

STATEMENT OF WORK

1. OBJECTIVES

The California Department of Corrections and Rehabilitation (CDCR), Division of Rehabilitative Programs (DRP), Office of Correctional Education (OCE), necessitates the acquisition of a wheel alignment system (WAS), removal of existing WAS equipment, installation, and training of new WAS equipment, provide certification opportunities through National Coalition of Certification Centers (NC3) certifications along with extended warranties for multiple institutions listed below. This Statement of Work (SOW), hereafter referred to as the "Agreement." Outlines the professional services to be rendered by the Contractor.

CDCR considers the terms "shall" and "must" mandatory or required. The terms "may" or "can" are optional and at the discretion of the CDCR.

2. PERIOD OF PERFORMANCE

The term of this Agreement will be effective upon the Agreement start date of September 17, 2026, or upon the date the Purchase Order is signed, whichever is later through June 30, 2027, or project is completed.

3. SCOPE OF SERVICES

The Contractor shall provide WAS, removal of existing WAS, installation of new WAS, training, and technical assistance to the CDCR's institutions as listed in Section 11. The Contractor must comply with the minimum requirements and meet the services needed as described below. Failure to comply with any of the requirements may cause the Contractor's bid response to be rejected and deemed non-responsive.

4. MINIMUM REQUIREMENTS:

4.1. Wheel Alignment Machine

- 4.1.1. Tire Diameter range from: 19"-39" (483-991 mm).
- 4.1.2. Track Width range from: 48"-96" (1219-2437mm).
- 4.1.3. Wheelbase range from 79"-180" (2007-4572mm).
- 4.1.4. Must include steering wheel holder.

4.1.5. Must include two (2) wheel chocks.

4.1.6. Must include brake holder

4.2. **Software**

4.2.1. All necessary software to operate the specified equipment shall be installed and include all upgrades. All upgrades shall be delivered via USB.

4.3. **Power Requirements:**

4.3.1. 110-240V AC.

4.3.2. Single phase min 15 Amp.

4.4. **Accessories:**

4.4.1. Must include VIN Scanner.

4.4.2. Must include a Color Ink Jet Printer compatible with WAS.

4.4.3. Must include storage stand.

4.4.4. Must include 24" flat panel monitor.

4.4.5. Must include wheel clamps with XD targets compatible with WAS.

4.4.6. Must include a compensation-warn-alert system.

4.5. **Calibration:**

4.5.1. Must include a continuous third camera calibration that is dedicated to continuous self-calibration system.

4.5.2. Must include integrated Advanced Driver Assistance Systems (ADAS).

5. Removal and Relocation

5.1. Contractors shall provide forklift required for removal and relocation of WAS to institutional warehouse.

- 5.2. Contractor shall disassemble WAS equipment to be relocated to the institution warehouse as directed by CDCR program manager or designee.
- 5.3. Contractor shall relocate existing WAS equipment to the designated warehouse location within the institution facility as directed by CDCR program manager or designee.
- 5.4. Contractor to coordinate removal of WAS with CDCR program manager or designee.

6. Installation

Contractor shall install new WAS using an authorized installer.

- 6.1. Contractor shall install the system in accordance with the manufacturer's written instructions and approved drawings. Installation shall comply with Federal, State, and local regulations. Contractors shall provide forklift required for removal and relocation of WAS to institutional warehouse.
- 6.2. Contractor shall transport WAS equipment from the institution warehouse to program area for installation as directed by the CDCR Program Manager or designee.
- 6.3. Installation includes position, assembly, and verification of proper mechanical operation of the WAS.

7. Training

- 7.1. Contractor shall provide onsite operational training to CDCR instructors or designees once WAS equipment is installed at each CDCR location. Training shall occur after installation and verification of proper equipment operation.
- 7.2. Contractor shall provide operational training to the respective institution instructor or CDCR designated designee to ensure proper setup, safe operation, and basic troubleshooting of the equipment. Training shall include basic operation, safety considerations, and proper use of each piece of equipment and shall be conducted on weekdays between the hours of 6:00 am to 5:00 pm.
- 7.3. Contractor shall provide instructor training documentation to CDCR program manager or designee for review and approval of training within 10 days of completion of training.

- 7.4. Following the on-site installation and initial training, all ongoing and refresher training shall be conducted virtually. Training resources shall be delivered through the official tutorial library hosted by Contractor on YouTube.
- 7.5. Tutorial training modules shall provide step-by-step instructional guidance and can be accessed on demand to support continued learning and onboarding of new team members.

8. CERTIFICATION OPPORTUNITIES

The Contractor shall ensure that the equipment manufacturer offers a nationally recognized student certification framework with industry-recognized credentials for equipment below via NC3 National Coalition:

Wheel Alignment System

9. WARRANTY

- 9.1. Warranty on WAS equipment is good for a minimum of one (1) year after delivery and installation of the WAS or the length of the Contractor's standard equipment warranty, whichever is longer.
- 9.2. Contractor shall provide digital warranty documents to both CDCR program manager and individual sites' instructors or designees.
- 9.3. Additionally, Contractor shall provide extended coverage for the wheel alignment system to include five (5) years of parts and five (5) years of labor/travel coverage from the date of installation.

10. SITE SURVEYS

- 10.1. Contractor shall provide site surveys by WAS equipment representative prior to installation to confirm space, access, slab conditions, and logistical requirements within 30 to 120 days after receipt of purchase order.
- 10.2. Contractor shall provide digital copies of site surveys for each location to the CDCR Program Manager.
- 10.3. Contractor shall provide hard copies of site surveys to the respective institution instructors.

- 10.4. Contractor shall coordinate installation schedule with CDCR program manager or designee. Installation is contingent upon Contractor completion of site surveys and resolution of any identified constraints by CDCR.

11. INSTITUTIONS

Delivery must be made to the following locations:

- 11.1. Avenal State Prison (ASP): #1 Kings Way, Avenal, CA 93204 (Quantity: 1)
- 11.2. Calipatria State Prison (CAL): 7018 Blair Rd, Calipatria, CA 92233 (Quantity: 1)
- 11.3. California Correctional Institution (CCI): 24900 Highway 202, Tehachapi, CA 93561 (Quantity: 1)
- 11.4. Centinela State Prison (CEN): 2302 Brown Road, Imperial, CA 92251 (Quantity: 2)
- 11.5. Correctional Training Facility (CTF): US-101, Soledad, CA 93960 (Quantity: 1)
- 11.6. Folsom State Prison (FSP): 300 Prison Road, Represa, CA 95671 (Quantity: 1)
- 11.7. Ironwood State Prison (ISP): 19005 Wiley's Well Road, Blythe, CA 92226 (Quantity: 2)
- 11.8. Kern Valley State Prison (KVSP): 3000 West Cecil Avenue, Delano, CA 93216 (Quantity: 1)
- 11.9. Pleasant Valley State Prison (PVSP): 24863 W Jayne Ave, Coalinga, CA 93210 (Quantity: 1)
- 11.10. California Substance Abuse Treatment Facility and State Prison (SATF): 900 Quebec Ave, Corcoran, CA 93212 (Quantity: 1)
- 11.11. Sierra Conservation Center (SCC): 5100 O'Byrnes Ferry Rd, Jamestown, CA 95327(Quantity: 1)
- 11.12. Solano State Prison (SOL) 2100 Peabody Road, Vacaville, CA 95687 (Quantity: 1)
- 11.13. Valley State Prison (VSP): 21633 Avenue 24, Chowchilla, CA 93610 (Quantity: 1)

See Exhibit D, Distribution List which also lists point-of-contact information for respective locations.

12. CONTRACTOR ROLES AND RESPONSIBILITIES

- 12.1. Contractor shall coordinate with the CDCR Program Manager, ~~or~~ and/or designee to obtain gate clearance requirements before delivery, initial set up, and training session takes place.
- 12.2. Contractor shall provide a clearance gate form, completed in its entirety, and the following information to obtain entry to institutions:
 - 12.2.1. Name of Contractor staff as it appears on their driver license.
 - 12.2.2. Driver's license number.
 - 12.2.3. State in which the driver's license was issued.
 - 12.2.4. Date of Birth.
 - 12.2.5. Social Security number.

13. CDCR ROLES AND RESPONSIBILITIES

- 13.1. Removal and Relocation
 - 13.1.1. Property Controller shall survey existing WAS equipment once it is delivered to institution's warehouse.
 - 13.1.2. Institutional hazardous waste manager shall be responsible for removal of all hazardous materials associated with existing equipment.
- 13.2. Installation
 - 13.2.1. Institution warehouses shall unload WAS purchased by CDCR.
 - 13.2.2. CDCR shall provide access to program area 30 days prior to installation of equipment.
- 13.3. CDCR Program Manager to ensure the Contractor meets the requirements of CDCR gate clearance guidelines.

- 13.4. CDCR program manager or designee shall inspect and confirm the functionality of equipment, completion of initial instructor training, access to YouTube library, and warranty documentation prior to authorizing payment. Installation.

14. AGREEMENT COMPLETION CRITERIA

The CDCR Program Manager, or selected representative, shall perform status monitoring and acceptance of detailed activities and tasks as outlined in Section C, Scope of Services.

15. AGREEMENT CONDITIONS CONTRACTOR ROLES AND RESPONSIBILITIES

- 15.1. The CDCR' normal business hours are 8 A.M. to 5 P.M., Monday through Friday, except for State Holidays. Maintenance that may disrupt connectivity must occur during non-business hours. It is expected that the Contractor shall be available during implementations that are scheduled within these windows.
- 15.2. The Contractor shall submit to the CDCR Program Manager for review of any staff substitutions in advance. All Contractor staff substitutions must be approved by the CDCR Program Manager or selected representative.
- 15.3. The CDCR and the Contractor staff are mutually obligated to keep open and regular channels of communication to ensure the successful execution of this agreement. Both parties are responsible for communicating any potential problem or issue to the CDCR Program Manager and the Contractor staff, respectively, within forty-eight (48) hours of becoming aware of said problem.

16. TRAVEL

No travel pay will be allowed under this agreement.

17. CONTACT LIST

CDCR PROGRAM MANAGER

Name/Title: Ken Vandeventer/ Program Manager
Department/Unit: DRP/Office of Correctional Education
Address: 9620 Laguna Springs Rd, Elk Grove, CA 95758
Phone: (916) 214-5392
Email: kenneth.vandeventer@cdcr.ca.gov

CONTRACTOR

Name/Title:
Department/Unit:

Vendor: TBD
California Department of Corrections and Rehabilitation

RFQ 10841243
Exhibit A

Address:
Phone:
Email: