CLEAR

Date: 2 Jul 26

MEMORANDUM FOR THE RECORD

Subj: USE OF OTHER THAN FULL AND OPEN COMPETITION FOR AN ACQUISITION UNDER THE SIMPLIFIED ACQUISITION THRESHOLD

[redacted]

1. BACKGROUND:

a. For purchases not exceeding the simplified acquisition threshold, Contracting Officers may solicit from one source if the Contracting Officer determines that the circumstances of the contract action deem only one source reasonably available (e.g., urgency, exclusive licensing agreements, items particular to one manufacturer).

b. As required by FAR 12.102(a) or GSAR 538.7104-3 and -4, this memorandum documents the decision that only one source is or limited sources are available and the basis for the decision. The requirement does not exceed the simplified acquisition threshold.

2. DESCRIPTION OF PRODUCT OR SERVICE:

a. Description: Parts buy for 10 year crane service on USNS Yuma

b. Required delivery date or period of performance: 03MAR2027

c. Intended use: Periodic industrial assistance maintenance

d. Required Source or Brand Name: Appleton Marine Inc.

[redacted]

f. Critical Ship Equipment. Per COMSCINST 4490.1(series) and SMS Procedure 10.6-002-ALL, the required product(s) ◉ **is/are** ○ **is not/are not** designated as critical ship equipment, the failure of which poses a hazard to the ship, the crew or the environment.

3. DETERMINATION (select A, B, or C):

a. ◉ **ONLY ONE RESPONSIBLE SOURCE:** (*If there is more than one distributor/authorized technical representative for an OEM part, then Part B, BRAND NAME SOLE SOURCE, is applicable, and Part A, ONLY ONE RESPONSIBLE SOURCE, is left blank.*)

(1) ☑ RESTRICTIVE RIGHTS. The source has established proprietary rights, limited rights in data, patent rights, copyrights, or secret processes in the product or service. *Explain what rights are restricted, why the restrictive rights make the required item or service available from only one source, and why another company could not satisfy the Government's need*.

Appleton is the OEM for EPF deck cranes. OEM holds restrictive rights and proprietary information regarding parts, warranty and maintenance procedures.

(2) ☑ EXCLUSIVE LICENSING AGREEMENTS: The item or service is only available from the Original Equipment Manufacturer (OEM), or there is only one authorized distributor or technical representative for the OEM. *(Complete only a or b below)*

(a) ◉ Identify the OEM and explain the circumstances surrounding why the item or service is only available from the OEM.

As the OEM for EPF deck cranes, Appleton holds proprietary information and knowledge required for crane parts in accordance with ABS requirements.

(b) ○ Identify the distributor / authorized technical representative for the item or service. Provide evidence of the exclusive licensing agreement as an attachment to this document.

(3) ☐ STANDARDIZATION: Per COMSCINST 4790.3, to maintain fleet configuration baseline, only the specified make/model of the equipment/parts will satisfy the Government's needs for additional units or replacement items.

(a) Make and Model: _____

(b) Other vessels with this Make / Model: _____

(4) ☐ COMPATIBILITY: Product is direct replacement part(s) for existing equipment and must be compatible. Make and Model: _____

(5) ☐ OTHER REASONS. *Other reason not identified above. Provide details on mission impact if requirement is not solicited from only one source.*

b. ○ **BRAND NAME.** Item required must be a brand name product, or feature of a product, particular to one manufacturer.

(1) ☐ STANDARDIZATION: Per COMSCINST 4790.3, to maintain fleet configuration baseline, only the specified make/model of the equipment/parts will satisfy the Government's needs for additional units or replacement items.

(a) Make and Model: _____

(b) Other vessels with this Make / Model: _____

(2) ☐ COMPATIBILITY: Product is direct replacement part(s) for existing equipment and must be compatible. Make and Model: _____

c. ☐ URGENCY (C3/C4 Casualty Report). As defined in Naval Warfare Publication 1-03-1, the supplies or services are of such urgency that the Government would be seriously injured unless the agency is permitted to limit the number of sources from which it solicits. Urgent requirements are supplies or services that will result in work stoppage, or are mission critical and the routine processing time would injure the Government. The determination that the procurement for the above is an urgent requirement is based on the following:

(1) Date on which the requirement was identified: _____

(2) Required delivery date or period of performance: _____

(3) Explanation of why delivery/commencement of services by the date mentioned above is required.

(4) If appropriate, include any additional pertinent information.

(5) CASREP Number: _____

[redacted]