Performance Work Statement (PWS)

Northern Lights Chapel Pew Refresh

Minot AFB, ND

August 5, 2026

1. Overview

The 5th Bomb Wing Chapel has a requirement to refresh the pews in the Northern Lights Chapel on Minot Air Force Base, ND. The requirement includes removal of old upholstery and padding and replacing it with new pew and kneeler upholstery and padding, with the option of refinishing the wood of the pews.

1.1. The Performance Work Statement (PWS) will be amended as required upon contract award to remove the refinishing requirement if the optional work is not awarded.

2. Scope of Work

2.1. The Contractor will provide all tools, materials, and equipment required to remove and dispose of current upholstery and padding on all existing chapel pews and kneelers located in the Northern Lights Chapel. The contractor will dispose of waste at an off-base location in accordance with all Federal, State, local, and base environmental laws and regulations.

2.2. The Contractor must install new padding and upholstery to all existing chapel pews and kneelers located in Northern Lights Chapel based on material specifications provided by the Government.

2.3. As an option, the Contractor will include a separate line item in the submitted quote for the refinish or renewal of the current clear-stained wood components on the pews (to include sanding, staining to match existing wood, and applying a protective clear coat).

> 2.3.1. The PWS will be amended as required upon contract award to remove the refinishing requirement if the optional work is not awarded.

2.4. Pew and Kneeler Specifications:

- Largest Pews: 156” x 16” x 3” (Qty. 32)
- Large Pews: 137” x 16” x 3” (Qty. 2)
- Small Pews: 82” x 16” x 3” (Qty. 2)
- Clergy Seats (Center): 17” x 22” x 3” (Qty. 1)
- Clergy Seats (Side): 16” x 21” x 3” (Qty. 2)

- Kneelers: 72” x 6” x 2” (Qty. 62)

2.5. The cushions for the pews and kneelers are attached to the pews themselves, and the pews are anchored to the floor on a wooden peg system which is bolted to the floor. The work must be done on site. The pews can be removed from the pegs in order to attach new upholstery if required.

3. General Requirements

3.1. The Contractor and all representatives must present a professional appearance proper to the duties performed.

3.2. The Contractor must clean the work area daily and upon completion of the installation of padding and upholstery.

3.3 The Contractor must complete the work outlined in this PWS with minimal impact to religious services which are held in the chapel and must stop work during all listed religious service times. Religious service times include, but are not limited to, Monday through Friday from 12:00 pm – 12:30 pm, Sunday 9:00 am – 12:00 pm. Services scheduled outside of the listed times are rare but must be accommodated by the Contractor.

3.4. The Government may stop or delay work at Minot AFB due to weather, exercises, or mission necessities. This requirement is not considered mission essential. The Contractor is not expected to continue work during weather emergencies or national emergencies. The Contractor must listen to local radio, television, or other alerting systems to learn the condition of the base. When applicable the Contracting Officer will notify the Contractor of the delay or closure.

5. Base Access

5.1. A current REAL ID-compliant driver’s license, state-issued identification card, or U.S. passport, and a current automobile insurance document and vehicle registration will be required to gain access to Minot AFB.

5.2. Contractor employs will be required to provide their date of birth, social security number, and vehicle registration information upon arrival at Minot AFB.