U.S. Department of Justice

Federal Bureau of Prisons
Administration Division

Field Acquisition Office *Grand Prairie, Texas 75051*

MARKET RESEARCH QUESTIONNAIRE

COSMETOLOGY VOCATIONAL TRAINING INSTRUCTOR
Federal Medical Center (FMC) Carswell
Fort Worth, TX

The Federal Bureau of Prisons, Field Acquisition Office, is conducting market research in compliance with Federal Acquisition Regulation, Part 10. The provision is for **two (2) Cosmetology Instructors** for the Federal Medical Center (FMC) Carswell, located at NAVAL AIR STATION, 1200 MEANDERING ROAD, FORT WORTH, TX 76114. The Government intends to make a single award of an indefinite delivery/requirements type contract with firm fixed prices, consisting of one (1) base year and four (4) twelve-month option years. The NAICS code is 611511 (Cosmetology and Barber Schools). The small business size standard is $13 million.

A draft copy of the ***Statement of Work*** is attached to this questionnaire for more specific details. Additional details will be forthcoming in the solicitation. A Government solicitation document for this requirement is being developed, of which a contract may or may not result. Market research is being conducted to determine interest and capability of potential sources for this requirement.

Data collected from this survey is for informational purposes only.

Please answer the following questions:

1. The North American Industrial Classification System (NAICS) code for Cosmetology and Barber Schools is 611511, which sets the small business size standard at $13 million. **Based on this standard, what is your business size? ____ Small ____ Large**

2. Is your company eligible for participation in one of the following small business programs? **If so, please indicate which programs below:**
____ 8(a) program
____ Women-owned small business concern
____ Economically Disadvantaged Women-owned small business concern
____ Service-disabled veteran-owned small business concern
____ Hub-Zone small business concern

3. Is your business or employee(s) certified to provide **COSMETOLOGY VOCATIONAL TRAINING INSTRUCTOR** services in the state of **Texas**? **_____Yes _____No**

4. Can your company provide these services as either the Prime Contractor or as a Subcontractor:

_____ Prime Contractor _____ Subcontractor

5. If you are a small business, what level of subcontracting, if any, would your firm utilize? Services (except construction) require at least 50 percent of the cost of contract performance incurred for personnel shall be expended for employees of the concern.

_____ %

6. Will your company be compliant with FAR 52.219-14? **_____Yes _____ No**

7. Is your company able to provide readily available, qualified employees to fulfill FMC Carswell's requirement as specified in the first paragraph? **_____Yes _____No**

8. Is your company registered in System for Award Management (SAM)? ____Yes ____No
**All potential quoters are advised if a solicitation is issued it will include the clause at FAR 52.204-7 (Oct 2018) for System for Award Management (SAM). This clause requires all contractors doing business with the Federal Government after September 30, 2003, to be registered in the SAM database. If your company is not registered in SAM, registration can be completed at: www.sam.gov

9. Can your company provide firm fixed unit pricing for future contract periods (for example: a contract with a base year and four option years, equaling a total of five years)? Please indicate the maximum number of years you can provide firm-fixed unit prices.

_____ _____ _____ _____ _____
5 years 4 years 3 years 2 years 1 year only

10. The Federal Acquisition Regulations requires the following insurances policies: Workers' Compensation and Employer's liability not less than $100,000; and General Liability no less than $500,000 per occurrence; and Automobile Liability of at least $200,000 person, $500,000 per occurrence for bodily injury, and $20,000 per occurrence for property damage. Are these rates and requirements consistent with regulatory requirements in **Texas**?

_____**Yes** _____ **No** (If no, what are the standard rates per insurance?)

11. Are services of this type customarily available in the commercial marketplace? (Available to commercial business and industry or to the general public)

_____**Yes** _____ **No**

12. How many calendar days does your company need to prepare a proposal resulting from this solicitation?
_____ _____ _____ _____
15 days 30 days 45 days 60 days

13. If awarded a contract, how many calendar days following an award would it take your company to begin providing services to the institution? ***Please note that all individuals providing services at the institutions must undergo a security clearance investigation. This investigation may take 30 calendar days or longer to complete.*** **_____ Calendar days**

14. The Federal Acquisitions Regulations requires the following clause in solicitations and contracts when design, development or operation of a system of records on individuals is required to accomplish the agency's function: 52.224-1 Privacy Act Notification and 52.224-2 Privacy Act. Is this requirement consistent with regulatory requirements specified in the first paragraph? _____**Yes** _____ **No**

15. Does your company have an issue with the attached Statement of Work? **_____ Yes _____ No**

16. Has your company previously provided these types of services in a prison environment?

_____**Yes** _____ **No**

17. Which of the following best describes your organization?

_____ Non-Profit _____ Faith-Based _____ Corporation _____ LLC

18. Please furnish the following information in reference to your firm:

Name of Business: _____

Address: _____

Point of Contact: _____

Telephone Number: _____

E-mail Address: _____

UEI: _____ **CAGE**: _____

VENDOR WEBSITE:_____

I am extremely appreciative of the time you have taken to complete this questionnaire. Please email your response to me at ptolliver@bop.gov **no later than COB August 17, 2026.**

Should you have any questions or concerns, please feel free to contact me.

Sincerely,

Philip Tolliver

P. Tolliver, Contracting Officer
Federal Bureau of Prisons
U.S. Armed Forces Reserve Complex
Field Acquisition Office
346 Marine Forces Drive
Grand Prairie, TX 75051

NOTE: The resulting solicitation will be distributed solely through the General Services Administration website at www.sam.gov. Hard copies of the solicitation will not be available. The website provides downloading instructions to obtain all documents relating to the solicitation. All future information concerning this acquisition, including the pre-solicitation notice, solicitation, and any subsequent amendments, will be distributed solely through the website. Interested parties are responsible for monitoring the website to ensure they have the most up-to-date information about the acquisition.