FEDERAL SUPPLY SCHEDULE (FSS) JUSTIFICATION/DOCUMENTATION

This Federal Supply Schedule (FSS) Justification/Documentation complies with FAR 8.401 and General Services Acquisition Manual (GSAM/R) part 538.71, as revised by Class Deviation 2026-O0017, Rev. 1, for orders placed or blanket purchase agreements (BPAs) established against FSS contracts. In accordance with FAR Companion (FC) 8.401(b) and 538.7104-3(b)(2), the justification/documentation may include the following information, as applicable:

1. Identification of the Agency and Contracting Activity, and Specific Identification of the Document
   Customer Agency: N62742

   Contracting Activity: ACQ21 Services Branch

   Specific Identification of the Document:
   This is a FSS Documentation concerning the basis for restricting consideration to an item peculiar to one manufacturer, executed in accordance with GSAM/R 538.7104-4.

2. Nature and/or Description of the Action Being Approved
   PBX Repair and Maintenance Services

3. Description of the Supplies/Services Required to Meet the Agency's Needs and the Estimated Value
   The total estimated value for the Avaya PBX Telephone System maintenance and support services is [redacted]. This covers all hardware maintenance, software licensing, on-site technical support, and preventative care under the period of performance; one (1) base year, four (4) options period, and one (1) six (6) months Option to Extend.

4. Authority and Supporting Rationale (see GSAM/R 538.7104-3)
   ☒ (a) Exceeding Micro-Purchase Threshold (MPT) but not exceeding the Simplified Acquisition Threshold (SAT). No statutory exception, however, the contracting officer must determine in writing that the circumstances of the acquisition deem only one source reasonably capable of providing the products, services or solutions (e.g. urgency, exclusive licensing agreements, items peculiar to one manufacturer).
   Items peculiar to one manufacturer.

   ☐ (b) Exceeding the SAT. This FSS Sole Source Justification is supported by the following statutory exception
      ☐ (1)(i) Need is of such unusual urgency that following the procedures would result in unacceptable delays in fulfilling that need;

      ☐ (1)(ii) Only one source is capable of providing the products, services, or solution required at the level of quality required because the products, services, or solutions are unique or highly specialized;

      ☐ (1)(iii) The order should be issued on a sole source basis in the interest of economy and efficiency because it is a logical follow-on to an FSS order already issued on a competitive basis;

      ☐ (1)(iv) It is necessary to place the order with a particular FSS contractor to satisfy a minimum guarantee established in the FSS BPA; or

☐ (1)(v) A law expressly authorizes or requires that the purchase be made from a specified source.

☐ Not applicable. See Supporting Rationale for Items Peculiar to One Manufacturer IAW GSAM/R 538.7104-4(b).

5. Supporting Rationale for Items Peculiar to One Manufacturer IAW GSAM/R 538.7104-4(b)

☒ Applicable. Items peculiar to one manufacturer must not be acquired unless --:

☒ The particular brand name, product or feature is essential to the ordering activity's requirements;

☐ Market research indicates other companies' similar products, or products lacking the particular feature, do not meet, or cannot be modified to meet the need; and

☒ The order (or FSS BPA established) is placed competitively, and the file documents the basis for restricting consideration to an item peculiar to one manufacturer.

☐ Not applicable. This FSS Documentation is not for Items Peculiar to One Manufacturer IAW GSAM/R 538.7104-4(b)

6. Determination that the Order Represents a Fair and Reasonable Price Consistent with GSAM/R 538.7102-2(d)(2) and 538.7104-2(a)(3).
Note: IAW DFARS 208.470(d), as revised by Class Deviation 2026-O0017, Rev. 1, Contracting Officers must make a determination of fair and reasonable pricing when using the FSS. Do not rely on the determination of price reasonableness made for establishing the FSS schedule contract.

Formal Quotes will be determined to be fair and reasonable prior to award that is consistent with FAR, DFARS, GSAM/R, and NMCARS.

7. Description of the Market Research Conducted Among Schedule Holders and the Results, or a Statement of the Reason Market Research Was Not Conducted.

- Mandatory Sources Review: A review of mandatory sources (AbilityOne, UNICOR, Integrated Material Management) was performed first. It was determined that none of these sources could provide the required "Avaya Phone Service."
- GSA Schedule Holders Research: Following the mandatory source review, research was conducted among GSA Schedule holders using GSA Advantage.
    - A search was performed using the NAICS code 811213 (Communication Equipment Repair and Maintenance).
    - The search identified 68 contractors listed under this code.
- Results: The key finding of the research was that among the 68 identified contractors, there were at least two or more capable small businesses identified that could perform the required maintenance and repair services.

8. Any Other Facts Supporting this Justification/Documentation.

This requirement is for the repair and maintenance of a specific Avaya PBX Telephone System. Maintenance for such systems often requires OEM-certified technicians, access to proprietary software updates, and specific diagnostic tools that may only be available through the manufacturer or a limited number of authorized service providers.

9. Statement of the Actions, if any, the Agency May Take to Remove or Overcome Any Barriers that Led to the Restricted Consideration Before Any Subsequent Acquisition for the Supplies or Services is Made.

The market research conducted confirmed that while mandatory sources like AbilityOne and UNICOR could not fulfill the requirement, a viable competitive market exists among GSA Schedule holders.

The primary action taken to ensure competition for this and future acquisitions is the use of GSA eBuy. By posting a competitive Request for Quote (RFQ) under NAICS code 811213, the agency will maximize competition among qualified vendors. The market research has already confirmed the existence of at least two or more capable small businesses, leading to the recommendation of a small business set-aside.

[redacted]

CERTIFICATIONS/APPROVALS:

TECHNICAL/REQUIREMENTS CERTIFICATION

I certify that the facts and representations under my cognizance which are included in this Justification and its supporting acquisition planning documents, except as noted herein are complete and accurate to the best of my knowledge and belief.

Technical Cognizance:

[redacted]

CONTRACTING OFFICER CERTIFICATION
[Acquisition valued (including options) $10M or less]

I certify that this Justification is accurate and complete to the best of my knowledge and belief.

[redacted]