STATE OF ALASKA
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF ADMINISTRATIVE SERVICES
GRANTS OFFICE

FFY 2022 - FFY 2025 EDWARD BYRNE STATE CRISIS INTERVENTION PROGRAM (Byrne SCIP)

REQUEST FOR GRANT PROPOSALS

James E. Cockrell
Commissioner

Colonel Maurice Hughes
AST Director

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EDWARD BYRNE STATE CRISIS INTERVENTION PROGRAM (Byrne SCIP)
ALN # 16.738

OVERVIEW

The Byrne State Crisis Intervention Program (Byrne SCIP) is authorized by the Bipartisan Safer Communities Supplemental Appropriations Act, 2022 (Pub. L. No. 117-159, 136 Stat. 1313, 1339); 28 U.S.C. 530C. Although Byrne SCIP provides assistance directly to states, it is also designed to assist units of local government through its pass-through requirements. Funding priorities are decided by Alaska's Crisis Intervention Advisory Board. The focus of this funding is on crisis intervention rather than responding to violence.

40% of the funding allocation for Alaska must be passed through to units of local government. For the purpose of Byrne SCIP, a “unit of local government” is a city, county, borough, township, town, or federally recognized American Indian/Alaska Native tribe. This could include, but is not limited to, an organizational unit of government such as a school district, law enforcement agency, public health agency, or local/tribal court system.

States have discretion on how the funds are passed through to units of local government.

Additional information regarding the Byrne SCIP program is located on the Bureau of Justice Assistance's website Byrne State Crisis Intervention Program (SCIP) | Overview | Bureau of Justice Assistance

All Byrne SCIP awards will be subject to the availability of appropriated funds.

FUNDING PRIORITIES

The Alaska Department of Public Safety, as the state's administering agency, recognizes the correlation between people in crisis, mental health, substance misuse, and incidents of violent crime and has identified **five program priorities**:

1) Enhance access to mental health services for individuals in crisis.
2) Promote safe storage and gun lock initiatives.
3) Support culturally relevant violence, substance misuse, and suicide-intervention programs.
4) Leverage existing technology or implement new technology to overcome geographical barriers to crisis intervention.
5) Provide law enforcement officers and other first responders with de-escalation or crisis intervention training.

This funding opportunity focuses on programs or initiatives that have a direct connection to crisis intervention, which is focused on identifying risk and intervening before harm occurs. Programs and activities exclusively focused on response to crime in progress or crime already committed would ***not*** be considered crisis intervention. Related programs or initiatives can include certain court-based programs, programs that deflect individuals to behavioral health services, and gun safety programs. Ideas include, but are not limited to:

- Pre-arrest law enforcement and first responder crisis intervention and behavior deflection.
- Assertive community treatment.
- Behavioral threat assessment programs and related training.
- Triage services, mobile crisis units (both co-response with law enforcement or civilian only), and peer-support specialists.
- Suicide and crisis intervention and referral to services.
- Technological supports such as smartphone applications to help families and patients navigate mental health and related systems and telehealth initiatives, including technology solutions for telehealth visits outside the hospital.
- Behavioral health responses and civil legal responses to people in crisis, such as regional crisis call centers, crisis mobile team response, and crisis receiving and stabilization facilities for individuals in crisis.
- Initiatives to promote safe firearm storage and gun lock distribution.
- De-escalation training for law enforcement, first responders and other justice practitioners.
- Embedding social workers with law enforcement and co-responder programs.
- Specialized training for individuals who work with or are in families of adults and youth who are in crisis.
- Related law enforcement-based programs, training, and technology, focused on crisis intervention for those at risk to themselves or others.
- Media campaigns that increase awareness of existing crisis intervention resources.

APPLICATION REQUIREMENTS

Eligibility (Who May Apply)
This solicitation is open to units of local government or tribal government. For the purpose of Byrne SCIP, a "unit of local government" is a city, county, borough, township, town, or federally recognized American Indian/Alaska Native tribes. This could include, but is not limited to, an organizational unit of government such as a school district, law enforcement agency, public health agency, or local/tribal court system.

Minimum Responsiveness
To be considered responsive to this solicitation, all proposals will be reviewed to determine if they meet the following minimum responsiveness requirements:

1. Applicants must meet the eligibility requirement stated above.
2. Proposals must align with the Crisis Intervention Advisory Board's priorities.
3. Proposals must be received by the DPS Grants Office in electronic format on or before the deadline stated below.

If a proposal meets the above minimum criteria, it will be considered responsive for purposes of evaluation. **If the proposal fails to meet any one of the criteria, it will be rejected.** Once determined to be responsive, the proposal will then be evaluated according to the DPS review criteria.

Deadline for Submission
To be considered for funding, applications must be received by the DPS Grants Office on or **before 4:30 p.m. on September 25, 2026.**

Complete application packets are to be submitted electronically via email to: dps.grants@alaska.gov and cc becca.wilson@alaska.gov or mailed to:

Department of Public Safety
Division of Administrative Services
Attn: Rebecca Wilson
Grant Administrator 3
5700 East Tudor Road
Anchorage, Alaska 99507-1225

Include a link to access your agency's most current federal single audit, if available online, or mail a hard copy to the address above.

AWARD INFORMATION

Period of Performance

The period of performance may not exceed 10 months from the start date of the award. Project period is anticipated to be October 15, 2026, through June 30, 2027, with the possibility of extension.

Prohibited Uses of Funds

No funds provided under this grant program may be used, directly or indirectly, to purchase prizes, rewards, entertainment, trinkets (or any type of monetary incentive), client stipends, gift cards, food and beverages, or unmanned aircraft systems.

Non-Supplanting of State and Local Funds

Grantees must use federal funds to supplement existing funds for program activities and may not replace (supplant) nonfederal funds that they have appropriated for the same purpose. Potential supplanting will be the subject of monitoring and an audit. Violations can result in a range of penalties, including suspension of current and future funds under this program, suspension or debarment from federal grants, recoupment of monies provided under this grant, and civil and/or criminal penalties.

Audit Requirements

The applicant agency must provide a copy of their most current federal single audit report for the agency. The applicant agency must also certify that any problems identified in the report have been addressed and resolved with the auditors.

In accordance with the provisions of the Uniform Grant Guidance 2 CFR Part 200, (which replaces OMB Circular A-133) a non-Federal entity that expends $750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with Subpart F**.** For additional information on Audit Requirements: https://ecfr.federalregister.gov/current/title-2/part-200/subpart-F

The applicant agency must also comply with audit requirements of the Alaska Administrative Code set forth in 2AAC 45.010 – Audit Requirements. A copy of the most recent 2AAC 45.010 adopted regulations is available at the State Single Audit website: http://doa.alaska.gov/dof/ssa/index.html

OTHER SPECIFIC INFORMATION

Project Reporting Requirements
Projects funded through this grant program will be required to submit the following reports on a regular basis:

- Quarterly Performance Measures - This report is used to describe the performance of activities and the accomplishments of objectives as set forth in the approved application.

- Quarterly Reimbursement Request - This report contains the actual expenditures and unliquidated obligations as incurred for the reporting period and, cumulative, for the award.

Reimbursement of Funds
Reimbursement for allowable project expenditures will be provided upon receipt of a completed Reimbursement Request form provided by the department. All expenditures will be reviewed for reasonableness, allowability, allocability, and necessity.

Property of the State Administering Agency (SAA)
Upon submission, all applications and supportive documents become the property of the Department of Public Safety.

Proposal Review

Following the deadline for receipt of applications, department staff will verify that all submission requirements have been met. No amendments or corrections will be accepted after the deadline unless they are in response to the department's request. Proposals will be reviewed as follows:

- Department staff will evaluate each grant proposal for minimum responsiveness and other technical requirements and eliminate non-responsive proposals from consideration.

- Using the DPS review form, staff will ensure that the documents meet the criteria and applicable federal statutes, regulations, and guidelines. Staff will conduct a ranked scoring of each responsive proposal based on the contents of the proposal as well as relevant documentation and information regarding the applicant that is available to the department.

Recommendations for funding will include consideration of histories of compliance with grant requirements, prior year audits, supplementary funding sources for the project such as other awards or state grants, and the appropriate allocation of resources.

Final Decision Authority

The Department of Public Safety will make the final decision on grant awards, taking into consideration statewide priorities, the requirements of applicable statutes and regulations, the distribution of services, and the availability of funds.

Notification of Grant Award

Grant applicants will be notified by the Department of Public Safety within 30 days of award determinations.

Appeals

An applicant who wishes to appeal a final grant award decision, or a decision eliminating an applicant from consideration, must submit, within 15 days after receipt of notification of the decision, a written request for appeal to the department. The request must contain the reasons for the appeal.

The department will review the request for appeal and, within 15 days after receipt of the request, will advise the appellant of acceptance or rejection of the appeal and, if the appeal is rejected, inform the applicant of the reason for the rejection.

Mail appeals to:

Department of Public Safety
Division of Administrative Services,
Grants Office
5700 East Tudor Road
Anchorage, Alaska 99507-1225

APPLICATION CHECKLIST

The following is a checklist to use in putting together your application documents. Unless noted, all items listed must be included in the application packet to be considered a full application.

1. **Grant Application Form**
2. **Applicant Agency Federal Single Audit Report**
3. **Project Abstract**
4. **Project Narrative**
   a. Project Overview
   b. Statement of Need
   c. Project Activities
   d. Performance Measures/Evaluation (SMART Goals)
5. **Prior Project Summary**
6. **Budget** (mandatory template attached to online RFP)
   a. Itemized Budget Detail and Summary
7. **Applicant Agency Description**
   a. Organizational Chart
   b. List of Project Personnel
8. **Assurances, Certifications, Disclosures** (Documents attached to online RFP)
   a. DOJ-OJP Certified Standard Assurances
   b. DOJ Certifications Regarding Lobbying; Debarment; Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
   c. Disclosure of Pending Applications
9. Internal Controls Questionnaire
10. Federally approved Indirect Cost Rate Negotiation (if applicable)
11. Signatory Authority Form
12. Conflict of Interest Disclosure Form

APPLICATION INSTRUCTIONS

Grant Application Contact Page

Provide applicant agency information. The applicant agency should be the unit of local government, such as a city, county, borough, township, town, or federally recognized American Indian/Alaska Native tribe. This could include, but is not limited to, an organizational unit of government such as a school district, law enforcement agency, public health agency, or local/tribal court system.

Project Abstract

Provide applicant name, amount requested, and a brief summary of the project.

Project Narrative

Define the agency's plans and justification for the project. Support statements with current statistical data, community assessments, and evidence from the applicant agency's experience. Referring the reader to a quarterly project report that has previously been submitted for this information is considered non-responsive.

- **Project Overview** - Provide a brief overview of the proposed project for the next year, describing the problem that will be addressed, the goals and objectives of the proposed project, the project activities which will be implemented, and the outcomes that are expected.

- **Statement of Need** - In detail, provide justification for the need for the project. The justification should indicate the nature of the problem that needs to be addressed.

- **Project Activities** - In detail, identify the goals and objectives for the project being proposed.

- **Evaluation and Performance Measures** - In detail, identify the performance measures that will be used to evaluate the effectiveness of the project being proposed over the next year. Please make your goals SMART (specific, measurable, achievable, relevant, and time-bound).

APPLICATION INSTRUCTIONS

Prior Project Summary
Provide an overview of what was accomplished under previous Byrne SCIP awards. Include notable accomplishments, lessons learned, and any challenges that arose.

Budget Workbook
The applicant is required to provide an itemized budget of projected costs for implementing the project. Budget projections should be for the period of the project and not to exceed 9 months. All cost projections must be within reason of the project.

Applicants are required to use the budget detail worksheet as provided in this solicitation. The itemized budget provides specific cost estimates for the project by cost categories (personnel, travel, contractual, supplies, and equipment.) For each cost category, provide a description for each item within that category and the computation used to determine each item's cost.

Applicant Agency Description
Provide an organizational chart that shows the lines of authority for the project as part of the organization. Identify the individuals to be assigned to this project and the estimated amount of time they will dedicate to the project activities. Provide a brief paragraph describing the qualifications of key project personnel.

Assurances, Certifications, and Disclosures
The DOJ Certified Standard Assurances and DOJ Certifications are both attached to the RFP announcement. These should be signed by the signatory authority. If any applications have been made to any funding agency in the last 12 months for the same or similar project, please provide a brief disclosure of the status of that application.

Internal Controls Questionnaire
This will be utilized to complete a required risk assessment of the applicant agency. Answer fully and in detail.

Federally Approved Indirect Cost Rate
If requesting indirect cost recovery in the applicant budget, include a copy of the approved, negotiated rate from the applicant agency's cognizant agency. If requesting an indirect cost recovery in accordance with de minimis allowances, please include a certification that the applicant agency qualifies with all federal requirements to utilize de minimis rates.

Signatory Authority Form
List the contact information for each party who will have signatory authority under this project. A space is provided to list any contacts to be cc'd on grant communication who may not otherwise be listed as a contact on this form.

Conflict of Interest Disclosure
Complete this form if any potential conflicts of interest exist.

APPENDIX 1: STAFF REVIEW FORM

FY25 Byrne SCIP SUBAWARD APPLICATION — COMPETITIVE SCORING RUBRIC

⚠ You must click "Enable Editing" in the yellow banner above to use this scoring rubric ⚠

⚠ *NAVIGATE* between sections using the blue buttons at the bottom of each tab. Enter scores and responses only in the yellow-highlighted cells. *Do not* modify any other cells. The Grants Office has already filled out this page for you, please click on "Go to Section B: Project Design & Need" below. ⚠

Applicant Organization:	
Applicant Type:	
Application Date:	
Reviewer Name:	
Review Date:	

SECTION A: ADMINISTRATIVE COMPLIANCE (Pass/Fail)

All items must Pass for the application to advance to scored review. ***The Grants Office completes this section.***

Requirement	Pass	Fail
A1. Applicant meets the definition of an eligible applicant as defined in the Request for Proposals (RFP)	Pass	
A2. Application was received on or before the published deadline (date and time)	Pass	
A3. Application was signed by a signatory official duly authorized to execute agreements on behalf of the applicant organization	Pass	
A4. All mandatory attachments and supporting documents were included	Pass	

Grants Office Determination:

Advance to Scored Review

Grant Administrator Reviewer:

Date:

➡ Go to Section B: Project Design & Need

FY25 Byrne SCIP SUBAWARD APPLICATION — COMPETITIVE SCORING RUBRIC

SECTION B: PROJECT DESIGN & STATEMENT OF NEED (30 Points)			
Criterion	**Description**	**Max Pts**	**Score**
B1. Problem Statement	Clearly identifies and documents the specific problem, gap, or need the project will address. Uses relevant, current data (quantitative and/or qualitative). Demonstrates understanding of root causes.	**8**	
	0–2: Vague or unsupported need statement; no data cited.		
	3–4: General need identified with limited data; root causes not explored.		
	5–6: Well-defined need supported by relevant data; some root cause analysis.		
	7–8: Compelling, evidence-based need; thorough root cause analysis; data is current, localized, and clearly sourced.		
B2. Target Population	Describes the population(s) to be served with specificity (demographics, geography, number of beneficiaries). Explains how the target population was involved in identifying the need and/or designing the project.	**7**	
	0–2: Target population vaguely described; no evidence of community input.		
	3–4: Population identified with some detail; minimal community engagement described.		
	5–6: Clear population description with engagement evidence; beneficiary count estimated.		
	7: Highly specific population description; strong evidence of meaningful community involvement in project design.		
B3. Goals & Objectives	States measurable goals and SMART objectives (Specific, Measurable, Achievable, Relevant, Time-bound) aligned to the identified need. Objectives are outcome-oriented, not merely activity-based.	**8**	
	0–2: Goals absent or vague; objectives not measurable.		
	3–4: Some goals stated; objectives partially measurable; weak alignment to need.		
	5–6: Clear goals with mostly SMART objectives; good alignment to stated need.		
	7–8: Fully articulated goals with rigorous SMART objectives; direct, logical alignment to need and target population.		
B4. Innovation & Community Impact	Proposes approaches that are innovative, responsive to the documented needs of the target population, and designed to maximize broad community benefit. Demonstrates how the project ensures equal access and nondiscriminatory service delivery consistent with applicable federal civil rights laws.	**7**	
	0–2: No mention of innovation, no discussion of how project will be made broadly accessible		
	3–4: Some innovative elements; general mention of accessibility but no specifics		
	5–6: Clear innovation with strategies for broad, nondiscriminatory access; service delivery model reaches the full target population		

	7: Highly innovative and responsive to documented community needs; explicit strategies ensuring equal access, merit-based participation, and compliance with federal nondiscrimination requirements.		
Section B Subtotal		**30**	**0**

Reviewer Comments:

◀ **Section A: Admin**	➡ **Section C: Narrative**

FY25 Byrne SCIP SUBAWARD APPLICATION — COMPETITIVE SCORING RUBRIC

SECTION C: PROJECT NARRATIVE & METHODOLOGY (25 Points)			
Criterion	**Description**	**Max Pts**	**Score**
C1. Methodology	Describes a clear, logical sequence of activities that will achieve the stated objectives. Methods are evidence-based or otherwise justified. Explains why the approach is appropriate for the target population.	**10**	
	0–3: Activities vague or disconnected from objectives; no evidence basis.		
	4–6: Activities listed but sequence or logic unclear; limited evidence basis.		
	7–8: Clear methodology with logical activity sequence; evidence-based; well-suited to population.		
	9–10: Exceptionally detailed methodology; strong evidence basis; activities mapped to objectives with theory of change or logic model.		
C2. Timeline	Presents a realistic, detailed project timeline with key milestones, deliverables, and responsible parties. Demonstrates understanding of sequencing dependencies and critical path.	**8**	
	0–2: No timeline provided or timeline is unrealistic.		
	3–4: General timeline present but lacks milestones or responsible parties.		
	5–6: Detailed timeline with milestones; responsible parties identified; mostly realistic.		
	7–8: Comprehensive timeline with milestones, deliverables, dependencies, and responsible parties; highly realistic.		

C3. Evaluation	Describes a credible plan for monitoring progress and measuring outcomes. Identifies specific performance indicators, data sources, collection methods, and frequency. Explains how data will inform continuous improvement.	**7**	
	0–2: No evaluation plan or only anecdotal measurement described.		
	3–4: Basic indicators identified; data collection plan is incomplete.		
	5–6: Solid evaluation plan with defined indicators, methods, and frequency; some continuous improvement strategy.		
	7: Rigorous evaluation plan; indicators linked to objectives; mixed-method approach; explicit feedback loop for adaptive management.		
	Section C Subtotal	**25**	**0**

Reviewer Comments:

◀ **Section B: Project Design**	➡ **Section D: Capacity**

FY25 Byrne SCIP SUBAWARD APPLICATION — COMPETITIVE SCORING RUBRIC

SECTION D: ORGANIZATIONAL CAPACITY & FEASIBILITY (25 Points)			
Criterion	**Description**	**Max Pts**	**Score**
D1. Org Experience	Demonstrates relevant experience delivering similar programs. Emerging organizations may cite transferable experience, board expertise, or formal partnerships with experienced entities.	**8**	
	0–2: No relevant experience demonstrated; no partnerships cited.		
	3–4: Minimal relevant experience; limited evidence of capacity.		
	5–6: Solid relevant experience or strong compensating partnerships; some documented outcomes.		
	7–8: Extensive experience with documented outcomes; OR emerging org with compelling transferable experience and formalized partnership(s).		
D2. Key Personnel	Identifies qualified key personnel with roles, qualifications, and percent of time allocated. Staffing plan realistic for scope. Describes recruitment/retention strategy for positions to be filled.	**7**	
	0–2: Key personnel not identified or lack relevant qualifications.		

	3–4: Some personnel identified; qualifications unclear; full time allocation (FTE) unspecified.		
	5–6: Key personnel identified with qualifications and FTE allocation; staffing plan reasonable.		
	7: All key roles defined with qualified personnel; realistic FTE; strong recruitment/retention plan.		
D3. Partnerships	Identifies partners, their roles, and the value each brings. Includes letters of support or MOUs. Partnerships are substantive and strengthen reach, credibility, or expertise.	**5**	
	0–1: No partnerships described.		
	2–3: Partners listed but roles vague; no supporting documentation.		
	4: Clear partner roles with supporting letters/MOUs; partnerships add meaningful value.		
	5: Strong, well-documented partnerships with defined roles, committed resources, and clear mutual benefit.		
D4. Risk & Sustainability	Identifies foreseeable risks and presents realistic mitigation strategies. Describes a plan for sustaining outcomes beyond the grant period.	**5**	
	0–1: No risks identified; no sustainability discussion.		
	2–3: Some risks acknowledged but mitigation vague; sustainability mentioned but undeveloped.		
	4: Key risks identified with credible mitigation; general sustainability plan outlined.		
	5: Comprehensive risk assessment with actionable mitigation; detailed sustainability plan with identified funding pathways.		
	Section D Subtotal	**25**	**0**

Reviewer Comments:

◀ **Section C: Narrative**	➡ **Section E: Budget**

FY22-25 Byrne SCIP SUBAWARD APPLICATION — COMPETITIVE SCORING RUBRIC

SECTION E: BUDGET & COST REASONABLENESS (20 Points)			
Criterion	**Description**	**Max Pts**	**Score**

E1. Budget Detail	Presents a detailed, line-item budget with narrative justification for each cost category. Each line item connected to a specific activity/objective. Costs itemized (unit × quantity × duration).	**8**	
	0–2: Budget is lump sum or lacks justification; line items cannot be traced to activities.		
	3–4: Some detail but key categories lack justification; weak connection to activities.		
	5–6: Detailed budget with justification for most items; clear connection to project activities.		
	7–8: Fully itemized with thorough narrative justification; every cost traces to an activity; unit costs clearly calculated.		
E2. Cost Reasonableness	Proposed costs are reasonable, necessary, and allowable under applicable federal cost principles (2 CFR 200 Subpart E or equivalent). Salary rates, fringe, indirect costs within accepted norms.	**7**	
	0–2: Multiple cost items appear unreasonable, unnecessary, or unallowable.		
	3–4: Most costs reasonable but some raise questions; indirect rate not documented.		
	5–6: Costs reasonable and allowable; indirect rate documented; minor questions only.		
	7: All costs clearly reasonable, necessary, and allowable; salary rates benchmarked; indirect cost rate substantiated.		
E3. Budget-to-Scope	Total budget is proportionate to the proposed scope, timeline, and expected outcomes. Neither over-resourced nor under-resourced. Demonstrates efficient use of funds.	**5**	
	0–1: Budget severely misaligned with scope.		
	2–3: Somewhat proportionate but certain areas appear over- or under-funded.		
	4: Budget aligns well with scope and timeline; efficient allocation.		
	5: Tightly aligned with scope; maximum programmatic investment; cost efficiency clearly prioritized.		
	Section E Subtotal	**20**	**0**

Reviewer Comments:

◀ **Section D: Capacity**	➡ **Final Score Summary**

FY25 Byrne SCIP SUBAWARD APPLICATION — FINAL SCORE SUMMARY

Applicant Organization:	0
Applicant Type:	0
Application Date:	1/0/1900
Reviewer Name:	0
Review Date:	1/0/1900

Section	Max Points	Score
Section A: Administrative Compliance	Pass/Fail	**PASS**
Section B: Project Design & Statement of Need	30	**0**
Section C: Project Narrative & Methodology	25	**0**
Section D: Organizational Capacity & Feasibility	25	**0**
Section E: Budget & Cost Reasonableness	20	**0**
TOTAL SCORE	**100**	**0**

REVIEWER RECOMMENDATION	**Please click on the cell below, navigate to the right side and press on the down arrow, and select option from below.**

SUMMARY JUSTIFICATION:	**Please write a summary of why you recommend or do not recommend the applicant for FY22-25 Byrne SCIP subaward funding.**

Reviewer Name:

Date:

◀ **Back to Section A: Admin Compliance**