# Department of the Air Force (DAF) Clauses

1. **Ombudsman (DAF Part 1)**
    a. An ombudsman has been appointed to hear and facilitate the resolution of concerns from offerors, potential offerors, and others for this acquisition. When requested, the ombudsman will maintain strict confidentiality as to the source of the concern. The existence of the ombudsman does not affect the authority of the program manager, contracting officer, or source selection official. Further, the ombudsman does not participate in the evaluation of proposals, the source selection process, or the adjudication of protests or formal contract disputes. The ombudsman may refer the interested party to another official who can resolve the concern.
    b. Before consulting with an ombudsman, interested parties must first address their concerns, issues, disagreements, and/or recommendations to the contracting officer for resolution. Consulting an ombudsman does not alter or postpone the timelines for any other processes (e.g., agency level bid protests, GAO bid protests, requests for debriefings, employee-employer actions, contests of OMB Circular A-76 competition performance decisions).
    c. If resolution cannot be made by the contracting officer, the interested party may contact the ombudsman, **AFICC//OL-GSC, Director of Contracting, 245 Davis Ave E., Barksdale AFB, LA 7110, phone number: 318-456-6336, email address: ig.afica.kg.workflow@us.af.mil**. Concerns, issues, disagreements, and recommendations that cannot be resolved at the Center/MAJCOM/FLDCOM/DRU ombudsman level, may be brought by the interested party for further consideration to the Department of the Air Force ombudsman, Associate Deputy Assistant Secretary (ADAS) (Contracting), SAF/AQC, 1060 Air Force Pentagon, Washington DC 20330-1060, phone number (571) 256-2395, facsimile number (571) 256-2431.
    d. The ombudsman has no authority to render a decision that binds the agency.
    e. Do not contact the ombudsman to request copies of the solicitation, verify offer due date, or clarify technical requirements. Such inquiries shall be directed to the contracting officer.

2. **Elimination Of Use of Class I Ozone Depleting Substances (ODS) (DAF Part 23)**
    a. General Prohibitions
        i. In accordance with Department of the Air Force (DAF) environmental policies, the Contractor must strictly avoid the use of Class I Ozone Depleting Substances (ODS). Specifically, the Contractor must not:
            1. Provide any service or product with any specification, standard, drawing, or other document that requires the use of a Class I ODS in the test, operation, or maintenance of any system, subsystem, item, component, or process.
            2. Provide any specification, standard, drawing, or other document that establishes a test, operation, or maintenance requirement that can *only* be met by the use of a Class I ODS as part of this contract or order.
    b. Defined Class I ODS Products
        i. For the purposes of DAF policy, the following products that are pure (i.e., they meet the relevant product specification identified in AFI 32-7086, *Hazardous Materials Management*) are classified as Class I ODSs:

| Category | Prohibited Substances |
|---|---|
| Halons | 1011, 1202, 1211, 1301, and 2402 |
| Chlorofluorocarbons (CFCs) | CFC-11, CFC-12, CFC-13, CFC-111, CFC-112, CFC-113, CFC-114, CFC-115, CFC-211, CFC-212, CFC-213, CFC-214, CFC-215, CFC-216, and CFC-217 |
| CFC Blends | R-500, R-501, R-502, and R-503 |
| Other Solvents & Fumigants | Carbon Tetrachloride, Methyl Chloroform, and Methyl Bromide |

3. **Health and Safety on Government Installations (DAF Part 23)**
    When performing work under this contract on a Government installation, the Contractor must comply with the following requirements:
    a. General Precautions

i. The Contractor must take all reasonable steps and precautions to prevent accidents and protect the health and safety of Contractor and Government personnel involved in, or coming into contact with, the performance of this contract.

b. Additional Directed Precautions
   i. The Contractor must take any additional immediate precautions that the Contracting Officer (CO) reasonably requires for health and safety purposes.

c. Application of Safety Standards
   i. The CO may issue a written order directing the Contractor to adhere to Department of the Air Force Occupational Safety and Health (AFOSH) standards or other specific health and safety standards. Any contract adjustments resulting from these directed standards will be processed in accordance with the Changes clause of this contract.

d. Correcting Violations
   i. Any violation of these health and safety rules and requirements is grounds for termination under the Default clause of this contract, unless the Contractor promptly corrects the violation as directed by the CO.

4. **Contractor Access to Department of the Air Force Installations (DAF Part 42)**

a. General Access and Identification
   i. The Contractor must obtain base identification and vehicle passes, if required, for all Contractor personnel who make frequent visits to or perform work on the Department of the Air Force installation(s) cited in the contract. Contractor personnel are required to wear or prominently display installation identification badges or Contractor-furnished identification badges at all times while visiting or performing work on the installation.

b. Application and Credentialing Process
   i. To obtain base access credentials, the Contractor must submit a written request on company letterhead to the Contracting Officer (CO).
      1. Request Contents: The letter must list the contract number, location of the work site, start and stop dates, and the names of all employees and subcontractor employees requiring access. The letter must also specify the individual(s) authorized to sign requests for base identification credentials or vehicle passes.
      2. Routing: The CO will endorse the request and forward it to the issuing base pass and registration office or Security Forces for processing.
      3. Required Documentation: When reporting to the registration office, the authorized Contractor individual(s) must provide the following:
         a. A valid driver's license that complies with the REAL ID Act of 2005
         b. Current vehicle registration
         c. Valid vehicle insurance certificate

c. Controlled and Restricted Area Entry
   i. When work under this contract requires unescorted entry to controlled or restricted areas, the Contractor must comply with the following additional security protocols: *To be determined at the task order level*

d. Emergency Mass Notification System (EMNS)
   i. The Contractor must provide an after-hours contact number or after-hours email in the EMNS for each of their personnel whose normal place of duty is on a DoD installation or within a DoD facility.
      1. Reporting Requirements: The Contractor must comply with any additional requirements in DAFMAN 10-206 for emergency operational reporting.
      2. System Updates: To update information, personnel can access the globe icon on their system desktop screens and choose the "Access Self-Service" option.
      3. Foreign Nationals: Foreign Nationals may participate in the system and may remove themselves from the EMNS at any time.

e. Credential Maintenance and Return Requirements
   During the performance of the contract and upon contract closeout, the Contractor is strictly responsible for managing access credentials according to the following requirements:

| Event / Change in Status | Required Contractor Action |
|---|---|
| New Personnel Assigned | Obtain required identification and vehicle passes prior to the employee requiring access to the work site. |

| | |
|---|---|
| Loss of Access Need | Promptly return credentials and vehicle passes for any employee or subcontractor who no longer requires access to the work site. |
| Pass Expiration | Ensure expired identification passes are immediately returned to the issuing office. |
| Contract Completion/Termination | Ensure that all base identification and vehicle passes issued to employees and subcontractors are returned to the issuing office. |

f. Enforcement

i. Failure to comply with these base access and credential return requirements may result in the withholding of final payment.

5.