DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 87TH AIR BASE WING (AMC),
JOINT BASE MCGUIRE-DIX-LAKEHURST, NEW JERSEY 08641

ANTITERRORISM GUIDE FOR CONTRACTORS

(1FEB22)

ANTITERRORISM

References:

- Department of Defense Instruction (DoDI) O-2000.16, Volume 1, DoD Antiterrorism (AT) Standards, DoD Standard 18, paragraph 3.20.c.6.
- Defense Federal Acquisition Regulation Supplement (DFARS) (Reference (r)) reflects current DoD AT security requirements for defense contractors
- Joint Publication 3-07.2 Antiterrorism

Terrorism is defined as:
The calculated use of unlawful violence or threat of unlawful violence to inculcate fear; intended to coerce or to intimidate governments or societies in the pursuit of goals that are generally political, religious, or ideological. See also antiterrorism; combating terrorism; counterterrorism; force protection condition; terrorist; terrorist groups.

Antiterrorism:
As a prelude and during performance of any contract, it is critical that the contractor be supportive of all Department of Defense (DoD) requirements to protect personnel and their families, installations, facilities, information, and other resources from terrorist acts.

All contractors and subcontractors are responsible for providing their personnel information on Joint Base McGuire-Dix-Lakehurst (JB MDL) Antiterrorism (AT) Program. During performance of work, personnel security and protection of resources is critical for the installation to maintain a safe work and secure environment.

Contractors must ensure that contracted personnel and vehicles are strictly controlled during performance of duty. For instance, contractors shall use reasonable efforts to prevent any personnel or equipment from being placed in harm's way or in a position that could aid or abet terrorists (unattended running vehicle).

It is strongly recommended that all contracted personnel take the computer-based training (CBT) for the DoD-approved Antiterrorism Level I Training at https://jkodirect.jten.mil contractors are encouraged to contact the JB MDL Antiterrorism Office at 609-562-5362 for information regarding the installation Antiterrorism Program.

Suspicious Activity Reporting:
Contractors and contracted personnel are part of the JB MDL community. Installation personnel are capable of enhancing Force Protection measures through "See Something-Say Something."

If you witness any suspicious incidents or activities, **REPORT THEM IMMEDIATELY**:

- To the 87th Security Forces Squadron (87 SFS) at **609-754-6001**
- To the Office of Special Investigation (OSI) **609-754-3353,** you can also text your tip to **274637**

While off-base use the following numbers:

- New Jersey Suspicious Activity Reporting Hotline **1-866-4SAFENJ (472-3365)**
- Philadelphia Suspicious Activity Reporting Hotline **215 686-TIPS (8477)**
- Pennsylvania Suspicious Activity Reporting Hotline **1-888-292-1919**
- New York City Suspicious Activity Reporting Hotline **1-888-NYCSAFE (692-7233)**
- New York State Suspicious Activity Reporting Hotline **1-866-SAFENYS (723-3697)**
- FBI crimes and tip line **1-800-CALL-FBI (225-5324)**

Emergency 9-1-1:
When dialing 911 from your cell phone, **you need to tell the dispatcher your location** i.e. McGuire, Dix, or Lakehurst and they will transfer you to JB MDL Emergency Communications Center (ECC).

An additional way to report suspicious activity while off-base is via your smart phone and the ***See Send*** application available in your mobile service app store…download it today!

What to report:

Surveillance – Using cameras (either still or video), note taking, drawing diagrams, writing on maps, or using binoculars or other vision-enhancing devices to record or monitor base activity

Elicitation – Attempts to gain information from you by mail, in person, or by telephone about military operations, capabilities, or people

Tests Of Security - Attempts to measure reaction times or penetrate physical security barriers or procedures in order to assess strengths and weaknesses

Acquiring Supplies – Purchase, theft, or unauthorized acquisition of explosives, weapons, ammunition, military uniforms, decals, flight manuals, passes or badges, or any other controlled items

Suspicious Persons Out Of Place – People who don't seem to belong in the workplace, neighborhood, business establishment, or anywhere else

Dry Run – People getting into position and moving around according to their plan without actually committing a terrorist act. This could also include mapping out routes and determining the timing of traffic lights and flow

Deploying Assets – People and supplies getting into position to commit the act. This is a person's last chance to alert authorities before the terrorist act occurs

Funding – Suspicious transactions involving large cash payments, deposits, or withdrawals are common signs of terrorist funding. Collections for donations, the solicitation for money and criminal activity are also warning signs

No One Starts A New Day Believing They Will Be A Terrorist Target – Instead You May Find Yourself a:

- **Victim By Association** – The wrong friends, in the wrong place, at the wrong time
- **Victim By Location** – The wrong place at the wrong time
- **Victim By Opportunity** – The completely random circumstance, primarily occurs at a soft target

What To Do If You Spot Suspicious Terrorist Activity If you see suspicious behavior, do not confront the individuals involved.

Take note of the details:

S – Size (Jot down the number of people, gender, ages, and physical descriptions)
A – Activity (Describe exactly what they are doing)
L – Location (Provide exact location)
U – Uniform (Describe what they are wearing, including shoes)
T – Time (Provide date, time, and duration of activity)
E – Equipment (Describe vehicle, make, color etc., license plate, camera, guns, etc.)

Be Prepared To:

Give your name and company

- Give your location (as clear as you can, give a building name, number or street)
- Provide a call back phone number
- If safe, remain at your location until contacted by Security Forces
- Move to a location as directed by the ECC

Additional phone numbers:

- Security Forces (non-emergency) – 609-754-6001 (Recommend programming this number into your cell)
- Fire Prevention (non-emergency) – 609-754-2451
- Wing Safety – 609-754-7233
- Base Contracts – 609-754-4843/5481
- Call Command Post after **1630 hours Mon-Fri** and all **weekends/holidays** at 609-754-3935/6

Force Protection Conditions (FPCONS):

FORCE PROTECTION CONDITIONS (FPCON)

Sample Protective Measures

- **Vehicle Inspections**
- **Gate Guards**
- **ID Checks**
- **Barriers**
- **Patrols**

FPCON NORMAL

- There is a general global threat of possible terrorist activity that warrants a ***Routine Security Posture*** only
  - A terrorist attack is always possible
  - Best information available offers no indication of probable attack

Expect to see a routine security posture

FPCON ALPHA

- **There is a general threat of *Possible Terrorist Activity*, the nature and extent of which is *Unpredictable*, against personnel and facilities**
  - General conditions suggest possible violence
  - Nothing indicates that the base or the local area is targeted
- FPCON Alpha must be capable of being maintained indefinitely

Expect random vehicle checks and increased crime prevention efforts

FPCON BRAVO

- **An increased and more *Predictable Terrorist Threat Activity* exists**
  - Specific information suggests probable violence
  - Nothing indicates that this installation is targeted
  - Extra precaution is appropriate to deter terrorist planning
  - Must be capable of being maintained for weeks without hardship

Expect to see closer inspection of vehicles and deliveries, ID checks, and A greater presence of guards on JB MDL

FPCON CHARLIE

- **An incident occurs or intelligence indicates that *Terrorist Targeting Against Personnel and Facilities is Imminent***
  - Evidence of terrorist attack planning, such as terrorist surveillance or reports from local sources
  - Strong protective measures are required, but JB MDL must continue routine mission activities
  - Implemented for only a short period of time

Expect rigorous efforts to inspect vehicles and facilities

You may be required to evacuate the base, or you will not be allowed on-base without escort

FPCON DELTA

- **A *Terrorist Attack Has Occurred* or Intelligence indicates *Imminent Terrorist Action Against a Specific Location***
  - FPCON Delta is normally declared as a specific, localized warning
  - JB MDL will move to a high state of alert, and the commander will implement mandatory security measures
  - Commanders encouraged to supplement mandatory security measures

On-base: Follow security forces instructions – You may be directed to evacuate or seek shelter

Off-base: You may be denied access until the incident is over

Additional security measures will delay and interrupt normal routines