STATEMENT OF WORK

1. BACKGROUND

Four (4) sweepers were manufactured by Tennant that are located in various buildings aboard Marine Corps Base, Camp Pendleton, CA. The sweepers have been under continuous service since they were purchased.

2. SCOPE OF CONTRACT

This is a preventative maintenance requirement for four (4) government owned sweepers located aboard MCB Camp Pendleton, California. The Contractor will submit invoices within 5 business days following each preventative maintenance service, diagnostic trip, or authorized over and above service. The preventative maintenance service is to be rendered quarterly on each machine for a total of 16. The contractor may be requested to perform diagnostic and over and above repair trips to return equipment to a fully operational status. Any work or repairs done beyond what is covered under the contract CLINs and not addressed in a contract modification are done at the contractor's expense.

3. CONTRACT LINE ITEM STRUCTURE (CLIN) DESCRIPTION

CLIN - Preventative Maintenance (PM) Sweepers:

Preventative maintenance scope is as follows:

- Thoroughly inspect each machine to ensure it is operating properly
- Operate all manual controls
- Check and empty hopper
- Check all filters
- Check all belts
- Check sweeping brush and idles bearings
- Check drive motor and drive chain
- Check side brush and motor
- Check batteries specific gravity and add water when required
- Replace worn parts due to normal use and wear as required

PM Inspection Schedule:

Inspection	Period
First:	September
Second:	December
Third:	March
Fourth:	June

A PM inspection will be conducted on each machine during every inspection period. Four (4) inspections per period totaling an annual amount of sixteen (16) PM inspections per year.

Item	Mfgr	Model	Serial Number	Bldg.
Sweeper	Tennant	6100	4046	22111
Sweeper	Tennant	S10	7400	22111
Sweeper	Tennant	6100	4045	220110
Sweeper	Tennant	S10	7374	220110

Within five (5) business days of a PM service being completed, the contractor will submit a service ticket to the TPOC. If repairs are required, the contractor will also submit an itemized quote for the required repairs.

CLIN - Diagnostic Trip

In the event covered equipment is not operating properly, the TPOC is authorized to contact the contractor three times per year to perform a serial number specific, onsite diagnostic aboard MCB Camp Pendleton to determine what is needed to return the equipment to operational status. Additional diagnostic trips will be authorized through a contract modification.

CLIN - Over and Above Work

Over and above repairs are any and all repairs resulting from a PM service or diagnostic trips.

The contractor is only authorized to perform repairs, as a result of a PM service or diagnostic trips that are beyond the three authorized by the TPOC, via a contract modification. Any repairs done that are not specifically listed under the contract or subsequent modifications are done at the contractors expense.

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Within five (5) business days of the repairs being completed, the contractor will submit a service ticket to the TPOC. Please note that any and all repairs found necessary during the life span of the awarded contract are subject to fair and reasonable determination by the Contracting Officer.

General Requirements and Procedures for Over and Above work. As described in DFARS Clause 252.217-7028, Over and Above Work authorizes the Contractor to perform repairs on identified equipment that is outside of the standard inspection requirements to insure equipment is sustained in good working order in accordance with manufacturer's instructions. Work performed under this requirement will be billed under the Over and Above Work line item identified for each year's period of performance.

Authority to Performance Over and Above Work. The Contracting Officer is the only person(s) with authority to authorize the Contractor to proceed with the work in accordance with the over and above work portion of the contract and work will be negotiated and approved in advance for each work request. All work requests will be ordered and approved in writing. The Government may elect not to make repairs but instead replace items. Replacement items may be acquired either from the Contractor or from any other source determined to be advantageous to the Government.

Materials and Parts.
Material price and parts shall be the lowest price available considering the availability of materials and the time constraints of the job. It shall include any discounts and/or rebates received by the Contractor. Parts shall be provided to the Government at the Contractor's cost without mark up.

Estimate Evaluation. The Contractor's estimate will be evaluated to determine if:
(1) The scope has been clearly and accurately identified.

(2) The number of labor hours has been accurately estimated.

(3) The cost of materials and parts are reasonable and properly documented. The material and parts shall include detailed estimate of materials including such items as the name of the part, manufacturer of the part, the part number, the size, quality, quantity (number of units) and the unit prices.

(4) The estimated lead-time for the delivery of the part to the Contractor is included.

(5) The Contractor shall state the actual time it will take to perform the work from commencement to completion.

(6) The detailed estimate will be used to negotiate over and above work repairs and award of a firm fixed price modification to the contract. The Contractor shall not assume that a modification will be issued, and shall not order materials or proceed with any work until receipt of the modification.

WARRANTY. The Contractor guarantees that all items will be serviced or repaired in accordance with manufacturers' specifications.

The Contractor guarantees all service and repairs for a period of one year, or until the next service period if shorter than a year, unless damage is due to misusing, tampering, fire damage, or normal wear-and-tear. Determination of application of one of the exceptions to warranty is in the sole discretion of the contracting officer.

4. SERVICE TICKET

All services made under this contract shall be accomplished by a service ticket which shall contain at least the following information.

Preventative Maintenance (PM) Service
- Name of contractor
- Date of service
- Contract number
- Description of service performed
- Building number where service was performed
- Description of recommended repairs

Diagnostic Trip Service
- Name of contractor

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Date of service
Contract number
Description of service performed
Building number where service was performed
Description of recommended repairs

Over and Above Service
Name of contractor
Date of service
Contract number
Description of service performed
Building number where service was performed
Itemized list of parts that were furnished/ installed
Hourly rates and total cost of the repairs

5. WORKING HOURS
Required inspections and repairs will be scheduled at the customers convenience when possible. Onsite service will be provided Monday through Friday, during normal working hours, 7:30 am through 4:30 pm. Work that is to be done during the evenings, weekends or holidays must be made by prior arrangement between the TPOC and the contractor.

6. FEDERAL HOLIDAYS

New Years Day	Martin Luther King Jr Birthday
Presidents Day	Memorial Day
Juneteenth	Independence Day
Labor Day	Columbus Day
Veterans Day	Thanksgiving
Christmas Day	

7. GOVERNMENT FURNISHED PROPERTY
The government will make available to the contractor, the facilities and utilities where the equipment is located.

8. RELOCATION OF EQUIPMENT
The government may relocate equipment from one location to another aboard MCB Camp Pendleton. The contractor will be notified if this occurs.

9. RESPONSE TIME
When the government notifies the contractor that service is needed, the contractor will schedule a service call within 3 business days. Over and above repairs are to be completed within 30 days of a contract modification unless repair part lead-time dictates otherwise.

10. GOVERNMENT POINT OF CONTACT (TPOC). The Contracting Officer shall designate a Government Technical Point of Contact (TPOC) during the term of this contract. The TPOC will provide assistance in identification and resolution of problems, conflicts in priority, subtask requirement definitions, and other operations type problems within the scope of this Statement of Work. The TPOC will provide technical clarification and assistance in support of the contract requirements. The TPOC **DOES NOT** have the authority to make changes and/or give direction under this contract. The only authority under this contract authorized to make changes, give direction, and/or provide monetary adjustments is the Contracting Officer from the Regional Contracting Office MCI-WEST, Camp Pendleton CA, see paragraph 18. During periods when access to Government equipment is granted, the Contractor shall exercise precautions necessary to prevent loss or damage due to theft, carelessness, vandalism or any misuse. The Contractor shall report, in writing, all cases of loss, damage or destruction of Government Property in his possession to the TPOC, as soon as such facts become known.

10. Contractor shall coordinate the PM inspections and repairs with the person Indicated below:
Information will be provided at time of award

11. INSTALLATION ACCESS AND SECURITY REQUIREMENTS.

CURRENT CONTRACTORS
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RAPIDGate/MCESS card holders will be required to transition to the Defense Biometric Identification System (DBIDS) credential in order to access MCB Camp Pendleton, MCAS Miramar, MCAS Yuma, MCRD San Diego, MCMWTC Bridgeport, MCAGCC 29 Palms and other controlled areas within the MCIWEST Region.
DBIDS credentials will be valid for the duration of your contract, not to exceed five years; however, re-vetting of individuals' information will occur each year.
Contractors will be required to bring the following items:
Current RAPIDGate/MCESS credential
Second form of government-issued photo identification (Real ID Act Compliant, driver license, passport, etc.)
Company Contract/Letter of Authorization (this should come from the COR or the Contracting Officer) SECNAV form 5512/1 (the sponsoring organization should complete block 28 of the SECNAV form).
New DBIDS credentials will be valid for the remainder of the contract (not to exceed 5 years), but individuals will be re-vetted each year.
Effective 1 October 2018, all contractors and venders must be in possession of a DBIDS credential that is authenticated for all MCIWEST and west coast Service-Level T1aining Installations (SLTI).
Access to MCB Camp Pendleton through Naval Weapon's Station Seal Beach, Detachment Fallbrook is prohibited unless DBIDS credential is authenticated (I.E., work is also performed there).

NEW CONTRACTORS

New contractors requiring access to MCIWEST installations will be issued temporary passes for up to 60 days.
If you are a new contractor seeking enrollment into DBIDS, please contact the Contracting Officer and/or Contract Specialist managing the contract awarded to your respective company.
Base access requirements and procedures may change during the term of a contract. The contractor shall comply with all changes, and such compliance shall not be grounds for a request for an equitable adjustment or other contract modification.

ADDITIONAL REQUIREMENTS

(a) Photography is restricted on the Base. Clearance for photography shall be obtained in advance from appropriate Base personnel. When requested, all film or storage media must be turned over for processing and security inspection.
Some areas of the Base may be inaccessible due to road conditions following heavy and/or prolonged rainfall. Adjustments to work schedules due to road/weather conditions shall be coordinated with the Contracting Officer. If your vehicles get stuck or breaks down, military personnel cannot pull or tow your vehicle. Call information (411) for assistance.