentation as is necessary for the commissioning process or to support other VA data collection requirements, including Construction Operations Building Information Exchange (COBIE), Building Information Modeling (BIM), etc.

1.14 COMMISSIONING PROCESS

A. The Commissioning Agent will be responsible for the overall management of the commissioning process as well as coordinating scheduling of commissioning tasks with the VA and the Contractor. As directed by the VA, the Contractor shall incorporate Commissioning tasks, including, but not limited to, Systems Functional Performance Testing (including predecessors) with the Master Construction Schedule.

B. Within 30 days of contract award, the Contractor shall designate a specific individual as the Commissioning Manager (CxM) to manage and lead the commissioning effort on behalf of the Contractor. The Commissioning Manager shall be the single point of contact and communications for all commissioning related services by the Contractor.

C. Within 30 days of contract award, the Contractor shall ensure that each subcontractor designates specific individuals as Commissioning Representatives (CXR) to be responsible for commissioning related tasks. The Contractor shall ensure the designated Commissioning Representatives participate in the commissioning process as team members providing commissioning testing services, equipment operation, adjustments, and corrections if necessary. The Contractor shall ensure that all Commissioning Representatives shall have sufficient authority to direct their respective staff to provide the services required, and to speak on behalf of their organizations in all commissioning related contractual matters.

1.15 QUALITY ASSURANCE

A. Instructor Qualifications: Factory authorized service representatives shall be experienced in training, operation, and maintenance procedures for installed systems, subsystems, and equipment.

B. Test Equipment Calibration: The Contractor shall comply with test equipment manufacturer's calibration procedures and intervals. Recalibrate test instruments immediately whenever instruments have been repaired following damage or dropping. Affix calibration tags to test instruments. Instruments shall have been calibrated within six months prior to use.

1.16 COORDINATION

A. Management: The Commissioning Agent will coordinate the commissioning activities with the VA and Contractor. The Commissioning Agent will submit commissioning documents and

information to the VA. All commissioning team members shall work together to fulfill their contracted responsibilities and meet the objectives of the contract documents.

B. Scheduling: The Contractor shall work with the Commissioning Agent and the VA to incorporate the commissioning activities into the construction schedule. The Commissioning Agent will provide sufficient information (including, but not limited to, tasks, durations and predecessors) on commissioning activities to allow the Contractor and the VA to schedule commissioning activities. All parties shall address scheduling issues and make necessary notifications in a timely manner in order to expedite the project and the commissioning process. The Contractor shall update the Master Construction as directed by the VA.

C. Initial Schedule of Commissioning Events: The Commissioning Agent will provide the initial schedule of primary commissioning events in the Commissioning Plan and at the commissioning coordination meetings. The Commissioning Plan will provide a format for this schedule. As construction progresses, more detailed schedules will be developed by the Contractor with information from the Commissioning Agent.

D. Commissioning Coordinating Meetings: The Commissioning Agent will conduct periodic Commissioning Coordination Meetings of the commissioning team to review status of commissioning activities, to discuss scheduling conflicts, and to discuss upcoming commissioning process activities.

E. Pretesting Meetings: The Commissioning Agent will conduct pretest meetings of the commissioning team to review startup reports, Pre-Functional Checklist results, Systems Functional Performance Testing procedures, testing personnel and instrumentation requirements.

F. Systems Functional Performance Testing Coordination: The Contractor shall coordinate testing activities to accommodate required quality assurance and control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspecting. The Contractor shall coordinate the schedule times for tests, inspections, obtaining samples, and similar activities.

PART 2 - PRODUCTS

2.1 TEST EQUIPMENT

A. The Contractor shall provide all standard and specialized testing equipment required to perform Systems Functional Performance Testing. Test equipment required for Systems Functional Performance Testing will be identified in the detailed System Functional Performance Test Procedure prepared by the Commissioning Agent.

B. Data logging equipment and software required to test equipment shall be provided by the Contractor.

C. All testing equipment shall be of sufficient quality and accuracy to test and/or measure system performance with the tolerances specified in the Specifications. If not otherwise noted, the

following minimum requirements apply: Temperature sensors and digital thermometers shall have a certified calibration within the past year to an accuracy of 0.5 °C (1.0 °F) and a resolution of + or - 0.1 °C (0.2 °F). Pressure sensors shall have an accuracy of + or - 2.0% of the value range being measured (not full range of meter) and have been calibrated within the last year. All equipment shall be calibrated according to the manufacturer's recommended intervals and following any repairs to the equipment. Calibration tags shall be affixed or certificates readily available.

PART 3 - EXECUTION

3.1 COMMISSIONING PROCESS ROLES AND RESPONSIBILITIES

A. The following table outlines the roles and responsibilities for the Commissioning Team members during the Construction Phase:

Construction Phase		CxA = Commissioning Agent					L = Lead
Commissioning Roles & Responsibilities		RE = COR A/E = Design Arch/Engineer PC = Prime Contractor O&M = Gov't Facility O&M					P = Participate A = Approve R = Review O = Optional
Category	Task Description	CxA	RE	A/E	PC	O&M	Notes
Meetings	Construction Commissioning Kick Off meeting	L	A	P	P	O	
	Commissioning Meetings	L	A	P	P	O	
	Project Progress Meetings	P	A	P	L	O	
	Controls Meeting	L	A	P	P	O	
Coordination	Coordinate with [OGC's, AHJ, Vendors, etc.] to ensure that Cx interacts properly with other systems as needed to support the OPR and BOD.	L	A	P	P	N/A	
Cx Plan & Spec	Final Commissioning Plan	L	A	R	R	O	
Schedules	Duration Schedule for Commissioning Activities	L	A	R	R	N/A	
OPR and BOD	Maintain OPR on behalf of Owner	L	A	R	R	O	

Construction Phase		CxA = Commissioning Agent RE = COR A/E = Design Arch/Engineer PC = Prime Contractor O&M = Gov't Facility O&M					L = Lead P = Participate A = Approve R = Review O = Optional
Commissioning Roles & Responsibilities							
Category	Task Description	CxA	RE	A/E	PC	O&M	Notes
	Maintain BOD/DID on behalf of Owner	L	A	R	R	O	
Document Reviews	TAB Plan Review	L	A	R	R	O	
	Submittal and Shop Drawing Review	R	A	R	L	O	
	Review Contractor Equipment Startup Checklists	L	A	R	R	N/A	
	Review Change Orders, ASI, and RFI	L	A	R	R	N/A	
Site Observations	Witness Factory Testing	P	A	P	L	O	
	Construction Observation Site Visits	L	A	R	R	O	
Functional Test Protocols	Final Pre-Functional Checklists	L	A	R	R	O	
	Final Functional Performance Test Protocols	L	A	R	R	O	
Technical Activities	Issues Resolution Meetings	P	A	P	L	O	

Construction Phase		CxA = Commissioning Agent RE = COR A/E = Design Arch/Engineer PC = Prime Contractor O&M = Gov't Facility O&M					L = Lead P = Participate A = Approve R = Review O = Optional
Commissioning Roles & Responsibilities							
Category	Task Description	CxA	RE	A/E	PC	O&M	Notes
Reports and Logs	Status Reports	L	A	R	R	O	
	Maintain Commissioning Issues Log	L	A	R	R	O	

B. The following table outlines the roles and responsibilities for the Commissioning Team members during the Acceptance Phase:

Acceptance Phase		CxA = Commissioning Agent RE = COR A/E = Design Arch/Engineer PC = Prime Contractor O&M = Gov't Facility O&M					L = Lead P = Participate A = Approve R = Review O = Optional
Commissioning Roles & Responsibilities							
Category	Task Description	CxA	RE	A/E	PC	O&M	Notes
Meetings	Commissioning Meetings	L	A	P	P	O	
	Project Progress Meetings	P	A	P	L	O	
	Pre-Test Coordination Meeting	L	A	P	P	O	
	Lessons Learned and Commissioning Report Review Meeting	L	A	P	P	O	

Acceptance Phase		CxA = Commissioning Agent					L = Lead
Commissioning Roles & Responsibilities		RE = COR					P = Participate
		A/E = Design Arch/Engineer					A = Approve
		PC = Prime Contractor					R = Review
		O&M = Gov't Facility O&M					O = Optional
Category	Task Description	CxA	RE	A/E	PC	O&M	Notes
Coordination	Coordinate with [OGC's, AHJ, Vendors, etc.] to ensure that Cx interacts properly with other systems as needed to support OPR and BOD	L	P	P	P	O	
Cx Plan & Spec	Maintain/Update Commissioning Plan	L	A	R	R	O	
Schedules	Prepare Functional Test Schedule	L	A	R	R	O	
OPR and BOD	Maintain OPR on behalf of Owner	L	A	R	R	O	
	Maintain BOD/DID on behalf of Owner	L	A	R	R	O	
Document Reviews	Review Completed Pre-Functional Checklists	L	A	R	R	O	
	Pre-Functional Checklist Verification	L	A	R	R	O	
	Review Operations & Maintenance Manuals	L	A	R	R	R	
	Training Plan Review	L	A	R	R	R	
	Warranty Review	L	A	R	R	O	
	Review TAB Report	L	A	R	R	O	
Site Observations	Construction Observation Site Visits	L	A	R	R	O	
	Witness Selected Equipment Startup	L	A	R	R	O	

Acceptance Phase		CxA = Commissioning Agent RE = COR A/E = Design Arch/Engineer PC = Prime Contractor O&M = Gov't Facility O&M					L = Lead P = Participate A = Approve R = Review O = Optional
Commissioning Roles & Responsibilities							
Category	Task Description	CxA	RE	A/E	PC	O&M	Notes
Functional Test Protocols	TAB Verification	L	A	R	R	O	
	Systems Functional Performance Testing	L	A	P	P	P	
	Retesting	L	A	P	P	P	
Technical Activities	Issues Resolution Meetings	P	A	P	L	O	
	Systems Training	L	S	R	P	P	
Reports and Logs	Status Reports	L	A	R	R	O	
	Maintain Commissioning Issues Log	L	A	R	R	O	
	Final Commissioning Report	L	A	R	R	R	
	Prepare Systems Manuals	L	A	R	R	R	

C. The following table outlines the roles and responsibilities for the Commissioning Team members during the Warranty Phase:

Warranty Phase		CxA = Commissioning Agent					L = Lead
Commissioning Roles & Responsibilities		RE = COR					P = Participate
		A/E = Design Arch/Engineer					A = Approve
		PC = Prime Contractor					R = Review
		O&M = Gov't Facility O&M					O = Optional
Category	Task Description	CxA	RE	A/E	PC	O&M	Notes
Meetings	Post-Occupancy User Review Meeting	L	A	O	P	P	
Site Observations	Periodic Site Visits	L	A	O	O	P	
Functional Test Protocols	Deferred and/or seasonal Testing	L	A	O	P	P	
Technical Activities	Issues Resolution Meetings	L	S	O	O	P	
	Post-Occupancy Warranty Checkup and review of Significant Outstanding Issues	L	A		R	P	
Reports and Logs	Final Commissioning Report Amendment	L	A		R	R	
	Status Reports	L	A		R	R	

3.2 STARTUP, INITIAL CHECKOUT, AND PRE-FUNCTIONAL CHECKLISTS

A. The following procedures shall apply to all equipment and systems to be commissioned, according to Part 1, Systems to Be Commissioned.

1. Pre-Functional Checklists are important to ensure that the equipment and systems are hooked up and operational. These ensure that Systems Functional Performance Testing may proceed without unnecessary delays. Each system to be commissioned shall have a full Pre-Functional Checklist completed by the Contractor prior to Systems Functional Performance Testing. No sampling strategies are used.
   a. The Pre-Functional Checklist will identify the trades responsible for completing the checklist. The Contractor shall ensure the appropriate trades complete the checklists.
   b. The Commissioning Agent will review completed Pre-Functional Checklists and field-verify the accuracy of the completed checklist using sampling techniques.
2. Startup and Initial Checkout Plan: The Contractor shall develop detailed startup plans for all equipment. The primary role of the Contractor in this process is to ensure that there is written documentation that each of the manufacturer recommended procedures have been completed. Parties responsible for startup shall be identified in the Startup Plan and in the checklist forms.
   a. The Contractor shall develop the full startup plan by combining (or adding to) the checklists with the manufacturer's detailed startup and checkout procedures from the O&M manual data and the field checkout sheets normally used by the Contractor. The plan shall include checklists and procedures with specific boxes or lines for recording and documenting the checking and inspections of each procedure and a summary statement with a signature block at the end of the plan.
   b. The full startup plan shall at a minimum consist of the following items:
      1) The Pre-Functional Checklists.
      2) The manufacturer's standard written startup procedures copied from the installation manuals with check boxes by each procedure and a signature block added by hand at the end.
      3) The manufacturer's normally used field checkout sheets.
   c. The Commissioning Agent will submit the full startup plan to the VA and Contractor for review. Final approval will be by the VA.
   d. The Contractor shall review and evaluate the procedures and the format for documenting them, noting any procedures that need to be revised or added.
3. Sensor and Actuator Calibration
   a. All field installed temperature, relative humidity, CO2 and pressure sensors and gages, and all actuators (dampers and valves) on all equipment shall be calibrated using the

methods described in Division 21, Division 22, Division 23, Division 26, Division 27, and Division 28 specifications.

b. All procedures used shall be fully documented on the Pre-Functional Checklists or other suitable forms, clearly referencing the procedures followed and written documentation of initial, intermediate and final results.

4. Execution of Equipment Startup

a. Four weeks prior to equipment startup, the Contractor shall schedule startup and checkout with the VA and Commissioning Agent. The performance of the startup and checkout shall be directed and executed by the Contractor.

b. The Commissioning Agent will observe the startup procedures for selected pieces of primary equipment.

c. The Contractor shall execute startup and provide the VA and Commissioning Agent with a signed and dated copy of the completed startup checklists, and contractor tests.

d. Only individuals that have direct knowledge and witnessed that a line item task on the Startup Checklist was actually performed shall initial or check that item off. It is not acceptable for witnessing supervisors to fill out these forms.

3.3 DEFICIENCIES, NONCONFORMANCE, AND APPROVAL IN CHECKLISTS AND STARTUP

A. The Contractor shall clearly list any outstanding items of the initial startup and Pre-Functional Checklist procedures that were not completed successfully, at the bottom of the procedures form or on an attached sheet. The procedures form and any outstanding deficiencies shall be provided to the VA and the Commissioning Agent within two days of completion.

B. The Commissioning Agent will review the report and submit comments to the VA. The Commissioning Agent will work with the Contractor to correct and verify deficiencies or uncompleted items. The Commissioning Agent will involve the VA and others as necessary. The Contractor shall correct all areas that are noncompliant or incomplete in the checklists in a timely manner, and shall notify the VA and Commissioning Agent as soon as outstanding items have been corrected. The Contractor shall submit an updated startup report and a Statement of Correction on the original noncompliance report. When satisfactorily completed, the Commissioning Agent will recommend approval of the checklists and startup of each system to the VA.

C. The Contractor shall be responsible for resolution of deficiencies as directed the VA.

3.4 DDC SYSTEM TRENDING FOR COMMISSIONING

A. Trending is a method of testing as a standalone method or to augment manual testing. The Contractor shall trend any and all points of the system or systems at intervals specified below.

B. Alarms are a means to notify the system operator that abnormal conditions are present in the system. Alarms shall be structured into three tiers – Critical, Priority, and Maintenance.

1. Critical alarms are intended to be alarms that require the immediate attention of and action by the Operator. These alarms shall be displayed on the Operator Workstation in a popup style window that is graphically linked to the associated unit's graphical display. The popup style window shall be displayed on top of any active window within the screen, including non DDC system software.
2. Priority level alarms are to be printed to a printer which is connected to the Operator's Work Station located within the engineer's office. Additionally, Priority level alarms shall be able to be monitored and viewed through an active alarm application. Priority level alarms are alarms which shall require reaction from the operator or maintenance personnel within a normal work shift, and not immediate action.
3. Maintenance alarms are intended to be minor issues which would require examination by maintenance personnel within the following shift. These alarms shall be generated in a scheduled report automatically by the DDC system at the start of each shift. The generated maintenance report will be printed to a printer located within the engineer's office.

C. The Contractor shall provide a wireless internet network in the building for use during controls programming, checkout, and commissioning. This network will allow project team members to more effectively program, view, manipulate and test control devices while being in the same room as the controlled device.

D. The Contractor shall provide graphical trending through the DDC control system of systems being commissioned. Trending requirements are indicated below and included with the Systems Functional Performance Test Procedures. Trending shall occur before, during and after Systems Functional Performance Testing. The Contractor shall be responsible for producing graphical representations of the trended DDC points that show each system operating properly during steady state conditions as well as during the System Functional Testing. These graphical reports shall be submitted to the COR and Commissioning Agent for review and analysis before, during dynamic operation, and after Systems Functional Performance Testing. The Contractor shall provide, but not limited to, the following trend requirements and trend submissions:

1. Pre-testing, Testing, and Post-testing – Trend reports of trend logs and graphical trend plots are required as defined by the Commissioning Agent. The trend log points, sampling rate, graphical plot configuration, and duration will be dictated by the Commissioning Agent. At any time during the Commissioning Process the Commissioning Agent may recommend changes to aspects of trending as deemed necessary for proper system analysis. The Contractor shall implement any changes as directed by the COR. Any pre-test trend analysis comments generated by the Commissioning Team should be addressed and resolved by the Contractor, as directed by the COR, prior to the execution of Systems Functional Performance Testing.

2. Dynamic plotting – The Contractor shall also provide dynamic plotting during Systems Functional Performance testing at frequent intervals for points determined by the Systems Functional Performance Test Procedure. The graphical plots will be formatted and plotted at durations listed in the Systems Functional Performance Test Procedure.
3. Graphical plotting - The graphical plots shall be provided with a dual y-axis allowing 15 or more trend points (series) plotted simultaneously on the graph with each series in distinct color. The plots will further require title, axis naming, legend etc. all described by the Systems Functional Performance Test Procedure. If this cannot be sufficiently accomplished directly in the Direct Digital Control System then it is the responsibility of the Contractor to plot these trend logs in Microsoft Excel.
4. The following tables indicate the points to be trended and alarmed by system. The Operational Trend Duration column indicates the trend duration for normal operations. The Testing Trend Duration column indicates the trend duration prior to Systems Functional Performance Testing and again after Systems Functional Performance Testing. The Type column indicates point type: AI = Analog Input, AO = Analog Output, DI = Digital Input, DO = Digital Output, Calc = Calculated Point. In the Trend Interval Column, COV = Change of Value. The Alarm Type indicates the alarm priority; C = Critical, P = Priority, and M = Maintenance. The Alarm Range column indicates when the point is considered in the alarm state. The Alarm Delay column indicates the length of time the point must remain in an alarm state before the alarm is recorded in the DDC. The intent is to allow minor, short-duration events to be corrected by the DDC system prior to recording an alarm.

Steam and Condensate Pumps Trending and Alarms							
Point	**Type**	**Trend Interval**	**Operational Trend Duration**	**Testing Trend Duration**	**Alarm Type**	**Alarm Range**	**Alarm Delay**
Steam Flow (LB/HR)	AI	15 Minutes	12 hours	3 days	N/A		
Condensate Pump Run Hours	AI	15 Minutes	12 hours	3 days	N/A		
Water Meter (GPM)	AI	15 Minutes	12 hours	3 days	N/A		
Electric Meter (KW/H)	AI	15 Minutes	12 hours	3 days	N/A		
Irrigation Meter (GPM)	AI	15 Minutes	12 hours	3 days	N/A		
Chilled Water Flow (TONS)	AI	15 Minutes	12 hours	3 days	N/A		
Condensate Flow (GPM)	AI	15 Minutes	12 hours	3 days	N/A		
High Water Level Alarm	DI	COV	12 hours	3 days	C	True	5 Min
Condensate Pump Start/Stop	DO	COV	12 hours	3 days	P	Status <> Command	10 min

E. The Contractor shall provide the following information prior to Systems Functional Performance Testing. Any documentation that is modified after submission shall be recorded and resubmitted to the COR and Commissioning Agent.

1. Point-to-Point checkout documentation;
2. Sensor field calibration documentation including system name, sensor/point name, measured value, DDC value, and Correction Factor.
3. A sensor calibration table listing the referencing the location of procedures to following in the O&M manuals, and the frequency at which calibration should be performed for all sensors, separated by system, subsystem, and type. The calibration requirements shall be submitted both in the O&M manuals and separately in a standalone document containing all sensors for inclusion in the commissioning documentation. The following table is a sample that can be used as a template for submission.

SYSTEM		
Sensor	**Calibration Frequency**	**O&M Calibration Procedure Reference**
Discharge air temperature	Once a year	Volume I Section D.3.aa
Discharge static pressure	Every 6 months	Volume II Section A.1.c

4. Loop tuning documentation and constants for each loop of the building systems. The documentation shall be submitted in outline or table separated by system, control type (e.g. heating valve temperature control); proportional, integral and derivative constants, interval (and bias if used) for each loop. The following table is a sample that can be used as a template for submission.

AIR HANDLING UNIT AHU-1				
Control Reference	Proportional Constant	Integral Constant	Derivative Constant	Interval
Heating Valve Output	1000	20	10	2 sec.

3.5 SYSTEMS FUNCTIONAL PERFORMANCE TESTING

A. This paragraph applies to Systems Functional Performance Testing of systems for all referenced specification Divisions.

B. Objectives and Scope: The objective of Systems Functional Performance Testing is to demonstrate that each system is operating according to the Contract Documents. Systems Functional Performance Testing facilitates bringing the systems from a state of substantial completion to full dynamic operation. Additionally, during the testing process, areas of noncompliant performance are identified and corrected, thereby improving the operation and functioning of the systems. In general, each system shall be operated through all modes of operation (seasonal, occupied, unoccupied, warm-up, cool-down, part- and full-load, fire alarm and emergency power) where there is a specified system response. The Contractor shall verify each sequence in the sequences of operation. Proper responses to such modes and conditions as power failure, freeze condition, low oil pressure, no flow, equipment failure, etc. shall also be tested.

C. Development of Systems Functional Performance Test Procedures: Before Systems Functional Performance Test procedures are written, the Contractor shall submit all requested documentation and a current list of change orders affecting equipment or systems, including an

updated points list, program code, control sequences and parameters. Using the testing parameters and requirements found in the Contract Documents and approved submittals and shop drawings, the Commissioning Agent will develop specific Systems Functional Test Procedures to verify and document proper operation of each piece of equipment and system to be commissioned. The Contractor shall assist the Commissioning Agent in developing the Systems Functional Performance Test procedures as requested by the Commissioning Agent i.e. by answering questions about equipment, operation, sequences, etc. Prior to execution, the Commissioning Agent will provide a copy of the Systems Functional Performance Test procedures to the VA, the Architect/Engineer, and the Contractor, who shall review the tests for feasibility, safety, equipment and warranty protection.

D. Purpose of Test Procedures: The purpose of each specific Systems Functional Performance Test is to verify and document compliance with the stated criteria of acceptance given on the test form. Representative test formats and examples are found in the Commissioning Plan for this project. (The Commissioning Plan is issued as a separate document and is available for review.) The test procedure forms developed by the Commissioning Agent will include, but not be limited to, the following information:

1. System and equipment or component name(s)
2. Equipment location and ID number
3. Unique test ID number, and reference to unique Pre-Functional Checklists and startup documentation, and ID numbers for the piece of equipment
4. Date
5. Project name
6. Participating parties
7. A copy of the specification section describing the test requirements
8. A copy of the specific sequence of operations or other specified parameters being verified
9. Formulas used in any calculations
10. Required pretest field measurements
11. Instructions for setting up the test.
12. Special cautions, alarm limits, etc.
13. Specific step-by-step procedures to execute the test, in a clear, sequential and repeatable format
14. Acceptance criteria of proper performance with a Yes / No check box to allow for clearly marking whether or not proper performance of each part of the test was achieved.
15. A section for comments.
16. Signatures and date block for the Commissioning Agent. A place for the Contractor to initial to signify attendance at the test.

E. Test Methods: Systems Functional Performance Testing shall be achieved by manual testing (i.e. persons manipulate the equipment and observe performance) and/or by monitoring the performance and analyzing the results using the control system's trend log capabilities or by standalone data loggers. The Contractor and Commissioning Agent shall determine which method is most appropriate for tests that do not have a method specified.

1. Simulated Conditions: Simulating conditions (not by an overwritten value) shall be allowed, although timing the testing to experience actual conditions is encouraged wherever practical.
2. Overwritten Values: Overwriting sensor values to simulate a condition, such as overwriting the outside air temperature reading in a control system to be something other than it really is, shall be allowed, but shall be used with caution and avoided when possible. Such testing methods often can only test a part of a system, as the interactions and responses of other systems will be erroneous or not applicable. Simulating a condition is preferable. e.g., for the above case, by heating the outside air sensor with a hair blower rather than overwriting the value or by altering the appropriate setpoint to see the desired response. Before simulating conditions or overwriting values, sensors, transducers and devices shall have been calibrated.
3. Simulated Signals: Using a signal generator which creates a simulated signal to test and calibrate transducers and DDC constants is generally recommended over using the sensor to act as the signal generator via simulated conditions or overwritten values.
4. Altering Setpoints: Rather than overwriting sensor values, and when simulating conditions is difficult, altering setpoints to test a sequence is acceptable. For example, to see the Air Conditioning compressor lockout initiate at an outside air temperature below 12 C (54 F), when the outside air temperature is above 12 C (54 F), temporarily change the lockout setpoint to be 2 C (4 F) above the current outside air temperature.
5. Indirect Indicators: Relying on indirect indicators for responses or performance shall be allowed only after visually and directly verifying and documenting, over the range of the tested parameters, that the indirect readings through the control system represent actual conditions and responses. Much of this verification shall be completed during systems startup and initial checkout.

F. Setup: Each function and test shall be performed under conditions that simulate actual conditions as closely as is practically possible. The Contractor shall provide all necessary materials, system modifications, etc. to produce the necessary flows, pressures, temperatures, etc. necessary to execute the test according to the specified conditions. At completion of the test, the Contractor shall return all affected building equipment and systems, due to these temporary modifications, to their pretest condition.

G. Sampling: No sampling is allowed in completing Pre-Functional Checklists. Sampling is allowed for Systems Functional Performance Test Procedures execution. The Commissioning Agent will determine the sampling rate. If at any point, frequent failures are occurring and testing is becoming more troubleshooting than verification, the Commissioning Agent may stop the testing and require the Contractor to perform and document a checkout of the remaining units, prior to continuing with Systems Functional Performance Testing of the remaining units.

H. Cost of Retesting: The cost associated with expanded sample System Functional Performance Tests shall be solely the responsibility of the Contractor. Any required retesting by the Contractor shall not be considered a justified reason for a claim of delay or for a time extension by the Contractor.

I. Coordination and Scheduling: The Contractor shall provide a minimum of 7 days' notice to the Commissioning Agent and the VA regarding the completion schedule for the Pre-Functional Checklists and startup of all equipment and systems. The Commissioning Agent will schedule Systems Functional Performance Tests with the Contractor and VA. The Commissioning Agent will witness and document the Systems Functional Performance Testing of systems. The Contractor shall execute the tests in accordance with the Systems Functional Performance Test Procedure.

J. Testing Prerequisites: In general, Systems Functional Performance Testing will be conducted only after Pre-Functional Checklists have been satisfactorily completed. The control system shall be sufficiently tested and approved by the Commissioning Agent and the VA before it is used to verify performance of other components or systems. The air balancing and water balancing shall be completed before Systems Functional Performance Testing of air-related or water-related equipment or systems are scheduled. Systems Functional Performance Testing will proceed from components to subsystems to systems. When the proper performance of all interacting individual systems has been achieved, the interface or coordinated responses between systems will be checked.

K. Problem Solving: The Commissioning Agent will recommend solutions to problems found, however the burden of responsibility to solve, correct and retest problems is with the Contractor.

3.6 DOCUMENTATION, NONCONFORMANCE AND APPROVAL OF TESTS

A. Documentation: The Commissioning Agent will witness, and document the results of all Systems Functional Performance Tests using the specific procedural forms developed by the Commissioning Agent for that purpose. Prior to testing, the Commissioning Agent will provide these forms to the VA and the Contractor for review and approval. The Contractor shall include the filled out forms with the O&M manual data.

B. Nonconformance: The Commissioning Agent will record the results of the Systems Functional Performance Tests on the procedure or test form. All items of nonconformance issues will be

noted and reported to the VA on Commissioning Field Reports and/or the Commissioning Master Issues Log.

1. Corrections of minor items of noncompliance identified may be made during the tests. In such cases, the item of noncompliance and resolution shall be documented on the Systems Functional Test Procedure.
2. Every effort shall be made to expedite the systems functional Performance Testing process and minimize unnecessary delays, while not compromising the integrity of the procedures. However, the Commissioning Agent shall not be pressured into overlooking noncompliant work or loosening acceptance criteria to satisfy scheduling or cost issues, unless there is an overriding reason to do so by direction from the VA.
3. As the Systems Functional Performance Tests progresses and an item of noncompliance is identified, the Commissioning Agent shall discuss the issue with the Contractor and the VA.
4. When there is no dispute on an item of noncompliance, and the Contractor accepts responsibility to correct it:
   a. The Commissioning Agent will document the item of noncompliance and the Contractor's response and/or intentions. The Systems Functional Performance Test then continues or proceeds to another test or sequence. After the day's work is complete, the Commissioning Agent will submit a Commissioning Field Report to the VA. The Commissioning Agent will also note items of noncompliance and the Contractor’s response in the Master Commissioning Issues Log. The Contractor shall correct the item of noncompliance and report completion to the VA and the Commissioning Agent.
   b. The need for retesting will be determined by the Commissioning Agent. If retesting is required, the Commissioning Agent and the Contractor shall reschedule the test and the test shall be repeated.
5. If there is a dispute about item of noncompliance, regarding whether it is an item of noncompliance, or who is responsible:
   a. The item of noncompliance shall be documented on the test form with the Contractor's response. The item of noncompliance with the Contractor’s response shall also be reported on a Commissioning Field Report and on the Master Commissioning Issues Log.
   b. Resolutions shall be made at the lowest management level possible. Other parties are brought into the discussions as needed. Final interpretive and acceptance authority is with the Department of Veterans Affairs.
   c. The Commissioning Agent will document the resolution process.
   d. Once the interpretation and resolution have been decided, the Contractor shall correct the item of noncompliance, report it to the Commissioning Agent. The requirement for

retesting will be determined by the Commissioning Agent. If retesting is required, the Commissioning Agent and the Contractor shall reschedule the test. Retesting shall be repeated until satisfactory performance is achieved.

C. Cost of Retesting: The cost to retest a System Functional Performance Test shall be solely the responsibility of the Contractor. Any required retesting by the Contractor shall not be considered a justified reason for a claim of delay or for a time extension by the Contractor.

D. Failure Due to Manufacturer Defect: If 10%, or three, whichever is greater, of identical pieces (size alone does not constitute a difference) of equipment fail to perform in compliance with the Contract Documents (mechanically or substantively) due to manufacturing defect, not allowing it to meet its submitted performance specifications, all identical units may be considered unacceptable by the VA. In such case, the Contractor shall provide the VA with the following:

1. Within one week of notification from the VA, the Contractor shall examine all other identical units making a record of the findings. The findings shall be provided to the VA within two weeks of the original notice.
2. Within two weeks of the original notification, the Contractor shall provide a signed and dated, written explanation of the problem, cause of failures, etc. and all proposed solutions which shall include full equipment submittals. The proposed solutions shall not significantly exceed the specification requirements of the original installation.
3. The VA shall determine whether a replacement of all identical units or a repair is acceptable.
4. Two examples of the proposed solution shall be installed by the Contractor and the VA shall be allowed to test the installations for up to one week, upon which the VA will decide whether to accept the solution.
5. Upon acceptance, the Contractor shall replace or repair all identical items, at their expense and extend the warranty accordingly, if the original equipment warranty had begun. The replacement/repair work shall proceed with reasonable speed beginning within one week from when parts can be obtained.

E. Approval: The Commissioning Agent will note each satisfactorily demonstrated function on the test form. Formal approval of the Systems Functional Performance Test shall be made later after review by the Commissioning Agent and by the VA. The Commissioning Agent will evaluate each test and report to the VA using a standard form. The VA will give final approval on each test using the same form, and provide signed copies to the Commissioning Agent and the Contractor.

3.7 DEFERRED TESTING

A. Unforeseen Deferred Systems Functional Performance Tests: If any Systems Functional Performance Test cannot be completed due to the building structure, required occupancy condition or other conditions, execution of the Systems Functional Performance Testing may be delayed upon approval of the VA. These Systems Functional Performance Tests shall be

conducted in the same manner as the seasonal tests as soon as possible. Services of the Contractor to conduct these unforeseen Deferred Systems Functional Performance Tests shall be negotiated between the VA and the Contractor.

B. Deferred Seasonal Testing: Deferred Seasonal Systems Functional Performance Tests are those that must be deferred until weather conditions are closer to the systems design parameters. The Commissioning Agent will review systems parameters and recommend which Systems Functional Performance Tests should be deferred until weather conditions more closely match systems parameters. The Contractor shall review and comment on the proposed schedule for Deferred Seasonal Testing. The VA will review and approve the schedule for Deferred Seasonal Testing. Deferred Seasonal Systems Functional Performances Tests shall be witnessed and documented by the Commissioning Agent. Deferred Seasonal Systems Functional Performance Tests shall be executed by the Contractor in accordance with these specifications.

3.8 OPERATION AND MAINTENANCE TRAINING REQUIREMENTS

A. Training Preparation Conference: Before operation and maintenance training, the Commissioning Agent will convene a training preparation conference to include VA's COR, VA's Operations and Maintenance personnel, and the Contractor. The purpose of this conference will be to discuss and plan for Training and Demonstration of VA Operations and Maintenance personnel.

B. The Contractor shall provide training and demonstration as required by other Division 21, Division 22, Division 23, Division 26, Division 27, Division 28, and Division 31 sections. The Training and Demonstration shall include, but is not limited to, the following:

1. Review the Contract Documents.
2. Review installed systems, subsystems, and equipment.
3. Review instructor qualifications.
4. Review instructional methods and procedures.
5. Review training module outlines and contents.
6. Review course materials (including operation and maintenance manuals).
7. Review and discuss locations and other facilities required for instruction.
8. Review and finalize training schedule and verify availability of educational materials, instructors, audiovisual equipment, and facilities needed to avoid delays.
9. For instruction that must occur outside, review weather and forecasted weather conditions and procedures to follow if conditions are unfavorable.

C. Training Module Submittals: The Contractor shall submit the following information to the VA and the Commissioning Agent:

1. Instruction Program: Submit two copies of outline of instructional program for demonstration and training, including a schedule of proposed dates, times, length of instruction time, and

instructors' names for each training module. Include learning objective and outline for each training module. At completion of training, submit two complete training manuals for VA's use.

2. Qualification Data: Submit qualifications for facilitator and/or instructor.
3. Attendance Record: For each training module, submit list of participants and length of instruction time.
4. Evaluations: For each participant and for each training module, submit results and documentation of performance-based test.
5. Demonstration and Training Recording:
   a. General: Engage a qualified commercial photographer to record demonstration and training. Record each training module separately. Include classroom instructions and demonstrations, board diagrams, and other visual aids, but not student practice. At beginning of each training module, record each chart containing learning objective and lesson outline.
   b. Video Format: Provide high quality color DVD color on standard size DVD disks.
   c. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to show area of demonstration and training. Display continuous running time.
   d. Narration: Describe scenes on video recording by audio narration by microphone while demonstration and training is recorded. Include description of items being viewed. Describe vantage point, indicating location, direction (by compass point), and elevation or story of construction.
   e. Submit two copies within seven days of end of each training module.
6. Transcript: Prepared on 8-1/2-by-11-inch paper, punched and bound in heavy-duty, 3-ring, vinyl-covered binders. Mark appropriate identification on front and spine of each binder. Include a cover sheet with same label information as the corresponding videotape. Include name of Project and date of videotape on each page.

D. Quality Assurance:
   1. Facilitator Qualifications: A firm or individual experienced in training or educating maintenance personnel in a training program similar in content and extent to that indicated for this Project, and whose work has resulted in training or education with a record of successful learning performance.
   2. Instructor Qualifications: A factory authorized service representative, complying with requirements in Division 01 Section "Quality Requirements," experienced in operation and maintenance procedures and training.
   3. Photographer Qualifications: A professional photographer who is experienced photographing construction projects.

E. Training Coordination:
   1. Coordinate instruction schedule with VA's operations. Adjust schedule as required to minimize disrupting VA's operations.
   2. Coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.
   3. Coordinate content of training modules with content of approved emergency, operation, and maintenance manuals. Do not submit instruction program until operation and maintenance data has been reviewed and approved by the VA.

F. Instruction Program:
   1. Program Structure: Develop an instruction program that includes individual training modules for each system and equipment not part of a system, as required by individual Specification Sections, and as follows:
      a. Fire protection systems, including fire alarm, fire pumps, and fire suppression systems.
      b. Intrusion detection systems.
      c. Conveying systems, including elevators, wheelchair lifts, escalators, and automated materials handling systems.
      d. Medical equipment, including medical gas equipment and piping.
      e. Laboratory equipment, including laboratory air and vacuum equipment and piping.
      f. Heat generation, including boilers, feedwater equipment, pumps, steam distribution piping, condensate return systems, heating hot water heat exchangers, and heating hot water distribution piping.
      g. Refrigeration systems, including chillers, cooling towers, condensers, pumps, and distribution piping.
      h. HVAC systems, including air handling equipment, air distribution systems, and terminal equipment and devices.
      i. HVAC instrumentation and controls.
      j. Electrical service and distribution, including switchgear, transformers, switchboards, panelboards, uninterruptible power supplies, and motor controls.
      k. Packaged engine generators, including synchronizing switchgear/switchboards, and transfer switches.
      l. Lighting equipment and controls.
      m. Communication systems, including intercommunication, surveillance, nurse call systems, public address, mass evacuation, voice and data, and entertainment television equipment.
      n. Site utilities including lift stations, condensate pumping and return systems, and storm water pumping systems.

G. Training Modules: Develop a learning objective and teaching outline for each module. Include a description of specific skills and knowledge that participants are expected to master. For each module, include instruction for the following:
   1. Basis of System Design, Operational Requirements, and Criteria: Include the following:
      a. System, subsystem, and equipment descriptions.
      b. Performance and design criteria if Contractor is delegated design responsibility.
      c. Operating standards.
      d. Regulatory requirements.
      e. Equipment function.
      f. Operating characteristics.
      g. Limiting conditions.
      H, Performance curves.
   2. Documentation: Review the following items in detail:
      a. Emergency manuals.
      b. Operations manuals.
      c. Maintenance manuals.
      d. Project Record Documents.
      e. Identification systems.
      f. Warranties and bonds.
      g. Maintenance service agreements and similar continuing commitments.
   3. Emergencies: Include the following, as applicable:
      a. Instructions on meaning of warnings, trouble indications, and error messages.
      b. Instructions on stopping.
      c. Shutdown instructions for each type of emergency.
      d. Operating instructions for conditions outside of normal operating limits.
      e. Sequences for electric or electronic systems.
      f. Special operating instructions and procedures.
   4. Operations: Include the following, as applicable:
      a. Startup procedures.
      b. Equipment or system break-in procedures.
      c. Routine and normal operating instructions.
      d. Regulation and control procedures.
      e. Control sequences.
      f. Safety procedures.
      g. Instructions on stopping.
      h. Normal shutdown instructions.

i. Operating procedures for emergencies.
j. Operating procedures for system, subsystem, or equipment failure.
k. Seasonal and weekend operating instructions.
l. Required sequences for electric or electronic systems.
m. Special operating instructions and procedures.

5. Adjustments: Include the following:
   a. Alignments.
   b. Checking adjustments.
   c. Noise and vibration adjustments.
   d. Economy and efficiency adjustments.
6. Troubleshooting: Include the following:
   a. Diagnostic instructions.
   b. Test and inspection procedures.
7. Maintenance: Include the following:
   a. Inspection procedures.
   b. Types of cleaning agents to be used and methods of cleaning.
   c. List of cleaning agents and methods of cleaning detrimental to product.
   d. Procedures for routine cleaning
   e. Procedures for preventive maintenance.
   f. Procedures for routine maintenance.
   g. Instruction on use of special tools.
8. Repairs: Include the following:
   a. Diagnosis instructions.
   b. Repair instructions.
   c. Disassembly; component removal, repair, and replacement; and reassembly instructions.
   d. Instructions for identifying parts and components.
   e. Review of spare parts needed for operation and maintenance.

H. Training Execution:
1. Preparation: Assemble educational materials necessary for instruction, including documentation and training module. Assemble training modules into a combined training manual. Set up instructional equipment at instruction location.
2. Instruction:
   a. Facilitator: Engage a qualified facilitator to prepare instruction program and training modules, to coordinate instructors, and to coordinate between Contractor and Department of Veterans Affairs for number of participants, instruction times, and location.

b. Instructor: Engage qualified instructors to instruct VA's personnel to adjust, operate, and maintain systems, subsystems, and equipment not part of a system.
   1) The Commissioning Agent will furnish an instructor to describe basis of system design, operational requirements, criteria, and regulatory requirements.
   2) The VA will furnish an instructor to describe VA's operational philosophy.
   3) The VA will furnish the Contractor with names and positions of participants.

3. Scheduling: Provide instruction at mutually agreed times. For equipment that requires seasonal operation, provide similar instruction at start of each season. Schedule training with the VA and the Commissioning Agent with at least seven days' advance notice.
4. Evaluation: At conclusion of each training module, assess and document each participant's mastery of module by use of an oral, or a written, performance-based test.
5. Cleanup: Collect used and leftover educational materials and remove from Project site. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.

I. Demonstration and Training Recording:
1. General: Engage a qualified commercial photographer to record demonstration and training. Record each training module separately. Include classroom instructions and demonstrations, board diagrams, and other visual aids, but not student practice. At beginning of each training module, record each chart containing learning objective and lesson outline.
2. Video Format: Provide high quality color DVD color on standard size DVD disks.
3. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to show area of demonstration and training. Display continuous running time.
4. Narration: Describe scenes on videotape by audio narration by microphone while demonstration and training is recorded. Include description of items being viewed. Describe vantage point, indicating location, direction (by compass point), and elevation or story of construction.

----- END -----

SECTION 02 41 00
DEMOLITION

PART 1 - GENERAL

1.1 DESCRIPTION:

A. This section specifies demolition and removal of buildings, portions of buildings, utilities, other structures and debris from trash dumps shown.

1.2 RELATED WORK:

A. Demolition and removal of roads, walks, curbs, and on-grade slabs outside buildings to be demolished: Section 31 20 00, EARTH MOVING

B. Safety Requirements: Section 01 35 26 Safety Requirements Article, ACCIDENT PREVENTION PLAN (APP).

C. Disconnecting utility services prior to demolition: Section 01 00 00, GENERAL REQUIREMENTS.

D. Reserved items that are to remain the property of the Government: Section 01 00 00, GENERAL REQUIREMENTS.

E. Environmental Protection: Section 01 57 19, TEMPORARY ENVIRONMENTAL CONTROLS.

F. Construction Waste Management: Section 01 74 19 CONSTRUCTION WASTE MANAGEMENT.

G. Infectious Control: Section 01 35 26, SAFETY REQUIREMENTS.

1.3 PROTECTION:

A. Perform demolition in such manner as to eliminate hazards to persons and property; to minimize interference with use of adjacent areas, utilities and structures or interruption of use of such utilities; and to provide free passage to and from such adjacent areas of structures. Comply with requirements of GENERAL CONDITIONS Article, ACCIDENT PREVENTION.

B. Provide safeguards, including warning signs, barricades, temporary fences, warning lights, and other similar items that are required for protection of all personnel during demolition and removal operations. Comply with requirements of Section 01 00 00, GENERAL REQUIREMENTS, Article PROTECTION OF EXISTING VEGETATION, STRUCTURES, EQUIPMENT, UTILITIES AND IMPROVEMENTS.

C. Maintain fences, barricades, lights, and other similar items around exposed excavations until such excavations have been completely filled.

D. Provide enclosed dust chutes with control gates from each floor to carry debris to truck beds and govern flow of material into truck. Provide overhead bridges of tight board or prefabricated metal construction at dust chutes to protect persons and property from falling debris.

E. Prevent spread of flying particles and dust. Sprinkle rubbish and debris with water to keep dust to a minimum. Do not use water if it results in hazardous or objectionable condition such as, but not limited to; ice, flooding, or pollution. Vacuum and dust the work area daily.

F. In addition to previously listed fire and safety rules to be observed in performance of work, include following:
   1. No wall or part of wall shall be permitted to fall outwardly from structures.
   2. Maintain at least one stairway in each structure in usable condition to highest remaining floor. Keep stairway free of obstructions and debris until that level of structure has been removed.
   3. Wherever a cutting torch or other equipment that might cause a fire is used, provide and maintain fire extinguishers nearby ready for immediate use. Instruct all possible users in use of fire extinguishers.
   4. Keep hydrants clear and accessible at all times. Prohibit debris from accumulating within a radius of 4500 mm (15 feet) of fire hydrants.

G. Before beginning any demolition work, the Contractor shall survey the site and examine the drawings and specifications to determine the extent of the work. The contractor shall take necessary precautions to avoid damages to existing items to remain in place, to be reused, or to remain the property of the Medical Center any damaged items shall be repaired or replaced as approved by the COR. The Contractor shall coordinate the work of this section with all other work and shall construct and maintain shoring, bracing, and supports as required. The Contractor shall ensure that structural elements are not overloaded and shall be responsible for increasing structural supports or adding new supports as may be required as a result of any cutting, removal, or demolition work performed under this contract. Do not overload structural elements. Provide new supports and reinforcement for existing construction weakened by demolition or removal works. Repairs, reinforcement, or structural replacement must have COR's approval.

H. The work shall comply with the requirements of Section 01 57 19, TEMPORARY ENVIRONMENTAL CONTROLS.

I. The work shall comply with the requirements of Section 01 00 00, GENERAL REQUIREMENTS and Section 01 35 26, SAFETY REQUIREMENTS.

1.4 UTILITY SERVICES:

A. Demolish and remove outside utility service lines shown to be removed.

B. Remove abandoned outside utility lines that would interfere with installation of new utility lines and new construction.

PART 2 - PRODUCTS (NOT USED)

PART 3 – EXECUTION

3.1 DEMOLITION:

A. Completely demolish and remove buildings and structures, including all appurtenances related or connected thereto, as noted below:
   1. As required for installation of new utility service lines.

2. To full depth within an area defined by hypothetical lines located 1500 mm (5 feet) outside building lines of new structures.

B. Debris, including brick, concrete, stone, metals and similar materials shall become property of Contractor and shall be disposed of by him daily, off the Medical Center to avoid accumulation at the demolition site. Materials that cannot be removed daily shall be stored in areas specified by the COR. Break up concrete slabs below grade that do not require removal from present location into pieces not exceeding 600 mm (24 inches) square to permit drainage. Contractor shall dispose debris in compliance with applicable federal, state or local permits, rules and/or regulations.

C. In removing buildings and structures of more than two stories, demolish work story by story starting at highest level and progressing down to third floor level. Demolition of first and second stories may proceed simultaneously.

D. Remove and legally dispose of all materials, other than earth to remain as part of project work, from any trash dumps shown. Materials removed shall become property of contractor and shall be disposed of in compliance with applicable federal, state or local permits, rules and/or regulations. All materials in the indicated trash dump areas, including above surrounding grade and extending to a depth of 1500mm (5feet) below surrounding grade, shall be included as part of the lump sum compensation for the work of this section. Materials that are located beneath the surface of the surrounding ground more than 1500 mm (5 feet), or materials that are discovered to be hazardous, shall be handled as unforeseen. The removal of hazardous material shall be referred to Hazardous Materials specifications.

E. Remove existing utilities as indicated or uncovered by work and terminate in a manner conforming to the nationally recognized code covering the specific utility and approved by the COR. When Utility lines are encountered that are not indicated on the drawings, the COR shall be notified prior to further work in that area.

3.2 CLEAN-UP:

A. On completion of work of this section and after removal of all debris, leave site in clean condition satisfactory to COR. Clean-up shall include off the Medical Center disposal of all items and materials not required to remain property of the Government as well as all debris and rubbish resulting from demolition operations.

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SECTION 05 50 00
METAL FABRICATIONS

PART 1 - GENERAL

1.1 DESCRIPTION

A. This section specifies items and assemblies fabricated from structural steel shapes and other materials as shown and specified.

B. Items specified.

1. Railings:
2. Steel Pipe Bollards

1.2 RELATED WORK

A. Prime and finish painting: Section 09 91 00, PAINTING.

1.3 SUBMITTALS

A. Submit in accordance with Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.

B. Shop Drawings:

1. Each item specified, showing complete detail, location in the project, material and size of components, method of joining various components and assemblies, finish, and location, size and type of anchors.
2. Mark items requiring field assembly for erection identification and furnish erection drawings and instructions.
3. Provide templates and rough-in measurements as required.

C. Manufacturer's Certificates:

1. Anodized finish as specified.
2. Live load designs as specified.

D. Design Calculations for specified live loads including dead loads.

E. Furnish setting drawings and instructions for installation of anchors to be preset into concrete and masonry work, and for the positioning of items having anchors to be built into concrete or masonry construction.

1.4 QUALITY ASSURANCE

A. Each manufactured product shall meet, as a minimum, the requirements specified, and shall be a standard commercial product of a manufacturer regularly presently manufacturing items of type specified.

B. Each product type shall be the same and be made by the same manufacturer.

C. Assembled product to the greatest extent possible before delivery to the site.

D. Include additional features, which are not specifically prohibited by this specification, but which are a part of the manufacturer's standard commercial product.

1.5 APPLICABLE PUBLICATIONS

A. The publications listed below form a part of this specification to the extent referenced. The publications are referenced in the text by the basic designation only.

B. American Society of Mechanical Engineers (ASME):

B18.6.1-97.....Wood Screws

B18.2.2-87(R2010).....Square and Hex Nuts

C. American Society for Testing and Materials (ASTM):

A36/A36M-14 .....Structural Steel

A47-99(R2014).....Malleable Iron Castings

A48-03(R2012).....Gray Iron Castings

A53-12.....Pipe, Steel, Black and Hot-Dipped, Zinc-Coated Welded and Seamless

A123-15.....Zinc (Hot-Dip Galvanized) Coatings on Iron and Steel Products

A240/A240M-15 .....Standard Specification for Chromium and Chromium-Nickel Stainless Steel Plate, Sheet and Strip for Pressure Vessels and for General Applications.

A269-15.....Seamless and Welded Austenitic Stainless Steel Tubing for General Service

A307-14.....Carbon Steel Bolts and Studs, 60,000 PSI Tensile Strength

A391/A391M-07(R2015) .....Grade 80 Alloy Steel Chain

A786/A786M-15 .....Rolled Steel Floor Plate

B221-14.....Aluminum and Aluminum-Alloy Extruded Bars, Rods, Wire, Shapes, and Tubes

B456-11.....Electrodeposited Coatings of Copper Plus Nickel Plus Chromium and Nickel Plus Chromium

B632-08.....Aluminum-Alloy Rolled Tread Plate

C1107-13 .....Packaged Dry, Hydraulic-Cement Grout (Nonshrink)

D3656-13 .....Insect Screening and Louver Cloth Woven from Vinyl-Coated Glass Yarns

F436-16.....Hardened Steel Washers

F468-06(R2015).....Nonferrous Bolts, Hex Cap Screws, Socket Head Cap Screws and Studs for General Use

F593-13.....Stainless Steel Bolts, Hex Cap Screws, and Studs

F1667-15.....Driven Fasteners: Nails, Spikes and Staples

D. American Welding Society (AWS):

D1.1-15.....Structural Welding Code Steel

D1.2-14.....Structural Welding Code Aluminum
D1.3-18.....Structural Welding Code Sheet Steel

E. National Association of Architectural Metal Manufacturers (NAAMM)
AMP 521-01(R2012) .....Pipe Railing Manual
AMP 500-06 .....Metal Finishes Manual
MBG 531-09(R2017).....Metal Bar Grating Manual
MBG 532-09.....Heavy Duty Metal Bar Grating Manual

F. Structural Steel Painting Council (SSPC)/Society of Protective Coatings:
SP 1-15 .....No. 1, Solvent Cleaning
SP 2-04 .....No. 2, Hand Tool Cleaning
SP 3-04 .....No. 3, Power Tool Cleaning

G. Federal Specifications (Fed. Spec):
RR-T-650E .....Treads, Metallic and Nonmetallic, Nonskid

PART 2 - PRODUCTS

2.1 DESIGN CRITERIA

A. In addition to the dead loads, design fabrications to support the following live loads unless otherwise specified.
B. Railings and Handrails: 900 N (200 pounds) in any direction at any point.
C. Manhole Covers: 1200 kg/m^2 (250 pounds per square foot).

2.2 MATERIALS

A. Aluminum, Extruded: ASTM B221, Alloy 6063-T5 unless otherwise specified. For structural shapes use alloy 6061-T6 and alloy 6061-T4511.
B. Steel Pipe (Bollard): ASTM A53.
   1. Galvanized for exterior locations.
   2. Type S, Grade A unless specified otherwise.
   3. NPS (inside diameter) as shown.
C. Primer Paint: As specified in Section 09 91 00, PAINTING.
D. Grout: ASTM C1107, pourable type.
E Insect Screening: ASTM D3656.

2.3 HARDWARE

A. Rough Hardware:
   1. Furnish rough hardware with a standard plating, applied after punching, forming and assembly of parts; galvanized, cadmium plated, or zinc-coated by electro-galvanizing process. Galvanized G-90 where specified.
   2. Use G90 galvanized coating on ferrous metal for exterior work unless non-ferrous metal or stainless is used.

B. Fasteners:
   1. Bolts with Nuts:
      a. ASME B18.2.2.
      b. ASTM A307 for 415 MPa (60,000 psi) tensile strength bolts.
      c. ASTM F468 for nonferrous bolts.
      d. ASTM F593 for stainless steel.
   2. Screws: ASME B18.6.1.
   3. Washers: ASTM F436, type to suit material and anchorage.
   4. Nails: ASTM F1667, Type I, style 6 or 14 for finish work.

2.4 FABRICATION GENERAL

A. Material
   1. Use material as specified. Use material of commercial quality and suitable for intended purpose for material that is not named or its standard of quality not specified.
   2. Use material free of defects which could affect the appearance or service ability of the finished product.

B. Size:
   1. Size and thickness of members as shown.
   2. When size and thickness is not specified or shown for an individual part, use size and thickness not less than that used for the same component on similar standard commercial items or in accordance with established shop methods.

C. Connections
   1. Except as otherwise specified, connections may be made by welding, riveting or bolting.
   2. Field riveting will not be approved.
   3. Design size, number and placement of fasteners, to develop a joint strength of not less than the design value.
   4. Holes, for rivets and bolts: Accurately punched or drilled and burrs removed.
   5. Size and shape welds to develop the full design strength of the parts connected by welds and to transmit imposed stresses without permanent deformation or failure when subject to service loadings.
   6. Use Rivets and bolts of material selected to prevent corrosion (electrolysis) at bimetallic contacts. Plated or coated material will not be approved.
   7. Use stainless steel connectors for removable members machine screws or bolts.

D. Fasteners and Anchors
   1. Use methods for fastening or anchoring metal fabrications to building construction as shown or specified.

2. Where fasteners and anchors are not shown, design the type, size, location and spacing to resist the loads imposed without deformation of the members or causing failure of the anchor or fastener, and suit the sequence of installation.
3. Use material and finish of the fasteners compatible with the kinds of materials which are fastened together and their location in the finished work.
4. Fasteners for securing metal fabrications to new construction only, may be by use of threaded or wedge type inserts or by anchors for welding to the metal fabrication for installation before the concrete is placed or as masonry is laid.
5. Fasteners for securing metal fabrication to existing construction or new construction may be expansion bolts, toggle bolts, power actuated drive pins, welding, self drilling and tapping screws or bolts.

E. Workmanship
1. General:
   a. Fabricate items to design shown.
   b. Furnish members in longest lengths commercially available within the limits shown and specified.
   c. Fabricate straight, true, free from warp and twist, and where applicable square and in same plane.
   d. Provide holes, sinkages and reinforcement shown and required for fasteners and anchorage items.
   e. Provide openings, cut-outs, and tapped holes for attachment and clearances required for work of other trades.
   f. Prepare members for the installation and fitting of hardware.
   g. Cut openings in gratings and floor plates for the passage of ducts, sumps, pipes, conduits and similar items. Provide reinforcement to support cut edges.
   h. Fabricate surfaces and edges free from sharp edges, burrs and projections which may cause injury.
2. Welding:
   a. Weld in accordance with AWS.
   b. Welds shall show good fusion, be free from cracks and porosity and accomplish secure and rigid joints in proper alignment.
   c. Where exposed in the finished work, continuous weld for the full length of the members joined and have depressed areas filled and protruding welds finished smooth and flush with adjacent surfaces.
   d. Finish welded joints to match finish of adjacent surface.
3. Joining:

a. Miter or butt members at corners.
b. Where frames members are butted at corners, cut leg of frame member perpendicular to surface, as required for clearance.

4. Anchors:
   a. Where metal fabrications are shown to be preset in concrete, weld 32 x 3 mm (1-1/4 by 1/8 inch) steel strap anchors, 150 mm (6 inches) long with 25 mm (one inch) hooked end, to back of member at 600 mm (2 feet) on center, unless otherwise shown.
   b. Where metal fabrications are shown to be built into masonry use 32 x 3 mm (1-1/4 by 1/8 inch) steel strap anchors, 250 mm (10 inches) long with 50 mm (2 inch) hooked end, welded to back of member at 600 mm (2 feet) on center, unless otherwise shown.
5. Cutting and Fitting:
   a. Accurately cut, machine and fit joints, corners, copes, and miters.
   b. Fit removable members to be easily removed.
   c. Design and construct field connections in the most practical place for appearance and ease of installation.
   d. Fit pieces together as required.
   e. Fabricate connections for ease of assembly and disassembly without use of special tools.
   f. Joints firm when assembled.
   g. Conceal joining, fitting and welding on exposed work as far as practical.
   h. Do not show rivets and screws prominently on the exposed face.
   i. The fit of components and the alignment of holes shall eliminate the need to modify component or to use exceptional force in the assembly of item and eliminate the need to use other than common tools.

F. Finish:
1. Finish exposed surfaces in accordance with NAAMM AMP 500 Metal Finishes Manual.
2. Aluminum: NAAMM AMP 501.
   a. Mill finish, AA-M10, as fabricated, use unless specified otherwise.
   b. Clear anodic coating, AA-C22A41, chemically etched medium matte, with Architectural Class 1, 0.7 mils or thicker.
   c. Colored anodic coating, AA-C22A42, chemically etched medium matte with Architectural Class 1, 0.7 mils or thicker.
   d. Painted: AA-C22R10.
3. Steel and Iron: NAAMM AMP 504.
   a. Zinc coated (Galvanized): ASTM A123, G90 unless noted otherwise.
   b. Surfaces exposed in the finished work:
      1) Finish smooth rough surfaces and remove projections.

2) Fill holes, dents and similar voids and depressions with epoxy type patching compound.

c. Shop Prime Painting:

1) Surfaces of Ferrous metal:

a) Items not specified to have other coatings.

b) Galvanized surfaces specified to have prime paint.

c) Remove all loose mill scale, rust, and paint, by hand or power tool cleaning as defined in SSPC-SP2 and SP3.

d) Clean of oil, grease, soil and other detrimental matter by use of solvents or cleaning compounds as defined in SSPC-SP1.

e) After cleaning and finishing apply one coat of primer as specified in Section 09 91 00, PAINTING.

2) Non ferrous metals: Comply with MAAMM-500 series.

G. Protection:

1. Insulate aluminum surfaces that will come in contact with concrete, masonry, plaster, or metals other than stainless steel, zinc or white bronze by giving a coat of heavy-bodied alkali resisting bituminous paint or other approved paint in shop.

2. Spot prime all abraded and damaged areas of zinc coating which expose the bare metal, using zinc rich paint on hot-dip zinc coat items and zinc dust primer on all other zinc coated items.

2.15 RAILINGS

A. In addition to the dead load design railing assembly to support live load specified.

B. Fabrication General:

1. Provide continuous welded joints, dressed smooth and flush.

2. Standard flush fittings, designed to be welded, may be used.

3. Exposed threads will not be approved.

4. Form handrail brackets to size and design shown.

5. Exterior Post Anchors.

a. Fabricate tube or pipe sleeves with closed ends or plates as shown.

b. Where inserts interfere with reinforcing bars, provide flanged fittings welded or threaded to posts for securing to concrete with expansion bolts.

c. Provide heavy pattern sliding flange base plate with set screws at base of pipe or tube posts. Base plates are not required on pipe sleeves where ornamental railings occur.

6. Interior Post Anchors:

a. Provide flanged fittings for securing fixed posts to floor with expansion bolts, unless shown otherwise.

b. Weld or thread flanged fitting to posts at base.
c. For securing removable posts to floor, provide close fitting sleeve insert or inverted flange base plate with stud bolts or rivets concrete anchor welded to the base plate.
d. Provide sliding flange base plate on posts secured with set screws.
e. Weld flange base plate to removable posts set in sleeves.

C. Handrails:
1. Close free ends of rail with flush metal caps welded in place except where flanges for securing to walls with bolts are shown.
2. Make provisions for attaching handrail brackets to wall, posts, and handrail as shown.

D. Steel Pipe Railings:
1. Fabricate of steel pipe with welded joints.
2. Number and space of rails as shown.
3. Space posts for railings not over 1800 mm (6 feet) on centers between end posts.
4. Form handrail brackets from malleable iron.
5. Fabricate removable sections with posts at end of section.
6. Removable Rails:
a. Provide "U" shape brackets at each end to hold removable rail as shown. Use for top and bottom horizontal rail when rails are joined together with vertical members.
b. Secure rail to brackets with 9 mm (3/8 inch) stainless steel through bolts and nuts at top rail only when rails joined with vertical members.
c. Continuously weld brackets to post.
d. Provide slotted bolt holes in rail bracket.
e. Weld bolt heads flush with top of rail.
f. Weld flanged fitting to post where posts are installed in sleeves.
7. Opening Guard Rails:
a. Fabricate rails with flanged fitting at each end to fit between wall opening jambs.
b. Design flange fittings for fastening with machine screws to steel plate anchored to jambs.
c. Fabricate rails for floor openings for anchorage in sleeves.
8. Gates:
a. Fabricate from steel pipe as specified for railings.
b. Fabricate gate fittings from either malleable iron or wrought steel.
c. Hang each gate on suitable spring hinges of clamp on or through bolted type. Use bronze hinges for exterior gates.
d. Provide suitable stops, so that gate will swing as shown.
e. Provide padlock eyes where shown.
9. Chains:

a. Chains: ASTM A391, Grade 63, straight link style, normal size chain bar 8 mm (5/16 inch) diameter, eight links per 25 mm (foot) and with boat type snap hook on one end, and through type eye bolt on other end.
b. Fabricate eye bolt for attaching chain to pipe posts, size not less than 9 mm (3/8 inch) diameter.
c. Fabricate anchor at walls, for engagement of snap hook of either a 9 mm (3/8 inch) diameter eye bolt or punched angle.
d. Galvanize chain and bolts after fabrication.

E. Aluminum Railings:
1. Fabricate from extruded aluminum.
2. Use tubular posts not less than 3 mm (0.125 inch) wall thickness for exterior railings.
3. Punch intermediate rails and bottom of top rails for passage of posts and machine to a close fit.
4. Where shown use extruded channel sections for top rail with 13 mm (1/2 inch) thick top cover plates and closed ends.
5. Fabricate brackets of extruded or wrought aluminum as shown.
6. Fabricate stainless pipe sleeves with closed bottom at least six inches deep having internal dimensions at least 13 mm (1/2 inch) greater than external dimensions of posts where set in concrete.

F. Stainless Steel Railings:
1. Fabricate from 38 mm (1-1/2 inches) outside diameter stainless steel tubing, ASTM A269, having a wall thickness of 1.6 mm (0.065 inch).
2. Join sections by an internal connector to form hairline joints where field assembled.
3. Fabricate with continuous welded connections.
4. Fabricate brackets of stainless steel to design shown.
5. Fabricate stainless steel sleeves at least 150 mm (6 inches) deep having internal dimensions at least 13 mm (1/2 inch) greater than external dimensions of post.

2.21 STEEL PIPE BOLLARD

A. Provide bollard in accordance with ASTM A53 with dimensions as shown in standard detail SD320523-04. Anchor posts in concrete and fill solidly with concrete with a minimum compressive strength of 17 MPa 2500psi.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

A. Set work accurately, in alignment and where shown, plumb, level, free of rack and twist, and set parallel or perpendicular as required to line and plane of surface.

B. Items set into concrete or masonry.
   1. Provide temporary bracing for such items until concrete or masonry is set.
   2. Place in accordance with setting drawings and instructions.
   3. Build strap anchors, into masonry as work progresses.
C. Set frames of gratings, covers, corner guards, trap doors and similar items flush with finish floor or wall surface and, where applicable, flush with side of opening.
D. Field weld in accordance with AWS.
   1. Design and finish as specified for shop welding.
   2. Use continuous weld unless specified otherwise.
E. Install anchoring devices and fasteners as shown and as necessary for securing metal fabrications to building construction as specified. Power actuated drive pins may be used except for removable items and where members would be deformed or substrate damaged by their use.
F. Spot prime all abraded and damaged areas of zinc coating as specified and all abraded and damaged areas of shop prime coat with same kind of paint used for shop priming.
G. Isolate aluminum from dissimilar metals and from contact with concrete and masonry materials as required to prevent electrolysis and corrosion.
H. Secure escutcheon plate with set screw.

3.14 RAILINGS

A. Steel Posts:
   1. Secure fixed posts to concrete with expansion bolts through flanged fittings except where sleeves are shown with pourable grout.
   2. Install sleeves in concrete formwork.
   3. Set post in sleeve and pour grout to surface. Apply beveled bead of urethane sealant at perimeter of post or under flange fitting as specified in Section 07 92 00, JOINT SEALANTS-on exterior posts.
   4. Secure removable posts to concrete with either machine screws through flanged fittings which are secured to inverted flanges embedded in and set flush with finished floor, or set posts in close fitting pipe sleeves without grout.
   5. Secure sliding flanged fittings to posts at base with set screws.
   6. Secure fixed flanged fittings to concrete with expansion bolts.
   7. Secure posts to steel with welds.
B. Aluminum Railing, Stainless Steel Railing, and Ornamental Railing Posts:
   1. Install pipe sleeves in concrete formwork.
   2. Set posts in sleeve and pour grout to surface on exterior locations and to within 6 mm (1/4 inch) of surface for interior locations except to where posts are required to be removable.

3. Apply beveled bead of urethane sealant over sleeve at post perimeter for exterior posts and flush with surface for interior posts as specified in Section 07 92 00, JOINT SEALANTS.

C. Anchor to Walls:
1. Anchor rails to concrete or solid masonry with machine screws through flanged fitting to steel plate.
   a. Anchor steel plate to concrete or solid masonry with expansion bolts.
   b. Anchor steel plate to hollow masonry with toggle bolts.
2. Anchor flanged fitting with toggle bolt to steel support in frame walls.

D. Removable Rails:
1. Rest rails in brackets at each end and secure to bracket with stainless steel bolts and nuts where part of a continuous railing.
2. Rest rail posts in sleeves where not part of a continuous railing. Do not grout posts.

E. Gates:
1. Hang gate to swing as shown.
2. Bolt gate hinges to jamb post with clamp on or through bolts.

F. Chains:
1. Eye bolt chains to pipe posts.
2. Eye bolt anchoring at walls.
   a. Expansion bolt to concrete or solid masonry.
   b. Toggle bolt to hollow masonry of frame wall installed support.

G. Handrails:
1. Anchor brackets for metal handrails as detailed.
2. Install brackets within 300 mm (12 inches) of return of walls, and at evenly spaced intermediate points not exceeding 1200 mm (4 feet) on centers unless shown otherwise.
3. Expansion bolt to concrete or solid masonry.
4. Toggle bolt to installed supporting frame wall and to hollow masonry unless shown otherwise.

3.19 INSTALLATION OF STEEL PIPE BOLLARD

A. Set bollards vertically in concrete piers. Compressive strength of concrete piers shall be 21MPa 3000psi. For dimensions of concrete piers See standard detail SD320523-04.

3.20 CLEAN AND ADJUSTING

A. Adjust movable parts including hardware to operate as designed without binding or deformation of the members centered in the opening or frame and, where applicable, contact surfaces fit tight and even without forcing or warping the components.

B. Clean after installation exposed prefinished and plated items and items fabricated from stainless steel, aluminum and copper alloys, as recommended by the metal manufacture and protected from damage until completion of the project.

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SECTION 10 14 00
SIGNAGE

PART 1 - GENERAL

1.1 DESCRIPTION

A. This section specifies interior signage for room numbers, directional signs exterior signage, code required signs and temporary signs.

B. This section specifies exterior signage.

1.2 RELATED WORK

A. Section 01 81 13, SUSTAINABLE CONSTRUCTION REQUIREMENTS: Sustainable Design Requirements.

1.3 QUALITY ASSURANCE

A. Manufacturer's Qualifications: Provide signage that is the product of one manufacturer, who has provided signage as specified for a minimum of three (3) years. Submit manufacturer's qualifications.

B. Installer's Qualifications: Minimum three (3) years' experience in the installation of signage of the type as specified in this Section. Submit installer's qualifications.

1.4 SUBMITTALS

A. Submit in accordance with Section 01 33 00, SHOP DRAWINGS, PRODUCT DATA AND SAMPLES.

B. Sustainable Design Submittals, as described below:

1. Volatile organic compounds per volume as specified in PART 2 - PRODUCTS.

C. Exterior Sign Samples: 152 x 152 mm (6 x 6 inches) samples of each color and material.

D. Manufacturer's Literature:

1. Showing the methods and procedures proposed for the anchorage of the signage system to each surface type.
2. Manufacturer's printed specifications and maintenance instructions.

E. Sign Location Plan, showing location, type and total number of signs required.

F. Shop Drawings: Scaled for manufacture and fabrication of sign types. Identify materials, show joints, welds, anchorage, accessory items, mounting and finishes.

G. Full size layout patterns for dimensional letters.

H. Manufacturer's qualifications.

I. Installer's qualifications.

1.5 DELIVERY AND STORAGE

A. Deliver materials to job in manufacturer's original sealed containers with brand name marked thereon. Protect materials from damage.

B. Package to prevent damage or deterioration during shipment, handling, storage and installation. Maintain protective covering in place and in good repair until removal is necessary.

C. Deliver signs only when the site and mounting services are ready for installation work to proceed.

D. Store products in dry condition inside enclosed facilities.

1.6 WARRANTY

A. Construction Warranty: Comply with FAR clause 52.246-21, “Warranty of Construction”.

1.7 APPLICABLE PUBLICATIONS

A. The publications listed below form a part of this specification to the extent referenced. The publications are referenced in the text by the basic designation only.

B. American Architectural Manufacturers Association (AAMA):

611-14 ..... Anodized Architectural Aluminum

2603-13 ..... Voluntary Specification, Performance Requirements and Test Procedures for Pigmented Organic Coatings on Aluminum Extrusions and Panels

C. American National Standards Institute (ANSI):

A117.1-09..... Accessible and Usable Buildings and Facilities

D. ASTM International (ASTM):

A36/A36M-19 ..... Carbon Structural Steel

A240/A240M-20 ..... Chromium and Chromium-Nickel Stainless Steel Plate, Sheet, and Strip for Pressure Vessels and for General Applications

A666-15..... Annealed or Cold-Worked Austenitic Stainless Steel Sheet, Strip, Plate and Flat Bar

A1011/A1011M-18a ..... Steel, Sheet and Strip, Hot-Rolled, Carbon, Structural, High-Strength Low-Alloy, High-Strength Low-Alloy with Improved Formability, and Ultra-High Strength

B36/B36M-18 ..... Brass Plate, Sheet, Strip, and Rolled Bar

B152/B152M-19 ..... Copper Sheet, Strip, Plate, and Rolled Bar

B209-14..... Aluminum and Aluminum-Alloy Sheet and Plate

B209M-14..... Aluminum and Aluminum-Alloy Sheet and Plate (Metric)

B221-14..... Aluminum and Aluminum-Alloy Extruded Bars, Rods, Wire, Shapes, and Tubes

B221M-13..... Aluminum and Aluminum-Alloy Extruded Bars, Rods, Wire, Shapes, and Tubes (Metric)

C1036-16 ..... Flat Glass

C1048-18 ..... Heat-Treated Flat Glass-Kind HS, Kind FT Coated and Uncoated Glass

C1349-17 .....Architectural Flat Glass Clad Polycarbonate
D1003-13 .....Test Method for Haze and Luminous Transmittance of Transparent Plastics
D4802-16 .....Poly(Methyl Methacrylate) Acrylic Plastic Sheet

E. Code of Federal Regulation (CFR):
40 CFR 59.....Determination of Volatile Matter Content, Water Content, Density Volume Solids, and Weight Solids of Surface Coating

F. Federal Specifications (Fed Spec):
MIL-PRF-8184F .....Plastic Sheet, Acrylic, Modified.
MIL-P-46144C.....Plastic Sheet, Polycarbonate

G. National Fire Protection Association (NFPA):
70-14 .....National Electrical Code

PART 2 - PRODUCTS

2.1 SIGNAGE GENERAL

A. Provide signs of type, size and design shown on the construction documents.
B. Provide signs complete with lettering, framing and related components for a complete installation.
C. Provide graphics items as completed units produced by a single manufacturer, including necessary mounting accessories, fittings and fastenings.
D. Do not scale construction documents for dimensions. Verify dimensions and coordinate with field conditions. Notify Contracting Officer Representative (COR) of discrepancies or changes needed to satisfy the requirements of the construction documents.

2.2 EXTERIOR SIGNAGE PERFORMANCE REQUIREMENTS

A. Thermal Movements: For exterior signs, allow for thermal movements from ambient and surface temperature changes 67 degrees C (120 degrees F) ambient and 100 degrees C (180 degrees F) material surfaces.
B. Provide installed electrical components and sign installations bearing the label and certifications of Underwriter's Laboratories, Inc., and comply with NFPA 70 as well as applicable federal codes for installation techniques, fabrication methods and general product safety.

2.3 EXTERIOR SIGN MATERIALS

A. Aluminum Sheet and Plate: ASTM B209M (B209).
B. Aluminum Extrusions: ASTM B221M (B221).
C. Brass Sheet (Yellow Brass): ASTM B36/B36M.
D. Bronze Plate: ASTM B36/B36M.
E. Copper Sheet: ASTM B152/B152M.

F. Steel Products: Structural steel products that conform to ASTM A36/A36M. Sheet and strip steel products that conform to ASTM A1011/A1011M.
G. Stainless Steel Sheet: ASTM A240/A240M, stretcher leveled standard of flatness.
H. Acrylic Sheet: ASTM D4802; category as standard with manufacturer for each sign. Provide type UVF.
I. Fiberglass Sheet: Multiple laminations of glass fiber reinforced polyester resin with UV light stabilized, colorfast, nonfading, weather and stain resistant, colored polyester gel coat with manufacturer's standard finish.
J. Polycarbonate Sheet: ASTM C1349, Appendix X1, Type II (coated, mar resistant, UV stabilized polycarbonate) with coating on both sides.
K. Finish:
    1. ALUMINUM FINISHES:
        a. Clear Anodic Finish: AAMA 611.
    2. Metallic Coated Steel Finish:
        a. Baked Enamel or Powder Coat Finish: After cleaning and pretreating, apply manufacturer's standard two (2) coat baked-on finish consisting of prime coat and thermosetting topcoat to a minimum dry film thickness of 0.05 mm (2 mils).

2.4 EXTERIOR SIGN TYPES

A. General:
    1. Fabricate signs that comply with VA Signage Design Manual.
B. Entry Signage
    1. Entry signage per VA Exterior Signs Design Guide 12/2012. Sign style EI-01.02 page 4-6-3 & 4-6-4 VA to select Message Layout option. Contractor to submit shop drawings for approval prior to fabrication.
C. Non-illuminated Single Post Traffic Regulatory Sign:
    1. Construct sign of extruded aluminum square post with aluminum plate sign panel.
    2. Sign Panel: 3.2 mm (0.125 inch) aluminum plate with surface applied reflective vinyl traffic regulatory decals. Mechanically fasten to support post with tamper resistant fasteners.
    3. Posts: Aluminum with minimum 3.2 mm (0.125 inch) wall thickness. Post caps to be welded or mechanically attached with concealed fasteners.
    4. Provide reflective traffic control symbols complying to Department of Transportation, Manual for Uniform Traffic Control Devices in color, shape, proportions, text and symbols.

2.5 FABRICATION

A. Form work to required shapes and sizes, with true curve lines and angles. Provide necessary rebates, lugs and brackets for assembly of units. Provide concealed fasteners wherever possible.

B. Shop fabricate so far as practicable. Fasten joints flush to conceal reinforcement, or weld joints, where thickness or section permits.
C. Level and assemble contract surfaces of connected members so joints will be tight and practically unnoticeable, without applying filling compound.
D. Signs: Fabricate with fine, even texture to be flat and sound.
   1. Maintain lines and miters sharp, arises unbroken, profiles accurate and ornament true to pattern.
   2. Plane surfaces to be smooth, flat and without oil-canning, free of rack and twist.
   3. Maximum variation from plane of surface plus or minus 0.3 mm (0.015 inches). Restore texture to filed or cut areas.
E. Finish extruded members to be free from extrusion marks. Fabricate square turns, sharp corners, and true curves.
F. Finish hollow signs with matching material on all faces, tops, bottoms and ends. Miter edge joints to give appearance of solid material.
G. Do not manufacture signs until final sign message schedule and location review has been completed by the COR and forwarded to contractor.
H. Drill holes for bolts and screws. Mill smooth exposed ends and edges with corners slightly rounded.
I. Form joints exposed to weather to exclude water.
J. Movable Parts, Including Hardware: Cleaned and adjusted to operate as designed without binding or deformation of members. Center doors and covers in opening or frame.
   1. Align contact surfaces fit tight and even without forcing or warping components.
K. Pre-assemble items in shop to minimize field splicing and assembly. Disassemble units only as necessary for shipping and handling limitations. Clearly mark units for re-assembly and coordinated installation.
L. Prime painted surfaces as required. Apply finish coating of paint for complete coverage with no light or thin applications allowing substrate or primer to show.
   1. Finish surface smooth, free of scratches, gouges, drips, bubbles, thickness variations, foreign matter and other imperfections.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Locate signs as shown on the construction documents
B. Where not otherwise indicated conform to the VA Signage Design Manual for installation requirements.
C. At each sign location there are no utility lines behind each sign location that will be affected by installation of signs.

1. Correct and repair damage done to utilities during installation of signs at no additional cost to Government.

D. Provide inserts and anchoring devices which must be set in concrete or other material for installation of signs. Submit setting drawings, templates, instructions and directions for installation of anchorage devices, which may involve other trades.

E. Refer to Sign Message Schedule for mounting method. Mount signs in proper alignment, level and plumb according to the Sign Location Plan and the dimensions given on elevation and Sign Location Plans. When exact position, angle, height or location is not clear, contact COR for resolution.

F. When signs are installed on glass, provide blank glass back up to be placed on opposite side of glass exactly behind sign being installed. Provide blank glass back that is the same size as sign being installed.

G. Touch up exposed fasteners and connecting hardware to match color and finish of surrounding surface.

H. At completion of sign installation, clean exposed sign surfaces. Clean and repair adjoining or adjacent surfaces that became soiled or damaged as a result of installation of signs.

- - - END - - -

SECTION 11 12 00
PARKING CONTROL EQUIPMENT

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes: Automatic barrier gates with vehicle detectors and control units at parking areas with the following operations:
   1. 12-Foot Gates: Automatic key card operation, single gate arm, single gate exit arm activated with loop detector in pavement, and heated cabinets.
   2. 18-Foot Gates: Automatic coded card operation, double entrance, each with gate arms, double gate exit arm activated with key card.

1.2 RELATED WORK

A. Section 01 91 00 - GENERAL COMMISSIONING REQUIREMENTS: Training Plan.
B. Section 03 30 00, CAST-IN-PLACE CONCRETE: Concrete Foundation Work.
C. Section 09 06 00, SCHEDULE FOR FINISHES: Color and Texture.
D. Section 11 05 12, GENERAL MOTOR REQUIREMENTS FOR EQUIPMENT: Motor Requirements.
E. Section 26 05 19, LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES (600 VOLTS AND BELOW): Power Supply To Disconnect, Junction Box, In Gate Arm Unit.
F. Section 26 05 33, RACEWAY AND BOXES FOR ELECTRICAL SYSTEMS: Conduit Placement for Equipment.
G. Section 26 27 26, WIRING DEVICES: Electrical Characteristics and Wiring Connections.
H. Section 26 29 21, ENCLOSED SWITCHES AND CIRCUIT BREAKERS: Disconnect Switches.
I. Section 27 05 33, RACEWAYS AND BOXES FOR COMMUNICATIONS SYSTEMS: Conduit Placement for Equipment.
J. Section 27 10 00, STRUCTURED CABLING: Power Supply To Disconnect, Junction Box, In Gate Arm Unit.
K. Section 28 05 13, CONDUCTORS AND CABLES FOR ELECTRONIC SAFETY AND SECURITY: Power Supply To Disconnect, Junction Box, In Gate Arm Unit.
L. Section 28 05 28.33, CONDUITS AND BACKBOXES FOR ELECTRONIC SAFETY AND SECURITY: Conduit Placement for Equipment.
M. Section 28 13 00 PHYSICAL ACCESS CONTROL SYSTEM: Card and access control.
N. Section 32 05 23, CEMENT AND CONCRETE FOR EXTERIOR IMPROVEMENTS: Concrete Paving.
O. Section 32 12 16, ASPHALT PAVING: Asphaltic Paving.

1.3 APPLICABLE PUBLICATIONS

A. Comply with references to extent specified in this section.

B. ASTM International (ASTM):
A153/A153M-16a .....Zinc Coating (Hot-Dip) on Iron and Steel Hardware.
A500/A500M-20 .....Cold-Formed Welded and Seamless Carbon Steel Structural Tubing in Rounds and Shapes.
A653/A653M-20 .....Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process.

C. National Electrical Manufacturers Association (NEMA):
MG-1-11 .....Motors and Generators.

D. National Fire Protection Association (NFPA):
70-14 .....National Electrical Code.

E. UL LLC (UL):
Listed - Online Certifications Directory.

1.4 PREINSTALLATION MEETINGS

A. Conduct pre-installation meeting minimum 30 days before beginning Work of this section.
1. Required Participants:
a. Contracting Officer's Representative.
b. Engineer
c. Contractor.
d. Installer (if different from Contractor).
e. Manufacturer's field representative.
2. Meeting Agenda: Distribute agenda to participants minimum 3 days before meeting.
a. Installation schedule.
b. Installation sequence.
c. Preparatory work.
d. Protection before, during, and after installation.
e. Installation.
f. Power locations and characteristics.
g. Control locations.
h. Security system interface.
i. Other items affecting successful completion.
3. Document and distribute meeting minutes to participants to record decisions affecting installation.

1.5 SUBMITTALS

A. Submittal Procedures: Section 01 33 23, SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES.

B. Submittal Drawings:

1. Show plan layout of equipment access lanes, mounting bolt dimensions, conduit and outlet locations, power requirements, and conformation of building electrical requirements.
2. Wiring Diagrams: Detailing wiring for parking control equipment operator, signal, and control systems differentiating between factory-installed wiring and field-installed wiring.
   a. Show locations of connections to electrical service.
   b. Indicate locations for connections and requirements for ingress/egress magnetic safety loops.

C. Manufacturer's Literature and Data:
1. Description of parking control equipment material and accessories to be provided.
2. Provide data on operating equipment, characteristics and limitations, and operating temperature ranges.

D. Samples: Submit two samples of access cards and security program, illustrating size, and coding method.

E. Certificates: Certify products comply with specifications.
1. Show access control is UL Listed for specified application.

F. Qualifications: Substantiate qualifications comply with specifications.
1. Manufacturer with project experience list
2. Installer with project experience list.

G. Operation and Maintenance Data:
1. Care instructions for each exposed finish product.
2. Start-up, maintenance, troubleshooting, emergency, and shut-down instructions for each operational product.

1.6 QUALITY ASSURANCE

A. Manufacturer Qualifications:
1. Regularly manufactures specified products.
2. Manufactured specified products with satisfactory service on five similar installations for minimum five years.
   a. Provide contact names and addresses for completed projects when requested by Contracting Officer's Representative.

B. Installer Qualifications:
1. Regularly installs specified products.
2. Approved by manufacturer.
3. Maintains maintenance facilities within two hours normal travel time from site.

1.7 DELIVERY

A. Deliver materials to site in original sealed packages or containers; labeled for identification with manufacturer's name and brand.

1.8 STORAGE AND HANDLING

A. Store products indoors in dry, weathertight conditioned facility.
   1. Prevent contamination and corrosion of electrical and electronic components.
B. Protect products from damage during handling and construction operations.

1.9 WARRANTY

A. Construction Warranty: FAR clause 52.246-21, "Warranty of Construction."

PART 2 - PRODUCTS

2.1 SYSTEM DESCRIPTION

A. Parking Control System: Automatic operation at entrance and automatic operation at exit.
B. Design: Protect against interference or damage by lightning or other electrical influence; include fuse, over-voltage protection, flash-over protection, and line filter.
C. Entry - Automatic Gate Arm Control: Electrically operated upon insertion of coded card and insertion of pass key in conjunction with detection of vehicle by magnetic safety sensing loop buried in pavement.
   1. Maintain gate arm in raised position until vehicle clears control area.
   2. Activate automatic arm reversing switch if an obstacle is sensed in downward motion.
D. Exit - Automatic Gate Arm Control: Electrically operated upon detection of vehicle by sensing loop buried in pavement, plus insertion of coded card and insertion of pass key.
   1. Maintain gate arm in raised position until vehicle clears control area.
   2. Activate automatic arm reversing switch if an obstacle is sensed in the downward motion.
E. Conform to applicable code requirements for emergency vehicle access.

2.2 MATERIALS

A. Iron and Steel Hardware: ASTM A153/A153M; Zinc coating (hot-dip).
B. Steel: ASTM A653/A653M; Galvanized to G90.
C. Aluminum: ASTM B209.
D. Structural Tubing: ASTM A500/A500M.

2.3 PRODUCTS - GENERAL

A. Basis of Design: Section 09 06 00, SCHEDULE FOR FINISHES.
B. Provide parking control equipment from one manufacturer.
C. Electrical Components: UL Listed to suit application.

2.4 AUTOMATIC GATE

A. Cabinet: Minimum 1.9 mm, (0.075 inch) thick cold-rolled steel sheet cabinet, welded and weather tight seams, reinforced internally with welded steel angle framing, thermally insulated to permit heater to maintain cabinet interior temperature within required operating range, flush access doors and panels, tamper proof hardware, weather tight gaskets. Conceal mounting bolts inside units.

B. Arm Control: Mechanism to raise and lower arm by electric motor, enclosed speed reducer operated by self-contained, plug-in replaceable controller. Design mechanism with slip clutch to prevent breakage if arm is forced, and to permit manual operation if required. Start and stop arm movement at reduced speed.
   1. Fabricate components of zinc-coated steel.
C. Electrical Components: Self-contained, plug-in, replaceable type. Include wiring for control units, zinc plated connection box, grounded convenience outlet, switch for automatic or manual operation, switch to disconnect power unit, thermostatically controlled minimum 250 Watt heater strip with control switch and preset thermostat, and thermal protection disconnect for motor.

2.5 ELECTRICAL CHARACTERISTICS AND COMPONENTS

A. Operators:
   1. Gate Arm Motors: NEMA MG-1; Instantly reversing; 245 W (1/3 hp.) 115 Volt AC, single phase, 60-Hz, complying with Section 11 05 12, GENERAL MOTOR REQUIREMENTS FOR EQUIPMENT.
B. Controls: Transmit power to gate arm drive shaft through harmonic acting crank and connecting rod. Fabricate crank, connecting rod, and drive shaft of galvanized solid bar steel.
C. Wiring Terminations: Provide terminal lugs to match branch circuit conductor quantities, sizes, and materials indicated. Enclose terminal lugs in terminal box sized to NFPA 70.
D. Disconnect Switch: Factory mount disconnect switch in control panel.

2.6 ARM AND SUPPORT

A. Gate Arm: Aluminum with three piece arm.
   1. Provide gate arms with safety rubber bottom edge and automatic instant reversing arm mechanism. Equip mechanism with a 0 to 60 second variable time reset device.
   2. Finish with manufacturer's standard coating system with black diagonal stripes on traffic side face.
B. Arm Clamp: Quick change clamp and hub bracket, to permit rapid replacement of arm without fitting or drilling. Provide breakaway feature to ensure clean break if arm is struck.
C. End Support Post for gate arm of 4.3 m (14 feet) and longer:
   1. 50 mm (2 inch) square steel tubular section; 940 mm (37 inches) high by 3.4 mm (0.04 inch) minimum wall thickness with aligning bracket, closed cap, and baseplate.
D. Padlocking Feature: To lock gate arm in either open or closed position.

2.7 ACCESS CONTROL

A. General: Provide pedestal mounted card control units to activate barrier gates.
B. Control Unit: Activate gate arm by insertion of coded card or pass key.
C. Cabinet: 1.9 mm (0.075 inch) thick minimum welded cold-rolled steel sheet, weather tight seams; thermally insulated to permit heater to maintain interior cabinet temperature within required

operating range, flush access doors and panels, tamper proof flush mounted lock hardware and two keys to operate access panel, weather tight gaskets. Conceal mounting bolts inside units.

1. Mount housing on a 50 mm (2 inch) square steel tube pedestal with a curved top to receive housing, and trim plate to cover anchor bolts.

D. Slot Mounting: Mount card slots at heights indicated on drawings.

1. Illuminate and protect with projecting weather shield.

E. Coded Cards: Laminated plastic with magnetic coding for one month validation periods. Include anti-pass-back card control.

2.8 VEHICLE DETECTION

A. Vehicle Detection: For use in temperature range of -40 to 71 degrees C (-40 to 160 degrees F) to consist of detector unit in conjunction with sensing loop to activate card control when vehicle enters.

B. Loop Wire: 14 gage, XHWN or THWN copper; loop size of 1200 mm by 1800 mm (48 inches by 72 inches).

C. Loop Groove Fill: Same material as pavement.

D. Treadle Plate: Stainless steel, 300 mm by 1800 mm (12 inches by 72 inches)in size, to consist of weatherproof sensor detector to activate card control when vehicle enters or exits.

2.9 FINISHES

A. Gate Arm: Two coat enamel with reflective white diagonal stripes on both sides of gate arm.

B. Gate Posts and Cabinets:

1. Powder-Coat Finish: Manufacturer's standard two-coat finish system consisting of the following:

a. One coat primer.

b. One coat thermosetting topcoat.

c. Dry-film Thickness: 0.05 mm (2 mils) minimum.

d. Color: Refer to Section 09 06 00, SCHEDULE FOR FINISHES.

2.10 ACCESSORIES

A. Touch-Up Paint: Match shop finish.

PART 3 - EXECUTION

3.1 PREPARATION

A. Examine and verify substrate suitability for product installation.

1. Verify dimensions required for parking control installation are correct.

2. Verify electric power is available, with correct characteristics, and at correct locations.

B. Provide templates for anchor bolts and other items encased in concrete or below finished surfaces in time to prevent delays.

3.2 INSTALLATION

A. Install products according to manufacturer's instructions and approved submittal drawings.
   1. When manufacturer's instructions deviate from specifications, submit proposed resolution for Contracting Officer's Representative consideration. Contractor shall be responsible for any additional work at no additional cost to the Government.
B. Cut grooves in pavement surface, install vehicle detection loops and lead-in wires. Fill grooves with loop filler.
C. Install internal electrical wiring, conduit, junction boxes, transformers, circuit breakers, and auxiliary components required.
   1. Coordinate placement of conduit, accessories, and power wiring to operating equipment.
   2. Sequence installation to ensure utility connections are achieved in an orderly and expeditious manner.
D. Touch up damaged factory finishes: Repair painted surfaces with touch up paint.

3.3 ADJUSTING

A. Before final acceptance of project adjust system components for smooth operation.
B. Fit and adjust hardware for proper operation.
   1. Lubricate hardware and other moving parts.

3.4 FIELD QUALITY CONTROL

A. Tests:
   1. Test operating functions according to manufacturer’s instructions.
   2. Correct defects. Retest until functions are performing properly.

3.5 CLEANING

A. Clean exposed metal surfaces. Remove contaminants and stains.
B. Follow manufacturer instructions for cleaning agents. Do not use cleaning agents containing ammonia or other compounds capable of damaging finished metal surfaces and electrical components.

3.6 DEMONSTRATION AND TRAINING

A. Instruct VA personnel in proper parking control operation and maintenance.
   1. Trainer: Manufacturer approved instructor.
   2. Training Time: Four hours minimum.
B. Train personnel in procedures to follow during operational failures or malfunctions.
C. Submit training plan and trainer qualifications. See Section 01 91 00 - GENERAL COMMISSIONING REQUIREMENTS.
D. Acceptance Condition: After completing work, operate parking control 15 consecutive calendar days without breakdown.