DEPARTMENT OF THE AIR FORCE
90TH MISSILE WING (AFGSC)

11Aug26

MEMORANDUM FOR RECORD

FROM: 90 CONS/PKA

SUBJECT: Controlled Unclassified Information (CUI) Release, Solicitation FA461326Q0013, Dorm Carpet BLD 222, 223 & 226 for F. E. Warren Air Force Base (AFB), Wyoming

1. The purpose of this memorandum is to record receipt of Department of War (DoW) Controlled Unclassified Information (CUI).

2. Information Safeguarding is required for any information that is marked as CONTROLLED UNCLASSIFIED INFORMATION (CUI).

3. Please provide your Commercial and Government Entity (CAGE) Code and sign below to confirm receipt and acknowledgement of the following statement concerning safeguarding of CUI material.

a. Information safeguarding is the responsibility of the individual, agency, and/or company requesting and taking possession of the CUI documents associated with the subject solicitation and/or its resultant contract.

b. Release or reproduction of this material or any part thereof, is prohibited, except for official use only. No public publication of this material—by any means—is authorized.

c. This material shall be destroyed properly. In accordance with Section 2002.14 of Title 32, CFR and National Institute of Standards and Technology (NIST) Special Publication (SP) 800-88, record and non-record CUI documents must be destroyed by means approved for destroying classified information or by any other means making it unreadable, indecipherable, and unrecoverable.

d. The CUI paper destruction methods the individual, agency, and/or company must use are cross-cut shredders that produce 1 mm. x 5 mm. (0.04 in. x 0.20 in.) particles (or smaller); or pulverize/disintegrate paper using disintegrator devices equipped with a 2.4 mm. (3/32 in.) security screen.

4. Direct any questions in regard to this policy to the F. E. Warren AFB Civil Engineer Squadron (CES) at (307) 773-3046. Information safeguarding and marking requirements are per the following (when applicable):

a. AFI 33-322, *Records Management and Information Governance Program;*
b. DoDI 5200.48_DAFI 16-1403, *Controlled Unclassified Information (CUI);*
c. Executive Order 12958

5. The document(s) shall only be released to vendors who have demonstrated they are compliant by **COMPLETING THE BASIC ASSESSMENT/ NIST SP 800-171 in the Supplier Performance Risk System (SPRS) within the Procurement Integrated Enterprise Environment (PIEE).**

6. Once the assessment has been verified complete in SPRS, the Contractor shall request documents via email from the Contract Specialist (CS), SSgt Tiffany Turgeon, at tiffany.turgeon@us.af.mil, and the Contracting Officer (CO) Mr. Brandon Bartlett at brandon.bartlett.2@us.af.mil.

7. The CUI document(s) shall be provided via a DoD SAFE Link (safe.apps.mil) and sent to the Contractor representative.

BRANDON BARTLETT, GS-12, DAF
Contracting Officer

TO: 90 CONS/PKA

DATE: _____ CAGE: _____

I have read and understand the Information Safeguarding Statement above and agree that the denoted CUI material(s) received below shall be returned to the 90th Contracting Squadron with the Contractor proposal.

I acknowledge receipt of: Attachment 4 – CUI Drawings

_____
(Contractor Company Name Here)

_____
(Contractor Signature Here)

_____
(Contractor Name in Print Here)