STATEMENT OF WORK

Weekday Iranian Propaganda for Global Audiences Monitoring Services

The State Department's London International Media Hub, based at U.S. Embassy London, requires the service of weekday monitoring of Iranian propaganda aimed at global audiences.

This contract work entails selecting and providing summaries of prominent narratives from Iranian propaganda aimed at non-Iranian audiences on Mondays, Wednesdays, and Fridays. This includes monitoring outlets such as Press TV, Tasneem, and IRNA as well as other outlets identified by the Hub. The report should be focused on narratives most relevant to the U.S. government.

The contractor will provide a concise summary of the main narratives of no more than two pages. The report should, when appropriate, contain a section on noteworthy trends in Iranian regime propaganda for global audiences, such as highlighting emerging outlets or commentators with links to the Iranian regime. Noteworthy developments on social media should also be included when relevant.

The report should be formulated in the style and format stipulated by the Hub and submitted by 12:00 pm London time Mondays, Wednesdays, and Fridays.

The contractor will undertake targeted monitoring of the coverage of specific narratives, news stories, or themes as requested by the Hub.

Qualifications

The contractor will have the ability to write fluently and concisely in English. The candidate will also have a strong background in international relations, media, Iranian affairs, or a related field.

Candidates will demonstrate a thorough knowledge of the structure and functioning of Iranian propaganda.

Evaluation

Candidates will submit a specimen report, which will be evaluated under the criteria outlined above by the Hub. Only those found to meet all the criteria will be considered for the contract. Candidates will provide a CV and references. Previous experience working for government entities is preferred.

The contract shall be for a firm fixed price with one base year and four optional years to renew.

Note: All services must be appropriately licensed.

Quote Submission

In order for your quotation to be considered, please submit the following:

1. Completed SF-18
2. Candidates CV
3. List of references with contact details
4. Sample specimen report

Any questions regarding this solicitation should be submitted to Procurement_Box3@state.gov by COB July 29, 2026.

Quotes are due no later than 5pm BST on September 4, 2026 and should be submitted to Procurement_Box3@state.gov with the subject "19UK5626Q0050 - Media Monitoring".