

**CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION
FACILITY PLANNING, CONSTRUCTION AND MANAGEMENT DIVISION
PROJECT MANAGEMENT BRANCH**

**REQUEST FOR STATEMENT OF QUALIFICATIONS
FOR
CONSTRUCTION MANAGEMENT SERVICES
FOR
NEW POTABLE WATER WELLS
AT
VALLEY STATE PRISON
AND
CENTRAL CALIFORNIA WOMEN’S FACILITY**

RFQ NO. PMB202606

Eprocurement Event ID# 0000040122

I. Introduction

The California Department of Corrections and Rehabilitation (CDCR) intends to contract with a firm for construction management (CM) services for a New Potable Water Wells project at the Valley State Prison (VSP) and the Central California Women’s Facility (CCWF), both located in Chowchilla, California.

The project(s) includes the design and construction of two potable water wells. The scope of services also includes new pumps, motors, piping, valves, electrical and communication to supervisory control and data acquisition system.

The project(s) is authorized in fiscal year 2026/2027 and concludes in fiscal year 2029/2030, assuming no budget delays are encountered to obtain future funding. Services may be required for the following phases: working drawings (including bidding/procurement), construction, and post-construction. The project delivery method will be “design-bid-build” using standard state procedures.

An executed agreement for CM services for this project is subject to budgetary, legislative and control agency approval and funding of the proposed project(s).

II. Scope of Consultant Services

Under the direction/supervision of a CDCR project director, CM services may include, but shall not be limited to, the following:

A. Pre-Construction (Working Drawings)

1. Analyze project designs for constructability, construction durations, and milestones required to deliver the project, and make recommendations for constructability, contract durations, and milestones.

2. Review construction contract general conditions and requirements for completeness and coordination.
3. Prepare a construction project management plan (PMP).

B. Construction

1. Manage and administer the construction project, including: mobilization; demobilization; and coordination between contractor(s); existing facility personnel; and others whose activities affect operations on the site.
2. Act within the authority delegated to the CM as the CDCR representative for administration of the requirements of the construction documents (CDs). Administer contractor performance in strict compliance with the requirements of the CDs and in accordance with the current CDCR project management procedures. The CM shall facilitate and use best practices in promoting, partnering and supporting the success of the contractor. Such services shall include, but not be limited to:
 - a. Conduct and document project meetings, including: pre-construction meetings, weekly contractor meetings, meetings with CDCR team, and contractor coordination meetings. Prepare all meeting agendas, minutes, and other necessary meeting materials.
 - b. Correspond with contractor(s) in letter and other forms of written communications.
 - c. Manage, review and analyze contractor's preliminary, baseline, and contract schedules, make recommendations to the CDCR for: approval, time extensions, updates, coordination with other schedule revisions, requests for recovery schedule, and assessment of liquidated damages.
 - d. Manage and process submittals from the contractor(s) to be reviewed by the project team. Create (prior to the start of construction), maintain, and update (during construction), a submittal tracking log to ensure timely reviews, and facilitate the communication and resolution of submittal comments and issues.
 - e. Process contractor's monthly progress payments to include:
 - 1) Ensure contractor's invoicing is complete.
 - 2) Ensure appropriate withholds and liquidated damages are identified.
 - 3) Ensure payment requests are consistent with the approved activity values of the contractor's approved cost loaded schedule.
 - 4) In coordination with the State inspector of record (IOR), review and validate material and equipment invoices submitted for payment of stored materials and equipment.
 - 5) In coordination with the IOR, review and validate contractor's estimate of actual work progress.
 - 6) Coordinate with CDCR contract representatives for the processing of payments.
 - f. Estimate cost of changes to the requirements of the contract documents and analyze the potential time impact of changes to the contract schedule.

- g. Administer proposed change orders (PCOs), and change orders (COs), if applicable including:
 - 1) Produce CDCR's independent CO estimate.
 - 2) Maintain all PCO and CO tracking logs.
 - 3) Maintain all PCO and CO documentation and files.
 - 4) Negotiate cost and time extensions with contractor(s), and documenting for approval and issuance by the CDCR project director.
- h. Maintain accurate and up-to-date project cost control reports; including all project cost exposures tracked against applicable project budgeted amounts. The reports include, but may not be limited to, a construction contingency report which tracks pending and processed PCOs and COs; unresolved disputes, and contract completion reserves against the budgeted construction contingency. Additional cost control reports for CM expenditures, construction surveying, testing contracts, and other contracts which are part of the project and assigned to the CM for administration shall be maintained.
- i. Administer the dispute resolution process, maintain dispute files, and dispute tracking log, draft dispute reports, conduct dispute resolution meetings, and make recommendations for defense, and/or settlement of disputes.
- j. Coordinate and schedule architectural/engineering (A/E) and consultant site visits.
- k. Coordinate with the State inspector(s), including:
 - 1) Verification of construction activity completion for monthly progress payments.
 - 2) Track and resolve construction inspection issues related to defective construction.
 - 3) Calculate monies to be withheld for defective work.
 - 4) Conduct and document meetings, and discussions with inspector(s), A/E, and contractor(s), to resolve inspection issues.
- l. Coordinate with other state departments and CDCR organizations involved in the inspection and construction of the project.
- m. Coordinate initial startup, testing, and commissioning of utilities, building electrical/mechanical systems, and equipment.
- n. Coordinate and manage contract closeout work and deliverables, including but not limited to; punch list work, COs, operations and maintenance manuals, warranty documents, as-built documents, building information modeling (BIM) deliverables, inventory and transfer of spare parts, testing records, certifications, and final payment.
- o. Administer terms, conditions, and requirements of the contracts for testing services, utility agreements, and other contracts incidental to the project.

- p. Manage and coordinate the delivery and installation of state-furnished equipment, and/or equipment and materials provided by other contractors and vendors. Maintain inventory and control over equipment and materials received until turned over to the contractor(s).
- q. Provide monthly project status reports and input data using the SharePoint, Facility Records and Management Enterprise (FRAME) site maintained by CDCR and CDCR's program manager. Data input includes but is not limited to submittal, requests for information (RFI), COs, PCOs, correspondence, schedule data, labor data, issue log, action items, dashboards, and dispute log information.
- r. Identify all required permits for the project. Maintain a status log of the required permits including the party responsible for permit and action required dates. Ensure compliance with all permit limitations, requirements, approvals, and restrictions.
- s. Provide a final project report in a format provided by CDCR.

C. Other Services

Other services which may be requested and required by CDCR pursuant to an amendment of the CM agreement, include, but are not limited to:

- 1. Obtain or train maintenance personnel or negotiate maintenance service contracts.
- 2. Investigation, appraisal, and/or evaluation of; defective construction, latent construction conditions, existing facilities or equipment, or verifying the accuracy of drawings, or CDCR-furnished information, and other related services.
- 3. Provide construction claim review and litigation support as necessary, including analyzing claim issues, attending meetings with claim consultants, attending depositions, mediation, arbitration, or other legal proceedings.

D. Desired Qualifications and Experience

To provide professional services for this request for statements of qualifications (SOQ), the firm(s) and their subconsultants shall be duly licensed and registered to practice in the state of California and all work shall be performed under and approved by a California licensed architect, engineer or contractor.

The CM firm should have experience in construction project management of similar facilities and a demonstrated track record of successful project delivery. In addition, the team should include individuals with expertise in the analysis of complex project scheduling, project controls, and cost estimating.

Respondents are advised to clearly state in their proposals the specific individuals that will be available for this project and their individual experience and expertise.

III. Pre-Proposal Conference

CDCR's Project Management Branch will NOT conduct a pre-proposal conference.

IV. Questions and Addendum

Questions regarding this RFQ must be emailed directly to m_FPCM-Contract-Mail@cdcr.ca.gov no later than 3:00 p.m. on Tuesday, September 1, 2026. CDCR will not respond to any questions or inquiries other than those submitted electronically via email prior to the deadline. Responses to questions will be posted online via addendum at www.caleprocure.ca.gov.

V. Submittal Requirements

A. Format and Delivery Requirements

To be considered for selection for this contract, interested consultants shall submit one original, four copies, and one PDF file copy (in color on a CD) of the SOQ responsive to all criteria.

SOQs must be typed and must not exceed 35 pages of written material including the Cover Letter.

1. Format Requirements

The 35-page limitation includes any **written, photographic and graphic material** contained in the body of the SOQ and any appendices; with the exception of the schedule graphic, all pages, tables, graphs, and other materials should not be larger than 8 ½ by 11 inches. The minimum font size shall be 11 point unless stated otherwise. Each item listed below will **not** be included in the 35-page limitation unless otherwise noted. The SOQ shall be organized exactly as follows:

- a. Cover Letter (*Will* be counted in the 35-page limitation)
- b. Title Page
- c. Table of Contents (Index)
- d. General Information Sheet (Attachment A)
- e. Statement of Compliance (Attachment B)
- f. Listing of Legal Judgments (Attachment C)
- g. SOQ Narrative (*Will* be counted in the 35-page limitation)
- h. Projects: Current and Past Experience (Attachment D)
- i. Resumes

Blank tab pages may be used as necessary and will not be included in the 35-page limitation (as long as narrative text is not included on them).

NOTE: SOQs failing to comply with the page limitations, dimensions, submittal requirements, and order, will be considered non-responsive to the submittal requirements, resulting in disqualification from the selection process, and will not be evaluated.

Complete the General Information Sheet (Attachment A), and place immediately following the Table of Contents (Index). The Statement of Compliance (Attachment B), then the List of Legal Judgments (Attachment C), will immediately follow.

SOQs must not include proposed fee(s) or compensation amounts. SOQs not complying will be considered non-responsive with the submittal requirements, resulting in disqualification from the selection process, and will not be evaluated.

2. Delivery Requirements

All SOQs shall be separately packaged in one envelope or other container. The envelope/container and covers of the SOQs shall be clearly marked with the following:

**CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION
FACILITY PLANNING, CONSTRUCTION AND MANAGEMENT DIVISION
PROJECT MANAGEMENT BRANCH**

**REQUEST FOR STATEMENT OF QUALIFICATIONS
FOR
CONSTRUCTION MANAGEMENT SERVICES
FOR
NEW POTABLE WATER WELLS
AT
VALLEY STATE PRISON
AND
CENTRAL CALIFORNIA WOMEN'S FACILITY**

RFQ NO. PMB202606

One original, four copies, and one PDF file copy (in color on a CD) of the SOQ must be received in the Facility Planning, Construction and Management office by 3:00 p.m. on Friday, October 2, 2026, by mail, courier, or hand delivered to:

California Department of Corrections and Rehabilitation
Facility Planning, Construction and Management
Capital Planning and Project Services
9838 Old Placerville Road, Suite B
Sacramento, CA 95827
Attn: Samantha Brammer

SOQs received after the stated time will not be considered and will be returned to sender. It is the responsibility of the respondent to ensure that the response is received at the Facility Planning, Construction and Management office by the specified deadline. All SOQs will be date and time-stamped upon receipt. CDCR will not be responsible for late or incomplete responses due to mistakes or delays of the respondent or carrier used by the respondent or weather delays.

E-MAIL DOCUMENTS OR FACSIMILE COPIES ARE NOT ACCEPTABLE.

A POSTMARK IS NOT SUFFICIENT.

B. Costs and Ownership of Submittal

SOQ submittal preparation costs and participation in the selection process by interested consultants are at no cost, or obligation, to the State. Award of this Agreement is subject to budgetary authorization(s). Prior to award of agreement, all submitted SOQs and materials will be designated confidential to the extent permitted by the California Public Records Act. CDCR reserves the right to, at any time, abandon or terminate efforts to contract for any, or all, of said services without obligation to any firm which responds to this announcement. SOQs and other materials submitted, and accepted, will become property of the CDCR and will not be returned.

C. Content of Statement of Qualifications Narrative

The Consultant's submittal narrative shall address the areas listed below in the order given. The responses provided shall be the basis for evaluation of your overall approach; internal management, project organization and personnel; experience in similar types and scope of services, and the ability to integrate Disabled Veteran Business Enterprise (DVBE) and Small Businesses (SB) participation into your plan for accomplishing the work described in this RFQ.

To be successful, candidates shall be able to demonstrate their ability and previous experience in meeting aggressive schedules, staying within established cost limitations, and providing a quality project of a similar nature to that described in this RFQ. The successful team shall also have exhibited a high degree of expertise and in the technical aspects of document production, coordination and quality control.

The following information shown below must be included within your **SOQ NARRATIVE**:

1. Describe the Consultant's approach to providing CM services. Specifically describe your approach for providing management of:
 - a. RFIs
 - b. Submittals
 - c. Schedule management
 - d. Risk management
 - e. COs
 - f. Close-out procedures
 - g. Dispute resolution
2. Describe the internal management systems and methods to be employed in the performance of each facet of the contract to ensure the quality control of CM work products such as document control, track responses, compliance with due dates, and software compatibility with software tools of other members of the project team.
3. Describe the organization, resources, roles, and responsibilities of your team as it applies to providing CM services and provide an organization chart.

4. Identify all subconsultants to be used on the project assignments including their proposed position(s), duties, and responsibilities.
5. Identify the Consultant's participation of DVBE and SB to meet CDCR's minimum participation goals. State percentage goals to be achieved and provide firm names and their certifying agency and identification number.
6. Include the location of the applicable office(s) for project coordination and services.
7. The person of the firm in responsible charge of the services being provided shall be a licensed architect, engineer, or licensed contractor in the state of California. Identify this person by name, qualifications, and copy of license or registration. Agreement terms will not permit substitution of lead personnel without prior approval of the CDCR representative.
8. Resumes – Personnel Qualifications

The firm shall submit detailed resumes for each staff member proposed to provide CM services and identify their position, duties, experience, and qualifications. Where subconsultants are identified as part of the proposed staff, provide resumes to include the same required information. For each project identified on a proposed staff member's resume, indicate the approximate number of man hours that individual charged to that project.

CDCR has developed standardized CM duty statements (Attachments G-1 through G-6) provided for reference; however, these do not limit the CM firm from providing an individual who is qualified and capable of performing the duties associated with more than one position. As an example; a CM may be capable to provide both scheduling and estimating services. Minimum qualifications for the following professional positions are:

Construction Manager: A licensed engineer, architect or contractor with a minimum of five years of CM experience in managing construction projects with construction cost of \$10 million or greater, including a minimum of two public works construction projects.

Contract Administrator: Shall have a minimum of five years of experience and be proficient in contract administration, dispute management, risk management, and negotiating proposed COs. The contract administrator shall have previous construction project experience on projects with construction cost of \$5 million or greater, including a minimum of two public works construction projects.

Field Manager: An individual possessing a bachelor's degree in engineering, CM or closely related field with a minimum of three years of experience and training in construction management. The field manager must be proficient in document management and control for construction projects, and capable of identifying, and resolving complex CM problems. An additional six years of field CM experience with a CM organization or general contractor may be substituted for the degree.

Scheduler: Construction scheduler with a minimum of five years of experience and trained in developing and analyzing complex construction schedules utilizing Primavera Project Planner – P6, and critical path method scheduling. The scheduler shall be able to analyze a schedule to determine appropriate logic, activities, activity durations, coding, and proper updating of the schedule, and determine impacts of PCO's. The scheduler shall also be able to analyze delays using schedule fragments, and classify delays as excusable, non-excusable, compensable or non-compensable; and be able to organize and present schedule data to support the analysis.

Estimator: Construction cost estimator with a minimum of five years of experience, and proficient in estimating and pricing construction projects: bids, COs, extended project costs, and costs associated with construction claims. The estimator shall have provided estimating services on a minimum of two public works projects in the past five years. Estimates may involve utility and site work, concrete, structural steel, electrical, mechanical, plumbing, and other trades in prison construction.

Document Control Manager: Document control manager shall have previous construction project experience with proficiency in sorting and coding all original CDs, including copying, typing, distributing documents, and maintaining complete and accurate project files. The document control manager shall have the skills to utilize the CDCR FRAME SharePoint-based online document control system.

Note: The principal of the firm shall verify and certify the resumes, including the academic record, experience, professional licenses, and experience of professional personnel identified above. The CM firm shall disclose any policy or rule of the firm that prohibits or restricts the firm or its employees from performing its contractual duties in the presence of asbestos or any toxic substance. The firm shall address its ability to resolve issues arising from the incidence of asbestos or toxic substances occurring in the work area. The CM firm shall bear sole responsibility for safeguarding their personnel during any site review or inspection activity which may potentially expose them to asbestos or any toxic substances encountered while performing their contractual duties.

D. Projects: Current and Past Experience (Attachment D)

Provide a list of projects, similar in size, scope, budget, and complexity, for the project being considered for CM assignments completed within the last five years, on which the CM consultants' proposed staff have provided services. Footnote their roles and responsibilities on each project. Attachment D will not be counted in the 35-page limit.

Projects that demonstrate familiarity with California conditions, practices, and legal requirements applicable to competitively bid public contracts are preferable. Place a "C" next to the names of projects listed on Attachment D to indicate California projects.

Provide the following information for projects with construction costs between \$5 million and \$25 million or greater, completed within the last five years:

1. Name of project (Indicate by asterisk the projects with multiple contracting and/or phased construction)

2. Initial construction budget
3. Final cost or estimated cost if not bid
4. Original scheduled completion date
5. Actual completion date
6. If project was a joint venture, indicate by yes or no. Indicate the names of the other firm(s) of the joint venture and your responsibility and percent performed.
7. Dollar amount of claims
8. Dollar resolution of claims
9. Owner/contact person's current telephone number
10. Additional narrative describing projects involving correctional construction experience and experience in phased construction may be provided following the table. Narrative must be submitted in the Attachment D section.

Provide a list of program management firms with whom you have worked or are currently working with. Indicate project names, dates, contact people, and current telephone numbers.

VI. Selection

A. Consultant Selection Process

1. All SOQs meeting the submittal requirements will be evaluated by a review committee and scored using the SOQ Evaluation Form (Attachment E).
2. Members of the review committee will review the SOQs to determine which consultants to invite to qualifying interviews.
3. The review committee will develop a list of finalists. The finalists will be notified by telephone and letter about the interview date.
4. The names of the review committee members will not be revealed prior to the interviews. Individual or composite ratings by the review committee members will not be revealed.
5. A minimum of three firms will be interviewed by a selection panel. The selection panel interview will consist of a 25-minute verbal presentation. This time shall be followed by 20-minutes for questions by the selection panel. Key personnel must participate in the interview. The proposed construction manager must lead the presentation. The verbal presentation shall address:

- a. Project approach, construction PMP, and the process of identifying, and proactively managing risks continuously throughout the project, and knowledge of multi-phased projects in occupied facilities.
 - b. Internal management systems and project controls (ability to provide quality services and meet the projects goals). Also describe the expertise, experience, and the approval authority of proposed field staff to process and execute COs, RFIs, substitution requests, etc.
 - c. Organization, resources, roles, and responsibilities of your firm.
 - d. Current and past project experience involving new and renovated correctional facilities as outlined in the RFQs scope of services.
 - e. Panel questions
6. After the interviews, using the Interview Evaluation Criteria form (Attachment F), the selection panel will score the consultant firm(s). The first ranked firm will be the firm the selection panel scored as best meeting CDCR's requirements for the project(s).
 7. The interview is the method used to select the CM services consultant. CDCR may choose to hold two qualifying interviews prior to final rankings.
 8. The selection panel will select and rank up to three consultants for the project(s) that best meet CDCR's requirements. The State reserves the right to select one Consultant to provide services for the project and/or projects.
 9. Fee negotiations shall commence with the top-ranked consultant. If a fee cannot be agreed upon; negotiations shall cease with that consultant and shall commence with the second ranked consultant, and so on.
 10. If the original proposed personnel are not available at the time of project commencement, the consultant(s) shall provide equally qualified personnel for approval by CDCR. If substitute personnel cannot be agreed upon, negotiations shall cease and commence with another consultant.

VII. General Guidelines and Restrictions

A. Qualification of Consultant Firms

California Government Code Section 4525, et seq., requires that the selection of the firm(s) to provide the required services be on the basis of demonstrated competence and the professional qualifications necessary for the satisfactory performance of the services required. The services provided by the firm shall be performed under direction and supervision of a licensed architect, registered engineer, or licensed general contractor.

B. Disabled Veterans Business Enterprises Participation

In accordance with Public Contract Code Section 10115 et seq., it is the policy of the State to involve DVBE in its contracts to the maximum extent feasible. The Consultant shall

make every reasonable effort in accordance with Public Contract Code Section 10115 et seq. to include qualified DVBE subconsultants and subcontractors in its work. CDCR reserves the right to periodically monitor the Consultant's progress in achieving the aforementioned goal and inquire of said progress as deemed necessary.

C. Small Business Enterprise Participation Requirement

The State is also committed to supporting SB participation in state contracting and seeks to use SB wherever possible. Therefore, it is requested that consultants actively solicit certified SB for subconsulting opportunities for these services. The successful firm will be asked to list any subconsultants that are California certified SB. The Office of SB and DVBE Services (OSDS) at the Department of General Services can assist in identifying certified SB. The OSDS can be reached by telephone at (916) 375-4940.

In addition to reporting those subconsultants known to be certified SBs, it is requested that firms encourage any subconsultants that the firm intends to use that may be an SB, but are not currently certified as such, to become certified through the OSDS. The Consultants shall send any SB/DVBE related inquiries to SBDVBEADVOCATE@CDCR.CA.GOV.

D. Equal Employment Opportunity

CDCR is committed to equal employment opportunity principles and demands such commitment from its consultants. The consultants shall be expected to emphasize nondiscriminatory personnel practices with respect to race, color, ancestry/ethnicity, creed, religion, age, sex, national origin, sexual orientation, physical or mental disability, or political affiliation. All prospective consultants, prime and subconsultants, must agree to and sign the Statement of Compliance, which has been attached to the package as Attachment B.

E. Drug-Free Workplace

The Consultant shall, by signing any future agreement, swears under penalty of perjury under the laws of the state of California, that the Consultant is in compliance with Government Code Section 8355 (a) in matters relating to providing a drug-free workplace. The Consultant shall:

1. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited, and specify actions to be taken against employees for violations, as required by Government Code Section 8355(1).
2. Establish a Drug-Free Awareness Program, as required by Government Code Section 8355(2), to inform employees about all of the following:
 - a. The dangers of drug abuse in the workplace.
 - b. The person's or organization's policy of maintaining a drug-free workplace.
 - c. Any available counseling, rehabilitation and employee assistance programs.
 - d. Penalties that may be imposed upon employees for drug abuse violations.

3. The Consultant shall provide as required by Government Code Section 8355(3) that each employee who works on the proposed agreement:
 - a. Receive a copy of the company's drug-free policy statement.
 - b. Shall agree to abide by the terms of the company's statement as a condition of employment on the agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement, or termination of the Agreement, or both, and the Consultant may be ineligible for award of any future state contracts if the CDCR determines that any of the following has occurred: (1) the Consultant has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

F. Conflict of Interest

1. The State and the Consultant shall avoid any real or apparent conflict of interest on the part of the Consultant, its employees, or officers and directors of the Consultant firm or any of its subconsultants in performing professional services specified in this Agreement. CDCR reserves the right to determine, in its reasonable discretion, whether any information, assertion or claim received from any source indicates the existence of a real or apparent conflict of interest; and, if a conflict is found to exist, to require the Consultant to submit additional information or a plan for resolving the conflict, subject to CDCR review and prior approval.
2. Conflicts of interest include, but are not limited to:
 - a. An instance where the Consultant or any of employee, officer, or director of the Consultant or any subcontractor of the Consultant providing said professional services for a project, has an interest, financial or otherwise, in any other contractor on the project, or whereby the use or disclosure of information obtained by the Consultant while performing services under the contract for the project would allow for private or personal benefit or for any purpose that is contrary to the goals and objective of the contract.
 - b. An instance where the Consultant or any of its subconsultant's employees, officers, or directors use their positions for purposes that are, or give the appearance of being, motivated by a desire for private gain for themselves or others, such as those with whom they have family, business or other ties.
3. If either party becomes aware of a known or suspected conflict of interest, the knowledgeable party shall inform the other party, and the Consultant shall be given an opportunity to submit additional information to resolve the conflict. Within 20 days from the date of notification of the conflict, the Consultant shall provide the additional information to CDCR sufficient to enable CDCR to fully evaluate the nature and effects of the potential conflict. If a conflict is determined to exist by the CDCR in its reasonable discretion and cannot be resolved to the satisfaction of the CDCR, the conflict shall be grounds for termination of the contract for good cause under the terms of this Agreement.

G. EXECUTIVE ORDER N-6-22 – RUSSIA SANCTIONS

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 regarding Economic Sanctions against Russia and Russian entities and individuals. “Economic Sanctions” refers to sanctions imposed by the U.S. government in response to Russia’s actions in Ukraine, as well as any sanctions imposed under state law. By submitting a bid or proposal, the contractor represents that it is not a target of Economic Sanctions. Should the State determine the contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for rejection of the contractor’s SOQ any time prior to contract execution, or, if determined after contract execution, shall be grounds for termination by the State.

H. Prevailing Wage Rates

The Director of the Department of Industrial Relations (DIR) has ascertained general prevailing wage rates in the county in which the work is to be performed. Upon request, the State shall furnish to the Consultant a copy of such prevailing wage rates that the contractor shall post at the job site.

The prevailing wage rates set forth are the minimum that shall be paid by the Consultant. Nothing contained herein shall be construed as preventing the Consultant from paying more than the minimum prevailing wage rates. No extra compensation will be allowed by the State due to the Consultant’s inability to hire labor at minimum rates.

If it becomes necessary to employ work classifications other than those listed on the Labor Rate Sheet, Appendix E, the Consultant shall notify the CDCR immediately and the CDCR will ascertain the additional prevailing wage rates from the date of initial payment.

The Consultant shall comply with all prevailing wage rate requirements and shall be subject to all restrictions and penalties in accordance with California Labor Code sections 1770-1784.

I. Public Works Contractor Registration Program

Section 1720 of the Labor Code defines “public works” as it pertains to Sections 1720 – 1861 of the Labor Code, so that “construction” includes work performed during the design, site assessment, feasibility study, and other preconstruction phases of construction including, but not limited to, inspection and land surveying work, regardless of whether any further construction work is conducted, and work performed during the post-construction phases of construction including, but is not limited to, all cleanup work at the jobsite.

Pursuant to Labor Code Section 1771.4, which imposes additional requirements when awarding public works contracts:

This project is subject to compliance monitoring and enforcement by the DIR.

1. CDCR shall post or require the prime contractor to post job site notices as prescribed by regulation.

2. Each consultant and subconsultant shall furnish the records specified in Labor Code Section 1776 directly to the Labor Commissioner, in the following manner:
 - a. At least monthly or more frequently if specified in the contract with the awarding body.
 - b. In a format prescribed by the labor commissioner.
3. CDCR will undertake those activities it deems necessary to monitor and enforce compliance with prevailing wage requirements. The Consultant shall cooperate with the CDCR by providing such information as the CDCR may request to ensure the Consultant's compliance with this law.
4. No consultant or subconsultant may be awarded a contract for public work on a public works project unless registered with the DIR pursuant to Labor Code Section 1725.5.
5. The selected Consultant shall submit proof of registration with DIR to CDCR once the Consultant has been selected and prior to execution of this Agreement. The Consultant shall be responsible for ensuring all subconsultants are registered with DIR.

J. GENAI Disclosure Requirements

During the term of the Agreement, the Consultant shall notify the State in writing if their services or any work under this Agreement includes, or makes available, any previously unreported GenAI technology, including GenAI from third parties or subcontractors. The Consultant shall immediately complete the GenAI Reporting and Factsheet (STD 1000) to notify the State of any new or previously unreported GenAI technology. At the direction of the State, the Consultant shall discontinue the use of any new or previously undisclosed GenAI technology that materially impacts functionality, risk, or contract performance, until use of such GenAI technology has been approved by the State.

Failure to disclose GenAI use to the State and submit the GenAI Reporting and Factsheet, STD 1000 may be considered a breach of the Agreement by the State at its sole discretion and the State may consider such failure to disclose GenAI or failure to submit the GenAI Reporting and Factsheet, STD 1000, as grounds for the immediate termination of the Agreement. The State is entitled to seek any and all relief it may be entitled to as a result of such non-disclosure.

The State reserves the right to amend the Agreement, without additional cost, to incorporate GenAI special provisions into the Agreement at its sole discretion and terminate any Agreement that presents an unacceptable level of risk to the State and/or terminate any Agreement that presents an unacceptable level of risk to the State.

**CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION
FACILITY PLANNING, CONSTRUCTION AND MANAGEMENT DIVISION
PROJECT MANAGEMENT BRANCH**

**REQUEST FOR STATEMENT OF QUALIFICATIONS
FOR
CONSTRUCTION MANAGEMENT SERVICES
FOR
NEW POTABLE WATER WELLS
AT
VALLEY STATE PRISON
AND
CENTRAL CALIFORNIA WOMEN'S FACILITY**

RFQ NO. PMB202606

GENERAL INFORMATION SHEET

To be completed by the proposer and placed after the Table of Contents:

Legal name of firm, corporation identification number,
and Federal Employer Identification Number

Date

Firm's address

Firm's telephone number

Type of organization (Partnership, corporation, etc.)

Name of Principal-in-Charge, title, and license number

Name of Construction Manager and title

Name, title, telephone number, and e-mail address of person to whom project correspondence should be directed

Address where correspondence should be sent

Listing of major subconsultants proposed, their telephone numbers, and areas of responsibility
(indicate which consultants are DVBE):

**THIS ATTACHMENT IS NOT INCLUDED
IN THE 35-PAGE LIMITATION**

**CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION
FACILITY PLANNING, CONSTRUCTION AND MANAGEMENT DIVISION
PROJECT MANAGEMENT BRANCH**

**REQUEST FOR STATEMENT OF QUALIFICATIONS
FOR
CONSTRUCTION MANAGEMENT SERVICES
FOR
NEW POTABLE WATER WELLS
AT
VALLEY STATE PRISON
AND
CENTRAL CALIFORNIA WOMEN'S FACILITY**

RFQ NO. PMB202606

STATEMENT OF COMPLIANCE

(Hereinafter referred to as company name)

“Prospective consultant” hereby certifies, unless specifically exempted, compliance with Government Code Section 12990 and California Administrative Code, Title II, Division 4, Chapter 5 in matters relating to the development, implementation and maintenance of a nondiscrimination program. Prospective Consultant agrees not to unlawfully discriminate against any employee or applicants for employment because of race, color, ancestry/ethnicity, creed, religion, age, sex, national origin, sexual orientation, physical or mental disability or political affiliation.

I, _____, hereby swear that I am duly authorized to legally bind the
(Name of official)
prospective consultant to the above-described certification. I am fully aware that this certification
executed on _____ in the county of _____ and is made under the penalty of
(Date) (County)
of perjury under the laws of the state of California.

Signature

Title

**THIS ATTACHMENT IS NOT INCLUDED
IN THE 35-PAGE LIMITATION**

**CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION
FACILITY PLANNING, CONSTRUCTION AND MANAGEMENT DIVISION
PROJECT MANAGEMENT BRANCH**

**REQUEST FOR STATEMENT OF QUALIFICATIONS
FOR
CONSTRUCTION MANAGEMENT SERVICES
FOR
NEW POTABLE WATER WELLS
AT
VALLEY STATE PRISON
AND
CENTRAL CALIFORNIA WOMEN'S FACILITY**

RFQ NO. PMB202606

LIST OF LEGAL JUDGMENTS

(All firms to complete)

Provide information below regarding California legal judgments involving firm over \$25,000 within the past seven years.

Firm name: _____

<u>County</u>	<u>Case Caption (with all parties)</u>	<u>Date of Entry</u>	<u>Amount</u>	<u>Notes</u>

**THIS ATTACHMENT IS NOT INCLUDED
IN THE 35-PAGE LIMITATION**

**CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION
FACILITY PLANNING, CONSTRUCTION AND MANAGEMENT DIVISION
PROJECT MANAGEMENT BRANCH**

**REQUEST FOR STATEMENT OF QUALIFICATIONS
FOR
CONSTRUCTION MANAGEMENT SERVICES
FOR
NEW POTABLE WATER WELLS
AT
VALLEY STATE PRISON
AND
CENTRAL CALIFORNIA WOMEN'S FACILITY**

RFQ NO. PMB202606

**CURRENT AND PAST EXPERIENCE
Projects**

Consultant name: _____

<u>Project Name</u>	<u>Initial Construction Budget</u>	<u>Final Construction Cost or Estimated Cost</u>	<u>Original Schedule Completion Date</u>	<u>Actual Completion Date</u>	<u>Joint Venture</u>	<u>Dollar Amount of Claims</u>	<u>Dollar Resolution of Claims</u>	<u>Footnotes of Staff/Services Provided</u>	<u>Owner/Contact Person and Telephone Number</u>

Program Management Firms

Consultant Name: _____

<u>Name of PM</u>	<u>Project Name / Description of Project</u>	<u>Dates Worked With From/To</u>	<u>Contact Person Name</u>	<u>Contact Person Phone</u>

**THIS ATTACHMENT IS NOT INCLUDED
IN THE 35-PAGE LIMITATION**

**CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION
FACILITY PLANNING, CONSTRUCTION AND MANAGEMENT DIVISION
PROJECT MANAGEMENT BRANCH**

**REQUEST FOR STATEMENT OF QUALIFICATIONS
FOR
CONSTRUCTION MANAGEMENT SERVICES
FOR
NEW POTABLE WATER WELLS
AT
VALLEY STATE PRISON
AND
CENTRAL CALIFORNIA WOMEN'S FACILITY**

RFQ NO. PMB202606

STATEMENT OF QUALIFICATIONS EVALUATION FORM

FIRM:	MAXIMUM POINTS
DATE:	
EVALUATOR:	
1. Approach to providing CM Services in managing and implementing RFI's, submittals, schedule management, change orders, close-out procedures, etc.	50
2. Approach to dispute resolution	30
3. Approach to risk management	40
4. Approach to ensuring quality control of CM work product such as document control, tracking responses, compliance with due dates, and software compatibility with other members of the project team	30
5. Organization chart: Approach to CM team's organization, resources, roles, and responsibilities in providing CM services.	30
a. Identify the Consultant's participation of DVBE and SB to meet CDCR's minimum participation goals. State percentage goals to be achieved and provide firm names and their certifying agency and identification number.	10
6. Resumes – Personnel qualifications	50
7. Projects: Current and past project design experience	60
a. Provide a list of projects similar in size, scope, budget, and complexity for projects being considered for CM assignments completed within the last five years, on which the CM consultants' proposed staff have provided services.	
TOTAL POINTS	300

**THIS ATTACHMENT IS NOT INCLUDED
IN THE 35-PAGE LIMITATION**

**CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION
FACILITY PLANNING, CONSTRUCTION AND MANAGEMENT DIVISION
PROJECT MANAGEMENT BRANCH**

**REQUEST FOR STATEMENT OF QUALIFICATIONS
FOR
CONSTRUCTION MANAGEMENT SERVICES
FOR
NEW POTABLE WATER WELLS
AT
VALLEY STATE PRISON
AND
CENTRAL CALIFORNIA WOMEN'S FACILITY**

RFQ NO. PMB202606

INTERVIEW EVALUATION CRITERIA

CONTENT AREA	MAXIMUM POINTS
1. Project approach, project management plan, and managing risk.	20
2. Internal management systems/project controls, and the expertise and approval authority of proposed field staff.	20
3. Description of organization, resources, roles and responsibilities within your firm.	10
4. Current and past project experience involving new and renovated correctional facilities as outlined in the RFQs scope of services.	25
5. Panel questions.	25
TOTAL POINTS	100

**THIS ATTACHMENT IS NOT INCLUDED
IN THE 35-PAGE LIMITATION**

**CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION
FACILITY PLANNING, CONSTRUCTION AND MANAGEMENT DIVISION
PROJECT MANAGEMENT BRANCH**

**REQUEST FOR STATEMENT OF QUALIFICATIONS
FOR
CONSTRUCTION MANAGEMENT SERVICES
FOR
NEW POTABLE WATER WELLS
AT
VALLEY STATE PRISON
AND
CENTRAL CALIFORNIA WOMEN'S FACILITY**

RFQ NO. PMB202606

CONSTRUCTION MANAGER

Job Description

Under the direction of the CDCR Project Director, the construction manager (CM) shall be responsible for the construction management of field operations and to act within the authority delegated to the CM as the CDCR representative for administration of the requirements of the construction documents.

Duties/Responsibilities

1. Provides assistance and support to CDCR in project marketing during bid time to maximize bidder participation; conducts preconstruction meetings.
2. Maintains a liaison with the CDCR Project Director. Attend or conduct necessary meetings and informs the CDCR Project Director of construction progress, problems, and planned resolutions.
3. Reviews the original schedule submitted by the contractor; provides comments and recommendations regarding the schedule and its approval by CDCR.
4. Analyzes all design deficiencies at the time of discovery to assist CDCR in determining responsibility and extent of damages.
5. Utilizes forms, formats, and standards provided by CDCR and implements policies and administrative procedures to which all project personnel, contractors, subcontractors, material suppliers, and others involved with the project will be required to adhere to.
6. Reviews RFIs, and submittals prior to submitting to, and after receiving response from A/E or responsible team member.
7. Issues PCOs within delegated limits consistent with CDCR's policies.

8. Implements CDCR's standardized procedure of project CO controls and is responsible for the preparation of the State's cost estimates; analyzes and reports the effects of proposed and approved COs on the budget and schedule; and tracks completion and implementation of approved COs to minimize the impact on the project schedule.
9. Executes correspondence to the contractor(s) as the CDCR representative for the project.
10. Verifies that the general contractor (GC) has an injury and illness prevention program on the jobsite.
11. Performs site walks to identify potential design, construction, and coordination problems.
12. Organizes and conducts coordination and jobsite meetings with contractors, A/E, CDCR and others as required to ensure project coordination, and maintains and distributes meeting minutes.
13. Coordinates construction activities with on-site inspectors.
14. Coordinates A/E site trips.
15. Administers the contract requirements and monitors the GC(s) coordination of work between the various contractors on-site in an effort to meet contract milestones without claims or damages to CDCR.
16. Maintains and/or supervises support staff in the updating and maintenance of project document processing logs and the CDCR FRAME, SharePoint online document control system.
17. Prepares construction contingency forecasts and monitors, verifies, and reconciles expenditures of contract construction budget funds.
18. Manages contract milestones and provides assessment of liquidated damages.
19. Coordinates and prepares monthly progress reports, biweekly contingency forecast reports, daily reports, milestone reports, action plans, issue papers, etc. for CDCR review and decision.
20. Ensures that the on-site project contract files are maintained in accordance with CDCR project procedures.
21. Expeditiously resolves disputes that may arise with contractor(s) and with A/E consultants with a minimum of disruption to the project.
22. Monitors work progress and sequencing for conformance with the approved construction contract schedule. Also ensures that the contractor develops a plan of recovery when work falls behind schedule or makes revisions to the contract schedule when contractor is deviating from planned sequencing and logic. Such monitoring of work shall include maintaining records regarding construction schedules and deliveries of construction materials and equipment.

23. Pursuant to procedures provided by CDCR, represents and/or assists CDCR in the review and resolution of contractor disputes and claims prior to arbitration. Maintain organized dispute files of documentation and records on all relevant decisions and facts relating to changes, clarifications, and COs through the term of the project. Records shall be maintained pursuant to CDCR standards and made available to CDCR personnel upon request.
24. Assures that as-builts are being updated and reviewed during the course of the work.
25. Ensures that all construction changes affecting telecommunication systems are approved by the CDCR Project Director with input from telecommunications' staff.
26. Coordinate with telecommunications' staff on the construction completion dates so that the 60-day notice to proceed can be initiated.
27. Maintains inventory and control of CDCR equipment.
28. Manages warranties and guarantees during the contract closeout process.
29. Manages the closeout of contracts and closeout procedures; to accomplish timely completion of all construction contract deliverables, (i.e., COs, punch list, recommendation for acceptance, final payment, and warranties/guarantees, etc.) and provides final project evaluation reports.

**THIS ATTACHMENT IS NOT INCLUDED
IN THE 35-PAGE LIMITATION**

**CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION
FACILITY PLANNING, CONSTRUCTION AND MANAGEMENT DIVISION
PROJECT MANAGEMENT BRANCH**

**REQUEST FOR STATEMENT OF QUALIFICATIONS
FOR
CONSTRUCTION MANAGEMENT SERVICES
FOR
NEW POTABLE WATER WELLS
AT
VALLEY STATE PRISON
AND
CENTRAL CALIFORNIA WOMEN'S FACILITY**

RFQ NO. PMB202606

CONTRACTS ADMINISTRATOR

Job Description

The Contracts Administrator reports and works in support of the CM. This position is primarily responsible for providing resource support for the CMs and construction teams: managing the PCO/CO process, negotiating PCO/CO, organizing and administering all aspects of dispute management, directing scheduling and estimating staff, and maintaining document control, project files, and other related construction files.

Duties/Responsibilities

1. Responsible for monitoring, reviewing, and overseeing negotiations on all disputes and responsible for the completeness and content of all dispute reports.
2. Assists the CMs in the preparation of contract modification language and documentation to all construction contracts for the CDCR review.
3. Provides status reports in compliance with the CDCR established guideline procedures.
4. Provides administrative support in the screening of all support staff applicants. Supervision of all project support services (i.e., cost, scheduling, estimating, document control, typing, filing, and mail processing).
5. Overall responsibility for maintaining on-site set of record documents for all contracts, which include, but are not limited to, the RFP, addenda, RFCs, RFI, construction drawings and PCOs.
6. Identification of project issues requiring formal proactive documented decision, analysis and resolution.
7. Assists CDCR Project Director and CM with risk identification, risk assessments, contingency planning, and implementation of risk mitigation.
8. Develops recommendations, options, and trade-offs, and assists CDCR Project Director and CM with resolution of consultant and contractor project issues.

ATTACHMENT G-2 (continued)

9. Reviews and approves all cost and schedule related planning documents developed by the CM team and reviews reports for consistency.
10. Coordinates specialized team resources required to resolve key issues or work demand.
11. Coordinates and supervises other team support resources such as BIM, management information system and IT support, Office Manager and other administrative positions in support of the team.
12. Provides oversight with the CM on all CM contract administration.
13. Participates in weekly progress meetings, bi-weekly team meetings, and periodic executive team meetings to review budget, schedule, risks, resource strategies, disputes/claims and issue resolution.
14. Responds to cost, schedule or other requests for information and coordinates with stakeholders, Program Manager, CM and criteria architect.
15. Implements CDCR policies and procedures and provides training.
16. Coordinates and prepares dispute documentation in the required CDCR format.

**THIS ATTACHMENT IS NOT INCLUDED
IN THE 35-PAGE LIMITATION**

**CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION
FACILITY PLANNING, CONSTRUCTION AND MANAGEMENT DIVISION
PROJECT MANAGEMENT BRANCH**

**REQUEST FOR STATEMENT OF QUALIFICATIONS
FOR
CONSTRUCTION MANAGEMENT SERVICES
FOR
NEW POTABLE WATER WELLS
AT
VALLEY STATE PRISON
AND
CENTRAL CALIFORNIA WOMEN'S FACILITY**

RFQ NO. PMB202606

FIELD MANAGER

Job Description

The Field Manager, under the supervision of the CM, is responsible for providing assistance to the CM in the monitoring and management of the contract in the field, including all contract communications with the contractor(s) and coordination of all contract activities of other disciplines.

Duties/Responsibilities

1. Reviews bid documents, including CDs and specifications, contract language, terms, and conditions.
2. Participates in construction start-up and job site meetings with contractor(s) regarding scheduling, standards of performance, lines of authority, communications, progress of the work, payment of invoices, and recommendations to resolve problems.
3. Assists the CM in reviewing contractor's monthly billings for payment and assists in resolution of contractor disputes and/or back charges.
4. Documents all observations, provides clarification, and ensures performance in accordance with the construction CD. Maintains PCO and PCO logs and assists in updating CDCR FPCM FRAME, SharePoint online document control system.
5. Assists the CM in background research for RFI's and in determining the validity of contractor's requests for PCOs.
6. Assists the CM in gathering necessary documentation for all dispute issues and maintaining up-to-date dispute files. Assists in the processing of warranties and guarantees during bid package close-out.

ATTACHMENT G-3 (continued)

7. Participates in final inspection with the CDCR A/E personnel, Department of General Services, Real Estate Services Division Inspectors, Office of the State Fire Marshal, Department of Health Services Environmental Health Division and other state control agencies as required.

**THIS ATTACHMENT IS NOT INCLUDED
IN THE 35-PAGE LIMITATION**

**CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION
FACILITY PLANNING, CONSTRUCTION AND MANAGEMENT DIVISION
PROJECT MANAGEMENT BRANCH**

**REQUEST FOR STATEMENT OF QUALIFICATIONS
FOR
CONSTRUCTION MANAGEMENT SERVICES
FOR
NEW POTABLE WATER WELLS
AT
VALLEY STATE PRISON
AND
CENTRAL CALIFORNIA WOMEN'S FACILITY**

RFQ NO. PMB202606

DOCUMENT CONTROL MANAGER

Job Description

The Document Control Manager, under the supervision of the CM, is responsible for sorting and coding all original CDs in alphabetical, numerical, or chronological order. Duties and responsibilities include copying, typing, distributing documents, and keeping complete and accurate files for all projects.

Duties/Responsibilities

1. Assembles and distributes the monthly construction project status report.
2. Classifies and indexes file materials such as correspondence reports and technical documents while keeping records of various types in conjunction with the files.
3. Retrieves materials from the established filing system, maintains a file sign-out system and keeps a neat and organized file room.
4. Assists in uploading documents into the CDCR FPCM FRAME, SharePoint online document control system.
5. Responsible for the collection, consolidation, and preparation of outgoing mail, overnight express mailings and facsimile transmissions.
6. Assists the Field Manager with shop drawing coordination and submittal packages for transmittal to the responsible A/E.
7. Responsible for copying, distribution of documents, and maintains all filing in accordance with CDCR policies.

ATTACHMENT G-4 (continued)

8. Prepares, verifies, and coordinates the turnover of files at the completion of each bid package, and transfers all file materials to the CDCR in accordance with CDCR policy and procedures.

**THIS ATTACHMENT IS NOT INCLUDED
IN THE 35-PAGE LIMITATION**

**CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION
FACILITY PLANNING, CONSTRUCTION AND MANAGEMENT DIVISION
PROJECT MANAGEMENT BRANCH**

**REQUEST FOR STATEMENT OF QUALIFICATIONS
FOR
CONSTRUCTION MANAGEMENT SERVICES
FOR
NEW POTABLE WATER WELLS
AT
VALLEY STATE PRISON
AND
CENTRAL CALIFORNIA WOMEN'S FACILITY**

RFQ NO. PMB202606

SCHEDULER

Job Description

The Scheduler, under the supervision of the CM, is responsible for establishing and analyzing schedules, monitoring the schedules during design and construction, and reporting regularly to CDCR. The Scheduler is also responsible for regular updating of the master schedule (project/program).

Duties/Responsibilities

1. Develops a conceptual schedule and develops a master schedule for all contracted CDCR projects.
2. Develops construction schedules, durations, milestones, master construction schedule(s), for bidding and construction, and performs schedule analysis for alternate delivery methods.
3. Participates in meetings.
4. Reviews the contractor's critical path method preliminary and contract schedule submittals for compliance with contract general and technical provisions and scheduling "best practices" and provides recommendations to CDCR for its acceptance.
5. Provides analysis of the contractor's monthly contract schedule updates and recommends action, when necessary, to achieve project milestones.
6. Reviews contractor's proposed revisions to the contract schedule, impact on the project and master schedules.
7. Reviews contractor's time impact analysis for PCO's and disputed work.
8. Maintains the project master schedule and provides updates monthly or as required.

9. Analyzes impact of any potential changes on the schedule and develops cost/risk analysis for PCO's and CO's in conjunction with the Cost Estimator.

**THIS ATTACHMENT IS NOT INCLUDED
IN THE 35-PAGE LIMITATION**

**CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION
FACILITY PLANNING, CONSTRUCTION AND MANAGEMENT DIVISION
PROJECT MANAGEMENT BRANCH**

**REQUEST FOR STATEMENT OF QUALIFICATIONS
FOR
CONSTRUCTION MANAGEMENT SERVICES
FOR
NEW POTABLE WATER WELLS
AT
VALLEY STATE PRISON
AND
CENTRAL CALIFORNIA WOMEN'S FACILITY**

RFQ NO. PMB202606

COST ESTIMATOR

Job Description

The Cost Estimator, under the supervision of the CM, is responsible for providing detailed estimates of labor, materials, and equipment, for the CDCR from conceptual pre-planning phase through the post construction phase.

Duties/Responsibilities

1. Prepares conceptual estimates.
2. Prepares detailed estimates for changes to construction.
3. Reviews and evaluates contractor preliminary and contract schedule submittals for schedule of values and man loading, and makes recommendation for acceptance.
4. Performs periodic quantity surveys to verify progress rates and values.
5. Prepares the State's cost estimates for PCO's using CDCR's estimate format. Reconciles estimates with contractor's proposal and determines validity of the proposed contractor's cost on PCOs.
6. Participates in PCO and CO negotiation meetings.
7. Estimate error and omission non-value added costs of PCOs.
8. Develops cost/risk analysis for PCO's and CO's in conjunction with the Scheduler.
9. Analyzes and reports effects of proposed, approved, or recommended changes on the project budget.

10. Provides support on construction disputes, regarding cost issues.

**THIS ATTACHMENT IS NOT INCLUDED
IN THE 35-PAGE LIMITATION**