Attachment 3 - Site Visit Instructions

Solicitation No: W50S9A-26-Q-A014
Project: ISRG Bldg. 302 Furniture
Location: Roland R. Wright Air National Guard Base, Salt Lake City, UT

SITE VISIT INFORMATION AND INSTRUCTIONS

The Government will conduct a formal site visit for all prospective offerors. Attendance is highly encouraged to verify existing site conditions, take measurements, and assess the space for proposed planning and design.

1. Date, Time, and Location

- Date: Wednesday, 05 August 2026
- Time: 09:00 AM MDT to 11:00 AM MDT
- Arrive 15 minutes early for processing through the main gate.
- Location:
  Roland R. Wright Air National Guard Base
  765 N 2200 W, Salt Lake City, UT 84116

Due to base security protocols, all personnel wishing to attend must pre-register.

- Registration Deadline: Wednesday 29 July 2026, COB.
- Point of Contact: MSgt Berkeley Ward/ Mr. Timothy Papa
- Submission Email: berkeley.ward@us.af.mil
  timothy.papa.1@us.af.mil

All registration submissions must contain the following information

1. Company Name (and CAGE Code/UEI if available)
2. Name (Last, First, MI)
3. Controlled Picture ID/CPID (Issue State & Number)
4. Citizenship
5. DoB (mm/dd/yyyy)
6. Total Number of Vehicles expected to enter the installation

7. (Access is limited to 2 personnel per company)

3. On-Site Check-In Requirements

On the day of the site visit, attendees must present the following valid credentials at the main gate to gain base access:

- For Drivers: Valid Driver's License, current Vehicle Registration, and Proof of Vehicle Insurance.
- For Passengers: Valid State or Federal Government-issued Photo ID.
- All visitors must be US citizens.

Failure to pre-register and provide the required information or present the required identification upon arrival will result in denial of access to the military installation.

All attendees will receive email notification with their confirmation for attending the site visit. DO NOT travel or plan to attend the site visit without confirmation.

[END OF NOTICE]