# INSTRUCTIONS TO BIDDERS

## ELIGIBILITY TO BID ON AND AWARD LEASED PARCELS

Bids will be accepted from any United States citizen, corporation, partnership, or trust. The Government will evaluate bids in response to this solicitation without discussions. The Lease will be awarded to the responsible bidder whose bid, conforming to the solicitation, will be most advantageous to the Government. The total bid shall consist of the initial lease term plus the option term. The bid will be evaluated on the basis of whether or not it is made by a responsive and responsible bidder. The Government may determine any bid non-responsive, where submitted by a person or entity, who is in breach or default of a material provision of an existing or prior lease at the time of evaluation of bids under this solicitation.

The Government may:

1. Reject any or all bids without a requirement for justification;
2. Accept other than the highest bid;
3. Not award the Lease.

## REVIEW OF ALL DOCUMENTS

Interested Bidders shall review all documents, provisions, clauses, and terms of the Invitation for Bid (IFB) and of each proposed Lease on which Interested Bidders are bidding.

All inquiries and Requests for Information (RFI) concerning any part of the IFB shall be made to Brad Stevenson at bradley.a.stevenson6.civ@us.navy.mil. Inquiries and RFI shall be submitted via e-mail no later than **Wednesday, July 29, 2026**. **Responses to inquiries and RFI will be consolidated and published on sam.gov. At least one week prior to the bid opening. It is the responsibility of any Interested Bidder to check sam.gov for any amendments to the solicitation and to have acknowledged where required on the Bid Form.**

## BID FORM

Interested bidders shall read and complete all sections required on the Bid Form:

1. Name of Bidder
2. Rent
3. Payment Cycle
4. Bid Deposit
5. Acknowledgements
6. Amendments
7. Execution by Bidder

## BID DEPOSIT

Interested bidders must enclose a deposit of **25% of the annual rent** or **$1,000.00**, whichever is GREATER, in the form of a certified check, cashier's check, or U.S. Postal Service Money Order payable to the “U.S. Department of the Treasury”. The bidder should be named as the “remitter” on the deposit. **CASH BID or PERSONAL CHECKS WILL NOT BE ACCEPTED**. The deposit of a successful bidder will be retained by the Government and applied as partial payment of the first year's rent. Deposits of unsuccessful bidders will be returned without interest, as promptly as possible after award has been made to the successful bidder.

**AGRICULTURAL LEASE DEFENSE PRODUCTION ACT QUESTIONNAIRE**

Interested bidders must submit the completed questionnaire to be considered responsive. Please answer all applicable sections and place "N/A" where no response is required. Cell phone devices are not required to be listed. Attach additional pages if necessary and indicate the number of pages attached.

**SUBMISSION OF BID**

The Bid must be submitted in a SEALED ENVELOPE or package, marked and addressed as in the following example:

**[Bidder name and address here]**

**Naval Facilities Engineering Systems Command SW**
**Real Estate Product Support Division**
**Attn: Brad Stevenson**
**750 Pacific Highway, 9th Floor**
**San Diego, CA 92132**

**Bid For:**
**NAS Lemoore, CA**
**Agricultural Lease IFB N62473LO11297**
**Parcel 4A42/4A43**
**To Be Opened:**
**2:00 P.M. Pacific Daylight Time**
**Wednesday, August 12, 2026**

In the event an interested bidder intends to bid on multiple leases, individual bids and bid deposits must be submitted for each Lease. In addition, a soft copy of each bid must be submitted via email to Brad Stevenson at bradley.a.stevenson6.civ@us.navy.mil.

**BIDDER'S CHECK LIST**

The checklist items below must be submitted in a SEALED envelope to conform as a Sealed Bid:

- Completed Bid Form
- Bid deposit (certified check, cashier's check, or U.S. Postal Service Money Order)
- Agricultural Lease Defense Production Act Questionnaire

Multiple sealed bids can be sent in one trackable package.

BIDDER IS RESPONSIBLE FOR ENSURING THEIR BID IS RECEIVED BY GOVERNMENT NO LATER THAN THE TIME AND DATE SPECIFIED. **NO LATE BIDS WILL BE ACCEPTED.**

**OVERNIGHT DELIVERY IS NOT GUARANTEED AT OUR LOCATION WITH ANY COURIER SERVICE**