LIMITED SOURCES JUSTIFICATION

RFO PART 8

Federal Supply Schedules (FSS) Orders Over $15,000 but not Exceeding $350,000

FSS acquisitions that do not allow for competition to the maximum extent practicable must be documented in accordance with Federal Acquisition Regulations (FAR). A Limited Sources Justification is required when soliciting fewer than the minimum number of sources Upon the basis of the following justification, prepared in accordance with the ordering instructions at GSAM/R 538.7104-3(b) and FC 8.401(b), 538.7104-3(b)(2), I approve this sole source acquisition.

Type of action:

- ☐ Sole Source acquisition (538.7104-3 Sole source justifications)
- ☐ Urgent and Compelling (GSAM/R 538.7104-3(b) and FC 8.401(b), 538.7104-3(b)(2))
- ☒ Interest of efficiency and economy
- ☐ Item particular to one manufacturer (538.7104-4 Items peculiar to one manufacturer)

DAC Number:	Estimated total amount:	Recurring Requirement: ☒ YES ☐ NO
Schedule GS-00F-218CA **Order 15PBJS26F00000004**	**$83,006.58**	

☐ Delivery Date ☒ Period of Performance: **5/2/2026 – 11/1/2026**

Brief description of supplies or services required and the intended use:

The Bureau of Justice Statistics (BJS) has a need to issue a task order for Peer Review Support Services under Federal Supply Schedule (FSS) contract GS-00F-218CA. The task order is necessary to prevent the interruption of peer review support services while the incumbent contractor, BETAH Associates, Inc. completes successful and timely transfer of knowledge, processes, and procedures to agency personnel.

Summary of the facts and circumstances that support the determination. Discuss the rational limiting competition and in cases of urgency discuss the nature of the urgency. Discuss how any follow-on work will be completed. Explain the rational and concise description of the extent, nature, and impact of the unacceptable delay. You must explain what unique qualifications and special capabilities the contractor possesses.

Issuing grants and cooperative agreements is a vital vehicle for advancing OJP's mission of providing funding to state, local, and Tribal jurisdictions, and to nonprofits, universities, and other entities. OJP's program offices publish dozens of notices of funding opportunities each year, which results in OJP's receipt of thousands of applications for funding. OJP must review these applications and decide on which applicants will receive funding. In FY 2024, OJP made almost 4,000 funding awards, valued at more than $3.7 billion.

OJP employs peer reviewers to help it review many of the funding applications it receives. The contractor will provide on-going peer review support services that are necessary to assist the Bureau of Justice Statistics (BJS) with ensuring continuity of delivering OJP's mission to complete peer review activities and knowledge transfer to the agency's personnel. BJS is operating under strict deadlines in order to make funding awards in a timely manner. Tasks include planning and implementing peer reviews for FY25 and FY26 as well as post-peer review activities to be completed. Post-peer review activities include notifying grant applicants not selected for funding, uploading peer review documentation into the system of record (JustGrants), programmatic debriefs, and any final peer review tasks not previously materialized and in need of completion prior to closing out peer review. Transfer of the tasks and integral knowledge from the contractor to agency personnel is in direct support of long term efficiency and economy.

The requirement for complete, accurate and timely peer review activities is a top priority for OJP to fulfill its mission. It is in the best interest of the government that peer review services be continued while a transfer of knowledge and tasks to agency personnel, which involves clear, written procedures and hands-on training, is accomplished in an orderly, successful, and timely manner.

Describe in detail any market research conducted in accordance with RFO Part 10. Include results and state whether any vendors expressed interest:

This is a sole source award to BETAH Associates, Inc. and market research was not conducted because the award is being made to the incumbent, BETAH Associates, Inc., which holds an active GSA FSS contract GS-00F-218CA.

Any other facts to support the justification, A statement of the actions, if any, the agency may take to remove or overcome any barriers that led to the restricted consideration before any subsequent acquisition for the supplies or services is made.

No other facts are being provided to support the limited source(s) justification.

"I hereby certify that the description of the requirement meets the Government's minimum needs and that the technical data and supporting information, which form the basis for this Limited Sources Justification, are accurate and complete to the best of my knowledge and belief"

☒ The order represents a fair and reasonable price.

Signature and title of COR/PROGRAM POC Stephanie L. Burroughs STEPHANIE BURROUGHS Digitally signed by STEPHANIE BURROUGHS Date: 2026.08.05 12:08:54 -04'00'	Office Code **USDOJ/OJP/BJS**	Telephone Number **202-598-0702**	Date 8/5/2026
Signature and title of Contract Specialist Jamila A. Garrett JAMILA GARRETT Digitally signed by JAMILA GARRETT Date: 2026.07.23 12:09:32 -04'00'	Office Code **USDOJ/OJP/OA/ AMD**	Telephone Number **202-353-5554**	Date 7/23/2026
Signature of Contracting Officer Jamila A. Garrett JAMILA GARRETT Digitally signed by JAMILA GARRETT Date: 2026.07.23 12:09:54 -04'00'	Office Code **USDOJ/OJP/OA/ AMD**	Telephone Number **202-353-5554**	Date 7/23/2026