

DEPARTMENT OF PARKS AND RECREATION

Invitation For Bids (IFB)

Contract # C26683001



Refuse Collection, Hauling and Disposal

Plumas-Eureka State Park (Plumas County)

Proposed Start Date: January 23, 2027*

****or upon approval whichever is later***

Sealed Bids Due : Thursday, September 24, 2026 @ 2:00PM

**State of California
The Resources Agency
Department of Parks and Recreation**

**Sierra District
Lake Tahoe Sector**

**The DVBE Participation Requirement for this Solicitation has
Been Waived-However the DVBE Incentive Still Applies**

NATURAL RESOURCES AGENCY OF CALIFORNIA
DEPARTMENT OF PARKS AND RECREATION
SIERRA DISTRICT

**Plumas-Eureka State Park Refuse Collection and Disposal
Contract Number C26683001**

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State of California - Natural Resources Agency
DEPARTMENT OF PARKS AND RECREATION

NOTICE TO CONTRACTORS

Sierra District – Lake Sector
PLUMAS-EUREKA STATE PARK
Bid Number: C1911026

Bids must be submitted electronically with all necessary fully executed bid submission documents as an attachment in Portable Document Format (PDF) to Sierra.Contracts@parks.ca.gov no later than **2:00 PM Pacific Standard Time (PST), Thursday, September 24, 2026**. Bid submission time will be as of the electronic time stamp associated with when the electronic email submission was received. Submissions with attached PDF documents in excess of 10 Megabytes in size risk being rejected and can be deemed unresponsive. DPR will provide an individual electronic email response confirming receipt of each submission received. If a confirmation receipt is not received within 30-minutes of submission, please contact Charles Dobbs at the email address above to confirm your bid was received. Confirmation receipt is not a representation by DPR that the submitted bid is responsive and complete. Bidders are responsible for ensuring that the electronic submission contains the attachment, is fully responsive and lacks any deficiency prior to submitting to the email address above. Failure to do so risks the bid being deemed unresponsive. It is recommended that Bidders submit bids at least an hour in advance of the bid submission deadline to allow for confirmation of bid submission. Bids will be opened publicly over conference-call at **2:30PM PST on Thursday, September 24, 2026**. Individuals interested in calling into the Bid Opening must send their request into Sierra.Contracts@parks.ca.gov to receive a conference participation access code. Please ensure a request for conference-call is submitted 24-hours in advance to allow DPR adequate time to accommodate all Bidders. Bids will be submitted for performing the work as follows:

Furnish all labor, materials, tools and equipment necessary to provide collection, hauling and disposal of non-hazardous refuse and recycling, at PLUMAS-EUREKA STATE PARK in Plumas County, California, complete and in accordance with the plans and specifications therefore and such addenda thereto as may be issued prior to bid opening date.

Estimated Contract Term: **January 23, 2027 - January 22, 2030**
Contract Performance Period: **Three Years from Contract Execution Date**

Instructions to Download Bid Package: Prospective bidders may examine and obtain the bid forms, specifications, plans and addenda (if any) by downloading this bid package from the Department of General Services' (DGS) website at: <https://caleprocure.ca.gov/pages/Events-BS3/event-search.aspx>. At the website go to Quicklinks, View/Search Bids, and enter Bid Number "**C26683001**" in the "Event Name" field. Click on the "Search" button to view the full advertisement and bid documents.

Questions and Answers: Any discrepancies, omissions, ambiguities, or conflicts in or among the contract documents or doubts as to meaning shall be brought to the State's attention by including your comments directly to Sierra.Contracts@parks.ca.gov **NO LATER THAN 2:00PM PST seven (7) calendar days** prior to bid opening date. Answers will be provided by Addendum which will be posted within the Bid Solicitation located on

the Cal eProcure website stated above. It is the responsibility of the bidders to download any addenda as needed.

Bidding Requirements: No bids will be accepted after the date and time set for bid due date.

No bid will be considered unless it is made on a standard bid form furnished by the Department of Parks and Recreation, and is made in accordance with the "Instructions to Bidders".

Bids must be submitted for the entire work as described herein. DPR reserves the right to waive any irregularity in a bid or to reject any or all bids.

Bids shall take into consideration all such conditions as may affect the work. Bidder should carefully examine the entire bid documents and become fully aware of the nature and location of the work, the quantities of work, and conditions to be encountered in performing the work.

Prices shown on the Bid Form shall include all applicable taxes and other items of expense incident to the bid price.

Any bid may be withdrawn prior to the hour fixed above, provided that the written request for withdrawal is submitted by the bidder or his/her duly authorized representative and e-mailed to the place shown above. An oral or other form of request to withdraw a bid is not acceptable.

If the contract is awarded, it will be awarded to the lowest responsible bidder whose bid complies with the prescribed requirements. The apparent low bidder will be required to execute a contractual agreement in the form of a "Standard Agreement Form 213" which shall be binding upon the State of California only upon approval by the State.

In the case of a tie bid, the determination of a successful bidder will be made by a coin toss in the presence of all interested bidders, at a time and date set by the originating office.

All bids shall remain valid for 30 calendar days after the bid opening date.

The contract shall be signed by the successful bidder and returned within five (5) working days after the bidder receives notice that the contract has been awarded.

Executive Order N-6-22 – Russia Sanctions: On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. By submitting a bid or proposal, Contractor represents that it is not a target of Economic Sanctions. Should the State determine Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for rejection of

the Contractor's bid/proposal any time prior to contract execution, or, if determined after contract execution, shall be grounds for termination by the State.

Generative Artificial Intelligence: The State of California seeks to realize the potential benefits of GenAI, through the development and deployment of GenAI tools, while balancing the risks of these new technologies.

Bidder / Offeror must notify the State in writing if it: (1) intends to provide GenAI as a deliverable to the State; or (2), intends to utilize GenAI, including GenAI from third parties, to complete all or a portion of any deliverable that materially impacts: (i) functionality of a State system, (ii) risk to the State, or (iii) Contract performance. For avoidance of doubt, the term "materially impacts" shall have the meaning set forth in State Administrative Manual (SAM) § 4986.2 Definitions for GenAI.

Failure to report GenAI to the State may result in disqualification. The State reserves the right to seek any and all relief to which it may be entitled to as a result of such nondisclosure. Upon notification by a Bidder / Offeror of GenAI as required, the State reserves the right to incorporate GenAI Special Provisions into the final contract or reject bids/offers that present an unacceptable level of risk to the State.

Government Code 11549.64 defines "Generative Artificial Intelligence (GenAI)" as an artificial intelligence system that can generate derived synthetic content, including text, images, video, and audio that emulates the structure and characteristics of the system's training data."

Procedure for Protesting an Award: Upon written request by any bidder who has submitted a bid, the agency must post a notice of the proposed contract award in a place accessible by the general public including any internet site identified in the IFB at least five days prior to awarding the contract.

If contract is not awarded to the low bidder, the low bidder shall be notified by e-mail, or personal delivery five (5) working days prior to the award of contract. Inspection of bids is permitted after the bid opening. At that time, all bids shall be available for public inspection.

There are time limits in which to file a protest. A protest must be filed with the agency and DGS after notice of intent to award the contract, but before the actual award. Once a protest is filed the contract may not be awarded until the protest is withdrawn or DGS has rendered a decision.

After filing a protest, the protestant has five calendar days to file a detailed written statement of the protest grounds if the original protest did not contain the complete grounds for the protest.

Protests of award shall be in writing and filed with:

Department of General Services
Office of Legal Services
Attention: Bid Protest Coordinator

707 Third Street, 7th Floor,
West Sacramento, CA 95605
OLSprotests@dgs.ca.gov

A copy of the written protest should be sent to:

Department of Parks and Recreation
Administrative Services Division
Manager, Contract Services Unit
P.O.Box 942896
Sacramento, CA 94296-0001
Veronica.cruz@parks.ca.gov

Bid Submission: In order for a bid to be considered responsive, Bidder must submit the following documents in a single PDF document by the due date above:

Bidder's Checklist	(Page 41)
DPR 326B, Exhibit B, Attachment 1, Refuse Disposal Bid Form(s)	(Page 42)
CCC 04/2017 – Contractor Certification Clauses	(Page 48)
DPR 74 – Darfur Contracting Act Certification, if applicable	(Page 53)
GSPD 05-105 – Bidder Declaration	(Page 54)
DGS-PD 843 – DVBE Declarations, if applicable	(Page 56)
DPR 97B – Generative Artificial Intelligence (GenAI) Disclosure Form	(Page 57)
DGS OLS 04 – California Civil Rights Laws Attachment, if applicable	(Page 60)
STD 830, TACPA Preference Request, if applicable	(Page 61)
GSPD 12-002, TACPA Monthly Performance Report, if applicable	(Page 63)
DGS 525, TACPA Manufacturer's Summary, if applicable	(Page 65)
DGS 526, TACPA Bidder's Summary, if applicable	(Page 67)
DPR 87 – Commercially Useful Function – Bidder Certification, if applicable	(Page 69)
STD204, Payee Data Record	(Page 70)
STD205, Payee Data Record Supplemental	(Page 72)

All forms requiring a signature can be completed either manually, or by use of electronic signature (e-signature). E-signatures are legally binding and equivalent to handwritten signatures to signify an agreement. The use of e-signature is optional and will be at the expense of the Bidder.

SMALL BUSINESS PREFERENCE AND TACPA NOTICES

5% Small Business Preference / Target Area Contract Preference Act (TACPA) (page 3)

5% SMALL BUSINESS PREFERENCE PROGRAM

What is a California Certified Small Business (SB)?

- 1) For a business to be considered a Small Business (SB), they must be certified with the State of California - Department of General Services in accordance with California Code of Regulations, Title 2, Section 1896.94.
- 2) Your business may be eligible if it meets all of the following*:
 - a. Must be independently owned and operated.
 - b. Cannot be dominant in its field of operation.
 - c. Must have its principal office located in California.
 - d. Must have its owners (or officers in the case of a corporation) domiciled in California.
 - e. Together with its affiliates, be either:
 - A business with 100 or fewer employees, and an average annual gross receipts of \$16 million or less over the previous three tax years, **or**
 - A manufacturer with 100 or fewer employees.
 - f. Microbusiness: A small business will automatically be designated as a microbusiness if gross annual receipts, together with all affiliates, are less than \$5,000,000 or, the small business is a manufacturer with 25 or fewer employees.

* For additional details visit the [Department of General Services \(DGS\) website](#).

What is the Small Business Preference?

5% Small Business Preference: State law allows certified small business (SB) and microbusiness (MB) firms to receive a 5% bidding preference on applicable state solicitations. The 5% preference is also available for non-certified businesses who subcontract 25% of contract amount with a certified SB/MB. **In no event shall the SB preference or non-SB subcontracting preference exceed \$50,000 in any single bid.**

The effect of the preference is to help SBs/MBs be more competitive in the bid process, thereby enhancing state contract awards directly or indirectly to SB/MB. The preference is only used for computation purposes to determine the winning bidder, the contract is awarded at the actual bid amount.

1. How does the 5% Small Business (SB) Preference Work?

- a) The following example shows how the 5% preference computation works, and how it is used to determine a successful bidder.

Bidder	Bid Amount	Bid After 5% Preference	Small Business Status
1	\$30,750	\$30,750	Claims small business status, but is not CA certified
2	\$28,975	\$28,975	Does not claim to be a small business
3	\$29,520	\$29,520	Claims small business status, but their CA certification has expired
4	\$29,870	\$28,421	Claims small business and is CA Certified

b) Computation Method for example 4-a:

1. Five percent is applied to the **lowest (non-certified small business)** responsible bid ([Bidder 2] \$28,975 x .05 = \$1448.75).
2. The preference amount (\$1,448.75) is subtracted from the certified small business (Bidder 4's) bid amount (\$29,870 - \$1,448.75 = \$28,421.25).
3. Bidder 4's computed total is \$28,421.25, making them the lowest bidder.
4. The contract is awarded to Bidder 4 for \$29,870.

c) **NOTE:** *The 5% SB preference is applied to currently certified and registered small businesses and is used for bid evaluation purposes and **does not alter the bid's actual amount.***

2. Documentation

- a) Bidders must provide a printout from the State's SB/DVBE vendor system showing your certification and expiration date from the following web site. www.Caleprocure.ca.gov
- b) If a non-certified firm is claiming the SB Preference based on subcontracting at least 25% of the contract to a certified SB/MB, you must include a complete GSPD 05-105 with your bid. An evaluated bid under the 25% SB subcontracting qualification cannot displace a certified and registered SB.
- c) At completion of performance and when SB participation was included toward SB goals under this contract, then the contractor must complete and submit form DPR 489 to the State's designated representative under this contract and within the time specified within the contracting documents or within 60 days of receipt of final payment, whichever is sooner.

3. Verification

Information submitted by the bidders to claim the SB Preference will be verified by the State. If evidence of an alleged violation is found during the verification process, the State shall initiate an investigation, in accordance with the requirements of the PCC §10115, et seq., and MVC §999 et seq., and follow the investigatory procedures required by the 2 CCR §1896.80. Contractors found to be in violation of certain provisions may be subject to loss of certification, penalties and/or contract termination.

4. To locate SB/MB contractors:

- a) Contact the department's contracting official named in this solicitation for any SB/MB contractors who may have identified themselves as potential subcontractors, and to obtain suggestions for search criteria to possibly identify SB/MB contractors for the solicitation. You may also contact the department's SB/DVBE Advocate for assistance: www.parks.ca.gov/advocate.
- b) Access the list of all certified SB/MBs by using the Department of General Services, Procurement Division (DGS-PD) online certified firm database at: www.Caleprocure.ca.gov
- c) Search by "Keywords" or United Nations Standard Products and Services Codes (UNSPSC) that apply to the elements of work you want to subcontract to a SB/MB.
- d) Check for subcontractor ads that may be placed on the California State Contracts Register (CSCR) for this solicitation prior to the closing date. You may access the CSCR at: www.Caleprocure.ca.gov

5. Information

The State of California, Department of General Services, Procurement Division, Office of Small Business and DVBE Services (OSDS) offers many services that assist contractor/business owners with a variety of information designed to streamline the State contracting process. OSDS also certifies SB/MB contractors. For more information, please contact OSDS to find out more:

The State of California
Department of General Services
Office of Small Business and DVBE Services
707 Third Street, First Floor – Room 400
West Sacramento, CA 95605

www.dgs.ca.gov/PD/Contact
24-hour recording: (916) 322-5060
FAX: (916) 375-4950
certification@dgs.ca.gov

TARGET AREA CONTRACT PREFERENCE ACT (TACPA)

Any vendor whose bid is over \$100,000 may apply for Target Area Contract Preference Act (TACPA) preference. TACPA provides 5 to 9 percent preferences for a California business that is located in the qualified zone.

How does the TACPA Preference Work?

TACPA will be granted to California-based firms in accordance with Government Code §4530 whenever contracts for goods or services are in excess of \$100,000 and the bidder meets certain requirements as defined in the California Administrative Code (Title 2, §1896.30 et seq.) regarding labor needed to produce the goods or provide the services being procured. The TACPA is optional on the part of the bidder (not mandatory), is for bidder evaluation purposes only, and does not alter the amount of the awarded Contract.

Bidders seeking to take advantage of this preference will need to review the [DGS Procurement website](#) and submit the appropriate response forms with their bid. The bidder may omit these forms if there is no intention to claim this preference.

Please carefully review the forms and requirements. Bidders are not required to apply for these preferences. Denial of the TACPA preference request is not a basis for rejection of a bid.

The required applications/forms are as follows:

- [STD. 830, TACPA Preference Request for Goods and Services Solicitations](#)
- [DGS/PD 525, Manufacturer's Summary of Contract Activities and Labor Hours](#)
- [DGS/PD 526, Bidder's Summary of Contract Activities and Labor Hours](#)

These forms can be found on the California Statewide Forms Directory at:
<https://forms.dgs.ca.gov/content/DGSFormsPortal/california-state-forms-directory.html>

Contracts awarded with applied preferences will be monitored throughout the life of the contract for compliance with statutory, regulatory, and contractual requirements. The State will take appropriate corrective action and apply sanctions as necessary to enforce preference programs.

Note: You do not need to be a certified Small Business to apply for the TACPA Preference.

Information regarding TACPA including bidder questions about eligibility, please contact:

The State of California
Department of General Services
Procurement Division - Dispute Resolution Unit
707 Third Street, Second Floor
West Sacramento, CA 95605

Worksite Eligibility Determinations:
TACPA@dgs.ca.gov

Disabled Veteran Business Enterprise (DVBE) Notice

DVBE Incentive for Invitation For Bid (IFB) (Participation Requirement Waived)

1. Bidder's attention is directed to the Disabled Veteran Business Enterprise (DVBE) Participation Requirement for bidders, as outlined in the accompanying bid package.

**The DVBE Participation Requirement for this solicitation has been waived –
however the DVBE Incentive still applies.
There is no minimum DVBE participation requirement for this solicitation.**

2. What is a Disabled Veteran Business Enterprise (DVBE)?

- a. For a business to be considered a Disabled Veteran Business Enterprise (DVBE), they must be certified with the State of California - Department of General Services in accordance with California Code of Regulations, Title 2, Section 1896.94. Please see the following website for more information about DVBE certification benefits and eligibility requirements:

www.dgs.ca.gov/PD/Services/Page-Content/Procurement-Division-Services-List-Folder/Apply-for-or-Re-apply-as-Small-Business-Disabled-Veteran-Business-Enterprise

- b. Only DVBEs who perform a commercially useful function relevant to this solicitation, may be used to satisfy the DVBE incentive program requirements.

3. Commercially Useful Function Definition

- a. California Code of Regulations, Title 2, § 1896.61(l): The term "DVBE contractor, subcontractor or supplier" means any person or entity that satisfies the ownership (or management) and control requirements of §1896.61(f); is certified in accordance with §1896.70; and provides services or goods that contribute to the fulfillment of the contract requirements by performing a commercially useful function.
- b. A person or entity must perform a commercially useful function (CUF) as defined under Military and Veterans Code (MVC) §999.
- c. A contractor, subcontractor, or supplier will not be considered to perform a commercially useful function if the contractor's, subcontractor's, or supplier's role is limited to that of an extra participant in a transaction, contract, or project through which funds are passed in order to obtain the appearance of disabled veteran business enterprise participation.

4. What is the DVBE Incentive Program?

- a. The DVBE Incentive Program was established by statute and applies to contracts solely financed by State funds. This program is separate from the DVBE Participation Program. The incentive is designed to encourage bidders to partner with DVBE subcontractors.

- b. The incentive may be combined with other incentives and preferences up to an established cap of \$100,000.00. **The incentive is used only for evaluation purposes and does not alter the amounts of the actual bids.**

5. Reporting Requirement

- a. If, for this agreement, a contractor made a commitment to achieve disabled veteran business enterprise (DVBE) participation, within 60 days of receiving final payment under this agreement (or within such other time period as may be specified elsewhere in this agreement) the contractor must certify in a report to the awarding department:
 - i) the total amount the prime contractor received under the contract
 - ii) the name and address of the DVBE(s) that participated in the performance of the contract
 - iii) the amount each DVBE received from the prime contractor
 - iv) that all payments under the contract have been made to the DVBE(s)
 - v) the actual percentage of DVBE participation that was achieved
- b. You will be required to report to DPR the actual dollars spent with each DVBE subcontractor on form STD. 817. If awarded the contract you will receive this form at the completion of the contract. A person or entity that knowingly provides false information shall be subject to a civil penalty for each violation. (Military & Veterans Code (M&VC) § 999.5(d)).

6. Who is eligible to receive the incentive?

- a. Any responsive and responsible bidder who has attained .01% DVBE participation or higher with a registered and certified DVBE.

7. Documentation

- a. Bidders must document DVBE participation commitment by completing and submitting the following forms:
 - 1) GSPD 05-105, Bidder Declaration: The GSPD 05-105 is used to document the proposed prime contractor and subcontractors, including their roles and responsibilities. **The form must be submitted with the bid package.** If there is a discrepancy between the dollar amount and percentage of bid for DVBE participation then the percentage shall prevail.
 - 2) DGS PD 843, DVBE Declaration: All disabled veteran owners and disabled veteran managers of the DVBE must complete the form and submit it with the bid package. A DGS A DGS PD 843 needs to be submitted by every DVBE supplier who is part of a bid whether they are the prime contractor or subcontractor.
- b. Bids that fail to submit the completed required forms to confirm the level of DVBE participation will not be eligible to receive the DVBE incentive. Clerical and typographical errors on these forms may be corrected at the State's sole discretion.
- c. Information submitted by the bidders to claim the DVBE incentive(s) will be verified by the State. If evidence of an alleged violation is found during the verification process, the State shall initiate an investigation, in accordance with the requirements of the PCC §10115, et seq., and MVC §999 et seq., and follow the investigatory procedures required by the 2 CCR §1896.80. Contractors found to be in violation of certain provisions may be subject to loss of certification, penalties and/or contract termination.

8. How does the DVBE Incentive Program Work?

- a. The DVBE incentive is used only for evaluation purposes to determine the successful bidder and does not alter the amounts of the actual bids. A dollar cap of \$100,000.00 is set for all combined incentives and preferences.
- b. For contracts to be awarded based on the Low Price Method, the incentive amount is equal to a percentage of the lowest responsive and responsible bid based on the amount of DVBE participation in the bid being evaluated per Table A below. The Computation Method does not include the small business preference; however, the small business preference may be applied and may affect the application of the incentive and the outcome of the ranking.

c. Table A – Invitation For Bid (IFB) (aka Low Price Method)

Confirmed DVBE Participation of	DVBE Incentive Amount for IFB
5% or more	5% of lowest responsive and responsible bid
4% - 4.99%	4% of lowest responsive and responsible bid
3% - 3.99%	3% of lowest responsive and responsible bid
2% - 2.99%	2% of lowest responsive and responsible bid
.01% - 1.99%	1% of lowest responsive and responsible bid

9. Computation Method

a. Low Price Method

Bidder Name	A	B	C
Original Bid Price	\$98,000.00	\$102,100.00	\$100,000.00
DVBE Participation for certified DVBE Prime or Subcontractors	0%	8%	4.5%
Initial Ranking	1	3	2
DVBE Incentive (from Table A)	n/a	5%	4%
Incentive Amount (% x Lowest Responsive and Responsible Bid Price)	n/a	\$4,900.00 (5% x \$98,000)	\$3,920.00 (4% x \$98,000)
Adjusted Bid Price (Bidder's Price - Bidder's Incentive Amount)	n/a	97,100.00 (\$102,100 - \$4,900)	96,080.00 (\$100,000 - \$3,920)
Final Rank:	3	2	1

10. Substitution of Proposed DVBE

- a. If awarded the contract, the DVBE subcontractors and/or contractors proposed by bidder must be used unless prior written notice of substitution is provided to the state and the state approves such substitution.
- b. The notice must include a minimum of: (1) a written explanation of the reason for the substitution; and (2) an updated GSPD 05-105 must be submitted to the award office of Department of Parks and Recreation. The substitution request must be approved before the substitution can take place.
- c. Failure to adhere to at least the DVBE participation proposed by the successful bidder may be cause for contract termination and recovery of damages under the rights and remedies due the state under the default section of the contract.
- d. Contractor understands and agrees that should award of this contract be based in part on their commitment to use the Disabled Veteran Business Enterprise (DVBE) subcontractor(s) identified in their bid or offer, per Military and Veterans Code 999.5 (e), a DVBE subcontractor may only be replaced by another DVBE subcontractor and must be approved by the State. Changes to the scope of work that impact the DVBE subcontractor(s) identified in the bid or offer and approved DVBE substitutions will be documented by contract amendment.
- e. Failure of Contractor to seek substitution and adhere to the DVBE participation level identified in the bid or offer may be cause for contract termination, recovery of damages under rights and remedies due to the State, and penalties as outlined in M&VC § 999.9; Public Contract Code (PCC) § 10115.10, or PCC § 4110 (applies to public works only).

11. To locate DVBE contractors:

- a. Contact the department's contracting official named in this solicitation for any DVBE contractors who may have identified themselves as potential subcontractors, and to obtain suggestions for search criteria to possibly identify DVBE contractors for the solicitation. You may also contact the department's SB/DVBE Advocate for assistance – www.parks.ca.gov/advocate.

- b. Access the list of all certified DVBEs by using the Department of General Services, Procurement Division (DGS-PD) online certified firm database at:

<https://caleprocure.ca.gov/pages/PublicSearch/supplier-search.aspx?psNewWin=true>

Search by "Keywords" or United Nations Standard Products and Services Codes (UNSPSC), that apply to the elements of work you want to subcontract to a DVBE.

- c. Check for subcontractor ads that may be placed on the California State Contracts Register (CSCR) for this solicitation prior to the closing date. You may access the CSCR at:

www.Caleprocure.ca.gov

- d. The State of California, Department of General Services, Procurement Division, Office of Small Business and DVBE Services (OSDS) offers many services that assist contractor/business owners with a variety of information designed to streamline the State contracting process. OSDS also certifies

The State of California
Department of General Services
Office of Small Business and DVBE Services
707 Third Street, First Floor – Room 400
West Sacramento, CA 95605

www.dgs.ca.gov/PD
24-hour recording: (916) 322-5060
FAX: (916) 375-4950
Certification@dgs.ca.gov

DISABLED VETERAN BUSINESS ENTERPRISE (DVBE) DVBE Documentation Checklist

1. The State of California acknowledges the service and sacrifice of its disabled veterans, in part, through the "Disabled Veteran Business Enterprise (DVBE) Participation Program." As mandated by law, state agencies have a goal to award at least 3% of their annual contract dollars to certified DVBE's.
2. When a firm bids on a state DPR contract that contains DVBE participation, the firm may benefit from the DVBE Incentive program. We encourage all suppliers to obtain as much DVBE participation as possible.
3. **INCOMPLETE DOCUMENTATION (GSPD 05-105 AND DGS PD 843) WILL RESULT IN DISQUALIFICATION FROM FURTHER PARTICIPATION IN THE SELECTION PROCESS FOR THE CONTRACT.**
4. The following checklist is provided to assist bidders with their DVBE participation documentation:

a. GSPD 05-105, Bidder Declaration

- ☐ All DVBE participation is indicated.
- ☐ The names of each participating DVBE company is listed with the corresponding percentage of the total bid price for the services/goods to be provided by each subcontractor.
- ☐ A copy of the printout from eProcurement system showing the company's DVBE certification status.
- ☐ The DVBE participation percentage listed agrees with the dollar value claimed.

b. DGS PD 843, DVBE Declaration

- ☐ A completed and signed DGS PD 843 is included with the bid for every DVBE (whether prime contractor or subcontractor) included.

SAMPLE CONTRACT DOCUMENTS

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER

C26683001

PURCHASING AUTHORITY NUMBER (If Applicable)

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

Department of Parks and Recreation

CONTRACTOR NAME

SAMPLE

2. The term of this Agreement is:

START DATE

January 23, 2027 or upon DGS approval whichever is later

THROUGH END DATE

January 22, 2030 or three (3) years from DGS approval whichever is later

3. The maximum amount of this Agreement is:

To be determined

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibits	Title	Pages
Exhibit A	Scope of Work	1
Exhibit A	Attachment 1 - Service Specifications	1
Exhibit A	Attachment 2 - Service Schedule	3
+ - Exhibit A	Attachment 3 - Site Maps	3
+ - Exhibit B	Budget Detail and Payment Provisions	2
+ - Exhibit B	Attachment 1 - Refuse Disposal Service Bid Form	
+ - Exhibit C *	General Terms and Conditions - GTC 02/2025	*
+ - Exhibit D	Special Terms and Conditions	4
+ - Exhibit E	Additional Provisions- Refuse Disposal	2

Items shown with an asterisk (), are hereby incorporated by reference and made part of this agreement as if attached hereto.**These documents can be viewed at <https://www.dgs.ca.gov/OLS/Resources>***IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.****CONTRACTOR**

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

CONTRACTOR BUSINESS ADDRESS

CITY

STATE

ZIP

PRINTED NAME OF PERSON SIGNING

TITLE

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER

C26683001

PURCHASING AUTHORITY NUMBER (If Applicable)

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

Department of Parks and Recreation

CONTRACTING AGENCY ADDRESS

PO Box 942896

CITY

Sacramento

STATE

CA

ZIP

94296

PRINTED NAME OF PERSON SIGNING

SAMPLE

TITLE

Chief, Business Management Services

CONTRACTING AGENCY AUTHORIZED SIGNATURE

DATE SIGNED

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)

SAMPLE

Contractor's Name:
Agreement Number: C26683001
Page: 1 of 1

EXHIBIT A (Standard Agreement)

SCOPE OF WORK

1. Contractor agrees to provide to the Department of Parks and Recreation (DPR) **Refuse Collection, Hauling and Disposal** services as described herein:

Provide all labor, materials, tools, equipment, and transportation necessary to collect, haul and dispose of refuse from various locations within PLumas-Eureka State Park, in Plumas County.

All bins must be "Bear Resistant" with lockable steel lids.

Work to be performed as specified in Exhibit A, Attachment 1 - Refuse Disposal Specifications, Exhibit A, Attachment 2 - Service Schedule, and Exhibit A, Attachment 3 - Site Maps, which are attached hereto and made part of this agreement.

2. The services shall be performed at:
Plumas-Eureka State Park , 310 Johnsville Road, Blairsden CA 96103
3. The services shall be provided during:
Monday - Friday 7:00am - 3:30pm ; When any regular service falls on a state or federal holiday, service on that day will be required under the terms of this contract.
4. The project representatives during the term of this Agreement will be:

State Agency:	Department of Parks and Recreation	Contractor:	To Be Determined
Section/Unit:	Sierra District / Lake Sector	Section/Unit:	
Attention:	Park Maintenance Chief 1 -TBD	Attention:	
Address:	PO Box 266	Address:	
City/State/Zip Code:	Tahoma CA 96142	City/State/Zip Code:	
Phone:	530-525-7232	Phone:	
Fax:	NA	Fax:	
E-mail Address:		E-mail Address:	

SAMPLE

Contractor's Name:

Agreement Number: C26683001

Page: 1 of 2

EXHIBIT B (Standard Agreement)

BUDGET DETAIL AND PAYMENT PROVISIONS

1. Invoicing and Payment

- A. For services satisfactorily rendered, and upon receipt and approval of the invoices, the State agrees to compensate the Contractor for actual expenditures incurred in accordance with the rates specified in Refuse Disposal Bid Form(s), marked Exhibit B, Attachment 1, which is attached hereto and made a part of this Agreement.
- B. Invoices shall include the Agreement Number and shall be submitted in triplicate not more frequently than monthly in arrears to:

ATTENTION: CONTRACTS
CA STATE PARKS - SIERRA DISTRICT
PO BOX 266
TAHOMA, CA 96142

2. Budget Contingency Clause

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an agreement amendment to Contractor to reflect the reduced amount.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

4. Timely Submission of Final Invoice

- A. A final undisputed invoice shall be submitted for payment no more than ninety (90) calendar days following expiration or termination date of this Agreement, unless a later or alternate deadline is agreed to in writing by the project representative. Said invoice should be clearly marked "Final Invoice," thus indicating that all payment obligations of the State under this Agreement have ceased and that no further payments are due or outstanding.
- B. The State may, at its discretion, choose not to honor any delinquent final invoice if the Contractor fails to obtain prior written State approval of an alternate final invoice submission deadline. Written State approval shall be sought from the project representative prior to the expiration or termination date of this Agreement.

SAMPLE

Contractor's Name:

Agreement Number: C26683001

Page: 2 of 2

EXHIBIT B (Standard Agreement)

BUDGET DETAIL AND PAYMENT PROVISIONS

5 Disabled Veterans Participation Goals

- A. Upon completion of an awarded contract in which a commitment to achieve a DVBE goal was made, the prime contractor that entered into a subcontract with a DVBE is required to complete and submit form STD. 817 within 60 days to certify payment information to the awarding department, in accordance with Military and Veterans Code (M&VC) Section 999.5.
- B. For contracts awarded on or after January 1, 2021, pursuant to M&VC Section 999.7, the State shall withhold ten thousand dollars (\$10,000) from the final payment, or the full final payment if less than ten thousand dollars (\$10,000), until the prime contractor complies with the certification requirements of M&VC Section 999.5. Prime contractors that fail to comply with the certification requirements shall be given notice and allowed to cure the defect. If after 15 calendar days but not more than 30 calendar days from the date of the notice, the prime contractor fails to comply with the certification requirements, the State shall permanently deduct ten thousand dollars (\$10,000) from the final payment, or the full payment if less than ten thousand dollars (\$10,000). The withholding applies to all contracts with a DVBE subcontractor.
- C. Notwithstanding any other law, an awarding department shall not withhold more than the amount specified on the final payment of any disabled veteran business enterprise contract for the purposes of ensuring compliance with the certification requirements of M&VC 999.5.

EXHIBIT D — SERVICES (Standard Agreement)

SPECIAL TERMS AND CONDITIONS

1. Insurance Requirements

When Contractor submits a signed agreement to State, Contractor shall furnish to State a Certificate(s) of Insurance and endorsements in compliance with the following requirements:

A. Policy

The Certificate of Insurance shall: (a) be in a form acceptable to State; (b) be written by an insurer acceptable to State; (c) be maintained at Contractor's sole expense; (d) be in full force for the complete term of the agreement; (e) be primary, and not in excess to any insurance carried by State; (f) be furnished to State within fifteen (15) days, upon request.

B. Coverage *(Additional coverage beyond the following, when required, shall be identified through an attachment to this exhibit.)*

General Liability Insurance: Contractor shall procure commercial general liability insurance covering liability arising out of premises operations, products/completed operations, independent contractors, personal/advertising injury and liability assumed under an insured contract with limits not less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products/completed operations aggregate. Said policy shall apply separately to each insured against whom any claim is made or suit is brought subject to Contractor's limits of liability.

Motor Vehicle Liability Insurance: Contractor shall maintain motor vehicle liability insurance with limits not less than \$1,000,000 combined single limit each accident. Such insurance shall cover liability arising out of an accident involving a motor vehicle in use by Contractor, including, but not limited to, Contractor owned, hired, and non-owned motor vehicles.

Worker's Compensation and Employer's Liability Insurance: Contractor shall maintain statutory worker's compensation and employer's liability insurance for all of Contractor's employees who will be engaged in the performance of work on the property, including special coverage extensions where applicable.

C. Endorsements *(The following must appear on the Endorsement Page.)*

Additional Insured: The State of California, its officers, agents and employees are included as additional insured, but only with respect to work performed for the State of California under the contract. The additional insured endorsement must accompany the certificate of insurance.

Waiver of Subrogation: When work is performed on State-owned or controlled property the Workers' Compensation and Employers' Liability policy shall be endorsed with a waiver of subrogation endorsement in favor of the State. This endorsement shall also be provided.

D. Contractor's Additional Responsibilities

Contractor is responsible for any deductible or self-insured retention contained within the insurance program. Contractor shall notify the State within ten (10) days of contractor receiving a notice of cancellation or non-renewal of insurance policies required in this agreement.

Contractor shall ensure that all subcontractors procure insurance meeting the requirements of these provisions.

Upon State's request, Contractor shall provide copies of its Worker's Compensation and Employer's Liability Insurance.

Concurrent with the execution of this agreement, Contractor shall provide to State evidence that the insurance required to be carried by these provisions, including any endorsement affecting the additional insured status, is in full force and effect and that premiums therefore have been paid. At State's discretion, such evidence shall be the appropriate ACORD Form (Certificate of Insurance) or a certified copy of the original policy, including all endorsements.

Upon notification by State of receipt of a notice of cancellation, expiration, or any reduction in coverage, or if the insurer commences proceeding or has proceeding commenced against it, indicating the insurer is insolvent, Contractor shall provide to State evidence of replacement policy at least ten (10) working days prior to the effective date of such cancellation, expiration, or reduction in coverage.

E. Insurance Companies

Insurance companies issuing any of the policies required by these provisions shall have a rating classification of "A-" or better and a financial size category rating of "vii" or better according to the latest edition of the A.M. Best Key Rating Guide. Any other rating classification requires State approval.

All insurance companies issuing any of the policies required by these provisions shall be licensed to do business in the State of California.

F. State Remedies

Should Contractor fail to keep the insurance required to be carried by these provisions in full force and effect at all times, State may in addition to any other remedies State has, terminate this agreement immediately and all payments due or that become due will be withheld until notice is received by State that such insurance has been restored or replaced to full force and effect and that the premiums therefore have been paid to cover a period of time satisfactory to State.

2. Licenses and Permits

Contractor shall be an individual or firm licensed to do business in California and shall obtain at its expense all license(s) and permit(s) required by law for accomplishing any work required in connection with this agreement.

If Contractor is located within the State of California, a business license from the city/county in which it is headquartered is necessary; however, if Contractor is a corporation, a copy of the incorporation documents/letter from the Secretary of State's Office can be submitted. If Contractor is located outside the State of California, Contractor shall submit to State a copy of the business license or incorporation papers for the respective state showing that the company is in good standing within that state.

In the event, any license(s) and/or permit(s) expire at any time during the term of this agreement, Contractor agrees to provide State with a copy of the renewed license(s) and/or permit(s) within 30 days following the expiration date. In the event Contractor fails to keep in effect at all times all required license(s) and permit(s), State may, in addition to any other remedies it may have, terminate this agreement upon occurrence of such event.

3. Disputes

Unless otherwise provided in this agreement, any dispute concerning a question of fact arising under this agreement which cannot be resolved informally shall be decided by the following two-step procedures.

Contractor must provide written notice of the particulars of such disputes to the Project Manager or his/her duly appointed representative. The Project Manager must respond in writing within ten (10) working days of receipt of the written notice of dispute. Should Contractor disagree with the Project Manager's decision, Contractor may appeal to the second level. Pending the decision on appeal, Contractor shall proceed diligently with the performance of this agreement in accordance with the Project Manager's decision. The second level appeal must indicate why the Project Manager's decision is unacceptable, attaching to it Contractor's original statement of the dispute with supporting documents, along with a copy of the Project Manager's response. The second level appeal shall be sent to the Deputy Director of Administrative Services or his/her duly appointed representative. The second level appeal must be filed within fifteen (15) working days of receipt of the Project Manager's decision. Failure to submit an appeal within the period specified shall constitute a waiver of all such right to an adjustment of this agreement. The Deputy Director or designee shall meet with Contractor to review the issues raised. A written decision signed by the Deputy Director or designee shall be returned to Contractor within fifteen (15) working days of the receipt of the appeal.

4. Termination for Convenience

State reserves the right to terminate this agreement subject to 30 days written notice to Contractor. Contractor may submit a written request to terminate this agreement only if State should substantially fail to perform its responsibilities as provided herein.

5. Force Majeure

Except for defaults of subcontractors, neither party shall be responsible for delays or failures in performance resulting from acts beyond the control of the offending party. Such acts shall include but shall not be limited to acts of God, fire, flood, earthquake, other natural disaster, nuclear accident, strike, lockout, riot, freight embargo, public regulated utility, or governmental statutes or regulations superimposed after the fact. If a delay or failure in performance by Contractor arises out of a default of its subcontractor, and if such default of its subcontractor, arises out of causes beyond the control of both Contractor and subcontractor, and without the fault or negligence of either of them, Contractor shall not be liable for damages of such delay or failure, unless the supplies or services to be furnished by subcontractor were obtainable from other sources in sufficient time to permit Contractor to meet the required performance schedule.

6. Forced, Convict, and Indentured Labor

No foreign-made equipment, materials, or supplies furnished to State pursuant to this agreement may be produced in whole or in part by forced labor, convict labor, or indentured labor. By submitting a bid to State or accepting a purchase order, Contractor agrees to comply with this provision of this agreement.

7. Potential Subcontractors

Nothing contained in this agreement or otherwise, shall create any contractual relation between State and any subcontractors, and no subcontract shall relieve Contractor of its responsibilities and obligations hereunder. Contractor agrees to be as fully responsible to State for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons

7. Potential Subcontractors (CONTINUED)

directly employed by Contractor. Contractor's obligation to pay its subcontractors is an independent obligation from State's obligation to make payments to Contractor. As a result, State shall have no obligation to pay or to enforce the payment of any moneys to any subcontractor.

8. Excise Tax (*Solely applicable to certain specified goods or articles manufactured or produced in the Philippines for domestic sale or consumption or for any other disposition and to things imported in to the Philippines.*)

The State of California is exempt from federal excise taxes, and no payment will be made for any taxes levied on employees' wages. The State will pay for any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this agreement. California may pay any applicable sales and use tax imposed by another state.

9. Priority Hiring Considerations for Contracts with a Value of \$200,000

If the resulting agreement will have a total value of \$200,000 or more, Contractor is hereby advised that it will be obligated to give priority consideration in filling vacancies in positions funded by the resulting agreement to qualified recipients of aid under Welfare and Institutions Code Section 11200. This requirement shall not interfere with or require a violation of a collective bargaining agreement, a federal affirmative action obligation for hiring disabled veterans of the Vietnam era, or nondiscrimination compliance laws of California and does not require the employment of unqualified recipients of aid.

10. Intellectual Property

Any works developed during and/or pursuant to this agreement by Contractor, including all related copyrights and other proprietary rights therein, as may now exist and/or which hereafter come into existence, shall belong to State upon creation, and shall continue in State's exclusive ownership upon termination of this agreement. Contractor further intends and agrees to assign to State all right, title and interest in and to such materials as well as all related copyrights and other proprietary rights therein.

Contractor agrees to cooperate with State and to execute any document or documents that may be found to be necessary to give the foregoing provisions full force and effect, including but not limited to, an assignment of copyright.

Contractor agrees not to incorporate into or make the works developed, dependent upon any original works of authorship or Intellectual Property Rights of third parties without first (a) obtaining State's prior written permission, and (b) granting to or obtaining for State a nonexclusive, royalty-free, paid-up, irrevocable, perpetual, world-wide license, to use, reproduce, sell, modify, publicly and privately display and distribute, for any purpose whatsoever, any such prior works.

11. Executive Order N-6-22 – Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Contractor advance written notice of such termination, allowing Contractor at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

EXHIBIT E — REFUSE DISPOSAL (Standard Agreement)

ADDITIONAL PROVISIONS

Refuse Disposal Service Rate Changes

This contract may be amended by mutual consent of the parties hereto, upon the following: reason:

1. The rates herein may be amended to reflect any additional charges or fees relating to the services under this contract, which may hereinafter be imposed on the Contractor as a result of an action by the local governing body having authority over the disposal site; provided, however, the Contractor establishes to the complete satisfaction of the State the necessity and basis for the increase in the rates. In no event shall the increase in the contract rates exceed the actual costs to the Contractor for the additional charges or fees imposed.
2. Any increase in the contract rates provided for by this section shall become effective upon the date the State receives the Contractor's request, or the date the increase is made effective by the local governing body, whichever is later. The State shall decide whether to amend this contract within one week of the Contractor's written request for amendment.
3. If the State does not agree to amend the contract to cover the additional charges, either party shall have the right to terminate the contract upon giving 15 days' written notice.

Waste Diversion Language

Public Resources Code Section 41780 mandates all State Agencies to divert from landfills 50% or more of the generated waste through recycling methods. In order for the Department of Parks and Recreation to show compliance with these mandates, the Contractor shall:

1. Adhere to all State and local requirements pertaining to the diversion of waste from landfills. Current requirements can be located at: <https://www.calrecycle.ca.gov/recycle/commercial/organics>
2. The Contractor will provide a statistical report, acceptable to the State, which identifies actual weight of materials diverted/recycled for the refuse collected during each year of the agreement. This report will be provided to the State's Representative no later than March 1 of each year regardless of when the contract begins or ends.
3. The Contractor will be strictly held to the diversion rates mandated by law. A reportable and credible recycle program must be demonstrated as part of this contract.
4. Provide receipts verifying the delivery date and weight of all organic materials removed to authorized processors as attachments to invoices when submitting for payment.

Organic Waste Collection

SB 1383 mandates the separate collection of organic waste in all jurisdictions. Due to the unique communities and local infrastructure, jurisdictions are responsible for determining how to accomplish this requirement. In order for the Department of Parks and Recreation to maintain compliance with this mandate, the following shall be required for the entirety of this contract:

State Responsibility:

1. The State shall either subscribe to a collection service that the jurisdiction provides, or contract for collection services independently.

EXHIBIT E - REFUSE DISPOSAL
(Standard Agreement)

SAMPLE

Contractor's Name:

Agreement Number:

Page: 2 of 2

2. The State shall be responsible for educating employees and visitors about organic waste prevention and how to properly sort materials into the correct containers.
3. The State shall provide containers for organic waste and recyclables in all areas where disposal containers are provided, except restrooms.
4. Containers must conform to the proper color labeling requirements.

Contractor Responsibility:

1. The Contractor shall adhere to all State and local jurisdiction requirements pertaining to the disposal of organic waste. Current requirements can be located at: <https://www.calrecycle.ca.gov/organics/slcp/collection>
2. Once collected, the Contractor assumes all responsibility to properly dispose of organic waste pursuant to the methods prescribed by the local jurisdiction.
3. Directly disposing of food waste and organic waste materials at a landfill, unless authorized by the collection services of that jurisdiction, may be cause for termination of this agreement.

SPECIFICATIONS AND SITE LOCATIONS

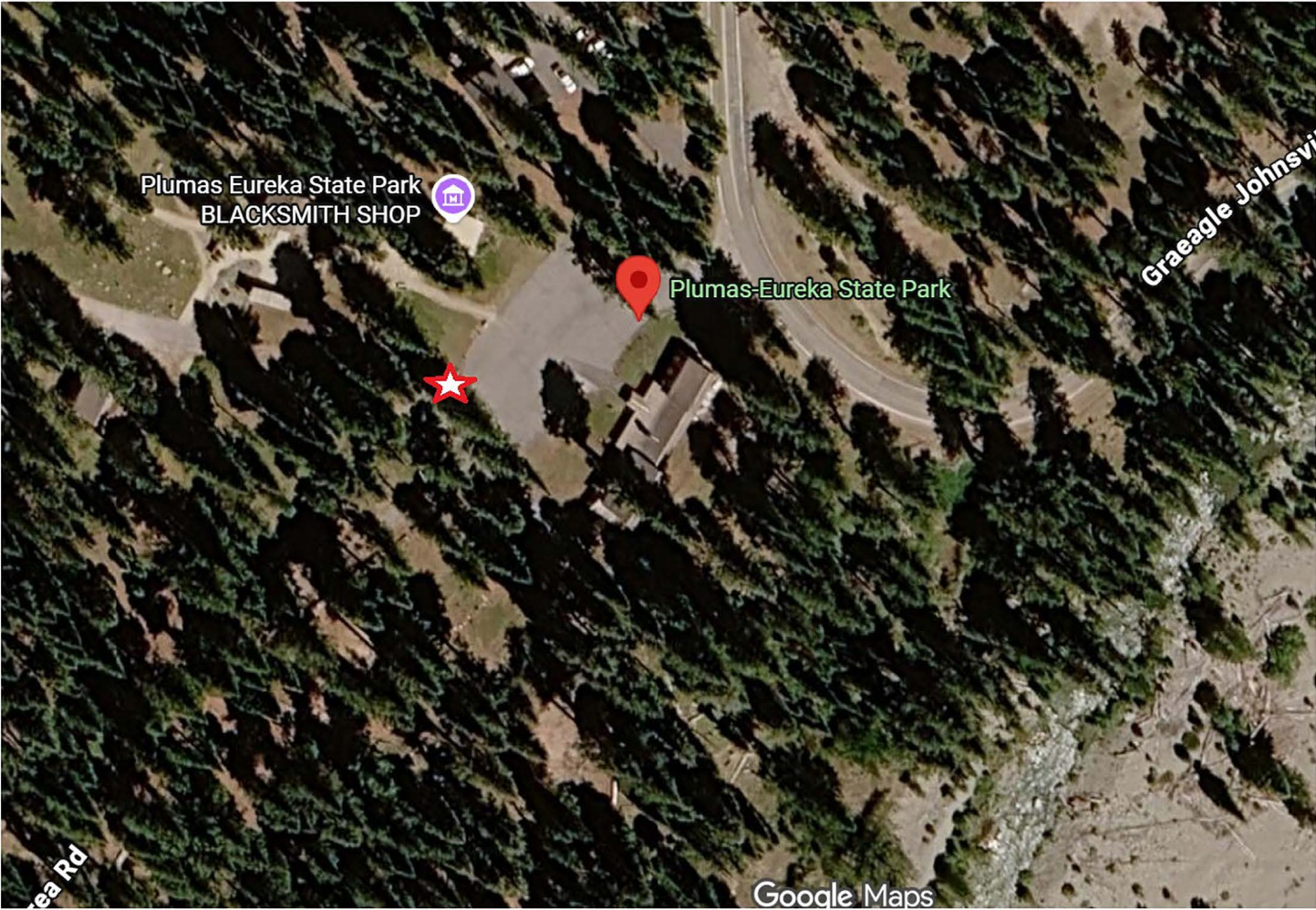
Plumas Eureka State Park					Campgrounds				
	Fiscal Year	FROM	TO	SIZE OF BINS	PICK UP DAYS	# OF PICK UPS	# OF CONTAINERS	TOTAL # FOR PERIOD	BIN LOCATION
1	2026	5/4/2027	6/29/2027	2 yd	Tuesday & Friday	17	7	119	Upper (4 bins) Lower (3 bins)
2	2027	7/2/2027	9/10/2027	2 yd	Tuesday & Friday	21	10	210	Upper (6 bins) Lower (4 bins)
3		9/14/2027	10/5/2027	2 yd	Tuesday & Friday	7	4	28	Lower (4 bins)
4		10/8/2027	10/29/2027	2 yd	Friday	4	4	16	Lower (4 bins)
5		5/2/2028	6/30/2028	2 yd	Tuesday & Friday	18	7	126	Upper (4 bins) Lower (3 bins)
6	2028	7/1/2028	9/8/2028	2 yd	Tuesday & Friday	21	10	210	Upper (6 bins) Lower (4 bins)
7		9/12/2028	10/3/2028	2 yd	Tuesday & Friday	7	4	28	Lower (4 bins)
8		10/6/2028	10/31/2028	2 yd	Friday	4	4	16	Lower (4 bins)
9		5/1/2029	6/29/2029	2 yd	Tuesday & Friday	18	7	126	Upper (4 bins) Lower (3 bins)
10	2029	7/2/2029	9/7/2029	2 yd	Tuesday & Friday	20	10	200	Upper (6 bins) Lower (4 bins)
11		9/11/2029	10/2/2029	2 yd	Tuesday & Friday	7	4	28	Lower (4 bins)
12		10/5/2029	11/2/2029	2 yd	Friday	5	4	20	Lower (4 bins)
13		extra bin	TBD	2 yd	TBD	2	1	2	Lower (4 bins)
14		extra pick ups	TBD	2 yd	TBD	40	1	40	Lower (4 bins)
		Campground schedules are Weekly							

Construction Bins									
	Fiscal Year	FROM	TO	SIZE OF BINS	PICK UP DAYS	# OF PICK UPS	# OF CONTAINERS	TOTAL # FOR PERIOD	BIN LOCATION
1	2027	9/2/2027	9/30/2027	20 yard	9/30/2027	1	1	1	Maintenance Shop
2	2028	9/1/2028	9/29/2028	20 yard	9/29/2028	1	1	1	Maintenance Shop
3	2029	9/3/2029	9/28/2029	20 yard	9/28/2029	1	1	1	Maintenance Shop
4		floating, on-call				1	2	2	Maintenance Shop
5		floating, on-call				4	1	4	Maintenance Shop

C26683001 - Exhibit A, Attachment 1

REFUSE DISPOSAL SERVICE SPECIFICATIONS

1. **Work and Service:** Work and service under this contract consists of providing all labor, tools, and equipment to haul and dispose refuse.
2. **Term:** The term of this contract, if awarded, shall commence on January 23, 2027* and terminate on January 22, 2030**.
** or upon approval, whichever is late **or three years after approval whichever is*
3. **Location:** The District Superintendent or his/her representative shall determine the location of all refuse disposal containers. The Contractor shall be required to haul refuse from those locations.
4. **Servicing Days:** Refuse disposal service shall be performed in accordance with the schedule listed on "Exhibit B, Attachment 1 - Refuse Disposal Bid Form(s)".
When any regular service day falls on a legal holiday, service on that day will be required under the terms of this contract. Additional service may be requested by the District Superintendent or his/her representative. Payment for additional refuse containers will be in accordance with the bid price under Item 10. Payment for additional pickups will be in accordance with the bid price under Item 11.
5. **Collection of Refuse:** The Contractor shall empty each container and pick up any spillage occurring while emptying the container. No refuse shall be allowed to remain in the container after emptying. The Contractor shall use diligence and care to prevent damage to containers. After emptying the container it shall be replaced where found and the lid or top set in place.
6. **Other Refuse:** The Contractor shall not be responsible for refuse not placed in the refuse containers, provided, however, small paper cartons set beside the refuse containers shall be hauled at no extra cost to the State.
7. **Hours of Collection:** Collection of refuse shall not start earlier than 8:00AM or later than 4:00PM and shall be completed not later than 5:00PM.
8. **Maintenance of Metal Bunkers and Bins Owned by the Contractor:** The Contractor shall ensure that the metal bunkers and bins are maintained in good condition by performing periodic painting, repair, or replacement, at no expense to the State. The State reserves the right to indicate an appropriate color for the bunkers and/or bins.
9. **Disposal of Refuse:** Disposal of refuse shall be the sole responsibility of the Contractor provided, however, no refuse shall be disposed of within the boundaries of the State Park. Said disposal of refuse shall meet the requirements of the U.S. Forest Service, local health authorities, and all local laws, rules, and regulations.
10. **Hauling:** The Contractor shall provide the method and means to prevent the scattering of papers or any refuse from the truck while hauling.



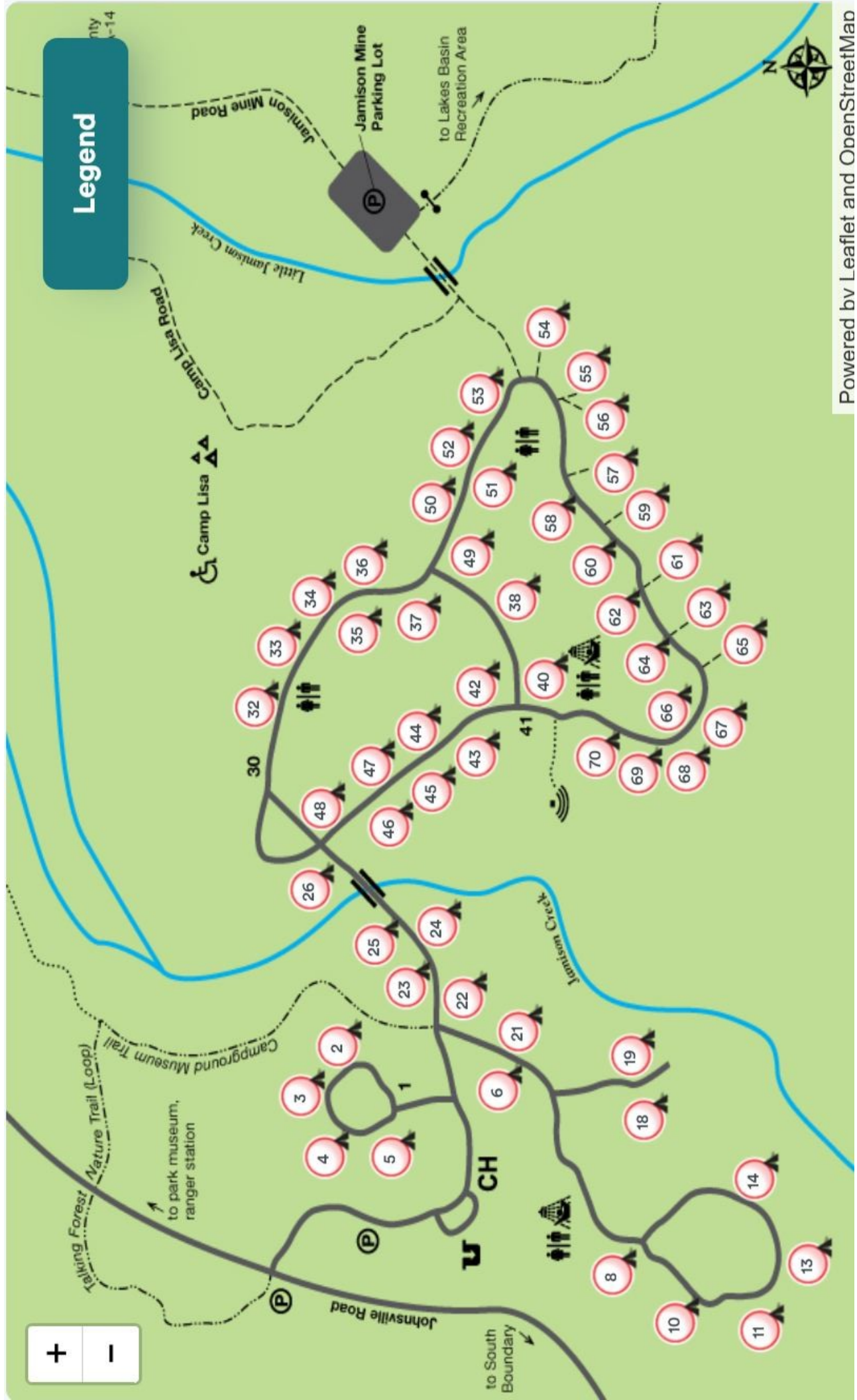


EXHIBIT D — SERVICES (Standard Agreement)

SPECIAL TERMS AND CONDITIONS

1. Insurance Requirements

When Contractor submits a signed agreement to State, Contractor shall furnish to State a Certificate(s) of Insurance and endorsements in compliance with the following requirements:

A. Policy

The Certificate of Insurance shall: (a) be in a form acceptable to State; (b) be written by an insurer acceptable to State; (c) be maintained at Contractor's sole expense; (d) be in full force for the complete term of the agreement; (e) be primary, and not in excess to any insurance carried by State; (f) be furnished to State within fifteen (15) days, upon request.

B. Coverage *(Additional coverage beyond the following, when required, shall be identified through an attachment to this exhibit.)*

General Liability Insurance: Contractor shall procure commercial general liability insurance covering liability arising out of premises operations, products/completed operations, independent contractors, personal/advertising injury and liability assumed under an insured contract with limits not less than \$1,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products/completed operations aggregate. Said policy shall apply separately to each insured against whom any claim is made or suit is brought subject to Contractor's limits of liability.

Motor Vehicle Liability Insurance: Contractor shall maintain motor vehicle liability insurance with limits not less than \$1,000,000 combined single limit each accident. Such insurance shall cover liability arising out of an accident involving a motor vehicle in use by Contractor, including, but not limited to, Contractor owned, hired, and non-owned motor vehicles.

Worker's Compensation and Employer's Liability Insurance: Contractor shall maintain statutory worker's compensation and employer's liability insurance for all of Contractor's employees who will be engaged in the performance of work on the property, including special coverage extensions where applicable.

C. Endorsements *(The following must appear on the Endorsement Page.)*

Additional Insured: The State of California, its officers, agents and employees are included as additional insured, but only with respect to work performed for the State of California under the contract. The additional insured endorsement must accompany the certificate of insurance.

Waiver of Subrogation: When work is performed on State-owned or controlled property the Workers' Compensation and Employers' Liability policy shall be endorsed with a waiver of subrogation endorsement in favor of the State. This endorsement shall also be provided.

D. Contractor's Additional Responsibilities

Contractor is responsible for any deductible or self-insured retention contained within the insurance program. Contractor shall notify the State within ten (10) days of contractor receiving a notice of cancellation or non-renewal of insurance policies required in this agreement.

**EXHIBIT D — SERVICES
(Standard Agreement)**

Contractor's Name:
Agreement Number: C26683001
Page: 2 of 4

Contractor shall ensure that all subcontractors procure insurance meeting the requirements of these provisions.

Upon State's request, Contractor shall provide copies of its Worker's Compensation and Employer's Liability Insurance.

Concurrent with the execution of this agreement, Contractor shall provide to State evidence that the insurance required to be carried by these provisions, including any endorsement affecting the additional insured status, is in full force and effect and that premiums therefore have been paid. At State's discretion, such evidence shall be the appropriate ACORD Form (Certificate of Insurance) or a certified copy of the original policy, including all endorsements.

Upon notification by State of receipt of a notice of cancellation, expiration, or any reduction in coverage, or if the insurer commences proceeding or has proceeding commenced against it, indicating the insurer is insolvent, Contractor shall provide to State evidence of replacement policy at least ten (10) working days prior to the effective date of such cancellation, expiration, or reduction in coverage.

E. Insurance Companies

Insurance companies issuing any of the policies required by these provisions shall have a rating classification of "A-" or better and a financial size category rating of "vii" or better according to the latest edition of the A.M. Best Key Rating Guide. Any other rating classification requires State approval.

All insurance companies issuing any of the policies required by these provisions shall be licensed to do business in the State of California.

F. State Remedies

Should Contractor fail to keep the insurance required to be carried by these provisions in full force and effect at all times, State may in addition to any other remedies State has, terminate this agreement immediately and all payments due or that become due will be withheld until notice is received by State that such insurance has been restored or replaced to full force and effect and that the premiums therefore have been paid to cover a period of time satisfactory to State.

2. Licenses and Permits

Contractor shall be an individual or firm licensed to do business in California and shall obtain at its expense all license(s) and permit(s) required by law for accomplishing any work required in connection with this agreement.

If Contractor is located within the State of California, a business license from the city/county in which it is headquartered is necessary; however, if Contractor is a corporation, a copy of the incorporation documents/letter from the Secretary of State's Office can be submitted. If Contractor is located outside the State of California, Contractor shall submit to State a copy of the business license or incorporation papers for the respective state showing that the company is in good standing within that state.

In the event, any license(s) and/or permit(s) expire at any time during the term of this agreement, Contractor agrees to provide State with a copy of the renewed license(s) and/or permit(s) within 30 days following the expiration date. In the event Contractor fails to keep in effect at all times all required license(s) and permit(s), State may, in addition to any other remedies it may have, terminate this agreement upon occurrence of such event.

**EXHIBIT D — SERVICES
(Standard Agreement)**

Contractor's Name:
Agreement Number: C26683001
Page: 3 of 4

3. Disputes

Unless otherwise provided in this agreement, any dispute concerning a question of fact arising under this agreement which cannot be resolved informally shall be decided by the following two-step procedures.

Contractor must provide written notice of the particulars of such disputes to the Project Manager or his/her duly appointed representative. The Project Manager must respond in writing within ten (10) working days of receipt of the written notice of dispute. Should Contractor disagree with the Project Manager's decision, Contractor may appeal to the second level. Pending the decision on appeal, Contractor shall proceed diligently with the performance of this agreement in accordance with the Project Manager's decision. The second level appeal must indicate why the Project Manager's decision is unacceptable, attaching to it Contractor's original statement of the dispute with supporting documents, along with a copy of the Project Manager's response. The second level appeal shall be sent to the Deputy Director of Administrative Services or his/her duly appointed representative. The second level appeal must be filed within fifteen (15) working days of receipt of the Project Manager's decision. Failure to submit an appeal within the period specified shall constitute a waiver of all such right to an adjustment of this agreement. The Deputy Director or designee shall meet with Contractor to review the issues raised. A written decision signed by the Deputy Director or designee shall be returned to Contractor within fifteen (15) working days of the receipt of the appeal.

4. Termination for Convenience

State reserves the right to terminate this agreement subject to 30 days written notice to Contractor. Contractor may submit a written request to terminate this agreement only if State should substantially fail to perform its responsibilities as provided herein.

5. Force Majeure

Except for defaults of subcontractors, neither party shall be responsible for delays or failures in performance resulting from acts beyond the control of the offending party. Such acts shall include but shall not be limited to acts of God, fire, flood, earthquake, other natural disaster, nuclear accident, strike, lockout, riot, freight embargo, public regulated utility, or governmental statutes or regulations superimposed after the fact. If a delay or failure in performance by Contractor arises out of a default of its subcontractor, and if such default of its subcontractor, arises out of causes beyond the control of both Contractor and subcontractor, and without the fault or negligence of either of them, Contractor shall not be liable for damages of such delay or failure, unless the supplies or services to be furnished by subcontractor were obtainable from other sources in sufficient time to permit Contractor to meet the required performance schedule.

6. Forced, Convict, and Indentured Labor

No foreign-made equipment, materials, or supplies furnished to State pursuant to this agreement may be produced in whole or in part by forced labor, convict labor, or indentured labor. By submitting a bid to State or accepting a purchase order, Contractor agrees to comply with this provision of this agreement.

7. Potential Subcontractors

Nothing contained in this agreement or otherwise, shall create any contractual relation between State and any subcontractors, and no subcontract shall relieve Contractor of its responsibilities and obligations hereunder. Contractor agrees to be as fully responsible to State for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons

7. Potential Subcontractors (CONTINUED)

directly employed by Contractor. Contractor's obligation to pay its subcontractors is an independent obligation from State's obligation to make payments to Contractor. As a result, State shall have no obligation to pay or to enforce the payment of any moneys to any subcontractor.

8. Excise Tax (*Solely applicable to certain specified goods or articles manufactured or produced in the Philippines for domestic sale or consumption or for any other disposition and to things imported in to the Philippines.*)

The State of California is exempt from federal excise taxes, and no payment will be made for any taxes levied on employees' wages. The State will pay for any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this agreement. California may pay any applicable sales and use tax imposed by another state.

9. Priority Hiring Considerations for Contracts with a Value of \$200,000

If the resulting agreement will have a total value of \$200,000 or more, Contractor is hereby advised that it will be obligated to give priority consideration in filling vacancies in positions funded by the resulting agreement to qualified recipients of aid under Welfare and Institutions Code Section 11200. This requirement shall not interfere with or require a violation of a collective bargaining agreement, a federal affirmative action obligation for hiring disabled veterans of the Vietnam era, or nondiscrimination compliance laws of California and does not require the employment of unqualified recipients of aid.

10. Intellectual Property

Any works developed during and/or pursuant to this agreement by Contractor, including all related copyrights and other proprietary rights therein, as may now exist and/or which hereafter come into existence, shall belong to State upon creation, and shall continue in State's exclusive ownership upon termination of this agreement. Contractor further intends and agrees to assign to State all right, title and interest in and to such materials as well as all related copyrights and other proprietary rights therein.

Contractor agrees to cooperate with State and to execute any document or documents that may be found to be necessary to give the foregoing provisions full force and effect, including but not limited to, an assignment of copyright.

Contractor agrees not to incorporate into or make the works developed, dependent upon any original works of authorship or Intellectual Property Rights of third parties without first (a) obtaining State's prior written permission, and (b) granting to or obtaining for State a nonexclusive, royalty-free, paid-up, irrevocable, perpetual, world-wide license, to use, reproduce, sell, modify, publicly and privately display and distribute, for any purpose whatsoever, any such prior works.

11. Executive Order N-6-22 – Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. "Economic Sanctions" refers to sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Contractor advance written notice of such termination, allowing Contractor at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

Contractor's Name:

Agreement Number:

Page: 1 of 2

EXHIBIT E — REFUSE DISPOSAL (Standard Agreement)

ADDITIONAL PROVISIONS

Refuse Disposal Service Rate Changes

This contract may be amended by mutual consent of the parties hereto, upon the following: reason:

1. The rates herein may be amended to reflect any additional charges or fees relating to the services under this contract, which may hereinafter be imposed on the Contractor as a result of an action by the local governing body having authority over the disposal site; provided, however, the Contractor establishes to the complete satisfaction of the State the necessity and basis for the increase in the rates. In no event shall the increase in the contract rates exceed the actual costs to the Contractor for the additional charges or fees imposed.
2. Any increase in the contract rates provided for by this section shall become effective upon the date the State receives the Contractor's request, or the date the increase is made effective by the local governing body, whichever is later. The State shall decide whether to amend this contract within one week of the Contractor's written request for amendment.
3. If the State does not agree to amend the contract to cover the additional charges, either party shall have the right to terminate the contract upon giving 15 days' written notice.

Waste Diversion Language

Public Resources Code Section 41780 mandates all State Agencies to divert from landfills 50% or more of the generated waste through recycling methods. In order for the Department of Parks and Recreation to show compliance with these mandates, the Contractor shall:

1. Adhere to all State and local requirements pertaining to the diversion of waste from landfills. Current requirements can be located at: <https://www.calrecycle.ca.gov/recycle/commercial/organics>
2. The Contractor will provide a statistical report, acceptable to the State, which identifies actual weight of materials diverted/recycled for the refuse collected during each year of the agreement. This report will be provided to the State's Representative no later than March 1 of each year regardless of when the contract begins or ends.
3. The Contractor will be strictly held to the diversion rates mandated by law. A reportable and credible recycle program must be demonstrated as part of this contract.
4. Provide receipts verifying the delivery date and weight of all organic materials removed to authorized processors as attachments to invoices when submitting for payment.

Organic Waste Collection

SB 1383 mandates the separate collection of organic waste in all jurisdictions. Due to the unique communities and local infrastructure, jurisdictions are responsible for determining how to accomplish this requirement. In order for the Department of Parks and Recreation to maintain compliance with this mandate, the following shall be required for the entirety of this contract:

State Responsibility:

1. The State shall either subscribe to a collection service that the jurisdiction provides, or contract for collection services independently.

EXHIBIT E - REFUSE DISPOSAL
(Standard Agreement)

Contractor's Name:

Agreement Number:

Page: 2 of 2

2. The State shall be responsible for educating employees and visitors about organic waste prevention and how to properly sort materials into the correct containers.
3. The State shall provide containers for organic waste and recyclables in all areas where disposal containers are provided, except restrooms.
4. Containers must conform to the proper color labeling requirements.

Contractor Responsibility:

1. The Contractor shall adhere to all State and local jurisdiction requirements pertaining to the disposal of organic waste. Current requirements can be located at: <https://www.calrecycle.ca.gov/organics/slcp/collection>
2. Once collected, the Contractor assumes all responsibility to properly dispose of organic waste pursuant to the methods prescribed by the local jurisdiction.
3. Directly disposing of food waste and organic waste materials at a landfill, unless authorized by the collection services of that jurisdiction, may be cause for termination of this agreement.

BID DOCUMENTS



DEPARTMENT OF PARKS AND RECREATION
SIERRA DISTRICT
PO BOX 266 / 7360 WEST LAKE BLVD.
TAHOMA, CA 96142

Armando Quintero, Director

Bidder's Checklist

Items below must be submitted with your bid. Bids missing this information will be regarded as non-responsive and may be rejected.

- | | |
|--------------------------------------|--|
| ☐ DPR 326B | Refuse Disposal Bid Form(s) |
| ☐ CCC 04/2017 | Contractor Certification Clauses |
| ☐ DPR 74 | Darfur Contracting Act Certification (if applicable) |
| ☐ GSPD-05-105 | Bidder Declaration |
| ☐ DGS PD 843 | DVBE Declarations |
| ☐ STD 97B | Artificial Intelligence Disclosure |
| ☐ DGS OLS 4 | Unruh California Civil Rights Laws Attachment |
| ☐ STD 204 | Payee Data Record |
| ☐ STD 830 | TACPA Preference Request (if applicable) |
| ☐ GSPD 12-002 | TACPA Monthly Performance Report (if applicable) |
| ☐ DGS 525 | TACPA Manufacturer's Summary (if applicable) |
| ☐ DGS 526 | TACPA Bidder's Summary (if applicable) |
| ☐ DPR 87 | Commercially Useful Function Declaration (if applicable) |
| ☐ STD204 | Payee Data Record |
| ☐ STD205 | Payee Data Record Supplemental |

Park Name:

Plumas-Eureka State Park (Plumas County)

Project Name:

C26683001 – Refuse Collection, Hauling and Disposal

Sealed bids will be received at the Department of Parks and Recreation, Sierra District Administration office, by emailing bid documents in one (1) Portable Document File (PDF), to:

Sierra.Contracts@parks.ca.gov

Please do not use links to cloud services such as Google Docs or Dropbox.

Please enter in subject line:

“ORIGINAL BID- DO NOT OPEN - C26683001 – Refuse Disposal”

All Bids MUST Be Received By: Thursday, September 24, 2026 2:00 PM PST

Late bids will not be evaluated.

Exhibit B, Attachment 1
REFUSE DISPOSAL SERVICE BID FORM

FOR DEPARTMENT USE ONLY	
CONTRACTOR NAME	
AGREEMENT NO.	PAGE
C26683001	1 of 6

DISTRICT NAME AND ADDRESS
Department of Parks and Recreation - Sierra District
7360 West Lake Boulevard, PO Box 266
Tahoma CA 96142

BID OPENING	
DATE	TIME
September 24, 2026	2:00PM PST

NAME OF BUSINESS	PHONE NO. ()	FAX NO. ()	EMAIL ADDRESS
BUSINESS ADDRESS CITY/STATE/ZIP CODE			
SMALL BUSINESS PREFERENCE A five percent preference will be granted to bidders properly approved as a Certified Small Business (SB) or a Certified Microbusiness (MB), or to a non-small business subcontracting 25% or more of the total monetary amount of the bid in supplies and/or labor costs with Certified Small Business subcontractors in accordance with Title 2, California Code of Regulations, Section 1896, et seq. To qualify as a Certified Small Business, the business must have an approved certification on file with the Office of Small Business and DVBE Services (OSDS), 707 Third Street, First Floor - Room 400, West Sacramento, CA 95605, by 5:00 p.m. on bid opening day.			
☐ Claiming preference as a Certified Small Business (Attach a copy of the SB certification printout from OSDS' website)		☐ Claiming 25% SB subcontractor participation (Attach form DPR 85, Small Business Subcontractor Participation Worksheet)	Not eligible for SB preference
STATUS OF BUSINESS (Check appropriate box.)			
☐ Individual			
☐ Corporation. State in which incorporated: _____			
Partnership. Full names of partners: _____			

I hereby propose to provide all labor, materials, tools, and equipment necessary to perform all work required to haul refuse as specified on the back of this form, in accordance with the bid documents and such addenda thereto as may be issued prior to bid opening date.			
BIDDER'S SIGNATURE	DATE	PRINTED NAME	TITLE
▲			

REFUSE DISPOSAL SERVICE BID FORM - Exhibit B, Attachment 1
Bidder completes (D), (E), (G), (J), TOTAL COSTS, and TOTAL BID PRICE.

FOR DEPARTMENT USE ONLY	
CONTRACTOR NAME	
AGREEMENT NO. C26683001	PAGE 2 of 6

— Bidder understands that the quantities below are estimates only, for purposes of comparing bids, and that the State reserves the right to increase or decrease the amount of any item or eliminate any item or items as may be deemed necessary or advisable by the State. Such changes shall not affect the unit price of that item or any other items.
 — In case of discrepancy between the unit price and the total set forth for the item, the unit price shall prevail. In case of discrepancy between the stipulated totals and the actual sum of the totals, the actual sum of all items shall prevail.

DISTRICT		PARK UNIT		LOCATION WITHIN PARK UNIT	
Sierra District		Plumas - Eureka State Park		Parking Lot	

ESTIMATED REQUIREMENTS FOR REFUSE DISPOSAL SERVICE ARE AS FOLLOWS:																	
ITEM	PERIOD OF SERVICE		TYPE OF CONTAINER	PROVIDED BY	PICKUP DAYS							PICKUP FREQUENCY Every Week Other	(A) NO. OF PICKUP DAYS FOR PERIOD	(B) NO. OF CONTAINERS EACH SERVICE	(C) NO. OF CONTAINERS PICKED UP IN SERVICE PERIOD [(A)x(B)]	(D) COST PER CONTAINER PER SERVICE	(E) COST FOR SERVICE PERIOD [(C)x(D)]
	From	To			S	M	T	W	T	F	S						
1	1/29/2027*	3/12/2027	6 YARD	CONTRACTOR	S	M	T	W	T	F	S	X	7	1	7	\$	\$
2	3/15/2027	6/28/2027	6 YARD	CONTRACTOR	S	M	T	W	T	F	S	X	31	1	31	\$	\$
3	7/2/2027	7/9/2027	6 YARD	CONTRACTOR	S	M	T	W	T	F	S	X	3	1	3	\$	\$
4	7/16/2027	10/29/2027	6 YARD	CONTRACTOR	S	M	T	W	T	F	S	X	16	1	16	\$	\$
5	11/5/2027	3/10/2028	6 YARD	CONTRACTOR	S	M	T	W	T	F	S	X	19	1	19	\$	\$
6	3/14/2028	6/30/2028	6 YARD	CONTRACTOR	S	M	T	W	T	F	S	X	32	1	32	\$	\$
7	7/1/2028	7/10/2028	6 YARD	CONTRACTOR	S	M	T	W	T	F	S	X	3	1	3	\$	\$
8	7/14/2028	10/31/2028	6 YARD	CONTRACTOR	S	M	T	W	T	F	S	X	16	1	16	\$	\$
9	11/3/2028	3/9/2029	6 YARD	CONTRACTOR	S	M	T	W	T	F	S	X	19	1	19	\$	\$
*or upon approval, whichever is later													TOTAL COST FOR REGULAR PICKUPS \$				
ADDITIONAL CONTAINERS - If requested, the contractor shall furnish the following extra containers:																	
TYPE OF CONTAINERS		6 YARD		(F) NO. OF EXTRA CONTAINERS		1		(G) COST PER CONTAINER									
													TOTAL COST FOR ADDITIONAL CONTAINERS [(F)x(G)] \$				
ADDITIONAL PICKUPS - If requested, the contractor shall provide the following additional pickups.																	
TYPE OF CONTAINERS		6 YARD		(H) NO. OF CONTAINERS PER PICKUP		1		(I) NO. OF ADDITIONAL PICKUPS		32		(J) COST PER CONTAINER					
													TOTAL COST FOR ADDITIONAL PICKUPS [(H)x(I)x(J)] \$				
													TOTAL BID PRICE ⇒ \$				

REFUSE DISPOSAL SERVICE BID FORM - Exhibit B, Attachment 1
Bidder completes (D), (E), (G), (J), TOTAL COSTS, and TOTAL BID PRICE.

FOR DEPARTMENT USE ONLY		
CONTRACTOR NAME		
AGREEMENT NO. C26683001	PAGE 3	of 6

— Bidder understands that the quantities below are estimates only, for purposes of comparing bids, and that the State reserves the right to increase or decrease the amount of any item or eliminate any item or items as may be deemed necessary or advisable by the State. Such changes shall not affect the unit price of that item or any other items.
 — In case of discrepancy between the unit price and the total set forth for the item, the unit price shall prevail. In case of discrepancy between the stipulated totals and the actual sum of the totals, the actual sum of all items shall prevail.

DISTRICT Sierra District		PARK UNIT Plumas -Eureka State Park		LOCATION WITHIN PARK UNIT Parking Lot							
ESTIMATED REQUIREMENTS FOR REFUSE DISPOSAL SERVICE ARE AS FOLLOWS:											
ITEM	PERIOD OF SERVICE		TYPE OF CONTAINER	PROVIDED BY	PICKUP DAYS	PICKUP FREQUENCY	(A) NO. OF PICKUP DAYS FOR PERIOD	(B) NO. OF CONTAINERS EACH SERVICE PERIOD	(C) NO. OF CONTAINERS PICKED UP IN SERVICE PERIOD [(A)x(B)]	(D) COST PER CONTAINER PER SERVICE	(E) COST FOR SERVICE PERIOD [(C)x(D)]
	From	To									
1	3/12/2029	6/29/2029	6 YARD	CONTRACTOR	S M T W T F S u n n e d u i t	Weekly	32	1	32	\$	\$
2	7/1/2029	7/9/2029	6 YARD	CONTRACTOR	S M T W T F S u n n e d u i t	Other	3	1	3	\$	\$
3	7/13/2029	1/22/2030	6 YARD	CONTRACTOR	S M T W T F S u n n e d u i t	Weekly	28	1	28	\$	\$
4					S M T W T F S u n n e d u i t					\$	\$
5					S M T W T F S u n n e d u i t					\$	\$
6					S M T W T F S u n n e d u i t					\$	\$
7					S M T W T F S u n n e d u i t					\$	\$
8					S M T W T F S u n n e d u i t					\$	\$
9					S M T W T F S u n n e d u i t					\$	\$
TOTAL COST FOR REGULAR PICKUPS \$											
ADDITIONAL CONTAINERS - If requested, the contractor shall furnish the following extra containers:											
TYPE OF CONTAINERS		6 YARD		(F) NO. OF EXTRA CONTAINERS	1		(G) COST PER CONTAINER				
TOTAL COST FOR ADDITIONAL CONTAINERS [(F)x(G)] \$											
ADDITIONAL PICKUPS - If requested, the contractor shall provide the following additional pickups.											
TYPE OF CONTAINERS		6 YARD		(H) NO. OF CONTAINERS PER PICKUP	1		(I) NO. OF ADDITIONAL PICKUPS		(J) COST PER CONTAINER		
TOTAL COST FOR ADDITIONAL PICKUPS [(H)x(I)x(J)] \$											
TOTAL BID PRICE ⇒ \$											

REFUSE DISPOSAL SERVICE BID FORM - Exhibit B, Attachment 1
Bidder completes (D), (E), (G), (J), TOTAL COSTS, and TOTAL BID PRICE.

FOR DEPARTMENT USE ONLY		
CONTRACTOR NAME		
AGREEMENT NO. C26683001	PAGE 4	of 6

— Bidder understands that the quantities below are estimates only, for purposes of comparing bids, and that the State reserves the right to increase or decrease the amount of any item or eliminate any item or items as may be deemed necessary or advisable by the State. Such changes shall not affect the unit price of that item or any other items.
 — In case of discrepancy between the unit price and the total set forth for the item, the unit price shall prevail. In case of discrepancy between the stipulated totals and the actual sum of the totals, the actual sum of all items shall prevail.

DISTRICT Sierra District		PARK UNIT Plumas -Eureka State Park		LOCATION WITHIN PARK UNIT Campground							
ESTIMATED REQUIREMENTS FOR REFUSE DISPOSAL SERVICE ARE AS FOLLOWS:											
ITEM	PERIOD OF SERVICE		TYPE OF CONTAINER	PROVIDED BY	PICKUP DAYS	PICKUP FREQUENCY Weekly Other	(A) NO. OF PICKUP DAYS FOR PERIOD	(B) NO. OF CONTAINERS EACH SERVICE	(C) NO. OF CONTAINERS PICKED UP IN SERVICE PERIOD [(A)x(B)]	(D) COST PER CONTAINER PER SERVICE	(E) COST FOR SERVICE PERIOD [(C)x(D)]
	From	To									
1	5/4/2027	6/29/2027	2 YARD	CONTRACTOR	S u n M o n T u e W e d T h u F r i S a t	X	17	7	119	\$	\$
2	7/2/2027	9/10/2027	2 YARD	CONTRACTOR	S u n M o n T u e W e d T h u F r i S a t	X	21	10	210	\$	\$
3	9/14/2027	10/5/2027	2 YARD	CONTRACTOR	S u n M o n T u e W e d T h u F r i S a t	X	7	4	28	\$	\$
4	10/8/2027	10/29/2027	2 YARD	CONTRACTOR	S u n M o n T u e W e d T h u F r i S a t	X	4	4	16	\$	\$
5	5/2/2028	6/30/2028	2 YARD	CONTRACTOR	S u n M o n T u e W e d T h u F r i S a t	X	18	7	126	\$	\$
6	7/1/2028	9/8/2028	2 YARD	CONTRACTOR	S u n M o n T u e W e d T h u F r i S a t	X	21	10	210	\$	\$
7	9/12/2028	10/3/2028	2 YARD	CONTRACTOR	S u n M o n T u e W e d T h u F r i S a t	X	7	4	28	\$	\$
8	10/6/2028	10/31/2028	2 YARD	CONTRACTOR	S u n M o n T u e W e d T h u F r i S a t	X	4	4	16	\$	\$
9	5/1/2029	6/29/2029	2 YARD	CONTRACTOR	S u n M o n T u e W e d T h u F r i S a t	X	18	7	126	\$	\$
TOTAL COST FOR REGULAR PICKUPS \$											
ADDITIONAL CONTAINERS - If requested, the contractor shall furnish the following extra containers:											
TYPE OF CONTAINERS		NA		(F) NO. OF EXTRA CONTAINERS	(G) COST PER CONTAINER						
10											
TOTAL COST FOR ADDITIONAL CONTAINERS [(F)x(G)] \$											
ADDITIONAL PICKUPS - If requested, the contractor shall provide the following additional pickups.											
TYPE OF CONTAINERS		NA		(H) NO. OF CONTAINERS PER PICKUP	(I) NO. OF ADDITIONAL PICKUPS		(J) COST PER CONTAINER				
11											
TOTAL COST FOR ADDITIONAL PICKUPS [(H)x(I)x(J)] \$											
TOTAL BID PRICE ⇒ \$											

REFUSE DISPOSAL SERVICE BID FORM - Exhibit B, Attachment 1
Bidder completes (D), (E), (G), (J), TOTAL COSTS, and TOTAL BID PRICE.

FOR DEPARTMENT USE ONLY	
CONTRACTOR NAME	
AGREEMENT NO. C26683001	PAGE 5 of 6

— Bidder understands that the quantities below are estimates only, for purposes of comparing bids, and that the State reserves the right to increase or decrease the amount of any item or eliminate any item or items as may be deemed necessary or advisable by the State. Such changes shall not affect the unit price of that item or any other items.
 — In case of discrepancy between the unit price and the total set forth for the item, the unit price shall prevail. In case of discrepancy between the stipulated totals and the actual sum of the totals, the actual sum of all items shall prevail.

DISTRICT Sierra District		PARK UNIT Plumas-Eureka State Park		LOCATION WITHIN PARK UNIT Campground								
ESTIMATED REQUIREMENTS FOR REFUSE DISPOSAL SERVICE ARE AS FOLLOWS:												
ITEM	PERIOD OF SERVICE		TYPE OF CONTAINER	PROVIDED BY	PICKUP DAYS	PICKUP FREQUENCY		(A) NO. OF PICKUP DAYS FOR PERIOD	(B) NO. OF CONTAINERS EACH SERVICE	(C) NO. OF CONTAINERS PICKED UP IN SERVICE PERIOD [(A)x(B)]	(D) COST PER CONTAINER PER SERVICE	(E) COST FOR SERVICE PERIOD [(C)x(D)]
	From	To				Weekly	Other					
1	7/2/2029	9/7/2029	2 YARD	CONTRACTOR	S M T W T F S u n n e d u i a t	T u e d u i	X	20	10	200	\$	\$
2	9/11/2029	10/2/2029	2 YARD	CONTRACTOR	S M T W T F S u n n e d u i a t	T u e d u i	X	7	4	28	\$	\$
3	10/5/2029	11/2/2029	2 YARD	CONTRACTOR	S M T W T F S u n n e d u i a t	T u e d u i	X	5	4	20	\$	\$
4					S M T W T F S u n n e d u i a t	T u e d u i					\$	\$
5					S M T W T F S u n n e d u i a t	T u e d u i					\$	\$
6					S M T W T F S u n n e d u i a t	T u e d u i					\$	\$
7					S M T W T F S u n n e d u i a t	T u e d u i					\$	\$
8					S M T W T F S u n n e d u i a t	T u e d u i					\$	\$
9					S M T W T F S u n n e d u i a t	T u e d u i					\$	\$
TOTAL COST FOR REGULAR PICKUPS \$												0.00
ADDITIONAL CONTAINERS - If requested, the contractor shall furnish the following extra containers:												
10	TYPE OF CONTAINERS 2 YARD		(F) NO. OF EXTRA CONTAINERS 1		(G) COST PER CONTAINER							
TOTAL COST FOR ADDITIONAL CONTAINERS [(F)x(G)] \$												0.00
ADDITIONAL PICKUPS - If requested, the contractor shall provide the following additional pickups.												
11	TYPE OF CONTAINERS 2 YARD		(H) NO. OF CONTAINERS PER PICKUP 1		(I) NO. OF ADDITIONAL PICKUPS 40		(J) COST PER CONTAINER					
TOTAL COST FOR ADDITIONAL PICKUPS [(H)x(I)x(J)] \$												0.00
TOTAL BID PRICE ⇒ \$												0.00

REFUSE DISPOSAL SERVICE BID FORM - Exhibit B, Attachment 1
Bidder completes (D), (E), (G), (J), TOTAL COSTS, and TOTAL BID PRICE.

FOR DEPARTMENT USE ONLY		
CONTRACTOR NAME		
AGREEMENT NO. C26683001	PAGE 6	of 6

— Bidder understands that the quantities below are estimates only, for purposes of comparing bids, and that the State reserves the right to increase or decrease the amount of any item or eliminate any item or items as may be deemed necessary or advisable by the State. Such changes shall not affect the unit price of that item or any other items.
— In case of discrepancy between the unit price and the total set forth for the item, the unit price shall prevail. In case of discrepancy between the stipulated totals and the actual sum of the totals, the actual sum of all items shall prevail.

DISTRICT Sierra District		PARK UNIT Plumas -Eureka State Park		LOCATION WITHIN PARK UNIT Maintenance Shop													
ESTIMATED REQUIREMENTS FOR REFUSE DISPOSAL SERVICE ARE AS FOLLOWS:																	
ITEM	PERIOD OF SERVICE		TYPE OF CONTAINER	PROVIDED BY	PICKUP DAYS							PICKUP FREQUENCY Every Other Week	(A) NO. OF PICKUP DAYS FOR PERIOD	(B) NO. OF CONTAINERS EACH SERVICE	(C) NO. OF CONTAINERS PICKED UP IN SERVICE PERIOD [(A)x(B)]	(D) COST PER CONTAINER PER SERVICE	(E) COST FOR SERVICE PERIOD [(C)x(D)]
	From	To			S	M	T	W	T	F	S						
1	9/2/2024	9/30/2024	20 Yard	CONTRACTOR	S	M	T	W	T	F	S		1	1	1	\$	\$
2	9/1/2025	9/30/2025	20 Yard	CONTRACTOR	S	M	T	W	T	F	S		1	1	1	\$	\$
3	9/1/2026	9/30/2026	20 Yard	CONTRACTOR	S	M	T	W	T	F	S		1	1	1	\$	\$
4					S	M	T	W	T	F	S					\$	\$
5					S	M	T	W	T	F	S					\$	\$
6					S	M	T	W	T	F	S					\$	\$
7					S	M	T	W	T	F	S					\$	\$
8					S	M	T	W	T	F	S					\$	\$
9					S	M	T	W	T	F	S					\$	\$
TOTAL COST FOR REGULAR PICKUPS \$																	
ADDITIONAL CONTAINERS - If requested, the contractor shall furnish the following extra containers:																	
TYPE OF CONTAINERS					(F) NO. OF EXTRA CONTAINERS					(G) COST PER CONTAINER							
20 Yard					2												
TOTAL COST FOR ADDITIONAL CONTAINERS [(F)x(G)] \$																	
ADDITIONAL PICKUPS - If requested, the contractor shall provide the following additional pickups.																	
TYPE OF CONTAINERS					(H) NO. OF CONTAINERS PER PICKUP					(I) NO. OF ADDITIONAL PICKUPS					(J) COST PER CONTAINER		
20 Yard					1					4							
TOTAL COST FOR ADDITIONAL PICKUPS [(H)x(I)x(J)] \$																	
TOTAL BID PRICE ⇒ \$																	

Contractor Certification Clause

CCC 04/2017

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

Contractor/Bidder Firm Name (Printed)	Federal ID Number
---------------------------------------	-------------------

By (Authorized Signature)

Printed Name and Title of Person Signing

Date Executed	Executed in the County of
---------------	---------------------------

CONTRACTOR CERTIFICATION CLAUSES

STATEMENT OF COMPLIANCE:

Contractor has, unless exempted, complied with the nondiscrimination program requirements. (GC 12990 (a-f) and CCR, Title 2, Section 8103) (Not applicable to public entities.)

DRUG-FREE WORKPLACE REQUIREMENTS:

Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

- a) Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
- b) Establish a Drug-Free Awareness Program to inform employees about:
 1. the dangers of drug abuse in the workplace;
 2. the person's or organization's policy of maintaining a drug-free workplace;
 3. any available counseling, rehabilitation and employee assistance programs; and,

4. penalties that may be imposed upon employees for drug abuse violations.
- c) Provide that every employee who works on the proposed Agreement will:
1. receive a copy of the company's drug-free policy statement; and,
 2. agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: (1) the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

NATIONAL LABOR RELATIONS BOARD CERTIFICATION:

Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court which orders Contractor to comply with an order of the National Labor Relations Board. (PCC 10296) (Not applicable to public entities.)

CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT:

Contractor hereby certifies that contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lesser of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

EXPATRIATE CORPORATIONS:

Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

SWEATFREE CODE OF CONDUCT:

- a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in

whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations [website](#) and Public Contract Code Section 6108.

- b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

DOMESTIC PARTNERS:

For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.3.

GENDER IDENTITY:

For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

CONFLICT OF INTEREST:

Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

a) Current State Employees (PCC 10410):

1. No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
2. No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

b) Former State Employees (PCC 10411):

1. For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-

making process relevant to the contract while employed in any capacity by any state agency.

2. For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (PCC 10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (PCC 10430 (e))

LABOR CODE/WORKERS' COMPENSATION:

Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

AMERICANS WITH DISABILITIES ACT:

Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

CONTRACTOR NAME CHANGE:

An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

- a) When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.
- b) "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.
- c) Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good

standing by calling the Office of the Secretary of State.

RESOLUTION:

A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

AIR OR WATER POLLUTION VIOLATION:

Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

PAYEE DATA RECORD FORM STD. 204:

This form must be completed by all contractors that are not another state agency or other government entity.

DARFUR CONTRACTING ACT CERTIFICATION

DO NOT COMPLETE OR RETURN THIS FORM IF: Within the previous three years, your company **HAS NOT** had any business activities or other operations outside of the United States.

All other companies, complete Option #1 or Option #2 and return:

Public Contract Code Sections 10475 -10481 applies to any company that currently or within the previous three years has had business activities or other operations outside of the United States. For such a company to bid on or submit a proposal for a State of California contract, the company must certify that it is either a) not a scrutinized company; or b) a scrutinized company that has been granted permission by the Department of General Services to submit a proposal.

OPTION #1 - CERTIFICATION

If your company, within the previous three years, has had business activities or other operations outside of the United States, in order to be eligible to submit a bid or proposal, please insert your company name and Federal ID Number and complete the certification below.

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that a) the prospective proposer/bidder named below is not a scrutinized company per Public Contract Code 10476; and b) I am duly authorized to legally bind the prospective proposer/bidder named below. This certification is made under the laws of the State of California.

COMPANY/VENDOR NAME (<i>Printed</i>)		FEDERAL ID NUMBER
BY (<i>Authorized Signature</i>)		
▶		
PRINTED NAME AND TITLE OF PERSON SIGNING		
DATE EXECUTED	EXECUTED IN THE COUNTY AND STATE OF	

OPTION #2 - WRITTEN PERMISSION FROM DGS

Pursuant to Public Contract Code section 10477(b), the Director of the Department of General Services may permit a scrutinized company, on a case-by-case basis, to bid on or submit a proposal for a contract with a state agency for goods or services, if it is in the best interests of the state. If you are a scrutinized company that has obtained written permission from the DGS to submit a bid or proposal, complete the information below.

We are a scrutinized company as defined in Public Contract Code section 10476, but we have received written permission from the Department of General Services to submit a bid or proposal pursuant to Public Contract Code section 10477(b). A copy of the written permission from DGS is included with our bid or proposal.

COMPANY/VENDOR NAME (<i>Printed</i>)		FEDERAL ID NUMBER
INITIALS OF SUBMITTER		
PRINTED NAME AND TITLE OF PERSON INITIALING		

DO NOT COMPLETE THIS FORM UNLESS YOUR COMPANY MEETS THE CRITERIA OF OPTION #1 OR OPTION #2.

BIDDER DECLARATION

1. Prime bidder information (Review attached Bidder Declaration Instructions prior to completion of this form):

- a.** Identify current California certification(s) (MB, SB, NVSA, DVBE): _____ or None ☐ (If "None," go to Item #2)
- b.** Will subcontractors be used for this contract? Yes ☐ No ☒ (If yes, indicate the distinct element of work your firm will perform in this contract e.g., list the proposed products produced by your firm, state if your firm owns the transportation vehicles that will deliver the products to the State, identify which solicited services your firm will perform, etc.). Use additional sheets, as necessary.

c. If you are a California certified DVBE:

- (1) Are you a broker or agent? Yes ☐ No ☒
- (2) If the contract includes equipment rental, does your company own at least 51% of the equipment provided in this contract (quantity and value)? Yes ☐ No ☐ N/A ☐

2. If no subcontractors will be used, skip to certification below. Otherwise, list all subcontractors for this contract. (Attach additional pages if necessary):

Subcontractor Name, Contact Person, Phone Number & Fax Number	Subcontractor Address & Email Address	CA Certification (MB, SB, NVSA, DVBE or None)	Work performed or goods provided for this contract	Corresponding % of bid price	Good Standing?	51% Rental?
					☐	☐
					☐	☐
					☐	☐

CERTIFICATION: By signing the bid response, I certify under penalty of perjury that the information provided is true and correct.

BIDDER DECLARATION INSTRUCTIONS

All prime bidders (the firm submitting the bid) must complete the Bidder Declaration.

1.a. Identify all current certifications issued by the State of California. If the prime bidder has no California certification(s), check the line labeled "None" and proceed to Item #2. If the prime bidder possesses one or more of the following certifications, enter the applicable certification(s) on the line:

- Microbusiness (MB)
- Small Business (SB)
- Nonprofit Veteran Service Agency (NVSA)
- Disabled Veteran Business Enterprise (DVBE)

1.b. Mark either "Yes" or "No" to identify whether subcontractors will be used for the contract. If the response is "No," proceed to Item #1.c. If "Yes," enter on the line the distinct element of work contained in the contract to be performed or the goods to be provided by the prime bidder. Do not include goods or services to be provided by subcontractors.

Bidders certified as MB, SB, NVSA, and/or DVBE must provide a commercially useful function as defined in Military and Veterans Code Section 999 for DVBEs and Government Code Section 14837(d)(4)(A) for small/microbusinesses.

Bids must propose that certified bidders provide a commercially useful function for the resulting contract or the bid will be deemed non-responsive and rejected by the State. For questions regarding the solicitation, contact the procurement official identified in the solicitation.

Note: A subcontractor is any person, firm, corporation, or organization contracting to perform part of the prime's contract.

1.c. This item is only to be completed by businesses certified by California as a DVBE.

(1) Declare whether the prime bidder is a broker or agent by marking either "Yes" or "No." The Military and Veterans Code Section 999.2 (b) defines "broker" or "agent" as a certified DVBE contractor or subcontractor that does not have title, possession, control, and risk of loss of materials, supplies, services, or equipment provided to an awarding department, unless one or more of the disabled veteran owners has at least 51-percent ownership of the quantity and value of the materials, supplies, services, and of each piece of equipment provided under the contract.

(2) If bidding rental equipment, mark either "Yes" or "No" to identify if the prime bidder owns at least 51% of the equipment provided (quantity and value). If **not** bidding rental equipment, mark "N/A" for "not applicable."

2. If no subcontractors are proposed, do not complete the table. Read the certification at the bottom of the form and complete "Page ____ of ____" on the form.

If subcontractors will be used, complete the table listing all subcontractors. If necessary, attach additional pages and complete the "Page ____ of ____" accordingly.

2. (continued) Column Labels

Subcontractor Name, Contact Person, Phone Number & Fax Number—List each element for all subcontractors.

Subcontractor Address & Email Address—Enter the address and if available, an Email address.

CA Certification (MB, SB, NVSA, DVBE or None)—If the subcontractor possesses a current State of California certification(s), verify on this website (www.eprocure.pd.dgs.ca.gov).

Work performed or goods provided for this contract—Identify the distinct element of work contained in the contract to be performed or the goods to be provided by each subcontractor. Certified subcontractors must provide a commercially useful function for the contract. (See paragraph 1.b above for code citations regarding the definition of commercially useful function.) If a certified subcontractor is further subcontracting a greater portion of the work or goods provided for the resulting contract than would be expected by normal industry practices, attach a separate sheet of paper explaining the situation.

Corresponding % of bid price—Enter the corresponding percentage of the total bid price for the goods and/or services to be provided by each subcontractor. Do not enter a dollar amount.

Good Standing?—Provide a response for each subcontractor listed. Enter either "Yes" or "No" to indicate that the prime bidder has verified that the subcontractor(s) is in good standing for all of the following:

- Possesses valid license(s) for any license(s) or permits required by the solicitation or by law
- If a corporation, the company is qualified to do business in California and designated by the State of California Secretary of State to be in good standing
- Possesses valid State of California certification(s) if claiming MB, SB, NVSA, and/or DVBE status

51% Rental?—This pertains to the applicability of rental equipment. Based on the following parameters, enter either "N/A" (not applicable), "Yes" or "No" for each subcontractor listed.

Enter "N/A" if the:

- Subcontractor is NOT a DVBE (regardless of whether or not rental equipment is provided by the subcontractor) or
- Subcontractor is NOT providing rental equipment (regardless of whether or not subcontractor is a DVBE)

Enter "**Yes**" if the subcontractor is a California certified DVBE providing rental equipment and the subcontractor owns at least 51% of the rental equipment (quantity and value) it will be providing for the contract.

Enter "**No**" if the subcontractor is a California certified DVBE providing rental equipment but the subcontractor does NOT own at least 51% of the rental equipment (quantity and value) it will be providing.

Read the certification at the bottom of the page and complete the "Page ____ of ____" accordingly.

DISABLED VETERAN BUSINESS ENTERPRISE DECLARATIONS

DGS PD 843 (Rev. 9/2019)

Formerly STD. 843

Instructions: The disabled veteran (DV) owner(s) and DV manager(s) of the Disabled Veteran Business Enterprise (DVBE) must complete this declaration when a DVBE contractor or subcontractor will provide materials, supplies, services or equipment [Military and Veterans Code Section 999.2]. Violations are misdemeanors and punishable by imprisonment or fine and violators are liable for civil penalties. All signatures are made under penalty of perjury.

SECTION 1

Name of certified DVBE: _____ DVBE Ref. Number: _____

Description (materials/supplies/services/equipment proposed): _____

Solicitation/Contract Number: _____ SCPRS Ref. Number: _____

(FOR STATE USE ONLY)

SECTION 2**APPLIES TO ALL DVBEs. Check only one box in Section 2 and provide original signatures.**

- ☐ I (we) declare that the DVBE is not a broker or agent, as defined in Military and Veterans Code Section 999.2 (b), of materials, supplies, services or equipment listed above. Also, complete Section 3 below if renting equipment.
- ☐ Pursuant to Military and Veterans Code Section 999.2 (f), I (we) declare that the DVBE is a broker or agent for the principal(s) listed below or on an attached sheet(s). *(Pursuant to Military and Veterans Code 999.2 (e), State funds expended for equipment rented from equipment brokers pursuant to contracts awarded under this section shall not be credited toward the 3-percent DVBE participation goal.)*

All DV owners and managers of the DVBE (attach additional pages with sufficient signature blocks for each person to sign):

(Printed Name of DV Owner/Manager) (Signature of DV Owner/ Manager) (Date Signed)_____
(Printed Name of DV Owner/Manager) (Signature of DV Owner/Manager) (Date Signed)Firm/Principal for whom the DVBE is acting as a broker or agent: _____
(If more than one firm, list on extra sheets.) (Print or Type Name)

Firm/Principal Phone: _____ Address: _____

SECTION 3**APPLIES TO ALL DVBEs THAT RENT EQUIPMENT AND DECLARE THE DVBE IS NOT A BROKER.**

- ☐ Pursuant to Military and Veterans Code Section 999.2 (c), (d) and (g), I am (we are) the DV(s) with at least 51% ownership of the DVBE, or a DV manager(s) of the DVBE. The DVBE maintains certification requirements in accordance with Military and Veterans Code Section 999 et. seq.
- ☐ The undersigned owner(s) own(s) at least 51% of the quantity and value of each piece of equipment that will be rented for use in the contract identified above. I (we), the DV owners of the equipment, have submitted to the administering agency my (our) personal federal tax return(s) at time of certification and annually thereafter as defined in *Military and Veterans Code 999.2*, subsections (c) and (g). *Failure by the disabled veteran equipment owner(s) to submit their personal federal tax return(s) to the administering agency as defined in Military and Veterans Code 999.2, subsections (c) and (g), will result in the DVBE being deemed an equipment broker.*

Disabled Veteran Owner(s) of the DVBE (attach additional pages with signature blocks for each person to sign):

(Printed Name) (Signature) (Date Signed)_____
(Address of Owner) (Telephone) (Tax Identification Number of Owner)

Disabled Veteran Manager(s) of the DVBE (attach additional pages with sufficient signature blocks for each person to sign):

(Printed Name of DV Manager) (Signature of DV Manager) (Date Signed)

Page ____ of ____

PRINT**CLEAR**

ARTIFICIAL INTELLIGENCE (AI) DISCLOSURE FORM

Instructions for this form are on Page 3.

I. BIDDER CONTACT INFORMATION

BUSINESS NAME

SOLICITATION NUMBER

REPRESENTATIVE NAME

BUSINESS TELEPHONE NUMBER

BUSINESS ADDRESS

CITY

STATE

ZIP CODE

Description of Services:

Describe in detail the services being provided. Include names of products and large language model.

II. DISCLOSURE

Will you and/or your subcontractor(s) be using or offering AI technology, model, service, or system (collectively, "product") for this product in question?

☐ No. (Skip to Section III) ☐ Yes. (Answer 1-5 below)

1. What type of AI is included?

☐ Traditional AI ☐ Generative AI

2. Is the AI required for this product?

☐ No ☐ Yes ☐ Other:

ARTIFICIAL INTELLIGENCE (AI) DISCLOSURE FORM (Continued)

3. What is the model and version of this product?

4. What is the license tier of the AI product, if applicable (free, enterprise, platinum, etc.)?

5. How is the AI solution delivered: IaaS, PaaS, SaaS, or will it be deployed on-premises? (Indicate if this is a thin client, thick client, web extension, plugin, etc.)

Provide the best contact for information related to questions related to the AI included in the product (if different than the representative listed in Section I.)

NAME	E-MAIL	PHONE NUMBER
------	--------	--------------

E-MAIL _____ PHONE NUMBER _____

PHONE NUMBER

III. SIGNATURE

By signing this document, I have identified and reported any AI use in the performance of this product in question.

Signature _____

Date _____

ARTIFICIAL INTELLIGENCE (AI) DISCLOSURE FORM (Instructions)

Instructions:

The Department of Parks and Recreation (DPR) is required to track and complete risk assessments for any Generative Artificial Intelligence (GenAI) purchases. This document is intended to help DPR identify GenAI and assess the risk related to any GenAI purchases.

Section I:

Bidders shall fill in their contact information.

The DPR staff shall fill out the Description of Services in detail and/or reference the applicable Statement of Work or attachment(s). Include the services to be provided related to AI and include the names of products and large language model. It is important to include as much detail as possible related to any AI aspect of the potential purchase.

Section II:

Bidders shall disclose any aspect of AI related to the purchase.

If “no” is selected, no further information is required in this section.

If “yes” is selected, the Bidder shall fill out answers to questions 1-5. Bidders should provide as much detail as possible related to the AI technology, model, service or system as it relates to what the DPR is soliciting for.

If GenAI is selected and the DPR staff intends to pursue the product, the DPR staff must complete the [SIMM 5305-F GenAI Intelligence Risk Assessment](#), Data Classification section and the Risk Assessment Questionnaire questions a-j; and submit it to ISPO@parks.ca.gov with a cc: to both PMO@parks.ca.gov and DPR-IT.Procurement@parks.ca.gov. Contact ISPO@parks.ca.gov for assistance with completing this assessment.

Upon review, ISPO will contact the DPR staff for more information, if needed, prior to submitting the finalized document to the California Department of Technology.

Procurement efforts will be placed on temporary hold pending CDT approval.

Definitions:

- IaaS – Infrastructure as a Service is a cloud computing model that provides on-demand access to virtualized computing resources like servers, storage, and networking.
- PaaS – Platform as a Service is a cloud computing model that provides a complete platform for developing, running, and managing applications.
- SaaS – Software as a Service a cloud-based software delivery model where users access and use applications over the internet via a subscription rather than purchasing and installing software locally.

Section III:

Bidder signatures are required to certify all provided information on this document is true and accurate to the best of their knowledge.

Pursuant to Public Contract Code section 2010, a person that submits a bid or proposal to, or otherwise proposes to enter into or renew a contract with, a state agency with respect to any contract in the amount of \$100,000 or above shall certify, under penalty of perjury, at the time the bid or proposal is submitted or the contract is renewed, all of the following:

1. CALIFORNIA CIVIL RIGHTS LAWS: For contracts executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and
2. EMPLOYER DISCRIMINATORY POLICIES: For contracts executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

CERTIFICATION

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Proposer/Bidder Firm Name (Printed)	Federal ID Number
By (Authorized Signature)	
Printed Name and Title of Person Signing	
Executed in the County of	Executed in the State of
Date Executed	

**TARGET AREA CONTRACT PREFERENCE ACT
PREFERENCE REQUEST FOR GOODS AND SERVICES SOLICITATIONS**

DISPUTE RESOLUTION UNIT AND PREFERENCE PROGRAMS

Complete this form to request TACPA preferences for this bid.

Target Area Contract Preference Act (TACPA) preferences are available only if the lowest responsible bid and resulting contract exceeds \$100,000. Your firm must be California based. You must certify, under penalty of perjury, to perform either **50%** of the labor hours required to complete a contract for GOODS, or **90%** of the labor hours required to complete a contract for SERVICES in the Target Area Contract Preference Act zone(s) you identify in Section I. The TACPA provides bid selection preferences of 5% for eligible workites (Section I), and 1% to 4% for hiring eligible workforce employees (Section II). To identify Census Tract and Block Group numbers contact the city or county Planning and Development Commission for the intended workite or visit the U.S. Census Bureau website (www.census.gov).

Section I. 5% WORKSITE(S) PREFERENCE ELIGIBILITY AND LABOR HOURS

To the Bidder: Preference may be denied for failure to provide the following required information:

- (1) Identify each firm in the supply chain, including yours, that will perform any of the contract labor hours required to complete this contract. Identify your role in the distribution process. Transportation hours performed by each carrier must be reported separately.
- (2) List complete addresses for each firm named below.
- (3) Report projected number of labor hours required to perform the contract for each firm.
- (4) Enter the CENSUS TRACT number.
- (5) Enter the BLOCK GROUP number.
- (6) Identify the California designated TACPA worksite(s) by entering the proper **Criteria** letter A, B, C, D, E, F (see reverse for instructions) in the Criteria column.

(1) FIRM NAME and CONTRACT FUNCTION: (Manufacturing, transportation, shipping, warehousing, admin., etc.) Use additional pages, as needed, to fully report worksite information.	(2) WORKSITE ADDRESS Street Address, City, County, State, Zip Code, Phone Number	(3) PROJECTED LABOR HOURS	COMPLETE FOR ALL SITES LOCATED WITHIN A TACPA PREFERENCE AREA(S)		
			(4) TRACT NUMBER	(5) BLOCK NUMBER	(6) CRITERIA (A – F)
TOTAL PROJECTED LABOR HOURS:		0.00			

Section II. 1% TO 4% WORKFORCE PREFERENCE

Bidders must qualify their firm's work site eligibility to request an additional 1% to 4% workforce preference in Section II.

- ☐ request a 1% preference for hiring eligible persons to perform 5 to 9% of the total contract labor hours.
- ☐ request a 2% preference for hiring eligible persons to perform 10 to 14% of the total contract labor hours.
- ☐ request a 3% preference for hiring eligible persons to perform 15 to 19% of the total contract labor hours.
- ☐ request a 4% preference for hiring eligible persons to perform 20% or more of the total contract labor hours.

Section III. CERTIFICATION FOR WORKSITE AND WORKFORCE PREFERENCES

To receive TACPA preferences, the following certification must be completed and signed by the Bidder.

I hereby certify under penalty of perjury that the bidder (1) is a California based company as defined in the TACPA regulations; (2) shall ensure that at least 50% of the labor hours required to complete a contract for Goods, or 90% of the labor hours to complete a Services contract shall be performed at the designated TACPA worksite(s) claimed in Section I; (3) shall hire persons who are TACPA eligible employees to perform the specified percent of total contract labor hours as claimed in Section II; (4) has provided accurate information on this request. I understand that any person furnishing false certification, willfully providing false information or omitting information, or failing to comply with the TACPA requirements is subject to sanctions as set forth in the statutes.

BIDDER'S NAME & TITLE	BIDDER'S SIGNATURE	PHONE NUMBER	EMAIL ADDRESS
		FAX NUMBER	DATE

TARGET AREA CONTRACT PREFERENCE ACT PREFERENCE REQUEST FOR GOODS AND SERVICES SOLICITATIONS

Target Area Contract Preference Act References and Instructions

The Target Area Contract preference Act (TACPA), GC §4530 et seq., and 2 CCR §1896.30 et seq., promotes employment and economic development at designated distressed areas by offering 5% worksite and/or 1% to 4% workforce bidding preferences in specified state contracts. The TACPA preferences do not apply to contracts where the worksite is fixed by the contract terms. These preferences only apply to bidders who are California based firms, and only when the lowest responsible bid and resulting contract exceed \$100,000. Bidders must certify, under penalty of perjury to perform either 50% (for GOODS contracts) or 90% (for SERVICES contracts) of the labor hours required to complete this contract in the eligible TACPA area worksite(s) identified in Section I on the reverse side of this page. TACPA preferences for a single worksite preference cannot exceed \$50,000.00. Additionally, TACPA preferences for a single workforce preference cannot exceed \$50,000.00. In combination with any other preferences, the maximum limit is 15% of the lowest responsible bid; and, in no case shall not exceed \$100,000 in total.

Section I

Worksite Preference Eligibility and Labor Hours

Bidders must identify at least one eligible TACPA worksite by entering the criteria letter A, B, C, D, E or F in the "Criteria" column and enter the "Census Tract" and "Block Group" Numbers to be eligible for the preference. You must name each and every firm or site where contract labor hours will be worked. Preference requests may be denied if an eligible California TACPA worksite is not identified, or all firms performing contract labor hours are not identified. Enter one of the following "Criteria" letters to identify each TACPA worksite on the reverse page:

- A.** The firm is located in a California eligible distressed area(s).
- B.** The firm will establish a worksite(s) in a California eligible distressed area(s).
- C.** The firm is in a census tract with a contiguous boundary adjacent to a California eligible distressed area.
- D.** The firm will establish a worksite(s) located directly adjoining a valid TACPA census tract/block group that when attached to the California eligible distressed area(s) forms a contiguous boundary.
- E.** The bidder will purchase the contract goods from a manufacturer(s) in a California eligible distressed area(s). **This option applies to solicitations for GOODS only.**
- F.** The bidder will purchase contract goods from a manufacturer(s) in directly adjoining census tract blocks that when attached to the California eligible distressed area(s) forms a contiguous boundary. **This option applies to solicitations for GOODS only.**

Enter labor hours for each listed firm and site. The hours shall be reasonable and shall only include the labor hours necessary and required to complete the contract activities. Artificially increasing hours at a claimed TACPA worksite, or understating labor hours worked outside the eligible worksite may result in a denied preference request. Do not include machine time and non-labor time when projecting contract labor hours. Report all bidder work hours and those of any subcontractor performing this contract. All transportation hours must be reported for each carrier separately and must not be combined or included with hours for manufacturing, processing, or administration, or at any eligible TACPA site. Failure to list all the labor hours to be performed at the reportable sites will result in a denial of this preference request.

The bidder must explain, by activity, their firm's projected contract labor hours by completing and signing the *Bidder's Summary - TACPA* form (DGS/PPD 526) (included with this solicitation).

DISPUTE RESOLUTION UNIT AND PREFERENCE PROGRAMS

If supplying goods, the bidder must also provide a completed and signed *Manufacturer's Summary - TACPA* form (DGS/PPD 525) (included with this solicitation) that specifies the number of projected labor hours necessary to make the product(s).

Section II Workforce Preference

Eligibility to request a workforce preference is based on the bidder first claiming and receiving approval of the 5% TACPA worksite preference. The workforce preferences are only awarded if the bidder hires and employs the TACPA qualified individuals. Workforce preferences will not be approved for another firm's employees. By claiming a workforce preference percentage, the bidder must have its eligible employees perform the specified percentage of the total contract workforce labor hours. See Section I, "Total Projected Labor Hours," STD. 830. To claim the workforce preferences select or check the appropriate box for percent of requested bid preferences in Section II.

Section III Certification for Worksite and Workforce Preferences

Bidder must sign, under penalty of perjury, the certification contained in Section III to be eligible for any of the preferences requested pursuant to this form. The penalties associated with the TACPA statute are: GC §4535.1, A business that requests and is given the preference provided for in Section 4533, 4533.1, 4534, or 4534.1 by reason of having furnished a false certification, and which by reason of that certification has been awarded a contract to which it would not otherwise have been entitled, shall be subject to all of the following:

- (a) Pay to the State any difference between the contract amount and what the State's cost would have been if the contract had been properly awarded.
- (b) In addition to the amount specified in subdivision (a), be assessed a penalty in an amount of not more than 10 percent of the amount of the contract involved.
- (c) Be ineligible to directly or indirectly transact any business with the State for a period of not less than six months and not more than 36 months.

Prior to the imposition of any sanction under this chapter, the contractor or vendor shall be entitled to a public hearing and to five days notice of the time and place thereof. The notice shall state the reasons for the hearing.

If you receive an award based on these preferences you will be required to report monthly on your contract performance, labor hours, and TACPA compliance.

For questions concerning preferences and calculations, or if a bid solicitation does not include preference request forms, please call the awarding Department's contract administrator. Only another California certified small business can use TACPA preferences to displace a California certified small business bidder.

To identify TACPA distressed worksites contact the local city or county Planning/Economic Development offices of the proposed worksite, or go to <http://tacpa.dgs.ca.gov/>. Verify the Census Tract and Block numbers for TACPA sites by contacting the DGS, Procurement Division Dispute Resolution Unit at TACPA@dgs.ca.gov.

Date signed:

TACPA Monthly Performance Report of Labor Hours Instructions

The Department of General Services - Procurement Division, Dispute Resolution Unit, (DRU) monitors compliance of all contracts awarded based on the approval of Targeted Area Contract Preference Act (TACPA) worksite and workforce preferences. 1

The California Code of Regulations §1896.40, authorizes the State Contracting Agency to obtain information pertaining to contract performance and compliance.

Your contract certification requires that you perform fifty percent (50%) of the total contract labor hours required to manufacture the goods and perform a commodity contract **OR** 90% of the total contract labor hours required to perform a service contract **at the claimed worksite(s)**.

Provide a separate Monthly Preference Report for each company providing labor hours for this contract.

Heading:

Include the following information at the top of the form:

Contracting Company Name

Contract Number

Worksite Preference Percent Claimed

Workforce Preference Percent Claimed

Type of Commodity or Service Provided

Contract Period

SECTION I - To be completed by company representative.

List the following:

Company Name

Company Contract Function (such as Administration, Manufacturer, etc.)

Company Address

Corresponding Contract Labor Hours (excluding Shipping Hours) for this Company

Weights or Units of Goods Manufactured or Processed (for commodity contracts, only)

SECTION II - To be completed by Bidder only.

List the names of all owners and members of the labor force of the company during the contract period.

If you claimed the Workforce Preference, identify each employee that was hired to comply with the workforce preference by placing an asterisk (*) in the column next to their name.

For each employee hired to comply with the workforce preference, provide documentation demonstrating the employee qualified the employer for either: 2

- Targeted Jobs Tax Credit
- Work Incentive/Welfare Tax Credit

Signature / Certification

The contractor and company representative must sign and certify that the information provided on the respective report is true and correct.

The contractor is responsible to collect all Monthly Performance Report of Labor Hours completed by their respective representatives and submit them to the DRU no later than the 15th of the month following the month in which the labor hours were performed.

Please submit your Monthly Report to:

Department of General Services - Procurement Division
Dispute Resolution Unit - Preference Program
707 3rd Street, 2nd Floor South
West Sacramento, CA 95605

2 Government Code § 4532 (f) defines an eligible employee as a person with a high risk of unemployment, and further defined in GC § 4532 (f) (1) and (2).

STATE OF CALIFORNIA DGS/PD 525 (Rev. 05/2022)		MANUFACTURER'S SUMMARY		Section I	
		Of Contract Activities and Labor Hours		SOLICITATION NUMBER	
				AGENCY/DEPT	

To be eligible for bidding preferences, the following data/information must be provided AND signed, as indicated, by both the Manufacturer and the Bidder. Any person furnishing false certifications, willfully providing false information, or failing to comply with the preference requirements is subject to sanctions as set forth in the statutes.

Section II **Manufacturer's Information: Must be completed by the Manufacturer**

Report the projected production capacity of the facility for each product type/solicitation line item. This form must accompany any bid preference request form(s) (STD 830) submittal to the designated contracting official at the awarding department. Enter the number of all employee labor hours in an 8-hour shift at this site required and necessary to perform the contract. Employee labor hours may cover such activities as manufacturing, packaging, handling, warehousing and/or shipping the product (see reverse for additional information). Do not include labor-free time (automation or machine hours /storage/etc). If additional lines are needed, copies of this form may be used.

Product Type Or Line Item (Manufactured At This Site)	Contract Quantity (Include Product Units)	Production Capacity (Units Per 8-Hr Shift)	Number Of Employees Used In 8-Hr Shift (Of The Product Production Cycle)					Total Employee Contract Labor Hours Per Product Type Or Line Item
			Manufacturing	Packaging	Handling	Warehousing	Shipping	Other *
1.								
2.								
3.								
4.								
5.								
6.								
7.								
GRAND TOTAL								(Employee labor hours)

*EXPLAIN "OTHER" ACTIVITIES OF THE MANUFACTURING CYCLE MUST BE DEFINED HERE. IF USED: (Use additional sheets, if necessary)

Section III **Manufacturer's Information and certification: Must be completed and signed by the Manufacturer**

Separate "Manufacturer's Summaries" are required for each site that is identified as a manufacturer of the contract goods.

MANUFACTURER'S NAME AND ADDRESS	NAME AND TITLE OF PERSON SIGNING AS MANUFACTURER		PHONE NUMBER ()	EMAIL ADDRESS
	MANUFACTURER'S SIGNATURE		FAX NUMBER ()	DATE

Section IV **Bidder's Certification: Must be completed and signed by the Bidder to be eligible for bidding preferences**

I hereby certify under penalty of perjury that the manufacturer provided the above information to me. The proposed employee labor hours indicated above correlate with the hours reported on the preference request form(s) [STD 830] that accompany this bid.

BIDDER'S NAME AND TITLE	BIDDER'S SIGNATURE		PHONE NUMBER ()	EMAIL ADDRESS
			FAX NUMBER ()	DATE

MANUFACTURER'S SUMMARY References and Instructions

The California Legislature has declared that it serves a public purpose and is a benefit to the State to encourage business investment, promote job development, and to facilitate job maintenance in economically distressed areas of the state. It is the intent of the Legislature to further these goals by providing appropriate preferences to California based companies submitting bids or proposals for state contracts to be performed at worksites in economically distressed areas when the contract is for goods or services in excess of \$100,000. To obtain preferences, the bidder must demonstrate that a minimum 50% (for goods contracts) or 90% (for services contracts) of the projected employee labor hours necessary for the contract will be performed within the economically distressed area. This includes manufacturer's employee labor hours.

If the bidder requests TACPA contract preferences¹, the completed *Manufacturer's Summary* must be signed by both the manufacturer² and the bidder for each requested preference. The information provided on this form will be used to evaluate the total manufacturing employee labor hours required to complete this contract.

Section I

To be completed by the Bidder

Solicitation Number: Enter the solicitation number identified on the front page of the Invitation For Bid for which this form is being submitted.

Agency/Dept:

Enter the name of the buying Agency and/or Department (e.g., State and Consumer Services Agency, Department of General Services)

Section II

To be completed by the Manufacturer

This section identifies the projected production capacity of the manufacturer's facility; number of employees used for each type of the bid product and total of the projected employee contract labor hours used to manufacture the bid product for the entire contract period.

Product Type or Line Item:

List the product type or line item as specified on the solicitation. Identify each product type or match the line items on the solicitation.

Contract Quantity:

List the number of product unit(s) (i.e. # cases, pounds, etc.). Use the same quantity and unit of measure used in the state's solicitation.

Production Capacity:

Indicate the manufacturing capacity for each product type/line item in an 8-hour period.

Employees Used In 8-Hr Period:

Indicate the number of employees used for the various production segments during an 8-hour period (example: .5, 1.5, 2). List only the production processes pertaining to the production of the bid product/line item. Production tasks may include: manufacturing, packaging, handling, shipping, and/or other. Production hours listed under "other" must be defined.

Total Hours:

For each product type/line item, identify the total number of employee contract labor hours projected to be used for the entire contract period.

Section III

To be completed by the Manufacturer

Firm & address:

Enter the manufacturer's name & address.

Authorized Representative:

Type or print the name and title of the person signing the form.

Contact phone number:

Enter the telephone number and fax number for the manufacturer.

Date:

Enter the date the form is completed and signed by the manufacturer

Signature:

Signed by the manufacturer

Email Address:

E-mail address of manufacturer.

Section IV

To be completed by the Bidder

Section IV must be completed and signed by the bidder to be eligible for the bidding preference.

¹ Target Area Contract Preferences Act, GC § 4530 et seq.

² The State considers the manufacturer to be the company or companies that add value to the product by converting or transforming it from the raw or bulk product into the final bid product.

STATE OF CALIFORNIA DGS/PD 526 Rev. 05/2022		BIDDER'S SUMMARY Of Contract Activities and Labor Hours				Section I	
						SOLICITATION NUMBER	AGENCY/DEPT
To be eligible for the bidding preferences, the following data/information must be provided AND signed by the BIDDER. Any person furnishing false certifications, willfully providing false information, or failing to comply with the preference requirements is subject to sanctions as set forth in statutes							
Section II							
The "Bidder's Summary" of the contract activity and employee labor hours must be completed and signed by the Bidder. This form must accompany any bid preference request form STD 830 submittal to the designated contracting official at the awarding department.							
Report the projected contract labor hours for each contract activity for administration, receiving, order processing, order shipping preparation. and transportation to state delivery point (see reverse for additional information). Report all employee labor hours necessary to perform this contract. Do not include labor-free hours (automated processing/storage time, etc.).							
Product Type Or Line Item	Contract Quantity (Total Product Units)	Number Of Bidder Contract Labor Hours To Be Used For This Contract				Total Number Of Contract Labor Hours Per PS Type Or Line Item	
		Administration	Receiving	Order Processing (pick/pull)	Order Shipping Preparation	Transportation	Other*
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
Grand Total (Employee Labor Hours)							
* EXPLAIN "OTHER" ACTIVITIES OF CONTRACT USED MUST BE DEFINED HERE: (Use additional sheets, if necessary)							
Section III							
To be eligible the following certification statement must be read and signed by the Bidder.							
I hereby certify under penalty of perjury that the information and labor hours reported on this form are accurate and complete. I understand that any person falsely certifying, willfully providing false information, or failing to comply with the preference statutes may be subject to sanctions as set forth in the statutes.							
BIDDER'S NAME AND TITLE		BIDDER'S SIGNATURE			PHONE NUMBER		EMAIL ADDRESS
					FAX NUMBER		DATE

BIDDER'S SUMMARY
References and Instruction

The California Legislature has declared that it serves a public purpose and is a benefit to the state, to encourage business investment, promote job development, and to facilitate job maintenance in economically distressed areas of the state. It is the intent of the Legislature to further these goals by providing appropriate preferences to California based companies submitting bids or proposals for state contracts to be performed at worksites in economically distressed areas by persons with a high risk of unemployment, when the contract is for goods or services in excess of \$100,000. To qualify for TACPA preference, the bidder must show that a minimum 50% (for Goods) or 90% (for Services) contracts of the projected employee/s labor hours necessary for the contract will be performed within the economically distressed area.

If the bidder requests TACPA contract preference, GC § 4530 et seq., the Bidder's Summary form must be completed and signed by the bidder for requested preference. The purpose of this form is to give the state contracting official, a tool to evaluate the total bidder employee labor hours required to complete this contract both inside and outside the preference areas.

Section I

Solicitation Number: Enter the solicitation number identified on the front page of the Invitation For Bid for which this form is being submitted.

Agency/Department: Enter the name of the buying Agency and/or Department (e.g., State and Consumer Services Agency, Department of General Services)

Target Area Contract Preferences Act, GC § 4530 et seq.

Section II

The purpose of this section is to capture the bidder's projected employee/s labor hours to perform this contract. Hours projected should only be those that the bidder itself will use and does not include manufacturing, or any other subcontracted hours.

Product/Service Type or Line Item:

List the product/service type line item/s as specified on the solicitation. Separate each product/service type to match the line items on the solicitation.

Contract Quantity:

List the product/service unit (i.e. # cases, lbs., hours, etc.). Use the same quantity and unit measure as specified in the solicitation.

Hours For This Contract:

Provide the projected number of employee labor hours to be used by the bidder in the performance of this contract. Hours may include, for example, Administrative, Logistics, Receiving, Warehousing, Shipping, Handling, and/or Other. **Do not include labor hours for time the product is stationary.**

Grand Total:

List the cumulative employee labor hours for the entire contract period.

Section III

Section III must be completed and signed by the bidder.

COMMERCIALLY USEFUL FUNCTION – BIDDER CERTIFICATION

All California Certified Small Business (SB), Micro Business (MB), and Disabled Veteran Business Enterprise (DVBE) suppliers contracting and subcontracting must complete this certification form.

LEGAL BUSINESS NAME (including "Doing Business As" DBA name)		DPR REFERENCE/AGREEMENT NUMBER	
CERTIFICATIONS (mark all that apply) ☐ Small Business ☐ Micro Business ☐ DVBE		DGS CERTIFICATION NUMBER (OSDS)	EXPIRATION DATE
For this agreement, this business is the: ☐ Prime Contractor ☐ Subcontractor			
All Certified Small Business, Micro Business, and/or DVBE prime contractors, subcontractors or suppliers must meet the commercially useful function requirements under Government Code Section 14837(d)(4)(A) for Small and Micro Businesses, and Military and Veterans Code Section 999(b)(5)(B)(i) for DVBEs.			
A. Is the GSPD-05-105, Bidder Declaration attached?		☐ Yes ☐ No	
B. Is the DGS PD 843, Disabled Veteran Business Enterprise Declarations form attached if applicable?		☐ Yes ☐ No ☐ N/A	

Please answer the following 5 questions as they apply to your company for the goods and/or services being acquired in this solicitation:

1	Will your business be responsible for the execution of a distinct element of the resulting work?	☐ Yes ☐ No	
2	Will your business carry out the obligation of the contract by actually performing, managing or supervising the work involved?	☐ Yes ☐ No	
3	Will you perform work that is normal for your business, service and functions?	☐ Yes ☐ No	
4	Will your business be responsible for products, inventories, materials, suppliers required for the contract, negotiating price, determining quality and quantity, ordering, installing (if applicable) and making payment? (Note: This only applies to GOODS. If this is a service, mark N/A and skip to #5.)	Goods	Services
		☐ Yes ☐ No	☐ N/A
5	If subcontracting a portion of the work, is it a normal portion as expected by current industry practices? (Also answer Yes if not subcontracting any portion.)	☐ Yes ☐ No	

A response of "No" may result in your quote being deemed non-responsive and disqualified.

BIDDER'S CERTIFICATION

The signatory of this document must be the certified business owner (or authorized representative in the case of a corporation) and as such, hereby certifies under penalty of perjury under the laws of the State of California that all information provided herein is truthful and accurate.

PRINTED NAME AND TITLE OF AUTHORIZED SIGNER	SIGNATURE	DATE
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DEPARTMENT OF PARKS AND RECREATION USE

☐ APPROVED ☐ DENIED

DPR BUYER/EVALUATOR PRINTED NAME	SIGNATURE	DATE
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PAYEE DATA RECORD

(Required when receiving payment from the State of California in lieu of IRS W-9 or W-7)

STD 204 (Rev. 03/2021)

Section 1 – Payee Information**NAME** (This is required. Do not leave this line blank. Must match the payee's federal tax return)**BUSINESS NAME, DBA NAME or DISREGARDED SINGLE MEMBER LLC NAME** (If different from above)**MAILING ADDRESS** (number, street, apt. or suite no.) (See instructions on Page 2)**CITY, STATE, ZIP CODE****E-MAIL ADDRESS****Section 2 – Entity Type****Check one (1) box only that matches the entity type of the Payee listed in Section 1 above.** (See instructions on page 2)☐ **SOLE PROPRIETOR / INDIVIDUAL**☐ **SINGLE MEMBER LLC** *Disregarded Entity owned by an individual*☐ **PARTNERSHIP**☐ **ESTATE OR TRUST****CORPORATION** (see instructions on page 2)☐ **MEDICAL** (e.g., dentistry, chiropractic, etc.)☐ **LEGAL** (e.g., attorney services)☐ **EXEMPT** (e.g., nonprofit)☐ **ALL OTHERS****Section 3 – Tax Identification Number**

Enter your Tax Identification Number (TIN) in the appropriate box. The TIN must **match** the name given in Section 1 of this form. Do not provide more than one (1) TIN. The TIN is a 9-digit number. **Note:** Payment will not be processed without a TIN.

- For **Individuals**, enter SSN.
- If you are a **Resident Alien**, and you do not have and are not eligible to get an SSN, enter your ITIN.
- Grantor Trusts (such as a Revocable Living Trust while the grantors are alive) may not have a separate FEIN. Those trusts must enter the individual grantor's SSN.
- For **Sole Proprietor or Single Member LLC (disregarded entity)**, in which the **sole member is an individual**, enter SSN (ITIN if applicable) or FEIN (FTB prefers SSN).
- For **Single Member LLC (disregarded entity)**, in which the **sole member is a business entity**, enter the owner entity's FEIN. Do not use the disregarded entity's FEIN.
- For all other entities including LLC that is taxed as a corporation or partnership, estates/trusts (with FEINs), enter the entity's FEIN.

Social Security Number (SSN) or Individual Tax Identification Number (ITIN)

____ - ____ - ____

OR**Federal Employer Identification Number (FEIN)**

____ - ____ - ____

Section 4 – Payee Residency Status (See instructions)☐ **CALIFORNIA RESIDENT** – Qualified to do business in California or maintains a permanent place of business in California.☐ **CALIFORNIA NONRESIDENT** – Payments to nonresidents for services may be subject to state income tax withholding.☐ No services performed in California☐ Copy of Franchise Tax Board waiver of state withholding is attached.**Section 5 – Certification**

I hereby certify under penalty of perjury that the information provided on this document is true and correct. Should my residency status change, I will promptly notify the state agency below.

NAME OF AUTHORIZED PAYEE REPRESENTATIVE**TITLE****E-MAIL ADDRESS****SIGNATURE****DATE****TELEPHONE** (include area code)**Section 6 – Paying State Agency****Please return completed form to:****STATE AGENCY/DEPARTMENT OFFICE**
General Services-Procurement Division**UNIT/SECTION**
Contracts Management Unit**MAILING ADDRESS**
707 3rd Street**FAX****TELEPHONE** (include area code)
(916) 375-4400**CITY**
West Sacramento**STATE**
CA**ZIP CODE**
95605**E-MAIL ADDRESS**
CMU@dgs.ca.gov

PAYEE DATA RECORD

(Required when receiving payment from the State of California in lieu of IRS W-9 or W-7)

STD 204 (Rev. 03/2021)

GENERAL INSTRUCTIONS

Type or print the information on the Payee Data Record, STD 204 form. Sign, date, and return to the state agency/department office address shown in Section 6. Prompt return of this fully completed form will prevent delays when processing payments.

Information provided in this form will be used by California state agencies/departments to prepare Information Returns (Form 1099).

NOTE: Completion of this form is optional for Government entities, i.e. federal, state, local, and special districts.

A completed Payee Data Record, STD 204 form, is required for all payees (non-governmental entities or individuals) entering into a transaction that may lead to a payment from the state. Each state agency requires a completed, signed, and dated STD 204 on file; therefore, it is possible for you to receive this form from multiple state agencies with which you do business.

Payees who do not wish to complete the STD 204 may elect not to do business with the state. If the payee does not complete the STD 204 and the required payee data is not otherwise provided, payment may be reduced for federal and state backup withholding. Amounts reported on Information Returns (Form 1099) are in accordance with the Internal Revenue Code (IRC) and the California Revenue and Taxation Code (R&TC).

Section 1 – Payee Information

Name – Enter the name that appears on the payee's federal tax return. The name provided shall be the tax liable party and is subject to IRS TIN matching (when applicable).

- Sole Proprietor/Individual/Revocable Trusts – enter the name shown on your federal tax return.
- Single Member Limited Liability Companies (LLCs) that is disregarded as an entity separate from its owner for federal tax purposes - enter the name of the individual or business entity that is tax liable for the business in section 1. Enter the DBA, LLC name, trade, or fictitious name under Business Name.
- Note: for the State of California tax purposes, a Single Member LLC is not disregarded from its owner, even if they may be disregarded at the Federal level.
- Partnerships, Estates/Trusts, or Corporations – enter the entity name as shown on the entity's federal tax return. The name provided in Section 1 must match to the TIN provided in section 3. Enter any DBA, trade, or fictitious business names under Business Name.

Business Name – Enter the business name, DBA name, trade or fictitious name, or disregarded LLC name.

Mailing Address – The mailing address is the address where the payee will receive information returns. Use form STD 205, Payee Data Record Supplement to provide a remittance address if different from the mailing address for information returns, or make subsequent changes to the remittance address.

Section 2 – Entity Type

If the Payee in Section 1 is a(n)...	THEN Select the Box for...
Individual • Sole Proprietorship • Grantor (Revocable Living) Trust disregarded for federal tax purposes	Sole Proprietor/Individual
Limited Liability Company (LLC) owned by an individual and is disregarded for federal tax purposes	Single Member LLC-owned by an individual
Partnerships • Limited Liability Partnerships (LLP) • and, LLC treated as a Partnership	Partnerships
Estate • Trust (other than disregarded Grantor Trust)	Estate or Trust
Corporation that is medical in nature (e.g., medical and healthcare services, physician care, nursery care, dentistry, etc.) • LLC that is to be taxed like a Corporation and is medical in nature	Corporation-Medical
Corporation that is legal in nature (e.g., services of attorneys, arbitrators, notary publics involving legal or law related matters, etc.) • LLC that is to be taxed like a Corporation and is legal in nature	Corporation-Legal
Corporation that qualifies for an Exempt status, including 501(c) 3 and domestic non-profit corporations.	Corporation-Exempt
Corporation that does not meet the qualifications of any of the other corporation types listed above • LLC that is to be taxed as a Corporation and does not meet any of the other corporation types listed above	Corporation-All Other

Section 3 – Tax Identification Number

The State of California requires that all parties entering into business transactions that may lead to payment(s) from the state provide their Taxpayer Identification Number (TIN). The TIN is required by R&TC sections 18646 and 18661 to facilitate tax compliance enforcement activities and preparation of Form 1099 and other information returns as required by the IRC section 6109(a) and R&TC section 18662 and its regulations.

Section 4 – Payee Residency Status**Are you a California resident or nonresident?**

- A corporation will be defined as a "resident" if it has a permanent place of business in California or is qualified through the Secretary of State to do business in California.
- A partnership is considered a resident partnership if it has a permanent place of business in California.
- An estate is a resident if the decedent was a California resident at time of death.
- A trust is a resident if at least one trustee is a California resident.
 - For individuals and sole proprietors, the term "resident" includes every individual who is in California for other than a temporary or transitory purpose and any individual domiciled in California who is absent for a temporary or transitory purpose. Generally, an individual who comes to California for a purpose that will extend over a long or indefinite period will be considered a resident. However, an individual who comes to perform a particular contract of short duration will be considered a nonresident.

For information on Nonresident Withholding, contact the Franchise Tax Board at the numbers listed below:

Withholding Services and Compliance Section: 1-888-792-4900

E-mail address: wscs.gen@ftb.ca.gov

For hearing impaired with TDD, call: 1-800-822-6268

Website: www.ftb.ca.gov

Section 5 – Certification

Provide the name, title, email address, signature, and telephone number of individual completing this form and date completed. In the event that a SSN or ITIN is provided, the individual identified as the tax liable party must certify the form. Note: the signee may differ from the tax liable party in this situation if the signee can provide a power of attorney documented for the individual.

Section 6 – Paying State Agency

This section must be completed by the state agency/department requesting the STD 204.

Privacy Statement

Section 7(b) of the Privacy Act of 1974 (Public Law 93-579) requires that any federal, state, or local governmental agency, which requests an individual to disclose their social security account number, shall inform that individual whether that disclosure is mandatory or voluntary, by which statutory or other authority such number is solicited, and what uses will be made of it. It is mandatory to furnish the information requested. Federal law requires that payment for which the requested information is not provided is subject to federal backup withholding and state law imposes noncompliance penalties of up to \$20,000. You have the right to access records containing your personal information, such as your SSN. To exercise that right, please contact the business services unit or the accounts payable unit of the state agency(ies) with which you transact that business.

All questions should be referred to the requesting state agency listed on the bottom front of this form.

STATE OF CALIFORNIA – STATE CONTROLLERS OFFICE

PAYEE DATA RECORD SUPPLEMENT

(This form is optional. Form is used to provide remittance address information if different than the mailing address on the STD 204 – Payee Data Record. Use this form to provide additional remittance addresses and additional Authorized Representatives of the Payee not identified on the STD 204.)
STD 205 (New 03/2021)

Payee Information (must match the STD 204)

NAME <i>(Required. Do not leave blank.)</i>	TAX ID NUMBER <i>(Required)</i> SSN, ITIN, or FEIN that matches Tax ID number provided on STD 204
BUSINESS NAME, DBA NAME or DISREGARDED SINGLE MEMBER LLC NAME <i>(If different from above)</i>	

Additional Remittance Address Information

- Use the fields below to provide remittance addresses for payee if different from the mailing address on the STD 204.
- **The addresses provided below are for remittance purposes only. 1099 information returns will be sent to the mailing address specified on the STD 204.**

1	REMITTANCE ADDRESS (number, street, apt or suite no.)		
	CITY	STATE	ZIP CODE
2	REMITTANCE ADDRESS		
	CITY	STATE	ZIP CODE
3	REMITTANCE ADDRESS		
	CITY	STATE	ZIP CODE
4	REMITTANCE ADDRESS		
	CITY	STATE	ZIP CODE
5	REMITTANCE ADDRESS		
	CITY	STATE	ZIP CODE

Additional Contact Information

Use the fields below to provide additional Authorized Representatives for the Payee if applicable.

1	CONTACT NAME	
	TELEPHONE <i>(Include area code)</i>	EMAIL
2	CONTACT NAME	
	TELEPHONE	EMAIL
3	CONTACT NAME	
	TELEPHONE	EMAIL

Certification

I hereby certify under penalty of perjury that the information provided on this supplemental document is true and correct.

By signing this document, I authorize the State of California to remit payment to the addresses specified on this supplemental form (STD 205) and certify that all persons identified on this form are authorized representatives of this payee. Payments remitted to any of the listed addresses may be reported on 1099 information returns to the tax liable entity identified on the accompanying Payee Data Record - STD 204.

NAME OF AUTHORIZED PAYEE REPRESENTATIVE (Print or Type name)	TITLE	E-MAIL ADDRESS
SIGNATURE X _____	DATE	TELEPHONE <i>(Include area code)</i>

PAYEE DATA RECORD SUPPLEMENT

(This form is optional. Form is used to provide remittance address information if different than the mailing address on the STD 204 – Payee Data Record. Use this form to provide additional remittance addresses and additional Authorized Representatives of the Payee not identified on the STD 204.)
STD 205 (New 03/2021)

GENERAL INSTRUCTIONS

Type or print the information on the Payee Data Record Supplement, STD 205. Sign, date, and return to the state agency/department with a completed STD 204. Prompt return of the fully completed forms will prevent delays when processing payments.

Purpose – Completion of this form (STD 205) is optional. Payees may use this form to provide remittance addresses or contact information in addition to the 1099 information return mailing address provided on the STD 204. This form shall only be used in conjunction with the STD 204, and will not be accepted without a STD 204.

Please note: The State of California Government will issue 1099 information returns to the mailing address provided on the most recently dated form STD 204 validated by the Payee. Addresses provided on this form (STD 205) will be used for remittance purposes only. If the payee would like to update the address for receiving 1099 information returns, please complete the STD 204.

Payee Information: The Payee's Tax ID number (TIN) and Name (including any Business, DBA, or Disregarded LLC names) are required. This information is subject to TIN matching via the IRS database for validation. Payee Information provided in this section must clearly match the STD 204. Any discrepancies may result in delays of payment, up to and including denial of the request.

Name – Enter the name of the Payee. The name provided shall be the tax liable party and is subject to IRS TIN matching (when applicable).

Business Name – Enter the business name, DBA name, trade or fictitious name, or disregarded LLC name.

Tax ID Number-The State of California requires that all parties entering into business transactions that may lead to payment(s) from the state provide their Taxpayer Identification Number (TIN). The TIN is required by R&TC sections 18646 and 18661 to facilitate tax compliance enforcement activities and preparation of Form 1099 and other information returns as required by the IRC section 6109(a) and R&TC section 18662 and its regulations.

Additional Remittance Address Information - Enter the Payee's additional remittance address(s) that are not listed on STD 204. Up to five (5) addresses may be provided on this form. The Payee may provide additional remittance addresses on a second STD 205 form if needed.

Additional Contact Information - Enter the Payee's additional or updated contact information. Up to three contacts may be identified on this form. Payee may provide additional contacts on a second STD 205 if needed.

PRIVACY STATEMENT

Section 7(b) of the Privacy Act of 1974 (Public Law 93-579) requires that any federal, state, or local governmental agency, which requests an individual to disclose their social security account number, shall inform that individual whether that disclosure is mandatory or voluntary, by which statutory or other authority such number is solicited, and what uses will be made of it.

It is mandatory to furnish the information requested. Federal law requires that payment for which the requested information is not provided is subject to federal backup withholding and state law imposes noncompliance penalties of up to \$20,000.

You have the right to access records containing your personal information, such as your SSN. To exercise that right, please contact the business services unit or the accounts payable unit of the state agency(ies) with which you transact that business.

All questions should be referred to the requesting state agency listed on the bottom front of the STD 204 form.