COMBINED SYNOPSIS/SOLICITATION

Marine Corps Systems Command Mentor Program

M67854-27-Q-0500

1. This is a combined synopsis/solicitation for commercial products prepared in accordance with the format in the Federal Acquisition Regulation (FAR) subpart 12.6, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; quotations are being requested and a written solicitation will not be issued. Marine Corps Systems Command (MARCORSYSCOM) Office of Human Capital Management has a requirement for a mentor program.

2. This solicitation is a Request for Quote (RFQ). The solicitation number is M67854-27-Q-0500. This solicitation includes the following attachments:

- Attachment 1: Instructions to the Quoters
- Attachment 2: Evaluation Procedures
- Attachment 3: Mentor Program Required Matrices
- Attachment 4: Performance Work Statement

3. The associated North American Industrial Classification System (NAICS) code for this procurement is 611430 – Professional and Management Development Training. All qualified responsible sources may submit a quotation, which will be considered by the agency. This is a 100% Women Owned Small Business set-aside.

4. The contract resulting from the RFQ will be firm-fixed-priced. Contract Line Item Numbers (CLINs) will be inclusive of all associated pricing.

CLIN	DESCRIPTION	QTY	UNIT
0001	Mentor Program IAW PWS Section 2	12	Months
0002	Stand-Alone Mentoring Skills Workshops (Option) IAW PWS 3.1	12	Each
0003	New Supervisor Mentoring Options (Option) IAW PWS 3.2	12	Months
0004	Deliverables	9	NSP
1001	Mentor Program PWS Section 2	12	Months
1002	Stand-Alone Mentoring Skills Workshops (Option) IAW PWS 3.1	12	Each
1003	New Supervisor Mentoring Options (Option) IAW PWS 3.2	12	Months
1004	Deliverables	9	NSP
2001	Mentor Program PWS Section 2	12	Months
2002	Stand-Alone Mentoring Skills Workshops (Option) IAW PWS 3.1	12	Each
2003	New Supervisor Mentoring Options (Option) IAW PWS 3.2	12	Months
2004	Deliverables	9	NSP
3001	Mentor Program PWS Section 2 IAW PWS 3.2	12	Months
3002	Stand-Alone Mentoring Skills Workshops (Option) IAW PWS 3.1	12	Each
3003	New Supervisor Mentoring Options (Option) IAW PWS 3.2	12	Months
3004	Deliverables	9	NSP
4001	Mentor Program PWS Section 2	12	Months

4002	Stand-Alone Mentoring Skills Workshops (Option) IAW PWS 3.1	12	Each
4003	New Supervisor Mentoring Options (Option) IAW PWS 3.2	12	Months
4004	Deliverables	9	NSP

5. The provision at 52.212-1, Instructions to Offerors – Commercial Products and Commercial Services (SEP 2023), applies to this acquisition. Addenda are attached:

Addenda 1: Instructions to Offerors (Attachment 1 to the solicitation)

6. The Period of Performance (PoP) will include a 12-month base year plus four Option Years. PoP will start 1 November 2026 and end 31 October 2031.

7. The evaluation criteria are set forth in Attachment 2, to this solicitation, Evaluation Procedures.

8. The clause at 52.212-4, Contract Terms and Conditions – Commercial Products and Commercial Services (NOV 2023), applies to this acquisition.

The following FAR clauses are incorporated by reference to implement provisions of law or Executive orders applicable to the acquisition of commercial products and commercial services: 52.203-19, 52.209-6, 52.209-10, 52.219-6, 52.219-28, 52.222-3, 52.222-35, 52.222-36, 52.222-37, 52.222-41, 52.222-42, 52.222-50, 52.222-55, 52.222-62, 52.224-3, 52.226-8, 52.232-33, 52.232-40, 52.233-3, 52.233-4.

9. Additional applicable FAR Clauses, Supplemental Regulations, Terms and Conditions:

FEDERAL ACQUISITION REGULATIONS (FAR) CLAUSES

CLAUSE NUMBER	TITLE	DATE
52.203-11	Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions	SEP 2024
52.203-18	Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements or Statements - Representation	JAN 2017
52.204-7	System for Award Management	NOV 2024
52.204-9	Personal Identity Verification of Contractor Personnel	JAN 2011
52.204-13	System for Award Management Maintenance	OCT 2018
52.204-90	Offeror Identification	
52.204-91	Contractor Identification	
52.208-90	Government Supply Sources	
52.212-2	Evaluation – Commercial Products and Commercial Services	NOV 2021
52.217-3	Evaluation Exclusive of Options	APR 1984
52.217-4	Evaluation of Options Exercised at Time of Contract Award	JUN 1988
52.217-5	Evaluation of Options	JUL 1990
52.217-8	Option to Extend Services	NOV 1999
52.217-9	Option to Extend the Term of the Contract	MAR 2000
52.219-14	Limitations on Subcontracting (DEV 2021-O0008)	SEP 2021
52.219-30	Notice of Set-Aside for, or Sole Source Award to, Women-Owned	OCT 2022

	Small Business Concerns Eligible Under the Women-Owned Small Business Program	
52.222-43	Fair Labor Standards Act and Service Contract Labor Standards – Price Adjustment (Multiple Year and Option Contracts)	AUG 2018
52.222-90	Addressing DEI Discrimination by Federal Contractors	APR 2026
52.222-50	Combatting Trafficking in Persons	FEB 2026
52.223-23	Sustainable Products and Services	MAR 2025
52.240-90	Security Prohibitions and Exclusions Representations and Certifications	DEC 2025
52.240-91	Security Prohibitions and Exclusions	DEC 2025
52.244-6	Subcontracts for Commercial Products and Commercial Services (DEV)	MAR 2025

DoD FEDERAL ACQUISITION REGULATION SUPPLEMENT (DFARS) CLAUSES

CLAUSE NUMBER	TITLE	DATE
252.203-7000	Requirements Relating to the compensation of Former DoD Officials	SEP 2011
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	DEC 2022
252.203-7005	Representation Relating to Compensation of Former DoD Officials	SEP 2022
252.204-7004	Antiterrorism Awareness Training for Contractors	FEB 2026
252.204-7008	Compliance with Safeguarding Covered Defense Information	OCT 2016
252.204-7009	Limitations on the Use or Disclosure of Third-Party Contractor Reported Cyber Incident Information	JAN 2023
252.204-7014	Limitations on the Use or Disclosure of Information by Litigation Support Contractors	FEB 2026
252.204-7016	Covered Defense Telecommunications Equipment or Services-Representations	DEC 2019
252.204-7017	Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services – Representation	MAY 2021
252.204-7018	Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services	JAN 2023
252.204-7022	Expediting Contract Closeout	MAY 2021
252.204-7024	Notice on the Use of Supplier Performance Risk System	MAR 2023
252.209-7011	Representation for Restriction on the Use of Certain Institutions of Higher Education	FEB 2026
252.209-7012	Prohibition Relation to Conflicts of Interest in Consulting Services – Certification	FEB 2026
252.225-7000	Buy American – Balance of Payments Program Certificate	FEB 2024
252.225-7001	Buy American and Balance of Payments Program	FEB 2024
252.225-7012	Preference for Certain Domestic Commodities	APR 2022
252.225-7055	Representation Regarding Business Operation with the Maduro Regime	MAY 2022
252.225-7056	Prohibition Regarding Business Operations with the Maduro Regime	JAN 2023
252.225-7059	Prohibition on Certain Procurements from the Xinjiang Uyghur Autonomous Region – Representation	JUN 2023
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	DEC 2018
252.232-7006	Wide Area Workflow Payment Instructions	JAN 2023

252.232-7010	Levies on Contract Payments	DEC 2006
252.237-7010	Prohibition on Interrogation of Detainees by Contractor Personnel	JAN 2023

10. The Defense Priorities and Allocation System (DPAS) and assigned rating are not applicable.

11. Quotes shall be submitted such that they will be received no later than **10:00 AM Eastern Time on 20 August 2026.** See Attachment 1, Instructions to Offerors, for quote submission instructions.

12. Questions regarding this RFQ shall be submitted to Mark Sanderson at mark.sanderson@usmc.mil and Alex Diviney at alexandra.diviney@usmc.mil and shall be submitted no later than **3:00 PM Eastern Time on 6 August 2026**.