PERFORMANCE WORK STATEMENT
FOR
INTEGRATED SOLID WASTE MANAGEMENT

VANDENBERG SFB, CA

29 January 2026

TABLE OF CONTENTS

	PAGE
1.0 DESCRIPTION OF SERVICES	4
1.1 Integrated Solid Waste Collection Requirements	4
1.2 Recyclable Materials Processing and Diversion	8
1.3 Disposal Requirements	10
1.4 Equipment Maintenance	10
1.5 Mandatory Reports and Documents	10
1.6 Invoicing	11
1.7 Property Management	11
1.8 Phase-In/Transition	12
2.0 SERVICE SUMMARY	13
2.1 Quality Control	13
2.2 Quality Assurance	14
2.3 Performance Assessment	14
2.4 Periodic Progress Meetings	14
2.5 Contractor Quality Control Responsibilities	15
3.0 GOVERNMENT-FURNISHED FACILITIES	15
4.0 GENERAL INFORMATION	15
4.1 Mission	15
4.3 Hours of Operation	16
4.4 Holidays and Closures	16
4.5 Performance of Services During Crisis	16
4.6 Contractor's Work Schedule	17
4.7 Contract Personnel	17
4.8 Contractor Manpower Reporting	17
4.9 Security Requirements	17
4.10 Safety Requirements and Reports	20
4.11 Special Qualifications	20
4.12 Contracting Officer and Contracting Officer Representative	20
4.13 Multi-Functional Team	20
4.15 Damages to Government Buildings, Equipment or Vegetation	20
5.0 APPENDICES	

A. Historical Collections Schedule Data, Container Inventory, Collection Vehicle Requirements
B. Historical Solid Waste Tonnages
C. VSFB Environmental Compliance Requirements
D. DAF KtCompass
E. MESP (Mission Essential Service Plan)

THIS PAGE INTENTIONALLY LEFT BLANK

1.0 DESCRIPTION OF SERVICES. The Contractor shall provide all personnel, equipment, tools, materials, supplies, vehicles, supervision and other items and services necessary to perform integrated solid waste and recycling management within the boundaries of Vandenberg Space Force Base (VSFB), CA. Services shall be performed in accordance with (IAW) this performance work statement (PWS) as well as applicable federal, state and local regulations, commercial industry standards, Occupational Safety and Health Administration (OSHA), Americans with Disabilities Act (28 CFR, Part 35, Subpart A) and Environmental Protection Agency (EPA) requirements. The Contractor's focus needs to be on safety, sanitation and customer service while performing the requirements of this service contract. The Contractor is encouraged and expected to use innovative approaches to effectively perform integrated solid waste management in a timely manner. The Contractor will not be required to participate in base exercises but shall be aware that limited or no access to facilities and solid waste collection sites and extended wait times entering and exiting VSFB entry control points may occur during base exercises. **NOTE**: One-way mileage from the Lompoc Gate entrance of VSFB to the northern-most location (Bldg. 1967) is 18 miles; from the Main Gate (Santa Maria Gate) entrance it is 12.5 miles to the eastern-most location (North Star field training site); one-way mileage from South VSFB (Solvang Gate) to the southern-most, south base location (Boathouse Dock) is 15 miles; and one-way mileage from Lompoc Gate to the southern-most off-base location (Oak Mountain) via Miguelito Canyon Rd. is 17.5 miles.

1.1 COLLECTION REQUIREMENTS

1.1.1 Main Base.

1.1.1.1 Integrated Solid Waste Management. The Contractor shall empty the Government-owned solid waste and recycling containers based on the historical data identified in **Appendix A** for the first thirty (30) days of performance. Subsequently, the Contractor shall establish vehicle routes and a base-wide weekly collections schedule for the collection points located in **Appendix A** and for the historical tonnages identified in **Appendix B**. The Contractor is required to submit the vehicle routes and collections schedule to the Contracting Officer (CO), and designated Contracting Officer Representative (COR), within five (5) calendar days prior to the start of the new collections schedule. The Contractor may propose adjustments to the schedule at any time, but as a minimum the COR and Contractor shall monitor fill capacities during the first thirty (30) days of performance and during one other period to be agreed upon during the same performance period in order to determine if adjustments to container size, routes, or frequencies should be made in order to provide the minimum number of pickups necessary to maintain a healthy, vector-free environment and prevent waste container overflow. No changes to the schedule or haul routes are authorized without CO or COR coordination. Historical workload and frequency data are located in **Appendix A** and **Appendix B.** When the Contractor completes service at a location there shall be no litter, waste, debris or recyclable material spillage on the ground within a 10-foot radius of the container. In the event the contractor fails to collect spillage of debris, litter, waste or recyclable material, or if a scheduled pickup is missed, the Government reserves the right to notify the contractor to return and complete the service within 24 hours or the next business day. The Contractor shall be responsible for separating the various types of recyclable materials collected in recycling containers (see PWS 1.2). Collection vehicle operators shall identify areas or enclosures that need additional cleanup or collection sites of frequent neglect or facility abuse by the occupant(s) and the Contractor shall notify the COR via email and/or phone call as necessary. (CLIN X002; CLIN X003)

1.1.1.2 Solid Waste and Food Waste Containers. Empty all VSFB trash containers used to dispose of food waste daily to maintain a healthy, vector-free environment, 6:00 a.m. to 4:30 p.m., Monday through Friday. Locations of food waste containers are identified in **Appendix A**. All other trash containers will be emptied at least weekly unless they are designated as "On Call" service on the collections schedule. Eighty (80) percent of VSFB's commercial and administrative facility trash enclosures and collection points are located in the main base cantonment area which is comprised of approximately 3,000 acres. The remaining twenty (20) percent of VSFB's industrial and administrative facility trash enclosures and collection points are located in rural areas where container locations are over 1,000 feet between collection locations. Solid waste and recycling collection

locations are listed in **Appendix A**. (CLIN X002)

1.1.1.3. Recycling Containers. The Contractor shall empty base commercial recycling containers based upon historical data identified in **Appendix A** and for the historical tonnages identified in **Appendix B**, for the first 30 days of performance or at least weekly. Subsequently, the Contractor shall revise and establish vehicle routes and collection schedules upon contract award. Container sizes, routes and frequencies should be established to provide the minimum number of pickups necessary to maintain a healthy, vector-free environment and prevent waste container overflow. They are to be submitted to the CO within five (5) calendar days prior to the start of the new collection schedule. The Contractor may propose adjustments to the schedule at any time, but as a minimum, the COR and Contractor shall monitor fill capacities during the first 30 days of performance and during one other period to be agreed upon during the same performance period in order to determine if adjustments to container size, routes or frequencies should be made. No changes are allowed to the collections schedule or haul route without CO or COR coordination. Historical workload frequency tables are identified in **Appendix A**. When the Contractor completes performing service at a location, there shall be no litter, waste, debris or recyclable material spilled on the ground, within a 10-foot radius, which occurred during service. (CLIN X003)

1.1.2 Military Family Housing (MFH). VSFB Military Family Housing was privatized in November 2008. It is therefore not covered under this contract.

1.1.2.1 RESERVED.

1.1.2.2 RESERVED.

1.1.2.3 RESERVED.

1.1.2.4 RESERVED.

1.1.3 RESERVED.

1.1.3.1 Unscheduled Collections or Container Delivery / Special Requirements. In addition to the scheduled solid waste collections, the CO or COR may request the Contractor make unscheduled collections or deliver trash or recycling containers for special requirements. The Contractor shall respond within 24-hours or one business day upon notification in writing from the CO or COR. This service includes placement of the requested container(s) at a specific location for a specified length of time and removal of the container(s) as designated in writing by the CO or COR. (CLIN X010)

1.1.3.2 Roll Offs for Construction and Demolition Debris (C&D) or Project Waste. When requested by the CO or designated COR, the Contractor shall provide roll-off containers for collection of C&D debris or project waste. Container size will be identified as a 10, 20, 30 or 40 cubic yard roll off. The Contractor shall place roll-off containers at the designated site within two (2) business days of notification by the CO or COR. The Contractor shall dispose of all mixed waste at an off-base, State-permitted disposal facility. The Contractor shall recycle all qualified C&D or recyclable materials at an off-base, certified facility. Scrap metal which is collected at 30 CES project sites in the Contractor's roll offs shall be weighed, hauled and end-dumped at the VSFB Recycling Center yard, Bldg. 11520. The Contractor shall provide weight tickets issued for all roll-off containers to the COR, by the tenth (10^{th}) day of the following month, which shall include: the type of material; the amount of tonnage transported off-base, as well as the driver's name and vehicle license number; and the processing location. This information shall also be included in the monthly and quarterly Solid Waste Disposal (SWDR) and Recycling reports. (See PWS 1.5). (CLIN 0011)

1.1.3.3 Fees for non-use of any roll-off containers after 31 days of initial service shall be documented and charges included in the monthly invoice. This countdown is re-set each time the roll-off container is serviced. (CLIN X019)

1.1.3.4 Any valid tipping fees incurred at permitted disposal facilities or certified recycling facilities for overweight loads shall be documented and provided to the COR and the charges included on the monthly invoice for at-cost reimbursement. (CLIN X020)

1.1.3.5 RESERVED.

1.1.3.6 RESERVED.

1.1.3.7 Container Relocation. The Government may request relocation of containers used for out-of-cycle collections, special requirements or discontinuation of collection service, in which case the container(s) shall be returned to the Government's designated laydown storage yard (see PWS 1.1.8). The CO or the COR will send the Contractor the request in writing and the container will be relocated within 24 hours after they are emptied/serviced or during the next business day.

1.1.4 Inclement Weather Schedule. The Contractor shall collect trash and recyclable materials during periods of inclement weather. In cases of severe weather, i.e., thunderstorms, torrential rains or high winds in excess of 35 mph, the COR may be contacted via phone or email to authorize an exception. When exceptions are granted, all missed collections shall be performed within 2 4 hours or on the next business day after the severe weather has terminated unless the CO authorizes additional time to perform collections.

1.1.5 Route Parameters. The Contractor shall propose collection routes to the base with entry through the Lompoc Gate Commercial vehicle inspection point, to the COR for approval. The Lompoc Gate is currently open from 6:00 a.m. to 6:00 p.m. and is the only authorized commercial vehicle inspection point for VSFB. Collections shall be made between the hours of 6:00 a.m. and 4:30 p.m. for all areas including food service areas and municipal areas. Collections outside these hours require prior coordination in writing (email) to the Government's COR.

1.1.6 Points of Collection. The Contractor shall position containers for customer ease of use, i.e., with easy access to container openings for depositing trash and recyclables. The Contractor shall also position containers to minimize interference with adjacent parking areas, sidewalks, roadways, overhead utilities, trees, and other potential obstructions. The Contractor shall be aware that during base exercises or implementation of new, real-world force protection security measures, base facility managers may be required to move their trash and recycling containers in order to comply with the SLD 30 supplement to Air Force Instruction (AFI) 10-245, *Anti-Terrorism Force Protection*, dated 28 March 2013. If concrete "Jersey barriers", "K-rails" or other security measures prevent the Contractor's drivers from collecting trash and/or recyclable materials, the Contractor will call or email the COR as soon as possible. The COR will contact the facility manager to find a resolution and will notify the Contractor when collection service may be resumed. Trash and recycling collection locations and minimum commercial collection vehicle requirements are listed in **Appendix A**.

1.1.7 Cubic Yard Capacity. The proposed capacity of trash a n d recycling containers is indicated in **Appendix A**. The Contractor's collection vehicle's automated side loading armature shall be able to lift a minimum of 700 pounds of solid waste into a vehicle with at least a 5 cubic yard hopper. The Contractor is highly encouraged to identify and propose changes to the capacity of containers and/or collections frequencies to improve the overall efficiency of trash and recycling removal, and to submit these changes to the CO and COR for review. No changes shall be made until the proposed change(s) is/are coordinated with the CO and the COR.

1.1.8 Government-Approved Containers. Trash and recyclables in all areas except residential shall be collected in the Government-purchased containers. Upon award, the Contractor will manage VSFB's existing inventory of trash and recycling containers and shall repair/or exchange containers when they become damaged or unserviceable. Replacement containers and repair parts, e.g., lids, metal-wheeled container platforms, wheels, etc., will be purchased by the Government as needed. The Contractor shall be responsible for the proper disposal of unserviceable containers, at no additional cost to the Government, except for applicable landfill disposal tipping fees when the container is unrepairable. A fenced laydown storage yard with a lockable vehicle gate, for the storage of surplus trash and recycling containers, spare container parts, used appliances collection, and a covered metal, lockable storage shed for used tire collection, will be provided to the Contractor (see PWS 3.1). An annual inventory of all containers shall be conducted by the Contractor and an electronic report of the results provided to the COR via email on or before 31 January of each year.

1.1.9 Containers and Collection Areas. The Contractor shall return all trash and recycling containers to their original location after servicing, in an upright position, with the lids securely closed. The Contractor is responsible for cleaning up any non-hazardous debris, etc., on the ground within ten (10) feet of the container when spillage occurs while servicing the container. The Contractor shall collect trash and recyclable debris placed by customers at collection locations and enclosures where the containers are already full; e.g., tree branches, plastic bags, cardboard boxes, tied bundles, or other similarly packaged non-hazardous solid waste. It is intended that the majority of trash or debris will be placed in the containers. The Contractor shall ensure that the gates of any enclosures are closed and secured after each collection. The Contractor shall notify the COR program office of any location where debris is frequently placed outside of containers or when illicit or hazardous waste is discovered so that the COR may notify the facility managers to remove these items. The Contractor can request that the Government provide an additional number of containers for a facility's enclosure and/or adjust the collections schedule frequency as needed. The Contractor shall not provide any additional services or additional containers without CO/COR approval. At least weekly, the Contractor shall notify the COR via electronic mail of any damage to enclosure collection areas which was caused or observed by the collection vehicle drivers.

1.1.9.1 Trash and Recyclable Container Identification. All of the Government-purchased containers have been spray stenciled with an inventory number in white paint, approximately five or six inches in height, located at the center of the back of the container body. The Contractor shall use white spray paint to stencil sequential numbers on any newly purchased Government containers for inventory purposes.

1.1.9.2 Notification of Enclosure Damage Caused by the Contractor. The Contractor shall notify the COR, via e-mail, of any trash enclosures which have become damaged during the Contractor's performance of collections. The Government will require the Contractor to repair the enclosure at their cost. This shall include application of a primer coating on repaired/replaced wood and/or metal surfaces and a final application of protective coatings to match the previously painted coatings on wood gates, metal bollards, gate latches and hinges.

1.1.9.3 Container Maintenance. The Contractor shall maintain and repair all Government-provided containers ensuring they are free of unpleasant odors, dirt, debris, and pests. All containers must remain in good, working condition, with no leaks. They must also remain easily accessible to customers. Cleaning of solid waste containers will be authorized at the wash rack located by 30 CES Pavement and Grounds Section located behind Building 10715 at Washington Ave. and Nevada Ave., Monday through Thursday, 8:00 a.m. to 2:00 p.m. The Contractor shall repair and maintain trash and recycling containers by ensuring the lids seal properly when they are closed. The Contractor shall also ensure metal-wheeled container platforms are kept in serviceable working condition. The Contractor shall notify the COR program office via e-mail when it becomes necessary for the Government to purchase replacement containers and/or repair parts. Government-approved container information can be found in PWS 1.1.8.

1.1.10 Weigh-In of Contractor Vehicles. All Contractor vehicles used in the collection of trash and recyclable materials shall enter VSFB through the Lompoc Gate located on Pine Canyon Road. Incoming and outgoing collection vehicle weights shall be recorded on weight tickets from an on-base certified weigh scale upon entering and before departing the base. The Contractor may use the unstaffed, automated 30 LRS weigh scale located at Bldg. 11505 on Utah Ave., which is available 24-7. If the 30 LRS weigh scale is temporarily closed for maintenance, the 30 CES Landfill Scale House located at Bldg. 9505 on Iceland Ave. and 6th St., if open and staffed, may be used. The Contractor shall submit monthly and quarterly reports to the COR which include the weights of all disposed tonnage, dates of disposal, license and type of vehicle and the driver's last name. The Contractor shall invoice for the actual cost of landfill tipping fees in their monthly electronic invoice by billing CLIN X015 (see PWS 1.6).

1.1.11 Contractor Commercial Vehicle Operator Requirements. The Contractor is responsible for obtaining all required licenses and registration for solid waste haulers at no cost to the Government.

1.2 RECYCLABLE MATERIALS PROCESSING AND DIVERSION. Recyclable items found comingled with trash, e.g., used vehicle tires, computer hardware, TVs, appliances, electronic waste, etc., shall be handled in compliance with all applicable federal, state, local DoD and Air Force regulations and policies. The Contractor is not responsible for recycling used oil or lead acid batteries. If these or any other hazardous materials are found in VSFB's enclosures or containers, they shall be reported immediately to VSFB's Hazardous Waste Manager, ext. (805) 606-2359 and the COR program office, ext. (805) 606-2808. The Contractor shall deliver all residual, non-recyclable items found in recycling containers to a State-permitted solid waste facility for disposal. The base operates a Qualified Recycling Program (QRP) to reduce the volume of non-hazardous solid waste generated by base occupants. The Contractor shall provide a detailed electronic report accounting of the tonnage records for all recyclable commodities collected or sold off base (by type, weight, and price), both monthly and quarterly, to the COR. For information about the AF Qualified Recycling Program, please refer to the Integrated Solid Waste Management Playbook which is currently located on the USSF Civil Engineer SharePoint site link: https://www.ceplaybooks.com/tips/e91f940d-3d8d-41a0-b51d-295c699dae94/ The Contractor shall be aware of the DoD and USSF waste diversion goals and notify VSFB's QRP Manager of potential waste diversion opportunities in the local area. For further guidance, contact the VSFB QRP manager at ext. (805) 605-1143 or (805) 605-0102.

1.2.1 Recycling of Materials. The following items shall be recycled: scrap metal, metal beverage containers, glass (all colors), office paper, cardstock, newspapers, magazines, telephone books, corrugated fiberboard/cardboard/paperboard, chip board, unwanted mail, including catalogs and magazines. CRV plastic types #1 through #7; however, NO plastic grocery bags. Aluminum beverage containers, aluminum foil and pans, tin cans, bi-metal containers and tires. Scrap metal which is collected at 30 CES project sites in the Contractor's roll offs shall be weighed, hauled and end-dumped at the VSFB Recycling Center yard, Bldg. 11520. If the contractor plans to pre-process recyclable materials, they must be registered with the State of CA to operate a transfer station or material recovery facility (MRF), or recycling center, whichever is applicable. Eighty (80) percent of VSFB's recycling container collection points are located in the main base cantonment area which is comprised of approximately 3,000 acres. The other twenty (20) percent of VSFB's recycling container collection points are located in rural areas where container locations are over 1,000 feet between collection locations are listed in **Appendix A**. (CLIN X003)

1.2.2 Recycling Points of Collection. The Contractor shall provide recycling collection service at the facility locations specified in **Appendix A**. All trash and recycling containers shall be emptied as specified in PWS 1.1.1.1 and 1.1.9.

1.2.3 Diversion. The Contractor shall transport mixed recyclables to a state-certified Contractor-owned or

state-certified third party-owned off-base facility for separation and resale so long as recyclable materials collected on VSFB are sorted, weighed and recorded prior to commingling with other customers' recyclables (see PWS 1.2).

1.2.3.1 RESERVED.

1.2.4 Marketing and Solid Waste Education. The Contractor shall provide for the marketing of recyclable materials, including transportation of recyclable commodities to the purchasers. In support of VSFB observances of Earth Day and America Recycles Day, the Contractor shall provide electronic-waste (E-Waste) collection to base customers attending these events at no extra charge to the Government. Written publications such as published pamphlets, brochures, DVDs or other informative media may be used to inform and educate base customers. The Contractor's support of Earth Day (observed in April) and America Recycles Day (observed in November) will be coordinated with VSFB's Environmental Compliance office and VSFB's Qualified Recycling Program Manager at least two weeks prior to these base events.

1.2.5 Sales Receipts for Recyclables. The Contractor shall provide a detailed electronic report accounting for the tonnage records of all recyclable commodities collected or sold (by type, weight, and price), both monthly and quarterly, to the COR program office no later than the tenth (10^{th}) working day of the month following the sale month.

1.2.6 RESERVED.

1.2.6.1 RESERVED.

1.2.6.2 RESERVED.

1.2.6.3 RESERVED.

1.2.6.4 RESERVED.

1.2.7 Appliances. Used appliances include air conditioners, refrigerators, freezers, ovens, washers, dryers and other similar items. The Contractor shall provide a 40-cu. yd. roll off in their designated laydown yard for the collection of appliances and white goods. When the roll off is filled, the Contractor shall schedule the recycling of the appliances and provide a swap-out/empty roll off. The Contractor shall include any applicable appliance recycling tipping fees in the monthly invoice. (CLIN X015)

1.2.8 Tire Collections. The Contractor shall accept tires that are no larger than 40 inches in diameter and store them in the metal conex/storage shed which is located in the designated on-base laydown yard. No more than ten tires per load may be transported off base for recycling or disposal at a state-permitted recycling center or disposal facility unless the Contractor possesses a valid State of CA permit registration for waste tire hauling. Refer to CalRecycle's website, https://www.calrecycle.ca.gov/Tires/Haulers/ for the latest applicable state requirements on tire storage, hauling and disposal standards. Contractor shall include any applicable tire recycling handling fees in the monthly invoice. (CLIN X015)

1.2.9 RESERVED.

1.2.10 RESERVED.

1.2.11 RESERVED.

1.2.12 RESERVED.

1.3 DISPOSAL

1.3.1 Off-Base Disposal Requirements. Contractor shall transport and dispose of solid waste at a state-permitted, off-base disposal site, i.e. landfill, transfer station, or waste-to energy station. A copy of the landfill's operating permit, where the trash is transported to, shall be provided to the CO or the COR, and re-submitted if either the disposal or processing center's permit or certification significantly changes, within 10 work days of the change becoming effective. The Contractor shall transport recyclable commodities to a materials recovery facility (MRF) or certified recycling facility. The Contractor is responsible for solid waste disposal being performed in accordance with existing local, state, and federal regulations. This includes adherence to all applicable traffic safety and personnel safety requirements during the Contractor's performance of duties in this PWS. The Contractor shall also be responsible for compliance with any permits or fees associated with the use of off-base disposal locations, with the exception of monthly disposal tipping fees for which the Contractor will invoice and be reimbursed at cost. (CLIN X015)

1.3.2 Off-Base Disposal of Non-Marketable Materials. Disposal of non-marketable materials from processing recyclable materials at an off-base facility shall be the responsibility of the Contractor. The Contractor is responsible for conducting disposal in accordance with existing local, county, state and federal regulations. The Contractor shall be responsible for any permits or fees associated with the use of an off-base MRF. Classified or demilitarized items that are later discovered in solid waste loads will be separated and the Contractor will contact the COR program office to request the COR make arrangements to have authorized Government personnel pick up these items. If any hazardous materials are discovered after they are hauled off base, upon approval of the CO or COR, applicable tipping fees will be charged to the Government. (CLIN X015)

1.3.3 Registration and Reporting Requirements to Federal, State and Local Enforcement Agencies. The Contractor will be responsible for all reporting, registration and licensing requirements which apply in accordance with the methods they choose to provide the services of this contract. The Contractor will be responsible for any required reporting or submissions to regulatory licensing or oversight entities as required by Federal, State or local agencies. The Contractor will provide a copy within 10 work days to the CO, the COR and CES Solid Waste Activities Owner of any such registrations, reports and submissions.

1.4 EQUIPMENT MAINTENANCE. Contractor vehicles and equipment shall not have any hazardous waste, or equipment leaks such as oil or hydraulic fluid. Should any Contractor vehicles or equipment incur leaks while on-base, the Contractor shall be responsible for clean-up and reporting the incident to the Government's COR and VSFB's Hazardous Waste Manager located in Bldg. 11146, at ext. (805) 606-2359. Contractor trucks and trailers used for hauling and collections shall be kept clean and free of dirt, debris, and pests. All Contractor vehicles shall be operated in compliance with state and federal laws, as well as VSFB environmental compliance standards which are provided in Appendix C, *Environmental Compliance*. The Contractor shall perform all cleaning, painting, repairs and other vehicle maintenance tasks off base. Contractor vehicles and equipment shall not have any waste, or equipment leaks such as oil, hydraulic fluid or transmission fluid. If any Contractor-owned vehicles should incur equipment leaks during the performance of duties in this PWS, the Contractor shall quickly contain the spill and notify VSFB's Hazardous Waste Manager, at ext. (805) 606-2359 and the Government's COR, at ext. (805) 606-2808.

1.4.1 Contractor-Purchased Equipment and Services: Old Corrugated Cardboard (OCC) Roll-Off Container

1.4.2 General Information and Placement: The Contractor shall, within 60 days of the contract start date, purchase and deliver one (1), weather-proof roll-off container to the Vandenberg Recycling Center. The container

will be placed into service inside the fenceline of the Recycling Center as designated by the Contracting Officer's Representative (COR). It shall be used exclusively for the accumulation and storage of OCC.

1.4.3 Specifications: The container shall, at a minimum, meet the following requirements:

a) Be of new or like-new condition, free from rust, holes, or any significant damage.
b) Be equipped with a lockable, weather-proof cover.
c) Possess a 30-cubic yard minimum volumetric capacity.

1.4.4 Responsibility and Cost: All costs associated with the purchase, delivery, and ongoing maintenance of this container shall be the sole responsibility of the Contractor.

1.4.5 Servicing: The Contractor shall perform hauling and emptying services for the OCC container on an as needed "on call" basis. Service shall be initiated upon request from the Contracting Officer's Representative (COR).

1.5 MANDATORY REPORTS AND COMPLIANCE DOCUMENTS.

1.5.1 Mandatory Reports. The Contractor shall accurately compile, complete, update and electronically submit monthly and quarterly reports detailing the total tonnages of commercial trash and recyclables collected, roll off tonnages, applicable landfill tipping fees and a copy of all weight tickets to the COR program office no later than the tenth (10th) working day of the month. A report for recycling sales receipts and non-marketable/rejected materials shall also be submitted no later than the tenth (10th) working day of the month. The format for these reports shall contain the types of waste based on State of CA waste categories identifying both the tonnages and locations of disposal or recycling. Examples of these mandatory reports will be provided to the Contractor by the COR upon request. Once each calendar year, the Contractor shall provide the Government COR program office with the results of an annual solid waste characterization sort in accordance with:

https://ceplaybooks.s3.amazonaws.com/files/iswm/Integrated+Solid+Waste+Management+Playbook_Final.pdf

1) Include the results of the Waste Stream Analysis Characterization in the quarterly report which is provided to the COR.

2) The Contractor will follow the standards as if they are a Generator or Disposal Site on behalf of Vandenberg Space Force Base for determining what is required for the Waste Stream Characterization provided to the Government's COR in the quarterly report.

3) Once a Waste Stream Analysis is completed the results can be repeated in the quarterly report for the remaining quarterly reports for that contact year.

The Contractor shall report any hazardous or illicit materials found in VSFB's containers to the Government's COR within two hours. In addition, the recyclables report shall detail materials collected and recycled by commodities. A final report will be sent via email to the Government's COR by the tenth (10th) workday of each month. The Contractor will also provide a monthly report of the residuals (non-recyclable portion of recyclables) found in the collected recyclables as part of the required monthly reports.

1.5.2 Mandatory Compliance Documents. Space Launch Delta 30 (SLD 30) Plans, Forms, and other applicable compliance documents. Supplements or amendments to the publications listed below may be issued during the life of the contract. **It is the Contractor's responsibility to comply with the most current state, local and federal regulations, directives and instructions**. For assistance with obtaining and reviewing the publications below, please contact VSFB's Solid Waste Activity Owner, ext. (805) 606-2359 or ext. (805) 606-0016.

SLD 30 32-4002-A *Hazardous Materials (HAZMAT) Emergency Response Plan*
SLD 30 32-7044 *Spill Prevention Control and Countermeasures Plan*
SLD 30 32-7042 *Solid Waste Management*
SLD 30 32-7043-A *Hazardous Waste Management Plan*
SLD 30 32-7086 *Hazardous Materials Management Plan*
AFMAN32-7002, *Environmental Compliance and Pollution Prevention*
DoDI 4715.23, *Integrated Recycling and Solid Waste Management*
CA SB 1383 Lara, Ch. 395, Statutes of 2016, *Methane Emissions Reductions*
CA Public Resources Code, Div. 30, Ch. 12.9, *Recycling of Organic Waste* (42649.8 – 42649.87)
CA Vehicle Code Vehicle Code Section 23114, as amended.
CA Air Resources Board Solid Waste Collection Vehicle Requirements: https://ww2.arb.ca.gov/our-work/programs/solid-waste-collection-vehicle-regulation
CA Air Resources Board Waste Hauling Standards: https://dtsc.ca.gov/wp-content/uploads/sites/31/2018/02/Hazardous-Waste-Transporter-Requirements.pdf
CALRECYCLE Franchise Waste Hauler Registration, as applicable: https://www.calrecycle.ca.gov/regulatedbusiness/
Chapter 17 of Santa Barbara County Code of Ordinances for Waste Hauler Registration https://library.municode.com/ca/santa_barbara_county/codes/code_of_ordinances?nodeId=CH17SOWASE

1.6 INVOICING. By the 15th workday of each month, the Contractor will submit a 2-in-1 combo electronic invoice through Wide Area Work Flow website located at https://piee.eb.mil/. The Contractor shall provide an electronic copy of the monthly tonnage reports as well as the weight tickets for commercial trash and recycling collections and weight tickets for all roll offs ordered in the previous month to the COR program office no later than the tenth (10th) working day of the month.

1.7 PROPERTY MANAGEMENT. The Contractor will manage VSFB's existing inventory of trash and recycling containers. Each month, the Contractor shall report the number of solid waste containers in use on base as well as those that were removed from the container inventory and disposed of due to becoming unserviceable/unrepairable. This information will be included in the Contractor's monthly and quarterly reports (see PWS 1.5).

1.8 RESERVED.

1.9 PHASE OUT. The incumbent Contractor shall cooperate with any successor Contractor to ensure a smooth transition of all operating instructions, files, data inspection records, reports, and any other documentation pertinent to the base-wide solid waste collections operation. Ongoing operations shall be coordinated with the successor's management and administrative personnel. Phase-out period will be 15 workdays or less.

2.0 SERVICE SUMMARY (SS). The Contractor service requirements are summarized into performance objectives that relate directly to mission-essential items. The performance threshold describes the minimum acceptable levels of service performance necessary for each requirement. These thresholds are critical to mission success. Procedures as set forth in FAR 52.212-4(a), Contract Terms and Conditions – Commercial Items, Inspection/Acceptance, will be used to remedy any deficiencies.

SS Performance Objectives	PWS Para.	Performance Threshold
SS #1. Operate and maintain an effective Quality Control Plan (QCP).	2.1 and 2.5	No more than one (1) minor non-conformance per month; and Zero (0) major instances of non-conformance which have been validated by the CO.
SS #2. Collect Solid Waste and Food Waste in accordance with the established workload schedule.	1.1.1.1, 1.1.1.2 and Appendix A	No more than three (3) Customer Complaints monthly which have been validated by the Government's COR.
SS #3. Perform Recyclable collections and process in accordance with the AF Qualified Recycling Program and the established workload schedule.	1.1.1.1, 1.3.1, 1.3.2 and Appendix A	No more than three (3) Customer Complaints monthly which have been validated by the Government's COR.
SS #4. Dispose of Solid Waste and Food Waste off base in accordance with all applicable local, county, state and federal governing directives.	1.1.1.1; 1.3.1, 1.3.2, 1.3.3 and Appendix C	No Notice of Violations (NOVs) or write ups by CALRECYCLE or Santa Barbara County Department of Health and Environmental Services (EHS) allowed each month.
SS #5. Maintain Trash and Recycle containers and assigned laydown yard and Government's container inventory in good working condition. Collection vehicles and solid waste containers are washed as needed and are free of odors, leaks or pests.	1.4 and 1.1.9.1	No more than two (2) Customer Complaints are allowed monthly, which have been validated by the Government's COR.
SS #6. Perform Unscheduled Collections/Special Requirements as requested in writing by the CO or COR.	1.1.1.1; 1.1.1.2 and 1.1.3.1	No more than one (1) Customer Complaint is allowed per month, which has been validated by the Government's COR.
SS #7. Prepare and provide reports and records by the tenth (10th) working day of the following month of service.	1.1.3.2, 1.2.5 and 1.5	Zero (0) omitted reports or records allowed each month. No more than three (3) administrative errors allowed each month.

2.1 QUALITY CONTROL. The Contractor shall develop and maintain a quality program to ensure integrated solid waste management (ISWM) is performed in accordance with commonly accepted commercial practices. The Contractor shall develop and implement procedures to detect quality performance defects; identify and correct root causes; and prevent recurrence of defective performance. At a minimum, the Contractor shall address quality control procedures to include the areas identified in paragraph PWS 2.0, Service Summary.

2.2 QUALITY ASSURANCE. The Government shall inspect and evaluate the Contractor's performance to ensure

services are received in accordance with the requirements set forth in this PWS. The Contractor shall provide work schedules to the COR in accordance with paragraph 4.3 of this PWS. The COR shall inspect by validating actual work performance, physically checking an attribute of the completed task, checking a management information report, investigating customer complaints, conferring with facility managers, or otherwise inspecting the task or its results to determine whether or not the Contractor's performance meets the standards contained in this PWS. The COR will use the Contractor's work schedule or modified version thereof, to record validation results. Results of the validation then become the official Air Force record of the Contractor's performance. When a performance threshold has not been met or Contractor performance has not been accomplished, the COR will initiate and provide the CO with a Contract Discrepancy Report (CDR), DD Form 2772, for issuance to the Contractor. The Contractor shall respond to the CDR in accordance with the instructions provided and return it to the CO within ten (10) calendar days of receipt.

2.3 PERFORMANCE ASSESSMENT.

2.3.1 Periodic Validations. This method requires the COR to employ a "spot check" style of evaluation based on the Contractor's schedule. Periodic validation will be conducted on a scheduled basis (daily, weekly, monthly, quarterly, semi-annual or annually) and may be adjusted, based on quality trends.

2.3.2 Unsatisfactory Performance. Any unsatisfactory inspection (defect) result shall be recorded, and the Contractor shall re-perform the service after notification by the CO or COR. Failure to meet the performance threshold for any performance objectives may result in a warning or letter of concern from the CO. Failure to meet the performance threshold of these performance objectives for any two, or more consecutive or non-consecutive months during a contract period may constitute an immediate Progress Meeting with the Multi-functional Team. All remedies shall be in accordance with FAR 52.212-4 (a), Contract Terms and Conditions - Commercial Items, Inspection/Acceptance.

2.3.3 Customer Complaints. The COR will receive and investigate complaints. The COR shall be responsible for initially validating customer complaints. The CO shall make final determination of the validity of customer complaint(s) in cases of disagreement with the COR and the Contractor. Validated customer complaints shall be re-performed after notification by the CO or COR. Failure to meet the performance threshold for a performance objective in any one month period may result in a warning or letter of concern from the CO. Failure to meet the performance threshold for a performance objective for any two, or more consecutive or non-consecutive months during a contract period may constitute an immediate Progress Meeting with the Multi-Functional Team. All remedies shall be in accordance with FAR 52.212-4 (a), Contract Terms and Conditions - Commercial Items, Inspection/Acceptance.

2.4. PERIODIC PROGRESS MEETINGS.

2.4.1 Meetings. The CO, COR, other Government personnel as appropriate, and the Contractor shall meet periodically to discuss the Contractor's performance. The following issues should be discussed: opportunities to improve the contract, any modifications required of the contract, unsatisfactory inspections and valid customer complaints against each performance objective observed and steps taken by the Contractor to prevent occurrences in the future. The Contractor shall provide a summation of unsatisfactory inspections and customer complaints and provide insight into any identified trends.

2.4.2 Meeting Minutes. The minutes of these meetings will be prepared electronically for the CO's signature by the party who requests the contract meeting and shall include a list of those personnel in attendance. A copy of

the minutes shall be distributed via e-mail to all concerned parties. If the Contractor does not concur with the minutes, the Contractor shall provide a separate written notification to the CO identifying areas of non-concurrence for resolution.

2.5 CONTRACTOR QUALITY CONTROL RESPONSIBILITIES. The Contractor shall provide a Quality Control Plan (QCP) to the Contracting Officer for acceptance, no later than **ten (10) calendar days** after contract start date. Any modifications to the Quality Control Plan must be submitted to the Contracting Officer for acceptance. The plan shall address how the Contractor will ensure all requirements of the PWS are to be met. The plan must contain, at a minimum, the items listed below:

1. A description of the Contractor's inspection system which should cover, at a minimum, all requirements listed in the Services Summary. Description shall include specific details as to the areas to be inspected on a scheduled and unscheduled basis, frequency of inspections, and the title and organizational placement of the inspector(s). The Contractor shall not rely on government surveillance to identify quality problems.
2. A description of the methods to be used for identifying and preventing defects in the quality of service performed.
3. A description of records utilized to document inspections, and corrective/preventive actions taken.
4. A description of control procedures for any Government-furnished keys/locksets.

The Contractor's inspection records shall be kept throughout the contract performance period and for the period after contract completion until final settlement of any claims under this contract. Upon request, the Contractor shall immediately make these records available to the Government for review/inspection. The Contractor shall also maintain a system which will accept, acknowledge and forward customer complaints to appropriate parties and provide a tracking system to ensure resolution of complaints.

3.0 GOVERNMENT-FURNISHED FACILITIES. The Government will furnish a fenced, lay-down/storage lot, for the Contractor to perform trash and recycling container management, storage and repairs; an unserviceable Government-purchased appliances collection roll-off; and used tire storage in a government-provided, lockable, metal storage conex/shed. The Contractor shall secure this area when it is not in use. A lock-key or combination number shall be provided to the COR. No utilities, e.g., electrical lines, telephone lines, potable water or Air Force real property facilities will be provided at this storage location. The Contractor may contract directly with commercial utility providers to obtain these services. The Contractor will maintain this storage location by performing weed control, integrated pest management (IPM) and good housekeeping measures on a weekly basis. At the end of this contract, the Contractor shall return this laydown storage yard in the same condition it was received. Fair wear and tear and approved modifications will be the only exceptions. The laydown storage yard shall only be used in performance of the requirements of this contract. No other items will be permitted to be stored at this location without the written permission of the CO or COR. See Appendix A for a numbered container listing of all Government-owned containers.

4.0 GENERAL INFORMATION.

4.1 MISSION. The overall mission of the 30th Civil Engineer Squadron at Vandenberg Space Force Base is to plan, maintain, repair, operate and protect the infrastructure, facilities and environment for assigned Airmen, their families, DoD tenant organizations and DoD civilian employees.

4.2 RESERVED.

4.3 HOURS OF OPERATION. Perform integrated solid waste management services during normal duty hours and be available by phone, cell phone, text message or fax, during the COR program office hours, 6:00 a.m. to 4:30 p.m., Monday through Friday. This excludes federal holidays, unless otherwise required and approved by the CO. There may be situations that require the Contractor to work at times other than normal duty hours. When the Contractor's work schedule conflicts with a Space Force mission requirement, the CO will advise the Contractor to reschedule previously planned work to minimize disruption to the Government's mission-essential operations.

4.4 HOLIDAYS & CLOSURES. Except during federal holidays, the Contractor shall perform the services required under this contract from 6:00 a.m. to 4:30 p.m., Monday through Friday. This excludes federal holidays, unless otherwise approved by the CO. There may be situations that require the Contractor to work at times other than normal duty hours; however, when the Contractor's work schedule conflicts with a Space Force mission requirement, the Contractor shall advise the CO and the COR in order to request that the work be rescheduled in order to minimize disruptions.

4.4.1 Recognized Federal Holidays. There may be federal holidays when the Contractor is not required to perform service, except in emergency situations or to support specific mission needs. The holidays are:

New Year's Day - 1 January
Martin Luther King Day - 3rd Monday in January
President's Day - 3rd Monday in February
Memorial Day - last Monday in May
Juneteenth - 19 July
Independence Day - 4 July
Labor Day - 1st Monday in September
Columbus Day - 2nd Monday in October
Veterans' Day - 11 November
Thanksgiving Day - 4th Thursday in November
Christmas Day - 25 December

NOTE: If a holiday falls on a Saturday, the preceding Friday will be observed. If a holiday falls on Sunday, the following Monday will be observed. If a holiday falls on a scheduled service day, the Contractor will be responsible for rescheduling services for the first day after the holiday observance.

4.4.2 Other Base Closures. The Contractor will not be required to participate in base exercises but shall be aware that limited access and extended wait times at base entry control points may occur during base exercises. Work scheduled but not accomplished because of base closure due to Space Force mission requirements or emergency real-world events will be accomplished as soon as possible after the base reopens.

4.5 PERFORMANCE OF SERVICES DURING CRISIS DECLARED BY THE NATIONAL COMMAND AUTHORITY OR OVERSEAS COMBATANT COMMANDER. Solid Waste Collections identified within this PWS are determined to be mission essential for performance during crisis according to CFR 252.237-7023, *Continuation of Essential Contractor Services*. Due to the critical nature solid waste collections contributing to promoting a sanitary environment, the government has identified all of the services under this contract as mission essential. However, mission/specific situational needs will dictate which facilities will need services to continue should a crisis be declared.

4.6 CONTRACTOR'S WORK SCHEDULE.

4.6.1 Schedule Submission and Approval. The Contractor shall empty trash and recycling containers/dumpsters based on historical data identified in **Appendix A** for the first thirty (30) days of performance. After that initial period, the Contractor shall submit a schedule for all services described in this

PWS and Appendices to the CO and COR for approval. The schedule shall include routes, pickup points, times and days that pickups will occur. Once the new Contractor schedule is approved by the CO, the Contractor shall not deviate from the approved schedule.

4.6.2 Schedule Changes. Occurrence-based (non-permanent) schedule changes due to customer requests or base exercises shall be submitted to the COR via email and do not require CO approval.

4.7 CONTRACTOR PERSONNEL.

4.7.1 On-Site Manager. The Contractor shall establish and maintain an office through which the on-site contract manager or alternate(s) can be contacted during work hours. The on-site contract manager (or alternate) shall be available during normal duty hours to meet on VSFB within 1 hour with the CO or the designated COR to discuss problem areas. The Contractor shall provide the CO with telephone number(s) where validation results and complaints can be reported. The Contractor shall also provide the CO with the names and phone numbers of Contractor POCs for after business hours including weekends and federal holidays. This information will be updated by the Contractor whenever personnel changes occur. The on-site contract manager or their alternate shall have full authority to act for the Contract owner on all matters relating to the daily performance of this contract.

4.7.2 Personnel. Contractor personnel shall present a neat appearance. Contractor personnel shall easily be recognizable while on the installation in conjunction with the performance of duties under this contract. This shall be accomplished through the wearing of distinctive clothing, i.e., coats, jackets, shirts or hats bearing the company's name and/or logo. The color or design of these items should be such that any personnel wearing these articles of clothing will be quickly and easily recognizable for reasons of safety and personal protection.

4.7.3 Employee Restrictions. The Government is authorized to restrict employment under the contract of any Contractor employee or prospective Contractor employee who is identified as a potential threat to the health, safety, security, general well-being, or operational mission of the installation and its population.

4.8 CONTRACTOR MANPOWER REPORTING. The Contractor shall report all Contractor labor hours (including sub-Contractor labor hours) required for performance of services provided under this contract for "U.S. Space Force" via a secure data collection site. The Contractor is required to completely fill in all required data fields in the following web address: http://www.ecmra.mil. Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs each October 1st through September 30th. While inputs may be reported at any time during the FY, all data shall be reported no later than (NLT) October 31st of each calendar year. Contractors may direct questions to the electronic Contractor Manpower Reporting Application (eCMRA) Help Desk.

4.9 SECURITY REQUIREMENTS. Contractor employees shall comply with Vandenberg SFB (VSFB) security requirements always imposed by the Installation Commander while on the base premises. The Contractor shall obtain all necessary passes, decals, badges, or other items required for access to perform contract services at VSFB. The Contractor is responsible for accountability of all such media, which shall be surrendered to the Security Forces Squadron Pass and Registration Section upon completion or termination of the contract or upon termination of an individual's employment with the Contractor. The Contractor shall comply with all VSFB policies regarding entry to the installation, rules of the road, contingency operations compliance and photography restrictions or prohibitions. Contractor employees are granted access to the installation for the purpose of work under this contract only and are not authorized in other facilities or areas without prior government authorization. Due to safety and security requirements, Contractor personnel shall be required to speak, comprehend, read and write English.

4.9.1 Base Access. The Contractor shall comply with all requirements and procedures IAW AFFARS 5352.242-

9000, *Contractor Access to Air Force Installations*. All documentation shall be submitted at the pre-performance conference. The Contractor and their employees shall comply with VSFB security requirements imposed by the Installation Commander at all times while on VSFB. The Contractor shall obtain all security passes, badges or other items required to perform contract services at VSFB by contacting the 30th CES Unit Security Manager, (805) 605-2059. **The Contractor must be aware that base entry requirements are subject to change due to installation and real-world situations.**

4.9.2 Main Base Access. The current security access restrictions at the Santa Maria Gate (main base entry point) require all Contractor vehicles which are the standard size of a delivery truck, van or larger vehicle, to enter ONLY through the Lompoc Gate. This gate is located at the intersection of Santa Lucia Road and Pine Canyon Road. There is a vehicle check/pull-off area, and the Contractor will be required to pull off and submit to a vehicle search by 30 Security Forces personnel prior to gaining entry to the base. NOTE: The Contractor shall plan and allow for delays during peak traffic times at Lompoc Gate. These delays are a result of current in-place base security procedures. VSFB entry requirements are subject to change due to installation and real-world situations. The current hours of operation for Lompoc Gate are 6:00 a.m. to 6:00 p.m., Monday through Friday. 30th Security Forces may be contacted to answer base access questions for VSFB's Lompoc Gate, ext. (805) 606-3911.

4.9.3 Security Manager. Upon contract award, the Contractor shall designate in writing to the CO a Security Manager who shall be the Contractor's point of contact for all security matters. Within five (5) working days of contract award, the Contractor's security manager shall contact the 30th Civil Engineer Squadron's (CES) Security Manager, (805) 606-2059, for assistance in accomplishing Contractor personnel security requirements. For all Contractor employees who will require local area network (LAN) access shall submit the following information: full name, date and place of birth, social security account number, affirmation of United States Citizenship, and any current security investigation data. Information shall be provided in writing, on company letterhead, and submitted to the 30th Security Forces through the 30th CES Unit Security Manager, (805) 605-2059.

4.9.3.1 Security Training. Contractor personnel who are authorized to be issued a Common Access Card (CAC) for base LAN access, and subsequently a DoD email account, are required to attend security and OPSEC orientation training under the Homeland Security Presidential directive (HSPD) Title 12. The Contractor(s) issued a CAC shall schedule initial and annual refresher training through the 30th CES Unit Security Manager, (805) 605-2059, who will brief these individuals on established base security requirements and procedures as stipulated in Air Force Policy Directive (Air FPD) 31-1, *Integrated Defense*.

4.9.3.2 Security Authority. The Contractor shall brief all his/her employees that they shall ***immediately leave any area*** upon notification by the CO, COR, Fire Department, Base Security Forces or constituted authority whenever mission-critical operational requirements, real-world activities or base emergencies dictate.

4.9.4 Restricted/Controlled Areas. The majority of work performed on this contract will be accomplished at non-secured facilities. However, there are facilities that are controlled areas and require special security procedures. Contractors shall comply with various levels of security and established personnel security for restricted/controlled area entry procedures. The Contractor's employees will be escorted by the unit personnel for access into any VSFB restricted/controlled areas and shall wear a visitor badge as required. Contractor employees working in restricted/controlled areas shall speak, understand, read and write English.

4.9.4.1 Access Coordination. The facility manager/occupant/requester will be responsible for providing access, escorts and temporary visitor access badges for Contractor personnel in the performance of duties under this PWS. The Contractor shall be responsible for scheduling access, escorts and temporary visitor access badges by contacting the facility manager/requester at least 24 hours before requesting access to the restricted/controlled area.

4.9.4.2 Escorts. At all times while performing work in restricted/controlled areas, Contractor employees shall be under the direct surveillance of an individual from the facility who is authorized to perform escort duties. Temporary visitor access badges shall be returned to the Entry Controller each time the Contractor employee completes his/her duties and prepares to leave the area.

4.9.5 RESERVED.

4.9.5.1 RESERVED.

4.9.5.2 RESERVED**.**

4.9.5.3 Access Revocation. The VSFB Installation Commander reserves the right to deny restricted or controlled area entry to any Contractor employee whose Tier 1 Security Investigation is deemed to be unfavorable, and the right to terminate the entry of any employee upon disclosure of information indicating the individual's continued entry to the base or a restricted or controlled area is not in the best interest of national security.

4.9.5.4 RESERVED.

4.9.5.5 Contract Personnel Requirements. The Contractor shall not employ persons for work on this contract who are identified to the Contractor by the CO as a potential threat to the health, safety, security, general well-being or operational mission of VSFB and its population.

4.9.6 Contractor Passes and Privately-Owned Vehicles. All Contractor personnel operating a Privately Owned Vehicle (POV) on VSFB shall obtain a visitor's pass or Defense Integrated Biometric Identification (D-BIDS) Card from VSFB Visitor's Control. Proper state registration, current proof of insurance and a valid driver's license are required in order to obtain a visitor's pass or D-BIDS Card. Upon completion or termination of the contract or employee, the Contractor shall surrender all passes and D-BIDS Cards to the 30 SFS Pass and Registration Office in Bldg. 10577. Contractor vehicles must be safely maintained and operated in accordance with all applicable traffic markings and posted speeds. 30th Security Force patrol units maintain a strong presence throughout the base to strictly enforce all applicable traffic laws. Random traffic stops may take place on any workday by VSFB's K-9 patrol units posted at VSFB's entry control points searching vehicles for contraband or prohibited items.

4.9.7 "For Official Use Only (FOUO)". The Contractor shall comply with DoD 5400-7-R, DoD Freedom of Information Act (FOIA) Program requirements. This regulation sets policy and procedures for the disclosure of records to the public and for marking, handling, transmitting and safeguarding FOUO materials.

4.9.8 Reporting Requirements. Contractor personnel shall report to an appropriate authority, i.e., 30th Security Forces, ext. (805) 606-3911, or SLD 30 Command Post, ext. (805) 606-9962 or 606-9964, any information or circumstances of which may pose a threat or danger to the security or well-being of DoD personnel, Contractor personnel, and/or risk to classified, unclassified or FOUO DoD information.

4.9.9 Physical Security. The Contractor shall be responsible for safeguarding all government property and controlled forms provided for the Contractor's use. At the end of each work period, all government facilities, equipment and materials shall be secured.

4.9.10. Key Control. The Contractor shall establish and implement methods of ensuring that all keys and combinations to locks issued to the Contractor by the government are not lost or misplaced and are not used by unauthorized individuals. The Contractor shall not duplicate any keys issued by the government. The Contractor shall immediately report to the COR or CO any occurrences of lost or duplicated keys. In the event that keys other than master keys are lost or duplicated, the Contractor may be required, upon written direction from the CO to

re-key or replace the affected lock or locks at no cost to the government. The government may, however, at its discretion, replace the affected lock or locks or perform re-keying and deduct the cost of such actions from the monthly payment due to the Contractor. In the event a master key is lost or duplicated, the government shall replace all locks and keys for that system, and the total cost will be deducted from the monthly payment due the Contractor.

4.10 SAFETY REQUIREMENTS.

4.10.1 Contractor Personnel Safety and Reporting. The Contractor shall perform work in a safe manner as required by Occupational Safety and Health Administration (OSHA) Safety and Health requirements. Provide a verbal report via phone call to the CO as soon as possible after each occurrence of damage to Government property or an accident that results in the death, injury, occupational disease or adverse impact to contractor workers which requires care greater than first aid. Contact 30th Security Forces, at ext. 606-3911, to obtain and complete the required Accident Investigation Report and provide a completed copy to the CO within five (5) calendar days of each occurrence.

4.10.2 Contractor Commercial Vehicle Safety. The Contractor shall adhere to CA Department of Motor Vehicle Safety laws and directives and use proper vehicle backing safety protocol to ensure the safe operation of commercial collection vehicles and contractor loading vehicles. Contractor vehicles must be safely maintained and operated in accordance with all applicable traffic markings and posted speeds. This includes adherence to all applicable traffic safety laws and personnel safety requirements during the Contractor's performance of duties in this PWS.

4.11 RESERVED.

4.12 CONTRACTING OFFICER AND CONTRACTING OFFICER REPRESENTATIVE. The Contracting Officer (CO) will appoint a primary and an alternate contracting officer representative (COR) for the management and evaluation of the day-to-day activities of the contract. The identity, title, and authority of the COR will be provided in writing to the Contractor at the contract post-award meeting.

4.13 MULTI-FUNCTIONAL TEAM. Base Senior Leadership may require a multi-functional team (MFT) be established between the government and the Contractor to ensure joint cooperation and a sound customer service focus from all parties involved in the execution of this contract.

4.14 RESERVED**.**

4.15 DAMAGES TO GOVERNMENT BUILDINGS, EQUIPMENT OR VEGETATION. Damages to Government buildings, equipment or vegetation are addressed in FAR 52.237-2, Protection of Government buildings, equipment and vegetation.

5.0 APPENDICES.

A. Historical Collections Schedule Data, Container Inventory, Collection Vehicle Requirements
B. Historical Solid Waste Tonnages
C. VSFB Environmental Compliance Requirements
D. DAF KtCompass
E. MESP (Mission Essential Service Plan)