STATEMENT OF WORK

Section 1 Scope

1.0 Description

1.1 Background
The OCJCS/ODJS/DOM MILSEC Office is responsible for providing coins for the Vice Chairman of the Joint Chiefs of Staff (VCJCS) and the Senior Enlisted Advisor to the Chairman of the Joint Chiefs of Staff (SEAC).

1.2 Purpose
The work to be performed under this contract is for the production and delivery of coins for the VCJCS and SEAC to allow senior leadership to recognize outstanding performance for Department of Defense employees.

1.3 Objective
The contractor shall provide all staffing, equipment and materials necessary for the development and delivery of the command coin requirements specified herein. The contractor shall perform to the standards of the contract.

1.4 General Information

1.4.1 Delivery Timeframes
The OCJCS/ODJS/MILSEC Office for the Vice Chairman of the Joint Chief of Staff requires delivery of the specified command coins as follows:

Base quantity CLINs 0001 and 0002:
Projected Contract Award: 14 August 2026
Initial Die Cast Image: 28 August 2026
Physical Sample Delivery: 2 October 2026
Initial Delivery: 6 November 2026

Option quantity CLINs 1001 and 1002:
Final Delivery: 1 September 2027

Option quantity CLINs 2001 and 2002:
Final Delivery: 1 December 2027

Option quantity CLINs 3001 and 3002:
Final Delivery: 1 September 2028

Option quantity CLINs 4001 and 4002:
Final Delivery: 1 December 2028

Option quantity CLINs 5001 and 5002:
Final Delivery: 1 September 2029

Option quantity CLINs 6001 and 6002:
Final Delivery: 1 December 2029

Option quantity CLINs 7001 and 7002:
Final Delivery: 1 September 2030

Option quantity CLINs 8001 and 8002:
Final Delivery: 1 December 2030

1.4.1.1. Deliverables

All deliverables shall become the property of the United States Government. Deliverables include:

Base Quantity CLINs 0001 and 0002

Product	Schedule	Government POC
Die Cast Image	10 calendar days after Receipt of Award	TPOC POC
Physical Die Cast Sample Coin (s)	24 calendar days after Receipt of Government Approval of Die Cast Image of Coin	TPOC POC
Finished Coin(s)	30 calendar days after Receipt of Government Approval of Physical Die Cast Sample Coin; quantity required is 700 by 6 November 2026.	TPOC POC

Option Quantity CLINs 1001

Product	Schedule	Government POC
Finished Coin(s)	30 calendar days after Receipt of Option exercise modification; quantity required 500 by 1 September 2027.	TPOC POC

Option Quantity CLIN 1002

Product	Schedule	Government POC
Finished Coin(s)	30 calendar days after Receipt of Option exercise modification; quantity required 250 by 1 September 2027.	TPOC POC

Option Quantity CLINs 2001 and 2002

Product	Schedule	Government POC
Finished Coin(s)	30 calendar days after Receipt of Option exercise modification; quantity required 250 by 1 December 2027.	TPOC POC

Option Quantity CLIN 3001

Product	Schedule	Government POC
Finished Coin(s)	30 calendar days after Receipt of Option exercise modification; quantity required 500 by 1 September 2028.	TPOC POC

Option Quantity CLIN 3002

Product	Schedule	Government POC
Finished Coin(s)	30 calendar days after Receipt of Option exercise modification; quantity required 250 by 1 September 2028.	TPOC POC

Option Quantity CLINs 4001 and 4002

Product	Schedule	Government POC
Finished Coin(s)	30 calendar days after Receipt of Option exercise modification; quantity required 250 by 1 December 2028.	TPOC POC

Option Quantity CLIN 5001

Product	Schedule	Government POC
Finished Coin(s)	30 calendar days after Receipt of Option exercise modification; quantity required 500 by 1 September 2029.	TPOC POC

Option Quantity CLIN 5002

Product	Schedule	Government POC
Finished Coin(s)	30 calendar days after Receipt of Option exercise modification; quantity required 250 by 1 September 2029.	TPOC POC

Option Quantity CLINs 6001 and 6002

Product	Schedule	Government POC
Finished Coin(s)	30 calendar days after Receipt of Option exercise modification; quantity required 250 by 1 December 2029.	TPOC POC

Option Quantity CLIN 7001

Product	Schedule	Government POC
Finished Coin(s)	30 calendar days after Receipt of Option exercise modification; quantity required 500 by 1 September 2030.	TPOC POC

Option Quantity CLIN 7002

Product	Schedule	Government POC
Finished Coin(s)	30 calendar days after Receipt of Option exercise modification; quantity required 250 by 1 September 2030.	TPOC POC

Option Quantity CLINs 8001 and 8002

Product	Schedule	Government POC
Finished Coin(s)	30 calendar days after Receipt of Option exercise modification; quantity required 250 by 1 December 2030.	TPOC POC

1.4.2 Primary (POC)

Primary JS POC:
Kimberly Gomez
OCJCS/ODJS Financial Management Analyst

Shipping Address:
OCJCS/ODJS/DOM MILSEC Office
Attn: Kimberly Gomez
9000 Joint Staff Pentagon, Room 1E986
Washington DC 20318-9000

1.4.3 Type of Contract

The Government anticipates an award of a Firm Fixed Price (FFP) GSA Schedule Delivery Order with Base and Option quantities.

2.0 Information

The Government will provide the graphic artwork for the contractor to develop the die cast image and physical die cast sample for the coins are furnished herein as Attachment 1 - 2. The Contractor shall develop and design the die cast for the VCJCS and SEAC coin in accordance with the Government furnished graphic artwork specifications provided via Attachment 1 - 2 and defined below. The Contractor shall provide and ensure a high- resolution design for the die cast coins and all finished coins delivered to the OCJCS/ODJS/DOM MILSEC office for the Chairman of the Joint Chief of Staff under the resultant delivery order award.

The Contractor-delivered die cast coins and corresponding designs are subject to Government review and approval prior to production and delivery of the finished coins. The Government has up to seven (7) calendar days from receipt of the initial die cast coins delivered by the Contractor to provide approval of each die cast design.

2.1 Coin Requirements

2.1.1 Specifications for VCJCS Coin (See Attachment #1) Text Requirements:

Side 1 – *Top:* 13th VICE CHAIRMAN
Bottom: OF THE JOINT CHIEFS OF STAFF
Side 2 – Gen Christopher J. Mahoney

Graphic Elements: (See Attachment #1)

Side 1 – VCJCS Flag design – Eagle raised brass with colored shield, dark blue-SMS214, red-SMS441) split background, color req: (white, lt blue-PMS297c, with 4 raised blue stars. Raised Brass K-Bar Knife

Side 2 – 4 raised black stars. Raised Army, Marines, Navy, Air Force, and Space Force, Seals, over a beveled pentagon bar. Back side of K-Bar Knife and eagle wing.

Coin Dimension

Width 2.67”
Height 2.0”

Design Description

Die struck brass with brushed satin finish. White and blue enamel inlay for the VCJCS flag. See attached design furnished herein as Attachment #1.

Must be USA Made.

2.1.2 Specifications for SEAC Coin (See Attachment #1) Text Requirements:

Side 1 – None
Side 2 – THE DEED IS ALL, NOT THE GLORY.
PRESENTED BY THE SIXTH SENIOR ENLISTED ADVISOR TO THE CHAIRMAN
OF THE JOINT CHIEFS OF STAF

“Signature”
SEAC DAVID L. ISOM

Graphic Elements: (See Attachment #1)

Side 1 – SEAC Flag design - Eagle, 4 Stars, split background, color req: (white, Yellow PMS 136, Bluebird-PMS542, dark blue-SMS214, red-SMS441) 4 Stars, Top white yellow border, bottom Bluebird yellow border.

Side 2 – Roman Numeral 6 -
Signature -
Badge of a U. S. Navy Command Master Chief Petty Officer -
Special Warfare insignia -
SEAL Trident -
Joint Staff Seal-

Coin Dimension

Shape: 2.5" length x 2.25" width

Material: Solid Brass **Weight:** 75 grams

Design Description

Side 1
Die struck brass with raised SEAC Crest

Side 2
Raised - JS seal, Master Chief badge, Navy Seal Trident, Signature, Text, and Roman Numeral IV.

Must be USA Made

3.0 Task Descriptions

3.1 Reporting

3.1.1 Problems and Shortfalls

This acquisition is subject to the Buy America Act. Any potential concerns shall be reported to the Government as soon as possible. Reference section 1.4.2. for Government Points of Contact.

4.0 Quality

4.1 Quality Control Plan

The contractor shall implement a Quality Control Program for this effort. The contractor shall prepare and provide a Quality Control Plan that details and describes the contractor's framework and processes for delivering quality products in accordance with the requirements specified within this SOW and those furnished via Attachment 1 - 2. In implementation of its Quality Control Program the Contractor shall ensure all work to be performed in accomplishment of the resultant delivery order award meets the quality, quantity, timeliness, customer satisfaction, and delivery requirements specified in the SOW and Attachments. The contractor shall provide one copy of its Quality Control Program either in hardcopy or electronic copy to the POCs identified at paragraph 1.4.2. at the time of delivery of the initial physical die cast coin sample.

4.2 Technical

The contractor shall provide the necessary facility, equipment, skills, and expertise for the design, production, and delivery of high quality, high-resolution coins in accordance with the specifications addressed herein and furnished via Attachment 1 - 2.

4.3 Production and Delivery of Coins

The contractor shall produce and deliver the quantities of each coin type/CLIN as specified in the Section B Schedule of Supplies and Section F Delivery Table.

4.4 Die Cast Coins Sample and Approval

The contractor shall produce and deliver a die cast image of each Base CLIN coin type within two weeks of receipt of the Delivery Order award. The Government will inspect and review each die cast image to ensure compliance with the artwork\graphics specified in the SOW requirements detailed herein and in Attachment 1 - 2. The Government will approve the die cast image sample on each Base CLIN coin type only when the die cast image sample complies with the artwork\graphics specified in the SOW and Attachments. The Government will provide a written notification to the contractor indicating approval or disapproval of the die cast image.

Upon receipt of the physical die cast sample of each Base CLIN coin, (0001 and 0002), the Government will conduct its review for approval or disapproval. In the event the Government approves the physical die cast sample, the contractor shall continue with full-scale production of the approved coin type. Delivery of the final Base CLIN coins shall be within 30 calendar days after receipt of written physical die cast sample approval from the Government POCs identified at SOW paragraph 1.4.2. Delivery of the Option CLIN coins does not require a separate, subsequent die cast review, and shall be identical with the design of the Base CLIN coins unless otherwise notified by the Government via contract modification. Subsequent deliveries for the Option CLIN coins shall be within 30 calendar days after the Government's exercise of the Option CLINs via release of a formal modification.

4.5 Die Cast Coins Sample Revisions

In the event, the physical die cast sample is not approved, the Government POCs identified in SOW paragraph 1.4.2. will provide specific details of the concerns with the physical die cast sample in writing to the contractor. The contractor shall make the necessary adjustments, produce, and deliver the adjusted physical die cast sample for the specified coin type within seven (7) working days after receipt of the Government's written disapproval notification. The contractor shall have no more than three (3) attempts to address the Government's concerns and make the necessary adjustments to ensure the physical die cast coin complies with the specifications detailed herein and furnished via Attachment 1 - 2.

4.6 Special Provisions

4.6.1 Changes to Coins

In the event the Government submits a change in the coin design, such changes will be formalized in writing via a modification and coordinated with the contractor. The contractor shall produce a revised die cast image and the physical die cast coin sample for review/approval prior to final acceptance by the government. The contractor shall produce and deliver a die cast image of the changed coin type within two weeks of the modification.

4.6.2. Product Quality Inspections

After the artwork and physical die cast have been verified, the Contractor shall conduct a Quality Inspection of each product (coin) produced and check the workmanship and characteristics of each product (coin) to ensure all SOW and Attachment specifications are met. Therefore, throughout the production of the coins the Contractor shall inspect for potential defects. This means a 100% check of each product (coin) produced, prior to shipping; to prevent, eliminate, and minimize the amount of defective and/or poor quality product (coin) delivered.

4.6.3. Shipments

The contractor may ship partial orders upon coordination and approval by the Government.

4.6.4. Return Products

Any returned coin containing defects and/or poor quality will be recast by the Contractor and shipped at no expense to the Government. The Contractor is required to replace any returned coins within 14 calendar days of receipt of the defect and/or poor quality.