AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE	PAGE	OF	PAGES
J	1		15

2. AMENDMENT/MODIFICATION NUMBER	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE REQUISITION NUMBER	5. PROJECT NUMBER *(If applicable)*
0001	04 Aug 2026	See Continuation Sheet	

6. ISSUED BY CODE N00189

NAVSUP FLT LOG CTR NORFOLK
ATTENTION CODE 301, 1968 GILBERT STREET SUITE 600
NORFOLK, VA 23511-3392
UNITED STATES
Robert Harrell, Email: robert.s.harrell15.civ@us.navy.mil Telephone: 757-377-2471

7. ADMINISTERED BY *(If other than Item 6)* CODE

SCD: PAS:

8. NAME AND ADDRESS OF CONTRACTOR *(Number, street, county, State and ZIP Code)*

CODE FACILITY CODE

(X)

☒ 9A. AMENDMENT OF SOLICITATION NUMBER N0018926QL217

9B. DATED *(SEE ITEM 11)* 22 Jul 2026

☐ 10A. MODIFICATION OF CONTRACT/ORDER NUMBER

10B. DATED *(SEE ITEM 13)*

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☒ is extended. ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA *(If required)*

See Continuation

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NUMBER AS DESCRIBED IN ITEM 14.

CHECK ONE	
☐	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: *(Specify authority)* THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NUMBER IN ITEM 10A.
☐	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES *(such as changes in paying office, appropriation data, etc.)* SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
☐	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
☐	D. OTHER *(Specify type of modification and authority)*

E. IMPORTANT: Contractor ☐ is not ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (*Organized by UCF section headings, including solicitation/contract subject matter where feasible.)*

Amendment 0001 - The purpose of Amendment 0001 is to Extend the Solicitation and update the Statement of Work.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER *(Type or print)*		16A. NAME AND TITLE OF CONTRACTING OFFICER *(Type or print)*	
		Joseph L. Frech	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		*(Signature of Contracting Officer)*	04 Aug 2026

SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

Solicitation/Contract Form Continuation

The following changes have been made:

INFORMATION	FROM	TO
Response Due Time	04:00 PM	05:00 PM
Response Due Date	06 Jul 2026	26 Aug 2026

Continuation of Description

Miscellaneous text in this section has been modified to:

1PERFORMANCE WORK STATEMENT (PWS)

CNAL N008 NAE Readiness Department

Space Optimization and Furniture Redesign

I. INTRODUCTION

Commander, Naval Air Force Atlantic (CNAL) requires an office space optimization and redesign to accommodate increased personnel and organizational changes. This redesign will enable the NAE Readiness Department to utilize their space more efficiently. Furniture, fixtures, and equipment (FF&E) essential for daily operations will be required, including delivery and installation. **All products shall meet the provided specifications and come from GSA-approved vendors.**

II. GENERAL REQUIREMENTS

1. Scope of FF&E: Furniture, fixtures, and equipment (FF&E) are required to complete the redesign of the N008 NAE Readiness office workspaces and to effectively support employee functions. The contractor shall specify the brand, materials, and color scheme of suggested selections. All FF&E shall comply with regulatory dimensions. At a minimum, all items listed in this PWS and in Enclosure 1 (Furniture, Fixtures, and Equipment List) shall be provided; partial fulfillment is not permitted. The Contractor shall adhere to Enclosure 1: Furniture, Fixtures, and Equipment (FF&E) List which holds equal weight to this PWS. The CNAL Requirement Owner, NAE Readiness Director, will coordinate all furniture finish selections. Samples of proposed selections are requested.

2. Compliance Standards & Design Approvals: All ADA, OSHA, and egress requirements shall be strictly abided by during both the design process and the physical installation of the new furniture. The vendor shall be fully privy to and compliant with all of these federal and safety regulations. The CNAL Facilities Director and CNAL NAE Readiness Director shall be included in the review and final approval of all designs, space layouts, and during the on-site installation phase.

3. Disassembly & Disposal: The FF&E Contractor shall assume full responsibility for the disassembly, removal, and appropriate off-site disposal of all existing office furniture.

4. Coordination & Deliveries: The FF&E Contractor shall be responsible for the delivery and installation of all furniture, fixtures, and equipment. The contractor shall coordinate with the CNAL NAE Readiness Director regarding employee badging, naval base access, installation dates, and delivery scheduling.

5. Delivery Staging & Storage: FF&E shipments shall be coordinated with the CNAL NAE Readiness Director for delivery scheduling. The FF&E Contractor shall assume responsibility for any orders arriving prior to or following the agreed-upon delivery and installation dates, including the storage and safekeeping of such items.

6. Progress Reporting: The FF&E Contractor shall provide, at minimum, bi-weekly delivery updates and promptly report any delays to the CNAL NAE Readiness Director within two (2) business days. Delivery updates shall be submitted electronically; while no standard template is required, Microsoft Office or Adobe PDF formats are preferred.

7. Phasing & Building Access: There shall be no phasing of FF&E deliveries; all required items shall be delivered and installed no later than 90 days after receipt of order. All deliveries shall be coordinated in advance with the CNAL NAE Readiness Director. Partial deliveries will not be accepted. Building NH-15 (NAE Readiness Office) is located on the first floor and is available for access from 0800 to 1630, Monday through Friday, unless otherwise specified.

8. Material Handling Equipment: CNAL will not provide dumpsters, forklifts, material handling equipment, or personnel to operate such equipment or hand carry any materials.

9. Pre-Existing Finishes & Damage Protection: FF&E Contractor is responsible for any damage to the building and finishes incurred by their crew. FF&E Contractor shall protect doors, walls, corners, and flooring during the entire project.

10. Joint Pre-Installation Damage Walkthrough: Prior to commencing any disassembly, move, or installation work, the FF&E Contractor and the CNAL NAE Readiness Director (or designated representative) shall conduct a joint walkthrough of the workspace to document all pre-existing damage to building finishes, flooring, walls, doors, and electrical/data faceplates. Any damage identified after project completion that was not documented during this walkthrough shall be deemed the responsibility of the Contractor to repair or restore to its original condition.

11. Site Verification: The FF&E Contractor shall conduct site visit(s) to familiarize themselves with the location and identify any potential installation issues. Prior to ordering, delivering, and installing, the contractor shall perform field verification. The FF&E Contractor is responsible for promptly notifying the CNAL Contracts Specialist and CNAL NAE Readiness Director of any discrepancies discovered.

12. Field Condition Verification: Prior to delivery and installation, the FF&E Contractor shall verify all field conditions for potential discrepancies. This verification includes, but is not limited to, room dimensions, electrical and data locations, and coordination of all wall-mounted systems such as fire pulls, extinguishers, thermostats, multifunction printers, and similar equipment. Site visits shall be coordinated with the CNAL NAE Readiness Director.

13. Data Cabling & Cable Management Boundaries: The FF&E Contractor shall work closely with the CNAL NAE Readiness Director, the CNAL Facilities Director, CNAL Comms Center, and the CNAL N6 Department (IT) regarding data cabling, phone lines, and facility structural and electrical considerations. The FF&E Contractor is responsible for providing clear physical routing paths, pull-strings, and mounting faceplates/brackets within the systems furniture panels. The actual pulling, termination, and performance testing of copper/fiber network cabling shall be performed by others (Government/CNAL N6 technicians). The FF&E Contractor shall coordinate faceplate compatibility with CNAL N6 prior to procurement.

14. Cable Separation & Routing Plans: The FF&E Contractor shall be responsible for providing isometric typical(s) indicating locations of power and data cabling in systems furniture where multiple types of data cabling will occur. The FF&E Contractor shall indicate power and data runs with respective separation distances from the point of entry, through the systems panels, to the final desktop location. The FF&E Contractor shall coordinate placement plans with the CNAL NAE Readiness Director, the CNAL Facilities Director, CNAL Communications Center, and the CNAL N6 Department (IT).

15. Cable Concealment: The Contractor shall design and implement comprehensive cable management solutions, ensuring all electrical power and IT/network cable routing is concealed, organized, and free of trip hazards.

16. Punch List & Defect Management: The FF&E Contractor shall coordinate the implementation of a punch list with the CNAL NAE Readiness Director and oversee the prompt replacement of any defective products with the manufacturer, as necessary.

17. Shipping Inspection: Responsibilities include inspecting for shipping damage, and annotating delivery date and condition of equipment on the bi-weekly delivery updates. Provide shipping/packing receipts to the CNAL NAE Readiness Director.

18. Interference Mitigation: The FF&E Contractor shall notify the CNAL NAE Readiness Director and the CNAL Facilities Director of any potential installation problems (i.e. FF&E blocking and/or interfering with outlets, thermostats, sprinkler heads, fire pulls, etc.) as soon as discovered.

19. Connection Coordination: The FF&E Contractor shall coordinate delivery of electrical components, data cover plate requirements, ceiling-fed "power poles", and connection of electrical and data systems with the CNAL NAE Readiness Director, , the CNAL Facilities Director, CNAL Communications Center, and the CNAL N6 Department (IT).

20. Final Inspections & Walkthrough: At completion of installation, inspect all products for proper operation and perform a final cleaning. All defects in equipment shall be replaced and coordinated with the CNAL NAE Readiness Director and the CNAL Facilities Director. A final walk-through and inspection are required. The FF&E Contractor shall address all installation deficiencies and coordinate the necessary logistics with the CNAL NAE Readiness Director and the CNAL Facilities Director.

21. User Training: Following installation, the FF&E Contractor shall provide instruction to the CNAL NAE Readiness Director on the proper use and adjustment of the products.

III. ELECTRICAL REQUIREMENTS

1. All electrical support should be discussed and coordinated with the CNAL Facilities Director prior to the start of any performance.

2. Scope of Electrical Work: The FF&E Contractor shall furnish all services required to install new electrical connections for the new furniture layouts on the first floor of NH-15. The Contractor will extend existing circuits to the new furniture locations and perform final connections. This work includes final

testing, labeling, and ensuring all electrical systems are fully operational and compliant with applicable codes.

3. Installation of New Connections: Extend existing electrical circuits to power new furniture locations on the 1st floor, as per the provided floor plan and specifications, if applicable.

4. Final Connections and Testing:

a. Once new furniture is in place, perform final electrical "whip" connections to all specified furniture power-infeeds, if applicable.

b. Energize, test, and verify the functionality of all new and modified circuits to ensure proper operation.

c. Clearly label all new circuits at the corresponding breaker panel and/or junction box, if applicable.

5. Personnel Requirements: The Contractor shall determine the electrical support as necessary, such as the licensed electrician and additional support, for the duration of the project and specify the estimated number of working days in their proposal.

6. Cleanup: The Contractor is responsible for daily cleanup of the worksite, ensuring all project-related debris and materials are removed from the premises.

7. Compliance Standards: Prior to any performance, discussion and coordination with the CNAL Facilities Director is required. All work shall be performed in strict accordance with the latest edition of the National Electrical Code (NEC) and all applicable local, state, and federal regulations.

IV. FURNITURE, FIXTURES, AND EQUIPMENT (FF&E)

See Enclosure 1 (Furniture, Fixtures, and Equipment List).

1. Executive Offices, General Workspaces & Cubicles

a. The Contractor shall provide a total of two (2) powered, height-adjustable (sit-to-stand) Executive U-Shaped desks with a Full Modesty Panel and Dual Arm Monitor Mount Kit; One (1) each for the two (2) Executive Offices.

b. The Contractor shall provide a total of four (4) new ergonomic guest chairs, allocated as two (2) guest chairs for each of the two (2) Executive Offices.

c. The Contractor shall provide a total of two (2) new high-back Executive desk chairs to complement each Executive Office; One (1) Executive Desk Chair per Executive Office.

d. The Contractor shall provide powered, height-adjustable (sit-to-stand) desks for all specified general workspaces.

e. Each workstation desk surface and structural frame shall be sized and rated to fully support a dual-monitor IT setup and associated computer peripherals.

f. Each cubicle workstation shall include modular wall panels featuring one (1) magnetic whiteboard panel. Please see Enclosure 1 for specifics.

g. Cubicle partitions shall incorporate upper glass that is frameless, frosted glass tile to maximize ambient light transmission into individual workspaces.

h. Cubicle wall configurations positioned along the exterior room walls shall be limited in height to ensure unobstructed access to perimeter windows, existing wall-mounted air conditioning units, and within the egress regulations.

i. The Contractor shall provide one (1) new ergonomic task chair to complement each workstation.

j. The Contractor shall provide and install at least one (1) wardrobe cabinet to each cubicle workspace, to be located among the storage units positioned against the designated display wall.

k. The Contractor shall provide and install at least one (1) lateral file drawer unit to each cubicle workspace, to be located under each desk.

2. Collaborative Work Area

a. The Contractor shall provide and install one (1) sitting height, rectangular collaborative table on casters.

b. The Contractor shall provide and install four (4) sitting height collaborative table chairs on casters.

c. The Contractor shall provide and install one (1) large combination whiteboard/message posting board in the designated lounge area for displaying organizational information.

3. Secure Internet Protocol Router (SIPR) Room

a. Within the designated Secure Internet Protocol Router (SIPR) room, the Contractor shall provide and install two (2) standard computer desks and one (1) standalone cabinet sized and rated to support a SIPR network printer.

b. The Contractor shall provide two (2) ergonomic office chairs specifically for the SIPR room workstations.

4. Conference Room

a. The Contractor shall provide eight (8) new ergonomic conference room chairs to complement the Government-retained conference table.

b. The Contractor shall provide ten (10) new ergonomic stackable conference room guest chairs to complement the Government-retained conference table.

V. INSTALLATION

1. Labor & Equipment: The FF&E Contractor shall provide all labor, materials, and equipment needed to receive, unload, stage, and install furniture in accordance with the approved plan.

2. Freight Claims: The FF&E Contractor is responsible for managing any necessary freight claims.

3. Structural Wall Blocking: For all wall-mounted components (including but not limited to whiteboards, tackboards, overhead storage cabinets, and SIPR room wall units), the Contractor is responsible for verifying that the wall structure and studs are capable of safely supporting the load. The Contractor shall utilize heavy-duty toggle bolts or anchor directly into metal/wood studs. The Contractor shall immediately notify the CNAL Facilities Director if structural wall backing/blocking is required but absent.

4. Packaging & Debris Disposal: The FF&E Contractor shall unpack furnishings, dispose of and remove packaging materials offsite, leaving furniture clean and spaces "move-in" ready, unless otherwise directed by CNAL NAE Readiness. CNAL military base dumpsters will not be available. The FF&E Contractor shall coordinate and provide dumpsters and recycling containers as necessary.

5. Staging & Storage Boundaries: No on-site laydown, storage, or staging area is available prior to the scheduled start of installation. The Contractor shall deliver only the materials scheduled for immediate installation on that workday. Staging or storing furniture, components, or packaging materials in common hallways, fire egress routes, or building exit paths is strictly prohibited.

VI. DELIVERY ADDRESS

Naval Support Activity Hampton Roads (NSA HR)

Commander, Naval Air Force Atlantic

Attn: N008 NAE Readiness Department

1562 Mitscher Ave.

Building NH-15, First Floor

Norfolk, VA 23511

VII. SECURITY REQUIREMENTS

1. Military Base Security Compliance: Installation will occur on a U.S. military installation. Vendor representatives and installers shall comply with all base security directives and conditions. The FF&E Contractor is responsible for complying with base security requirements.

2. Base Access & Physical Security Credentials: To access government property, it is required that all visitors/contractors shall be a U.S. Citizen and must be able to present an active U.S. Passport or a REAL ID from the DMV (which is different from a standard driver's license) to obtain the base access passes required. All visitors must be able to pass the required background investigation needed to obtain a base access pass. No employee or representative of the contractor shall be admitted to any government facility or U.S. military installation unless that person furnishes satisfactory proof meeting these standards.

3. Base Check-In & Escort Policies: In addition to holding a valid base access pass, all visitors shall check in at the CNAL Quarterdeck to obtain a visitor badge while visiting command facilities. All visitors will require a physical government escort at all times throughout our facilities.

4. Process Adaptability: Security and visit requests and the process for contractors changes over time and is managed outside of COMNAVAIRLANT policies and requirements. The FF&E Contractor shall determine and follow all regulations applicable to visit requests and gaining entrance to the applicable government facilities and military installations. Guidance from the CNAL Contract Support Specialist is available as required.

5. Vehicle Operations: The FF&E Contractor personnel shall be capable of safely operating delivery trucks and know the rules and regulations for gaining vehicle entry to the applicable government facilities and military installations. Vehicle inspections may be required.

6. Electronic Devices: All personnel shall abide by the security restrictions regarding carrying and using electronic devices (e.g., laptops, cell phones, PDAs) on Naval Support Activity Hampton Roads and

Commander, Naval Air Force Atlantic. The contractor shall be responsible for satisfying and obtaining the necessary clearance from the Commander, Naval Air Force Atlantic Security Office before bringing any such device into the secure work environment.

VIII. PROJECT POINTS OF CONTACT

1. COMNAVAIRLANT Requirement Owner / Technical Point of Contact:

TBD

2. COMNAVAIRLANT Contract Specialist:

TBD

Continuation of Deliveries or Performance

The delivery information for the following CLIN(s) / SLIN(s) / ELIN(s) were modified:

0001

INFORMATION	FROM	TO
Period of Performance	13 Jul 2026 to 13 Aug 2026	17 Aug 2026 to 30 Sep 2026