DEPARTMENT OF THE AIR FORCE
AIR FORCE RESERVE COMMAND

24 July 2026

MEMORANDUM FOR A&E CONTRACTORS

FROM: 452nd MSG CONTRACTING SQUADRON
1261 GRAEBER ST BLDG. 2313 STE 118
MARCH ARB, CA 92518-1716

SUBJECT: Request for Qualifications (RFQ) for Architect-Engineer (A&E) Services for Repair Airfield Parking Apron Project PDPG26-0115, 35% Schematic Design - Selective Slab Replacement at March Air Reserve Base, CA

1. This is a Request for Qualifications (RFQ) based on the capabilities and experience related to efforts necessary to manage and execute A&E services for the Government's planned Repair Airfield Parking Apron Project PDPG26-0115, 35% Schematic Design - Selective Slab Replacement at March Air Reserve Base, CA. The Government intends to award a Firm-Fixed-Price contract to the most highly qualified A&E firm in accordance with Federal Acquisition Regulation (FAR) 36.602-4(b) for A&E services. The Government anticipates this acquisition to be set aside for 100% Service-Disabled Veteran-Owned Small Business (SDVOSB) concerns with a NAICS code of 541330 "Engineering Services." The annual small business size standard for this NAICS code is $25.5 million. A full design team is required to complete this project. SF 330 submissions must be valid for 180 days after the response due date. The Government will select the three most highly qualified offerors ranked in order by their qualifications applicable to the terms and conditions of the contract. Proposal preparation instructions and proposal due date will be specified in the contract Request for Proposal (RFP). An RFP will be issued to the most highly qualified firm to perform the required services. If a reasonable negotiated price cannot be attained, then an RFP will be sent to the next most highly qualified contractor.

> **Notice to Offerors:** *This is a Request for Qualifications and is not to be confused with a Request for Quote or Request for Proposal (RFP). This is a request for Standard Form (SF) 330 Architect-Engineer Qualifications packages only. All information needed to submit SF330 documents is contained herein. No solicitation package, technical information, or bidder/plan holder list will be issued. This RFQ is strictly used by the Government to conduct market research for determining the 3 most highly qualified contractors for this contract.*
>
> *Funds are not presently available for this effort. No award will be made under this RFQ or subsequent RFP until funds are available. The Government reserves the right to cancel this RFQ or subsequent RFP either before or after the closing date for receipt of responses. In the event the Government cancels this RFQ or subsequent RFP, the Government has no obligation to reimburse an offeror for any costs.*

2. **The planned services in this contract include the following:**
A&E services include the development of a 35% design document package, including schematic drawings, outline specifications, and a Class 3 parametric cost estimate, issued for the Government's review and approval. Refer to the Statement of Work Repair Airfield Parking Apron PDPG26-0115 for a summary of the Government's planned construction project for this requirement.

3. The Government intends to hold discussions with at least three of the most highly qualified firms to clarify the Contractor's proposed execution method and capacity for this contract. Offeror response to discussions will be considered in making the contract selection decision.

4. In accordance with FAR 36.602-1 Selection Criteria, the intent is to make the selection decision based on the Primary Selection Criteria below, listed in descending order of importance:

This document/attachment may contain information which must be protected IAW AFI 33-332 and DoD Reg 5400.11; Privacy Act of 1974 as Amended 5 U.S.C. 552a applies, and is For Official Use Only (FOUO). RECIPIENT IS RESPONSIBLE FOR SAFEGUARDING AND MAINTAINING THIS PRODUCT IAW THE PRIVACY ACT OF 1974, PL 93-579.

For Official Use Only

a. Specialized Experience and Technical Competence:
Firms must provide project experience profiles for a minimum of three (3) and a maximum of five (5) relevant projects completed within the last five (5) years. These projects must demonstrate the firm's technical expertise in the following areas, which are critical to this project's success. All submitted projects must, at a minimum, demonstrate that the design was subject to UFC 1-200-1, DoD General Building requirements.

i. Airfield Pavement Design and Repair: Demonstrated experience designing flexible and rigid airfield pavements in accordance with DoD Unified Facilities Criteria (UFC 3-260-02). This experience should be specifically focused on:

1. Selective slab replacement
2. Slab stabilization
3. Bringing pavement classification numbers (PCN) up to standard for heavy aircraft (e.g., C-17 and KC-135)

ii. Geotechnical and Drainage Investigation: Experience in conducting civil and geotechnical investigations, including:

1. Soil borings
2. Ground Penetrating Radar (GPR) surveys
3. Laboratory testing
4. Experience evaluating airfield surface and subsurface drainage systems to recommend corrective measures.

iii. Construction Phasing in Active Airfields: Experience developing construction phasing and scheduling plans that:

1. Maintain airfield operability
2. Minimize disruptions to flying missions
3. Implement restricted work hour strategies

iv. DoD Cost Estimating: Experience developing Class 3 parametric cost estimates using the Parametric Cost Estimating System (PACES) or a pre-approved equivalent industry-standard tool (e.g., RSMeans CostWorks, MCACES MII) for military construction or repair projects.

b. Professional Qualifications:
The Government will evaluate the qualifications of the proposed design team using the most current SF330 along with the contractor's response to the RFQ. Contractors must submit qualifications only; all Key Personnel must be identified in the RFQ response for the government's evaluation. Project Manager: Must have a minimum of five (5) years of experience managing multi-discipline A&E design projects for DoD clients. Lead Civil Engineer or Geotechnical Engineer: Must be professionally registered in any of the U.S 50 States and have demonstrated experience in airfield pavement analysis. Key Disciplines (Civil, Geotechnical, Structural): Resumes for all key disciplines must be provided; however, contractors should not submit resumes for all Contractor Key Personnel in their initial RFQ response, as this detailed information will be requested during Discussions with the three most highly qualified contractors.

c. Past Performance:
Past performance on contracts with Government agencies and private industry in terms of cost control, quality of work, and compliance with performance schedules will be evaluated. Candidates shall provide performance reports (CPARS or client letters) for all projects submitted in Section F of the SF 330. The Government may also use information from customer inquiries, Government databases, and other sources.

d. Capacity to Accomplish the Work:
Firms must provide a written statement confirming they have the adequate capacity and resources to accomplish the 35% design within the required time, concurrent with their existing workload. The Government anticipates a period of performance of 180 calendar days from the date of award to the delivery of the 35% design package.

This document/attachment may contain information which must be protected IAW AFI 33-332 and DoD Reg 5400.11; Privacy Act of 1974 as Amended 5 U.S.C. 552a applies, and is For Official Use Only (FOUO). RECIPIENT IS RESPONSIBLE FOR SAFEGUARDING AND MAINTAINING THIS PRODUCT IAW THE PRIVACY ACT OF 1974, PL 93-579.

For Official Use Only

e. Location and Knowledge of the Locality:
Firms must demonstrate knowledge of the project's location. This can be shown through a record of relevant projects performed at March ARB or other Southern California military installations, and/or a narrative description demonstrating knowledge of regional-specific challenges, such as local codes, permitting, and environmental conditions.

5. Prospective Offerors MUST comply with DFARS provision 252.204-7019, Notice of NIST SP 800-171 DoD Assessment Requirements, and be registered in the Supplier Performance Risk System (SPRS).

> **Notice to Offerors:** *Contractors not registered in the SPRS system will be considered disqualified.*

6. The evaluation will be conducted in two phases as follows:

a. Phase I consists of the initial evaluation of the provided SF330s and determination of the highest rated firms. A minimum of three of the highest rated firms will then be shortlisted and invited to continue with Phase II of the process. Not all firms shortlisted will be notified at this time.

b. Phase II consists of holding discussions with the shortlisted firms and selection of the top ranked firm. Based on the results of the discussions held, the highest rated firm will be selected to receive the request for proposal and negotiations will be conducted with them. A site visit will be authorized at the firm's request during the negotiation process. Award selection will be made based on the successful negotiation of rates and fees for the project. If negotiations are not successful with the highest rated firm, they will continue with the next highest rated firm, and so on until award can be made.

7. Interested firms shall submit their SF 330 package in a searchable PDF format via email no later than 2:00 PM PDT, 11 Aug 2026. For files larger than 5MB, please request a DoD SAFE link at least 24 hours prior to the submission deadline. The request should be sent to marissa.lopez.5@us.af.mil no later than 1 business day prior to the suspense due date, per company, in response to this requirement. Emailed submissions are acceptable and must be sent to marissa.lopez.5@us.af.mil and elidec.frias.1@us.af.mil.

> **Notice to Offerors**: *RFQ responses received after the date/time specified will not be considered.*

FRIAS.ELIDEC.1289403325 Digitally signed by FRIAS.ELIDEC.1289403325

Elidec Frias
Contracting Officer

List of Attachments:
Attachment 1, SOW Repair Airfield Parking Apron PDPG26-0115
Attachment 2, Airfield Pavement Condition Survey
Attachment 3, Past Performance Questionnaire (PPQ)
Attachment 4, SF330

This document/attachment may contain information which must be protected IAW AFI 33-332 and DoD Reg 5400.11; Privacy Act of 1974 as Amended 5 U.S.C. 552a applies, and is For Official Use Only (FOUO). RECIPIENT IS RESPONSIBLE FOR SAFEGUARDING AND MAINTAINING THIS PRODUCT IAW THE PRIVACY ACT OF 1974, PL 93-579.

For Official Use Only