SCOPE OF WORK for Purchase of RPI Supplies

GENERAL INFORMATION

1. The Massachusetts Army National Guard Recruiting and Retention Battalion would like to procure various RPI (RecruiCng Publicity Items) Supplies for use by the marketing section to produce RPI to be used by RecruiCng and RetenCon NCOs (RRNCOs). The purpose of these items is to generate awareness, enhance rapport/relationships, and generate leads and prospects for enlistment into the MAARNG.

2. **Description and specifications or equivalent:**

32 Each – Roland TrueVIS TH Eco-Solvent Banner Printer Ink – 8 cyan, 8 magenta, 8 yellow, and 8 black – must be fast drying, 500ml bottle size, and compatible with Roland TrueVIS XP-640 printer. (Justification for Roland brand: manufacturer's two year warranty requires use of genuine first-party products in order to avoid warranty void).

9 (packs of 110 sheets) Each – Sublimation Paper – must be white, a high-density sublimation paper for both hard and soft substrates, 105gsm, 8.5"x11", inkjet paper, and compatible with Sawgrass SG1000 printer.

5 (packs of 110 sheets) Each – Sublimation Paper – must be white, a high-density sublimation paper for both hard and soft substrates, 105gsm, 11"x17", inkjet paper, and compatible with Sawgrass SG1000 printer.

6 Each – Sawgrass Sublimation Printer Ink Cartridges – 1 cyan, 1 magenta, 1 yellow, 3 black – must be compatible with Ricoh SG1000 printer, must not void the manufacturer's warranty if it is a third-party brand.

100 Each– Vertical X-Frame Banner Stand – must fit banner width range: 19.5" x 39.5" (inches) and must fit banner height range: 54.5" x 63" (inches).

300 Each– Black Sublimation Plaque – must come with embedded sublimation area, be 7” x 9” plaque, embedded imprint area of 5.875” x 7.87”, black, medium density fiberboard, gloss white finish, and ogee edge.

400 Each– Black Sublimation Plaque – must come with embedded sublimation area, be 5” x 7” plaque, embedded imprint area of 3.875” x 5.875”, black, medium density fiberboard, gloss white finish, and ogee edge.

200 Each – Dry Erase Sublimation Hardboard – must be 8” x 10.3” and hardboard substrate with a white gloss finish.

400 Each – Rectangle Sublimation Hardboard Magnet – must be 2” x 3”, single-sided, hardboard substrate, white gloss finish, and come with adhesive magnets.

500 Each– White Business Card Plas*c Bag Tag – must be 4.25” x 2.5”, white, FRP substrate, and have a gloss finish.

360 Each – Sublimation Ceramic Mug – must be 11oz and white.

40 Each – Ricoh Pro C5310S Toner – must be genuine Ricoh toner and compatible with the Ricoh Pro C5310S printer, and use of item must not void the manufacturer’s warranty; 10 Black, 10 Cyan, 10 Magenta, 10 Yellow. (Justification for Ricoh brand: manufacturer’s two year warranty requires use of genuine first-party products in order to avoid warranty void).

4 Each– Ricoh Pro C5310s Waste Toner Bottle – must be genuine Ricoh waste toner bottle and be compatible with the Ricoh Pro C5310S printer. (Justification for Ricoh brand: manufacturer’s two year warranty requires use of genuine first-party products in order to avoid warranty void).

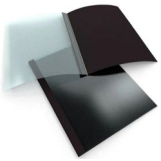
80 (packs of 150 sheets) Each – Enhanced Business Paper – must be letter size (8.5” x 11”), 40 lb, 150gsm, glossy, white, and specifically for a laser printer.

1 (ream of 500 sheets) Each – Parchment Paper – must be 8.5” x 11”, ivory color, 24lb, 90gsm, and compatible with laser printer.

50 Each – Frame – must be 11” x 14”, wood, and mat down to 8” x 10”.

150 (Sheets) Each – Metal Sheetstock for Sublimation Printing – must be no larger than 7” x 9”, no thicker than 0.03” thick, white, glossy, aluminum, have square corners, sublimation friendly, single sided.

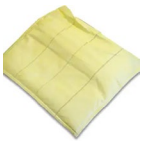
5 (boxes of 100 covers) Each – Black Linen Thermal Binding Utility Cover (Frosted Front) – must be 1/16” V Fold, capacity: approximately 10 sheets, have a frosted front cover, and be compatible with a thermal binding system.



300 Each – Certificate Cover – must be overall size of 12” x 9.375”, linen, and have die-cuts to hold 8.5” x 11” sheet of paper.

200 Each– Sublimation Metal Business Card – must be 0.21mm thick, 3.4” x2.1” size, Aluminum, blank, white, double sided print op*on

5 Each– Quatro Air Replacement Yellow Bag Filter – must be compatible with Quatro Air CSA 600 Series Fume Extractor, must be genuine and not be third-party part.



100 Each – Clear Acrylic Block Award – must be solid, clear, acrylic block, laserable, 4” x 6”, 1” thickness.

100 Each– Clear Acrylic Block Award – must be solid, clear, acrylic block, laserable, 5” x 7”, 1” thickness.

12 (cans of 12-ounce spray) Each – Laser Engrave Tile/Glass Marking Spray – must be laserable with CO2 or fiber laser engraver, for use with ceramic, porcelain, *le, and glass, and black

12 (cans of 12-ounce spray) Each– Laser Engrave Metal Marking Spray – must be laserable with CO2 or fiber laser engraver, black, and for use with AircraZ Grade Aluminum, Chrome, Pewter, Stainless Steel, Titanium, and Tool Steel.

50 Each – Solid Walnut Plaque Base – must have a cove edge, two wall hanging key-hole slots on the back, be 5” x 7” overall size, 3” x 5” inside dimensions, solid, walnut, and laserable.

50 Each– Solid Walnut Plaque Base – must have a cove edge, two wall hanging key-hole slots on the back, be 6” x 8” overall size, 4” x 6” inside dimensions, solid, walnut, and laserable.

50 Each – Solid Walnut Plaque Base – must have a cove edge, two wall hanging key-hole slots on the back, be 7” x 9” overall size, 5” x 7” inside dimensions, solid, walnut, and laserable.

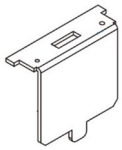
50 Each– Solid Walnut Plaque Base – must have a cove edge, two wall hanging key-hole slots on the back, be 8” x 10” overall size, 6” x 8” inside dimensions, solid, walnut, and laserable.

2 Each – Bucket – must have a Life Latch Screw Top Lid, hold 5 gallons, and be made of HDPE (high density polyethylene).

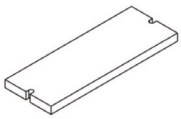
4 (pairs) Each - Scissors – must have rubber comfort grip, 8” shears for right or left handed use, and 4” stainless steel blades

6 (packs of 1000 zip ties) Each – Zip Tie – must be strong and durable, nylon material, black, hold at least 50 lbs, and be 8” x 3/16th” in size.

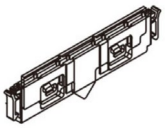
2 Each– Ricoh 416710 (TYPE W) Staple Cartridge Holder with 2,000 Staples – must be genuine Ricoh part, so as not to void the manufacturer's warranty.



5 Each– CLEANER, PAD WIPER CG2183 – must be compatible with the Roland TrueVIS XP-640, and be a genuine Roland part, so as not to void the manufacturer's warranty.



5 Each– PAD,INK FLUSH CG2183 LG – must be compatible with the Roland TrueVIS XP-640, and be a genuine Roland part, so as not to void the manufacturer's warranty.



5 Each – WIPER,HEAD CG2183 LG – must be compatible with the Roland TrueVIS XP-640, and be a genuine Roland part, so as not to void the manufacturer's warranty.

4 (packs of 50 swabs) Each – Genuine Roland Cleaning Swab – must be 5", compatible with the Roland TrueVIS XP-640, compatible with Roland Eco-Sol ink, and be a genuine Roland part, so as not to void the manufacturer's warranty.

<u>Delivery and LogisCcs</u>

a) Vendor to provide digital product sample for approval

b) LiSgate delivery to MA ARNG CCG (Camp CurCs Guild - 25 Haverhill Street BLDG L003, Reading, MA 01867) within 60 days of digital product sample approval