AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE	PAGE	OF	PAGES
J	1		5

2. AMENDMENT/MODIFICATION NUMBER	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQUISITION NUMBER	5. PROJECT NUMBER *(If applicable)*
0001	31 JUL 2026		

6. ISSUED BY CODE W912CN

0413 AQ HQ RCO-HI
KO DIRECTORATE OF CONTRACTING, 536 PALM CIRCLE DR BLDG T 122
FORT SHAFTER, HI 96858-5025
UNITED STATES
ROGER LEAKE, EMAIL: ROGER.V.LEAKE.CIV@ARMY.MIL TELEPHONE: 314-590-4098

7. ADMINISTERED BY *(If other than Item 6)* CODE

SCD: PAS:

8. NAME AND ADDRESS OF CONTRACTOR *(Number, street, county, State and ZIP Code)*

CODE FACILITY CODE

(X)

☒ 9A. AMENDMENT OF SOLICITATION NUMBER
W912CN26QA021

9B. DATED *(SEE ITEM 11)*
10 JUL 2026

☐ 10A. MODIFICATION OF CONTRACT/ORDER NUMBER

10B. DATED *(SEE ITEM 13)*

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☒ is extended. ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
(a) By completing items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA *(If required)*

SEE CONTINUATION

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NUMBER AS DESCRIBED IN ITEM 14.

CHECK ONE	
☐	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: *(Specify authority)* THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NUMBER IN ITEM 10A.
☐	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES *(such as changes in paying office, appropriation data, etc.)* SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
☐	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
☐	D. OTHER *(Specify type of modification and authority)*

E. IMPORTANT: Contractor ☐ is not ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (*Organized by UCF section headings, including solicitation/contract subject matter where feasible.)*

The purpose of this amendment is to extend the due date to give more times to answer potential vendors questions

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER *(Type or print)*		16A. NAME AND TITLE OF CONTRACTING OFFICER *(Type or print)*	
		NICHOLAS B. ZEHR	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		*(Signature of Contracting Officer)*	16 JUL 2026

SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

Solicitation/Contract Form Continuation

The following changes have been made:

INFORMATION	FROM	TO
Response Due Date	24 Jul 2026	31 Jul 2026

List of Contract Documents, Exhibits, or Attachments

The attachments table has changed from:

Identifier	Document Name	Document Description	Reference Identifier	Date	Line Item	Page Numbers	Document Type	Provided Under Separate Cover
0001	PERFORMANCE WORK STATEMENT_Reviewed 6_11_26_Final	Performance Work Statement		07 May 2026			Attachment	No
0002	Wage Determination SCA 2015-5689 Rev 28_5.12.2026	Wage Determination		27 May 2026			Attachment	No

To:

Identifier	Document Name	Document Description	Reference Identifier	Date	Line Item	Page Numbers	Document Type	Provided Under Separate Cover
0001	PERFORMANCE WORK STATEMENT_Reviewed 6_11_26_Final	Performance Work Statement		07 May 2026			Attachment	No
0002	Wage	Wage Determination		27 May			Attach	No

	Determination SCA 2015-5689 Rev 28_5.12.2026			2026			ment	

Addendum to 52.212-1, Instructions to Offerors - Commercial Products and Commercial Services

Miscellaneous text in this section has been modified to:

Addendum to 52.212-1, Instructions to Offerors - Commercial Products and Commercial Services

Pursuant to FAR12.205(a)(1), the provision at FAR 52.212-1 is augmented as follows: Offerors shall prepare their proposals IAW FAR 52.212-1 and this addendum. A complete proposal must be received to be considered for award. Proposals that fail to address all requirements or follow all instructions will be considered non-responsive and ineligible for contract award. Respond to each item listed below, if the response is "None" or "Not applicable," explicitly state and explain.

1. Submission Instructions

The solicitation will be posted to the System for Awards Management (SAM) website at https://www.SAM.gov. Once posted, it is the responsibility of the contractor to monitor the website until the closing date for any issued amendments.

Quotes must be received by the contracting office on or before the solicitation closing date and time stated under Block 8 of the SF1449 Solicitation/Contract/Order for Commercial Items. Local time is Hawaii Standard Time (HST). It is the responsibility of the offeror to ensure their quotation is received and acknowledged by the Contract Specialist or Contracting Officer on or before the closing date. Late submissions will be handled IAW FAR 52.212-1(f).

Minimum Quote Acceptance Period. Offerors shall indicate how long their quote is valid. As a minimum, the quote shall be valid for a period of ninety (90) days from the closing date of the solicitation.

Solicitation Questions. Solicitation Questions. Questions regarding this solicitation shall be submitted in writing via e-mail to Roger Leake at roger.v.leake.civ@army.mil on or before July 16, 2026, at 10:00 AM HST. The Government reserves the right not to respond to questions concerning this solicitation received after the specified date and time.

2. Quote Files

File Organization. A complete quotation will consist of four (4) separate volumes: Volume I - General, Volume II - Technical Capability, Volume III - Past Performance, and Volume IV - Price. To the greatest extent possible, each volume shall be written on a stand-alone basis so that its contents may be evaluated with no cross-referencing to other volumes. Information required for

evaluation which is not found in its designated volume will be assumed to have been omitted from the quote.

Formatting Requirements. All quote files and attachments shall be in PDF, Microsoft Word, or Microsoft Excel format. Page size shall be 8.5 x 11 inches. Pages shall be single-spaced, and the text size shall be no less than 12-point font with one-inch (1") margins.

Page limitations are as follows: Volume I - General: No page limit. Volume II - Technical Capability: 5 pages. Volume III - Past Performance: No page limit. Volume IV - Price: 3 pages. The signed SF 1449 are excluded from all page count limitations.

Quote Content. Interested parties shall complete and submit the items identified below with their quotation. The Government evaluation will be limited to the information provided by the offeror. Offerors are responsible for including sufficient details to permit a complete and accurate evaluation of the submitted quote.

a. Volume I - General. Volume I shall contain the accurate, fully completed, and signed original of all documents requiring signatures. An authorized official of the firm shall sign the quote.

(1) TAB A - Exceptions/Assumptions (if applicable). Offerors shall clearly identify and explain any exceptions taken to the terms and conditions of this solicitation.

(2) TAB B - Standard Form 1449 Solicitation/Contract/Order for Commercial Items with Blocks 17a, 30a, 30b, and 30c completed and signed by an authorized representative. Include acknowledgement of amendments, if any.

(3) TAB C - Administrative Information. Provide the Offeror's Business Name, Address, CAGE Code, UEI number, Business Size/Type, Federal Tax ID, and Primary Point of Contact (including name, title, telephone number, and e-mail address). Provide a GSA contract number if some or all items proposed are on the GSA schedule.

(4) TAB D - Representations and Certifications. 52.204-7, 52.209-5 Certification Regarding Responsibility Matters, and 52.209-11 Representation by Corporations Regarding Delinquent Tax Liability or a Felony Conviction under any Federal Law (if not entered into System for Award Management (SAM)).

b. Volume II - Technical Capability. The technical capability narrative must demonstrate the Offeror's ability to meet the minimum requirements of the PWS. This volume shall contain all information necessary for the Government to perform a complete technical evaluation.

(1) TAB A - Staffing Plan/Organization Chart. Provide a narrative staffing plan accompanied by an organizational chart. Clearly outline the approach to sourcing, managing, and retaining the required Protestant Religious Education Coordinator. Detail how the Offeror will ensure continuous, uninterrupted service delivery in accordance with the PWS, to include contingency plans for managing unexpected absences, personnel turnover, and providing qualified alternate /backup personnel.

(2) TAB B - Coordinator Qualifications. Provide a official copy of a diploma or official transcript from an accredited institution showing a degree in Christian Religious Education or a related ministry field.

(3) TAB C - Coordinator Work Experience References. Coordinators shall have a minimum of one (1) and a maximum of three (3) work experience references completed within the past five (5) years in a military chapel environment (paid or volunteer) as a religious education coordinator, Christian school teacher, youth minister, bible schoolteacher or related field that are comparable to this requirement in scope. For each reference, provide the Job title and organization, Description of work completed, Length of employment (year/month/date - year/month/date), Complete point of contact at Client Organization (including name, current phone number, current email). This can be substituted for a printed copy of a Volunteer Management Information System (VMIS) report of volunteer service detailing a minimum of two (2) years of relevant experience in a military chapel environment within the last five (5) years.

(3) TAB C - Technical Understanding of Requirements. Not to exceed 3 pages with 12- point font, demonstrating the Offeror's thorough understanding of the scope of work and capability to provide the services outlined in Attachment 1 - Performance Work Statement (PWS). To facilitate evaluation, the technical narrative shall provide the Government with reasonable assurance that the Offeror has the relevant technical capability required to meet the stated requirements and shall be prepared in a format consistent with the evaluation criteria for award set forth in this solicitation. Offerors may submit pictures, brochures, service literature, product samples or any other pertinent technical information of the quoted services to facilitate evaluation and demonstrate the Offeror's ability to meet the technical requirements but may not exceed the page limitation above Offeror's ability to meet the technical requirements.

c. Volume III - Past Performance. This volume shall contain references for projects that demonstrate the Offeror's record of successful performance.

(1) TAB A - Past Performance References. Past Performance References. Quoters shall provide up to three (3) references for contracts performed within the last five (5) years that are relevant to the administrative and coordination services required by the PWS. For each reference, provide the Customer/Agency name, contract number, period of performance, total value, and a POC with a current phone number and email address.

d. Volume IV - Price. This volume shall contain all pricing information.

(1) TAB A - Solicitation SF1449 - Continuation Sheet Supplies and Services/Pricing and Pricing Spreadsheet. Submit complete pricing for all Contract Line Item Numbers (CLINs) for the base and all four (4) option years. Typed and not handwritten.

(End of ADDENDUM to 52.212-1)